

Public Document Pack

Would you please note that a Group Meeting will be held at 1.00 p.m. in the Civic Office

To all Members of the

COUNCIL

AGENDA

Notice is given that a Meeting of the Council is to be held as follows:

VENUE: Council Chamber, Civic Office, Waterdale, Doncaster
DATE: Thursday, 2nd March, 2017
TIME: 2.00 pm

Jo Miller
Chief Executive

BROADCASTING NOTICE

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Issued on: Wednesday, 22 February 2017

Senior Governance Officer
for this meeting:

David Taylor
01302 736712

ITEMS

1. Apologies for Absence.
2. To consider the extent, if any, to which the public and press are to be excluded from the meeting.
3. Declarations of Interest, if any.
4. Minutes of the Council Meeting held on 26th January, 2017. 1 - 26
5. To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service.
6. Questions from the public in accordance with Council Procedure Rule 13:-
None received for this meeting.

A. Items where the Public and Press may not be excluded.

For Decision

7. Revenue Budget 2017/18. 27 - 106
8. Capital Programme 2017/18 to 2020/21. 107 - 140
9. Housing Revenue Account Budget 2017/18. 141 - 162
10. The Treasury Management Strategy 2017/18 - 2020/21. 163 - 196
11. Council Tax Setting and Statutory Resolutions 2017/18. 197 - 214
12. Corporate Plan 2017/18. 215 - 240
13. Independent Education and Skills Commission: One Doncaster Report - Statement of Implementation. 241 - 302
14. High Speed Two Phase 2B - Property and Route Refinement Consultations. 303 - 312
15. Proposed Diary of Meetings - 2017/18. 313 - 330
16. Freedom of the Borough Application - Ben Parkinson MBE. 331 - 334
17. Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-
 - (i) Questions on Notice to the Executive:-

None received for this meeting.

For Information

18. Annual Report on Executive Decisions Taken Under Special Urgency Provisions. 335 - 338

19. To receive the Minutes of the following Joint Authorities:- 339 - 370
- A. Sheffield City Region Combined Authority held on 30th January, 2017.
 - B. South Yorkshire Fire and Rescue Authority held on 16th January, 2017.
 - C. South Yorkshire Pensions Authority held on 12th January, 2017.

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Agenda Item 4

DONCASTER METROPOLITAN BOROUGH COUNCIL

COUNCIL

THURSDAY, 26TH JANUARY, 2017

A MEETING of the COUNCIL was held at the CIVIC OFFICE on THURSDAY, 26TH JANUARY, 2017, at 2.00 pm.

PRESENT:

Chair - Councillor David Nevett
Vice-Chair - Councillor George Derx
Mayor - Ros Jones
Deputy Mayor - Councillor Glyn Jones

Councillors Nick Allen, Nigel Ball, Iris Beech, Joe Blackham, Rachael Blake, Elsie Butler, Bev Chapman, Phil Cole, John Cooke, Jane Cox, Steve Cox, Jessie Credland, Linda Curran, Susan Durant, Nuala Fennelly, Neil Gethin, Sean Gibbons, Pat Haith, James Hart, John Healy, Rachel Hodson, Sandra Holland, Mark Houlbrook, R Allan Jones, Kenneth Keegan, Majid Khan, Jane Kidd, Pat Knight, Sue Knowles, Chris McGuinness, Sue McGuinness, John McHale, Bill Mordue, John Mounsey, Jane Nightingale, Andy Pickering, Cynthia Ransome, Andrea Robinson, Kevin Rodgers, Craig Sahman, Dave Shaw, Clive Stone, Austen White, Jonathan Wood and Paul Wray.

APOLOGIES:

Apologies for absence were received from Councillors Tony Corden, Eva Hughes, Ted Kitchen, Alan Smith and Sue Wilkinson.

57 Declarations of Interest, if any

There were no declarations made at the meeting.

58 Minutes of the Council Meeting held on 24th November, 2016

RESOLVED that the minutes of the Council Meeting held on Thursday, 24th November, 2016, a copy of which had been circulated to each Member, be approved as a correct record and signed by the Chair, subject to the addition of the following sentence within Minute No. 53:-

“In support of his Motion, Councillor John Mounsey informed the Chamber that on that particular day, pickets wore t-shirts and trainers and although the police wore their protective clothing they had no numbers whatsoever on their shirt collars.”

59 To receive any announcements from the Chair of Council, the Mayor, Members of the Cabinet or the Head of Paid Service

The Chair of Council, Councillor David Nevett, made the following announcement:-

“I would like to make the following announcement. On behalf of the Council, I would like to offer our congratulations to the Mayor of Doncaster, Ros Jones, who has been

honoured with a Commander of the Order of the British Empire for her service to Local Government by HRH The Queen, in her New Year Honours List and also to Mrs Esther Mathews, who receives the British Empire Medal for services to Canoeing.

Mrs Mathews founded the Green Star Canoe Club in 1993 and it has grown to become one of the largest and most active clubs of its type in the country.

Congratulations to you both.”

The Mayor of Doncaster, Ros Jones, made the following announcements:-

“Colleagues,

I wanted to take this opportunity to update you on Regional Devolution.

Earlier this month, local Leaders of the Combined Authority considered the recent high court judgement, following a Judicial Review brought by Derbyshire County Council, and its implications for the Sheffield City Region’s Devolution Deal.

On the advice of the Combined Authority’s Managing Director and Legal Officer, it has been agreed that it is now not possible to hold a Mayoral election in May 2017. As a result, the election of a regional Mayor has been deferred until 2018.

As you know, this month, Sheffield City Region Leaders also received an outline proposal from West Yorkshire Combined Authority, for a potential Yorkshire wide devolution option. A copy of that proposal was circulated to all of our Councillors, MPs, and the Chamber of Commerce.

Contrary to reports, some of which have been rather misleading regarding both the model and the position of Doncaster and Barnsley, the Yorkshire-wide proposal would retain the existing Sheffield City Region Combined Authority as the basis for devolution. However, it would see one Mayor for Yorkshire, rather than a Mayor for the Sheffield City Region.

My position is clear.

Firstly, Doncaster is not walking away from the Sheffield City Region or regional devolution. We have worked hard to deliver a devolution opportunity for local people which would deliver new funding to the region to support job creation, economic growth, new housing and skills development.

Secondly, we are determined to deliver devolution for Doncaster and as we have discussed in this Chamber before, we need the best devolution deal for Doncaster.

Thirdly, given that the legal process has resulted in the requirement for further consultation on the Sheffield City Region Devolution Deal and a delay in the election of a regional Mayor, my view is that we should also take this opportunity to explore the Yorkshire-wide devolution option put forward by West Yorkshire.

In my experience, it is best to properly consider a proposal before dismissing it out of hand. Similarly, we do not know what the outcome of the additional Sheffield City Region consultation will be, and we cannot pre-judge that consultation or ignore it.

This is the position of both Barnsley and Doncaster, and is a rational, sensible and reasonable approach to progressing devolution in our region. We are not ruling in or out either option, but giving ourselves the best chance to deliver devolution for Doncaster, and secure the best deal possible. I hope you agree with me that this is the most appropriate course of action.

We will of course wish to discuss further and I will ensure you are kept involved in the process, and should a proposal come forward, consultation would be held.

Thank you.”

Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools, made the following announcement:-

“Colleagues,

All our young people deserve the very best start in life and we have been working hard, with our partners in Team Doncaster, to try and provide this in the borough.

Therefore, we welcome the Government’s announcement last week on 19th January that Doncaster had been chosen as one of six Social Mobility Opportunity Areas to share £72 million in Social Mobility Opportunity Funding.

This additional funding is intended to close the gap for those from disadvantaged areas, as well as prioritising existing DfE programmes such as Teachfirst, the National Citizens Service, the National Careers and Enterprise Company etc.

The introduction of a £3.5 million research school funded by the Education Endowment Foundation, will be a welcome addition to Doncaster. These ‘what works’ schools will focus on the development of evidence-based practice to spread expertise across the borough’s schools.

We believe that it will work well with the current partnership we have established with the ‘Partners in Learning’, our Teaching School Alliance, who are already doing some of this research work, also funded by the Education Endowment Foundation.

It was also pleasing to see that the Government has seen, and taken notice of our One Doncaster (Education Commission) report that was published in October 2016. This report highlights areas that need to be considered if we are to support all young people in the borough.

We need to ensure that we can attract and retain a high calibre of teachers, providing vocational as well as academic routes and increasing attainment levels.

The report has been thoroughly consulted upon and as the Chair of Team Doncaster, the Mayor will be launching their response at the Doncaster Ambassador’s Event on 1st February.

The good news is that we have had some great educational successes recently in Doncaster, particularly in our GCSE and A-Level results.

Last week saw the release of the confirmed GCSE results, which showed that we were the 5th most improved Local Authority area in the country for the number of young people receiving 5 or more A* to C grades, including English and Maths.

This is heartening to see and has been contributed to by the Mayor's 'Move-on, Move Up' initiative, which provided additional weekend revision tuition in core subjects.

The Borough was also the 13th most improved in the new Attainment 8 measure. The improved partnership working with secondary academies and the work of the Teaching School Alliance, has played an important role in bringing about this achievement, which bodes well for the future.

More and more young people across the Borough are choosing to take apprenticeships and with the opening of the National College of High Speed Rail in September, this number will certainly increase.

We are now calling on the Government to show their further commitment to Doncaster by announcing the funding for a new University Technical College, which will further support our vision of a brighter future for the young people of Doncaster in ensuring that they are equipped with the necessary qualifications and skills to benefit from the increasing employment opportunities that our local businesses are creating."

60 Questions from the public in accordance with Council Procedure Rule 13:-

- (A) Question from Mr. Doug Wright, 15 Chantry Close, Cantley, Doncaster, DN4 6RX, to the Mayor of Doncaster, Ros Jones.

"South Yorkshire and Bassetlaw Sustainability and Transformation Plan (STP).

I am concerned that NHS England has failed to consult the Council on the STP. The Health/Social Care shortfall for Doncaster will be £139.5 million by 2020. No detailed financial information is available to the Council or to the public. The Plan contains no guarantee that current levels of hospital provision will be protected.

All Councillors should be concerned at the lack of information/implications of the STP which will dramatically affect the lives of Doncaster people.

Will the Mayor inform NHS England that she opposes this STP and in doing so ask for the support of all Councillors?"

The Mayor of Doncaster, Ros Jones, gave the following reply:-

"Thank you for your question Mr. Wright.

NHS Sustainability and Transformation Plans (STPs) are the NHS' own proposals to improve services for patients. Plans are arranged across 44 geographical areas or 'footprints' which cover the whole of England. Doncaster forms part of the South Yorkshire and Bassetlaw STP, led by Sir Andrew Cash, the CEO of Sheffield Teaching Hospitals NHS Foundation Trust. The plans are being built in partnership with local councils, and in discussion with the communities they serve.

The published South Yorkshire and Bassetlaw STP has been shared with all Elected Members, and was discussed at the Doncaster Health and Wellbeing Board on 12th January, 2017 where I understand you raised concerns about the lack of detail provided as to where the savings would come from to make up the identified financial shortfall. You also asked for a temporary halt to the STP to enable a listening exercise to be carried out between the clinicians and the public.

At the Health and Wellbeing Board, the Board was informed about the public consultation exercise on the STP that is due to begin in February, that would be led by all the local Healthwatch providers. Councillor Glyn Jones expressed the view that the STP was still a very high level plan, in terms of its content, and there was not enough detail in the STP to allow people to come to an informed decision about the proposal. He asked to see further detail on the proposals, the results of the public consultation and the Due Regard Statement, that would identify the impacts of the STP proposals.

The Plan itself is at a very high level, and contains little or no detail as to how future changes to the NHS and social care will take place. The proposal is for a series of work streams to identify future changes and we await the implications of that work before passing comment on any individual proposals.

In relation to the STP itself, it has much to commend it, in terms of improving equality of access and quality of services for local people. However, I have significant concerns about the budget pressures which will have to be accommodated within that. I will be making those comments as part of the consultation process.

At this stage, I will neither be endorsing nor rejecting the Plan, but will continue to work alongside NHS partners to ensure the best quality of service for Doncaster residents. I look forward to receiving further detail on the proposal, the results of the public consultation and the Due Regard Statement.”

In accordance with Council Procedure Rule 13.10, Mr. Wright asked the Mayor, the following supplementary question:-

“Will the Mayor and Council use their legal right to obtain undisclosed information on STP from Doncaster and Bassetlaw CCG, and inform all residents of Doncaster of the full consequences and implications of having the STP implemented. Otherwise we will find this STP with all its complexities, will strangle us and the NHS service will slowly die before us?”

In response, the Mayor stated that:-

“Mr. Wright, I share your concerns about the NHS, but I cannot endorse or reject proposals as we have to wait and see what the information is before us when it comes out.”

61 Proposals for Localised Council Tax Support for 2017/18 (the Local Council Tax Reduction Scheme)

The Mayor of Doncaster, Ros Jones, presented a report to Council which sought approval of the proposals for the Localised Council Tax Support for 2017/18.

It was reported that under National Welfare reforms, from the 1st April, 2013 Council Tax Benefit was replaced by Local Council Tax Support (LCTS) and Local Authorities received considerably reduced funding from Government for the scheme. Previously, the full cost of awarding this reduction was funded by the Government.

Members noted that under the Localism agenda, Billing Authorities had to decide each year for working age claims, who was eligible for a reduction in their Council Tax and what level of support they should receive. Localised Council Tax Support was a means tested form of help to assist the most vulnerable and those who may not have the means to pay their Council Tax in Doncaster. Pensioners and other aspects of the local scheme were prescribed by the Government and the Council had no discretion in relation to these matters; with the increase in older people, there continued to be a further increase in the numbers of Pensioners qualifying for locally funded support.

It was brought to Members attention that Doncaster had a history of low Council Tax levels with the majority of properties falling in band A. In 2016/17, the Authority currently had the 9th lowest Band D Council Tax of the 91 Metropolitan and Unitary Authorities. The proposed local scheme would help to support over 27,950 of the most vulnerable and those least able to pay households in Doncaster, requiring those who could afford to pay something, pay more of the Council Tax. Of these, over 12,620 were of pension age and more than 15,330 were of working age on a low income.

The Council acknowledged the challenges facing both the Council due to cuts in Government funding and those affecting many citizens due to their low income, the cost of living challenge and wider welfare reforms which could be impacting on them. The Authority had been able this year to avoid making major changes to the scheme, avoiding reducing support further by introducing an across the board deduction which would impact on the most vulnerable and those who may not have the means to pay. Other Authorities who had introduced such schemes, were making further across the board deductions to try and make their schemes viable and balance their collection fund.

Concerns were expressed that the Authorities scheme could have come under such severe pressure that the Authority could have had to make further significant cuts. However, due to improvements in the local economy, a reduced number of working age claimants and a more buoyant tax base, it had not proved necessary to cut the scheme further for next year. The only revisions to the scheme being proposed from the 1st April, 2017 were those the Authority legally had to make under the Prescribed Requirement Regulations that were laid before Parliament on 22nd December, 2016 which came into force on the 15th January, 2017. The only other changes were to uprate some of the rates and allowances used to work out support for claims from those of working age which had been uprated in line with the Government's rates that applied to Housing Benefit, and the Authority's local scheme had stipulated that the Authority would apply this uprating on an annual basis, since it was introduced in 2013.

RESOLVED that

- (1) Council note the protection for Pensioners as a result of the annual uprating of allowances, premiums and non-dependant deductions which are

prescribed by the Government and the associated change in expenditure which is funded locally;

- (2) the Authority should uprate relevant allowances and premiums for those of working age in line with the annual uprating set by the Government and used in the current scheme, and in other forms of support including Housing Benefit. The Government has decided to freeze certain allowances for 4 years from April 2016;
- (3) the Council note that any increase in Council Tax liability for the Council, its major preceptors and local parish preceptors, will increase the cost of Local Council Tax Support. The assumptions used in the cost of the scheme are an increase of 1.95% for Doncaster's Council Tax and that of the major preceptors and parish preceptors. There is also a further 2% Council Tax increase proposed and built into the assumptions for the Social Care flexibility. The purpose of this flexibility is to increase Council Tax further to help to fund additional expenditure pressures created by the Government's changes to the National Living Wage which has a significant impact in social care contracts and some of the additional spending pressures created by an increase in older people accessing social care services. Even a further 2% additional increase in Council Tax does not cover the additional expenditure created from the national living wage;
- (4) the Equality analysis attached at Appendix 1 and Due Regard Statement, be considered as part of the decision making; and
- (5) the revised scheme, which is linked at Appendix 2 and has been amended to take into account The Council Tax Reduction Schemes (Prescribed Requirements) (England) (Amendment) Regulations 2016, be approved. These regulations in the main are to ensure consistency with changes to social security legislation. The amendments also increase certain of the figures which are used in calculating whether a person is entitled to a reduction and the amount of that reduction. These increases relate to pensioner claims and most of the rates used in the calculation of working age claims have been frozen in line with the rates for Housing Benefit. The Regulations were issued on the 22nd December, 2016 and came into force on the 14th January, 2017 for application in the Council's revised local scheme from the 1st April, 2017.

62 Business Rates Local Newspaper Relief Scheme

The Council considered a report, presented by Councillor Joe Blackham, Cabinet Member for Regeneration and Transportation, which sought approval to adopt a Business Rates Discretionary Rate Relief Scheme for Local Newspapers for implementation from 1st April, 2017.

It was reported that as part of the March 2016 budget, the Government announced that it would provide funding for Councils to award Discretionary Business Rates Relief of up to £1,500 for office space occupied by local newspapers, wholly or mainly used as office premises for journalists and reporters.

This relief will be awarded up to a maximum of one discount per local newspaper title and per property, for a period of two years from 1st April, 2017 and review subsequently, should Government extend or remove the period of reimbursement.

Business rates legislation is not being changed. Any relief awarded will be under a discretionary scheme which should be introduced with effect from the 1st April, 2017.

Although the relief was awarded under a discretionary scheme, Government had issued guidance on the types of property they think should and should not qualify for the relief. The proposed scheme mirrors the Government guidance.

Any award of discretionary relief for business rates falls under the rules for state aid and any business wanting to benefit from the relief will need to submit a declaration of any existing state aid they may be in receipt of or confirmation they are not in receipt of any other state aid.

Any relief awarded that follows the guidance is fully funded by Government so this maximises the benefit to the local newspapers without incurring any cost to the authority or its citizens.

RESOLVED that

- (1) Council adopt the policy as attached as Appendix 1 to the report;
- (2) consider the awarding of relief for years 2017/18 and 2018/19 to appropriate businesses in Doncaster and review subsequently, should the Government extend the period of reimbursement; and
- (3) all applications be required to submit a State Aid declaration.

63 Director of Public Health Annual Report 2016

Dr. Rupert Suckling presented to Council the Director of Public Health Annual Report for 2016. The Director of Public Health report was considered on an annual basis and was the fourth report since the Public Health function had transferred from the NHS in April 2013. The Annual Report looked in detail at the health of the residents of Doncaster, using the 2016 Health Profile produced by Public Health England and made comparisons alongside the statistics from both 2011 and 2015.

The report provided information on the recommendations identified in 2015, and outlined what progress had been made against the four main challenges as detailed below:-

- Improving children's health and wellbeing;
- Making the link between education, work and health;
- Increasing healthy life expectancy and reducing preventable health conditions; and
- Reducing inequalities in health between and within Doncaster communities.

Dr. Suckling reported that progress had been made in a number of areas over the past year which had not been predicted, with a snapshot provided on a number of improvements that had been made including the following:-

- Postnatal depression;
- Improvement in the treatment of dementia;
- Childhood obesity was falling; and
- Smoking during pregnancy was falling.

However, it was reported that there was still a lot of work to be done in a number of areas including obesity and mortality, as well as children's health as a whole, along with food and nutrition, lifestyle and healthy life expectancy.

Following his presentation of the report, Dr. Suckling afforded all Members the opportunity to make any comments or ask questions with a number of issues raised on which he endeavoured to provide a thorough response. However, further to some questions, Dr. Suckling informed the Chamber that he would provide more detailed responses to these issues outside of the meeting, particularly in relation to the following:-

- The installation of Solar Panels and issues relating to funding;
- Cancer detection rates;
- An update on the proposed closures of local Pharmacies and how this would impact on the services they provided;
- The Cumulative Impact Zones and what work could be done with Planning and Licensing in order to have a positive impact on health; and
- The possibility of making Public Health a Statutory Consultee on the Local Plan.

RESOLVED that Council note and agree to publish the Director of Public Health Annual Report 2016.

64 Changes to the arrangements for the Appointment of External Auditors

Members considered a report which sought Council's approval to adopt a sector-led approach to the future appointment of the Council's external auditors. The current external audit contract, which was provided by KPMG, was due to expire in March 2018 and therefore, a decision needed to be made on how the Council appointed its external auditors.

The report identified 3 options open to the Council and explained the advantages and disadvantages of these. In summary, the 3 options were detailed as follows:-

- (i) for DMBC to appoint its own auditors;
- (ii) for DMBC to join with other Authorities to appoint their external auditors; or
- (iii) to participate in a sector-led national procurement approach.

Members noted that the Audit Committee had considered the 3 options in detail at its meeting on 17th November, 2016 and had agreed to support Officers' recommendation to adopt a sector-led approach. This option was most similar to the arrangement that was being replaced. However, the adoption of the sector-led alternative must be made by Council and therefore, the recommendation had been put forward by the Audit Committee for approval by Full Council.

RESOLVED that

- (1) the options for appointing external auditors from April 2018, and the advantages and disadvantages of each option, be noted; and
- (2) The Public Sector Audit Appointments Ltd be appointed to negotiate on behalf of and appoint the external auditor for Doncaster Council.

65 Annual Pay Policy Statement 2017/18

Council received a report presented by the Deputy Mayor, Councillor Glyn Jones, that detailed the Pay Policy Statement for 2017/18. Under Section 38(1) of the Localism Act 2011, Local Authorities were required to prepare an Annual Pay Policy Statement which set out the Council's policy for paying staff, in particular its Chief Officers, and detailed the relationship between the highest, lowest and average paid employees in the organisation.

It was noted that the Policy Statement was a public document which was published on the Council's website each year, which clearly demonstrated a willingness to increase accountability, transparency and fairness in setting pay. It also included information about where more detailed salary information was published as part of the Council's Annual Statement of Accounts. It was reported that the same format had been used this year as in previous years.

Members' attention was drawn to the following observations:-

- There had once again been a positive reduction in the ratios this year (the ratio being how many times greater a salary was compared to the lowest salary) between the highest and lowest paid staff;
- The current ratio between the highest paid salary £149k (Chief Executive) and lowest salary £16k (living wage spot point) had reduced again from 9.36 to 1 last year to 9.14 to 1 this year, and continued to compare favourably with other Local Authorities in the local area; and
- There had also been a change in the ratio between the lowest paid and average salaries which had slightly increased from 1.41 to 1 last year to a ratio of 1.47 to 1. This increase was as a result of an increase in the average salary as part of the Council's commitment to reduce the pay difference and address low pay.

Members noted that it was not anticipated that this policy would need to be amended during the period it covered; April 2017 to March 2018. However, if circumstances dictated that a change of policy was considered to be appropriate during the year, then any amendments would be included in the following year's statement presented to Full Council.

Following consideration of the report, Members were given the opportunity to make any comments. Whilst some concerns were raised in relation to the amount being paid to Officers employed on an interim basis, the report was welcomed with appreciation voiced in relation to the adoption of the Living Wage for low paid Council employees,

and the restraint of pay at the top of the scale, and it was felt, as a general rule that Doncaster Council was well placed in comparison with other similar sized Authorities across the country.

RESOLVED that the contents of the report be noted and that the Pay Policy Statement for 2017/18, be approved.

66 Overview and Scrutiny Update and Progress Report June to December, 2016

Councillor John Mounsey, Chair of the Overview and Scrutiny Management Committee (OSMC) provided Council with an update on the key areas of work carried out by OSMC and its four Standing Panels for the period June to December, 2016.

Councillor Mounsey began by conveying his thanks to all those across the Council and beyond, who had taken the time to attend meetings and engage with the Overview and Scrutiny process in order to ensure that the function continued to successfully contribute to decision making, governance and the improvement of services across the Authority.

Members noted that there continued to be a firm focus on performance monitoring and review work through OSMC and its Panels which aimed to ensure that there was greater impact on future policy development and the improvement of services. More specifically, the Regeneration and Housing and Community and Environment Panels had undertaken detailed task and finish work on a small number of important issues, and the Health and Adult Social Care Panel had continued with the work involved in undertaking the Council's Statutory Health Scrutiny Role. Finally, the Children and Young People Panel had focused its work on a number of key issues, with one example being Examination Results across the Borough.

Additionally, Councillor Mounsey informed Council that OSMC had concluded its consideration of the Mayor's draft budget and had responded to this accordingly, with meetings held in December and January to discuss the proposals thoroughly and make an informed decision on what they felt was its deliverability and implementation.

The Chair of Overview and Scrutiny concluded his presentation of the report by looking forward to 2017, and identified key issues that Scrutiny needed to focus on, with the following highlighted as areas of particular importance:-

- The Corporate Plan
- Children's Mental Health
- Public Health Protection Responsibilities; and
- Crime and Disorder across the Borough.

Councillor Mounsey once again thanked all Members, Officers, Partners and Stakeholders for their contributions to the Overview and Scrutiny process and invited any comments from Members of the Council in respect of the work undertaken during the last 6 months.

Following the presentation of the report, the Chair of Council invited Members to make any comments which Councillor Mounsey endeavoured to provide further clarity on.

RESOLVED that the work of the Overview and Scrutiny Management Committee and its four Standing Panels for the period June to December, 2016, be noted.

67 To consider the following Motion, written notice of which has been given by Councillor Jonathan Wood and Seconded by Councillor Cynthia Ransome, in accordance with Council Procedure Rule 16.1:-

In accordance with Council Procedure Rule 16.1, a Motion was submitted by Councillor Jonathan Wood and Seconded by Councillor Cynthia Ransome:-

“Following the publication of documents making it clear our City Region political representative on ‘Transport for the North’ has been directly lobbying HS2 for an option which is not endorsed by ourselves, Barnsley or Rotherham, is it time to re-evaluate how well we are served by representation with such an obvious conflict of interest.

This Council has no confidence in Sheffield City Council's ability to represent Doncaster and the wider Sheffield Region on Transport for the North.”

The Chair afforded all Members in the Chamber, the opportunity to speak on the Motion.

An amendment to the Motion was MOVED by Councillor Rachel Hodson and Seconded by Councillor Phil Cole, to read as follows:-

“Following the publication of documents making it clear our City Region political representative on ‘Transport for the North’ has been directly lobbying HS2 for an option which is not endorsed by ourselves, Barnsley or Rotherham, is it time to re-evaluate how well we are served by representation with such an obviously potential conflict of interest?

This Council recognises the importance of transparency and clarity when SCR representatives attend Outside Bodies and calls on the Executive Director of the Sheffield City Region to review all relevant protocols regarding representation at outside bodies to ensure that its appointed representatives represent the interests of the region as a whole.”

A vote was taken on the amendment to the Motion proposed by Councillor Rachel Hodson, which was declared as follows:-

For – 46

Against – 0

Abstain – 0

On being put to the meeting, the amendment to the Motion was declared CARRIED.

A vote was then taken on the Substantive Motion which was declared as follows:-

For – 46

Against – 0

Abstain – 0

On being put to the meeting, the Substantive Motion was declared CARRIED.

RESOLVED that following the publication of documents making it clear our City Region political representative on ‘Transport for the North’ has been directly lobbying HS2 for an option which is not endorsed by ourselves, Barnsley or Rotherham, is it time to re-evaluate how well we are served by representation with such an obviously potential conflict of interest?

This Council recognises the importance of transparency and clarity when SCR representatives attend Outside Bodies and calls on the Executive Director of the Sheffield City Region to review all relevant protocols regarding representation at outside bodies to ensure that its appointed representatives represent the interests of the region as a whole.

68 Questions by Elected Members in accordance with Council Procedure Rules 15.2 and 15.3:-

A. Questions on Notice

No questions on Notice from Elected Members, had been received for this meeting.

B. Questions Without Notice

In accordance with Council Procedure Rule 15.2, the Chair accepted the following questions from Elected Members during Question Time:-

A. Questions to Ros Jones, Mayor of Doncaster

Q. Councillor Kevin Rodgers asked the Mayor of Doncaster, Ros Jones:-

“Thank you Mayor Jones for the update you gave us on Devolution earlier on in the Council agenda. Why do you think the Sheffield Chamber have so totally misrepresented what Doncaster and Barnsley Councils have stated regarding the West Yorkshire Combined Authority Yorkshire proposals and have not correctly put forward what the proposal is?”

A. “Thank you, for your question Councillor Rodgers.

I am second guessing and it’s wrong to second guess because you are assuming what’s in someone’s head. However, I want to reiterate; we shared everything that was going forward in respect of Devolution, with all Councillors, with our MPs, with our Chamber of Commerce. When I read what the Chief Executive of Sheffield Chamber of Commerce said, it was quite obvious he had not read the documentation, to actually come out and say one overall LEP and Combined Authority is wrong. No, what the proposal put forward by West Yorkshire Combined Authority, and which needs to be worked up, is that we maintain our Devolution deal along with other deals, and its one overarching Mayor. So perhaps, he

hadn't got time before he was asked to comment, I don't know, but if you are going to comment on something, make sure that you have read the actual thing that is being proposed. I find it deplorable that people do not read documentation.

I will praise our own Chamber of Commerce, who have thanked us for our openness and transparency. They will be talking to their Members and will share their comments with us. Our Chamber think that it is a very brave move and whether the Yorkshire deal can come forward or not, they would feel quite excited about it. That's their initial response this is the proper way that Chambers work; by joined up thinking and talking together and ensuring that they get the full message out there and then working together. Doncaster Chamber supported the Devolution deal for the Sheffield City Region, but they can also see the plusses for going forward Yorkshire wide.

We are looking at what can be delivered. Our Chamber always reads what we send them and are supportive when it's the right thing for the businesses of Doncaster. This is a proposal that has got to be worked up, and we are looking at one deal so that we know what's been proposed.

It's wrong for any other Council not to actually have an open mind and see what comes forward, because I am here to drive Doncaster forward. I'm here to drive our economy forward. And we do that in conjunction with many others.

So, you are asking me to guess. I can only assume that he didn't read the documentation that was actually put out there, which I assume that every one of our other Councillors have because people are supportive in general for us pursuing the concept."

Q. Councillor Nick Allen asked the Mayor of Doncaster, Ros Jones:-

"When Senior Officers are appointed on an Interim basis, or through an agency, and obviously we have spoken about this earlier today, do you feel if their interim basis lasts for more than a 100 days, they should still be approved by the Chief Officer's Appointments Committee?"

A. The Mayor of Doncaster, Ros Jones gave the following response:-

"The only Chief Officer Appointment that I'm actually involved in is the Chief Executive. And therefore, I would always look to get the best we can. And when we are looking to move this Borough forward, I leave the management of the staff down to the Chief Executive."

In accordance with Council Procedure Rule 15.7, Councillor Nick Allen asked the following supplementary question:-

Q. "In doing that, do you have any oversight of whether we get good value for public money?"

A. The Mayor of Doncaster, Ros Jones, gave the following response:-

“I think that good value for public money has already been identified by the answer that you got from Councillor Glyn Jones. If you look at the amount, that’s within the footprint of actually appointing people in those levels of office.”

B. Questions to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Adult Social Care and Equalities

There were no questions put to the Deputy Mayor, Councillor Glyn Jones, Cabinet Member for Adult Social Care and Equalities.

C. Questions to Councillor Joe Blackham, Cabinet Member for Regeneration and Transport

Q. Councillor R. Allan Jones asked Councillor Joe Blackham:-

“It’s my understanding that Planning have refused the application for a Care Home on Goodison Boulevard. Can you bring me up to date on that situation?”

A. Councillor Joe Blackham gave the following response:-

“If I sat on the Planning Committee I would be able to provide you with that information. It is a quasi-judicial Committee and judges each application on its own merits. I will provide you with a written reply.”

In response, Councillor R. Allan Jones stated the following:-

Q. “I apologise; I thought that it’s your Portfolio area, that’s all.

A. Councillor Joe Blackham gave the following response:-

“Planning as you know only too well, has no oversight in terms of its decision making. It is a quasi-judicial system. The Planning Committee make the decision that they felt appropriate at the time. If there is any detailed information that you want in relation to that decision, I will have it forwarded to you. ”

In accordance with Council Procedure Rule 15.7, Councillor R. Allan Jones asked the following supplementary question:-

Q. “I apologise. This is one of the problems I have got; Planning doesn’t have an oversight of this Council and it is quite clear that I have talked to both the Mayor and the Chief Executive about some aspects of Planning. The question I am asking is Cabinet made that decision to close the Care Homes and it was called-in. I am just trying to get to the point that we should all be aware that we shouldn’t be breaking the rules.”

A. Councillor Blackham gave the following response:-

“Cabinet made a recommendation. Planning Committee does not have to adhere to Executive recommendations. It’s a quasi-judicial system.

They will do what they feel fit; judging every planning application on its merits at the time that they are considering it. Nobody has oversight of that process in the purest sense; it is purely Planning Committee. I will find out some information and forward it on to you.”

Q. Councillor Nick Allen asked Councillor Joe Blackham:-

“Does the Asset Management Board feed into the Planning Committee at all?”

A. Councillor Joe Blackham gave the following response:-

“No.”

D. Questions to Councillor Tony Corden, Cabinet Member for Customer, Corporate and Trading Services

In the absence of Councillor Tony Corden, Cabinet Member for Customer, Corporate and Trading Services, the Chair of Council informed Members that any questions for Councillor Corden should be submitted in writing to the Executive Office after the meeting and a response would be provided accordingly.

E. Questions to Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools

There were no questions put to Councillor Nuala Fennelly, Cabinet Member for Children, Young People and Schools.

F. Questions to Councillor Pat Knight, Cabinet Member for Public Health and Wellbeing

Q. Councillor Paul Wray asked Councillor Pat Knight:-

“It was stated earlier by Mr. Wright that the cancer detection equipment that was on-going savings for and fund raising for, would now not be placed in Doncaster. Is it true that in actual fact it is only being postponed because of financial difficulties by the Trust? I think this is important because that fund raising is still on-going and if it was thought that it would never happen, that would affect that fund raising. Thank you.”

A. Councillor Pat Knight gave the following response:-

“Yes, it just so happens that I contacted DBH this morning and I will just read out what they sent me, because they assumed that this was to come up somewhere. DRI has one CT scanner and one SPECT scanner for both elective and emergency scans. We have undertaken some work and are now able to utilise the scanners much more effectively. Use of CT continues to grow on an average of 6% per year and so in the future we will require a further scanner. We do have the option of a mobile scanner, which we do use on site on average of 4

times a month. This can be increased to 5 times a week if the demand increases.

The radiotherapy expansion from Sheffield Teaching Hospital has been put on hold, not cancelled, whilst the need for radiotherapy levels is reviewed. The Cancer Detection Trust used to raise money for a CT scanner to aid diagnosis pathways for cancer, whilst at the same time, the Trust is developing a business case for a CT scanner adjacent to the Emergency department. There are currently no delays at all for Doncaster residents. So it has been put on hold, it's not been cancelled at all."

Q. Councillor Andy Pickering asked Councillor Pat Knight:-

"Councillor Knight, I believe that you are a member of the Board of Governors on the NHS Foundation Trust. I wonder if you can provide us with some information surrounding the Fred and Ann Green Legacy Trust; who are the Members that currently sit on the Fred and Ann Green Sub-Committee. I would be grateful if you could tell us if the minutes are a public document and if so, could you point us in the right direction for the minutes and let us know what the frequency of the meetings are?"

A. Councillor Pat Knight gave the following response:-

"Obviously, I have not got that information here with me here today, but I will look into the issue you have raised and provide you with a written response."

G. Questions to Councillor Chris McGuinness, Cabinet Member for Communities, the Voluntary Sector and Environment

Q. Councillor Cynthia Ransome asked Councillor Chris McGuinness:-

"When I asked a question at the last meeting which is recorded in the minutes, you said that you would get back to me about Fly Tipping because you had done an awful lot about it. In the meantime and I think that everybody has got this as well, there is the Street Scene and Highways Transformation 2016-18 Plan; is this the Plan that you were talking about. My next question is, I would also like to see what plans have been put in place in respect of roadside litter?"

A. Councillor Chris McGuinness gave the following response:-

"On Fly Tipping because it is the end of the calendar year, we are gathering some figures together now, so there is a plan, but I can tell you that last year, there were 130 actions taken against Fly Tippers. Normally it's between 20-40 per year, so they are going up, but I will ensure that you are provided with an update on this."

Q. Councillor John Cooke asked Councillor Chris McGuinness:-

"Going back to what Councillor R. Allan Jones was referring to in relation to this Care Home, I welcome the decision of the Planning Committee to

reject it on the grounds that it is green open space and it is in breach of our UDP. But what I am more than interested in is why we were not told of the decision being blocked. Nobody who objected to it was informed and this happens quite a lot with regard to these decisions. Also, is it the case that because it was encouraged by the Cabinet, that we are going to have to bend the rules now to get it through Planning, which I think, is quite wrong?"

A. Councillor Chris McGuinness gave the following response:-

"I am not sure why you are asking me because I don't do Planning, but it does give me a chance to say that Planning is not a Full Council function; it never has been and all planning applications have to be treated on their own merit. So we may think, or you may think that was a great idea or it was a bad idea and you will not always agree with Planning Committee and that is one of the joys of being on it and they will tell you."

To provide clarification in relation to the issue under discussion, the Assistant Director of Legal and Democratic Services and Monitoring Officer, Scott Fawcus, stated that he understood that the application had not yet been considered by the Planning Committee and therefore, no decision had been made or communicated to Elected Members.

Councillor R. Allan Jones made the following comment:-

"For the Council's information, I actually spoke to the Officer in charge of that particular application. We went through all the points and that's what I was told; it would be refused because it would be on green open space and that was against the Policy."

In response, the Assistant Director of Legal and Democratic Services stated that decisions relating to Planning Applications were not within the remit/Terms of Reference of Full Council and recommendations and opinions provided by Officers of what they may or may not believe was not a matter for debate in the Chamber. Scott Fawcus confirmed that a report would be submitted to the Planning Committee in due course and for consideration by Elected Members of that Committee in accordance with normal practice.

In accordance with Council Procedure Rule 15.7, Councillor John Cooke asked the following supplementary question:-

Q. "Can you forward my question on to Planning then please?"

Q. Councillor Nick Allen asked Councillor Chris McGuinness:-

"I have had a number of reports from residents in my Ward about Council vehicles parking on the grass drives or just driving across them and causing all sorts of problems, with sludge on the grass, and just making a bit of a mess. I was wondering how many complaints the Council has received over the last year or so about this and if there is any advice they might give to Officers about dealing with it, so we are not causing such a mess?"

A. Councillor Chris McGuinness gave the following response:-

“I am not sure that this is my Portfolio either, but I will pass it on. As far as I am aware, I have not had or heard of any complaints; I have had no reports and I don't know if Councillor Blackham has.”

With the agreement of the Chair of Council, Councillor David Nevett, The Chair of the Planning Committee, Councillor Iris Beech, addressed the Chamber:-

“As Chair of the Planning Committee, I would just like to assure the Members in the Chamber that we are our own people. We often turn over decisions that are put before us and the recommendations put before us because we do hear both sides of the story and if anyone, a Councillor or any party wishes to speak on a Motion, all they have to do is say so to the Committee Officers, and they will be able to come and speak for up to 5 minutes and all the Ward Councillors for that area can do so. As I say, we very often do over turn the recommendations, so be assured, if this comes before the Committee, we will look at it with an open mind as we always do”

H. Questions to Councillor Bill Mordue, Cabinet Member for Business, Skills, Tourism and Culture

Q. Councillor James Hart asked Councillor Bill Mordue:-

“While the majority of Doncaster can settle down and watch Netflix or whatever streaming services they choose to in the comfort of their own homes, many of our rural villages are still struggling to access broadband. I have recently been contacted by some of our residents at Loversall, a village in my Ward, who were told in early 2016 that they would have superfast broadband in the next 6 months and they are still waiting and haven't had any contact yet. I wonder if you could speak to the stakeholders and the broadband suppliers just to see when our residents might be able to get something and maybe look at the other black hole areas of Doncaster?”

A. Councillor Bill Mordue gave the following response:-

“Thank you for your question Councillor Hart. This may come under my Portfolio; I will do what I can to get you a response.”

Q. Councillor Jonathan Wood asked Councillor Bill Mordue:-

“Bill, this does come under your Portfolio. It actually comes under a thing called Superfast South Yorkshire, which is another of these combined agencies that get created across the region to try and deliver benefits to people, but at the end of the day, end up failing a great number. In this case, it fails all those that live in rural wards. We see broadband speeds generally across the Borough, about 5-6 megabits per second. The average in rural wards is just 1. The Government policy is to say that anything less than 2 is considered a vulnerable broadband region and most of our Borough is that. Now, in terms of the fact that this is

Superfast South Yorkshire, I have tried to figure out who holds our seat on this and we do have a seat, but nobody can confirm in this Authority who that is. So my first question is, do you know who sits on Superfast Broadband and represents us?"

A. Councillor Bill Mordue gave the following response:-

"The answer to that is no I don't."

In accordance with Council Procedure Rule 15.7, Councillor Jonathan Wood asked the following supplementary question:-

Q. "In relation to this, we have 2 seats. We have one seat that is held by Julie Grant who sits on a Deployment Board and we have another one, and I have a feeling I know who that is, but they have never attended a meeting and would like to ask you to investigate why we are not doing that.

With regard to the second question, Superfast South Yorkshire have the right to allow people to apply for a £300 grant from the Department of Culture Media and Affairs, who have a scheme. If you apply for that you can take care of superfast broadband by doing it by what's called 'Local Area Wi-Max'. It's like Wi-Fi and you can do it. But of course, because we have an exclusive arrangement with BT Open Reach in Doncaster, all of those applications tend to be denied. Actually, 3 were allowed, but in other places like Sheffield and in Hull and other Yorkshire regions, we see up to two and a half thousand applications succeeding. My supplementary question is simply, who sits on it. Can you assure me that they will go to that organisation and try and fix this to the extent that we are allowed to get grants, because where people can actually do it on their own, they are not allowed to because they are frustrated by the systems that they face?"

A. Councillor Bill Mordue gave the following response:-

"Thank you Councillor Wood. The reason I said no was because I knew that you already had the answer to the question that you were asking. We have discussed this before and you have obviously done a lot of work on this and are in possession of facts and information that I must admit, I wasn't aware of at the time. I have had no involvement in Superfast South Yorkshire Broadband and will take this forward and get the answers to you, if you don't already know."

I. Questions to Councillor Jane Nightingale, Cabinet Member for Housing

Q. Councillor Majid Khan asked Councillor Jane Nightingale:-

"Jane, would you like to comment on the M25 Housing interview with Radio Sheffield this morning regarding Tent City, including their allegation of the cost of hundreds of thousands of pounds?"

A. Councillor Jane Nightingale gave the following response:-

“The radio interview by M25 Housing this morning asked about how much Tent City has allegedly cost the Council. Mrs. Foster states that it has cost over a £100,000 and that isn't actually correct. I haven't got the exact figures, but it is nowhere near that amount. St Leger Homes and our own Communities Team formed our own triage service that went out; it was our own staff in their working time, who went out to engage with the homeless people. They are saying that the cost was over £100,000 for the Council which is actually incorrect.

At the moment, we are still working with these people who are both homeless and vulnerable. We obviously need to keep engaging with them, so we are working with them along with various partners. M25 are one of those that are included, as are Aspire, and there are volunteers within the community. This situation is not going to go away.

Nationally, homelessness is rising by 16%. Tent City itself is a national organisation; it has been in various Boroughs within South Yorkshire and it will keep going until obviously everything is sorted out. I do feel that some instances of the interview that Joyce Foster referred to against the Council aren't quite right. Two years ago these services were subject to a tender process which Riverside won over M25. We have not cut any funding to M25. They did make an approach during the Tent City situation with offers, but obviously they wanted money whereas we could provide that service ourselves with our partners as a Team in Doncaster.”

A. Councillor Chris McGuinness provided the following information:-

“I think that some things do need to be said. I was really disappointed. If anyone hasn't seen that statement from M25, it is 3 pages long and you really should look at it. There are some things in there that gives me chance to say this; it describes Tent City as a poor outcome. There were Council staff and staff across St Leger Homes who worked extraordinary hours, all times of the day and night to deal with that. I find the response astonishing. And during the interview this morning, it was claimed that at the moment in Doncaster, on any given particular day, there are between 70 and 90 homeless people in Doncaster.

If you go on the BBC's website today, they have released the figures. Officially 9 rough sleepers is how it was described on the BBC in 2015 and 13 last year. On Tent City, there were 86 people on and off, because it went up and down. Some were from the Midlands, some were from the North West as it moved on, and some were from the North East. Of the 86 people, 11 were definitely not homeless, people came and went. 72 people were assessed, 14 didn't take up any offer of assessment. 46 accepted accommodation. Some people simply left and went off again.

It was not straightforward as people believe. And for some people to say that 90 people were homeless on any given day in Doncaster; it's certainly higher than the combined figure for Leeds and Sheffield. It is probably higher than the combined figures for Leeds, Sheffield and York. It's an astonishing figure. And I just think that there was a question

about legal action being taken. My role was on the edge of it, because we didn't see it as being an enforcement issue, we saw it as a homelessness issue. It was the organisers who set an end date for it. And it was the organisers who worked towards the end date. The only legal action that was established was to make sure that there was a clear cut off date on that day."

Q. Councillor Nick Allen asked Councillor Jane Nightingale:-

"Great minds think alike. I was going to ask about the M25 interview too, but I would like to know if we can have a breakdown of the true costs to the Council and St Leger Homes of Tent City? I refer you to the question and answer at the last Council meeting about Tent City. It seems that we have moved on a great deal from there at that stage, so well done."

A. Councillor Jane Nightingale gave the following response:-

"I have got a breakdown of costs and everything that M25 wanted and the £69,000 that Joyce quoted this morning and a breakdown of what that was for. She was going to employ new staff and create new accommodation, but she wanted the Council to pay for it. I have not got an issue with that Councillor Allen, I can provide you with how many people we engaged with, how many people we homed, how many people are in temporary accommodation. We have that information and you can have that. If anybody wants this information, just drop me an email and let me know; I will provide that information fully to you."

In accordance with Council Procedure Rule 15.7, Councillor Nick Allen asked the following supplementary question:-

Q. "I think somewhere else it was mentioned that 11 of the 86 were not actually properly homeless. What do you feel about people who aren't actually homeless, who are nevertheless trying to exploit that vulnerability. Do you feel it was for political reasons maybe or something like that?!"

A. Councillor Jane Nightingale gave the following response:-

"All I was made aware of was that some people who were staying in Tent City were not homeless. They had got tenancies in other areas of the Borough, for example in Rossington and obviously were staying there because they did not like that tenancy, they wanted to move. So they thought that if they came to Tent City and stayed there, and said that they were homeless, they would be picked up. We have a statutory homelessness policy which we have to work through and with that an assessment is done and people have to meet a certain criteria, they didn't meet that and had to go back."

Q. Councillor Nigel Ball asked Councillor Jane Nightingale:-

"I think the question was disturbing and irresponsible. Irrespective of why people were there, there is a myriad of complex issues why they have become homeless. People become homeless if they have lost their

jobs, personal breakdown, anything. I'm sure the Portfolio Holder will agree with me that it is wrong to label these people.

Some are suffering from mental health issues and I think the comments coming forward don't recognise that. The Portfolio Holder will accept the complex needs these people have and it is nothing to do with exploiting the situation, it is where they are in their lives at the current time."

A. Councillor Jane Nightingale gave the following response:-

"I fully agree that they have chaotic needs and this is for various reasons. Obviously, we need to speak to them and help as much as we can whether this is to help them find a home or for medical assistance; we are there for them. St Leger Homes and the Community Teams headed by Pat Hagan and Karen Johnson worked tirelessly, worked long hours and gained their trust. They engaged with the people so they felt safe and let us help them. It was a big project and we have been out there late at night and in the early hours of the morning, doing different things."

Q. Councillor Phil Cole asked Councillor Jane Nightingale:-

"Councillor Nightingale, there are clearly huge differences between homeless needs, whether it be to overcrowding, rough sleeping or political protest. On housing problems in the Borough, Members have discreetly touched on them, but is it worth holding a Seminar for Elected Members to look at this further? There is a huge difference for example between mental health issues and drug problems which both result in people ending up on the street and it is a question of how we address this problem."

A. Councillor Jane Nightingale gave the following response:-

"It will be no problem to set that up through Member Support. I will work with Councillor Knight, as part of her role with Health and Wellbeing, and any other Members who can help in order to get the appropriate people involved.

However, if we do set it up, I hope that Elected Members will please attend."

Councillor Jane Cox stated that:-

"Having worked with homeless people and the people being talked about in the Chamber today, for many years we're in danger of making assumptions about people you don't know. I could walk you around Doncaster and introduce you to a number of homeless who already have tenancies, but it is their choice, I work with people year after year who choose to live like this and there is nothing that can be done about it. People sit here and speak of things they know nothing about and if they actually went out there and spoke to people, they may have a better understanding."

A. Councillor Jane Nightingale gave the following response:-

“Councillor Cox is absolutely right, we need to speak to them and that’s what I have been doing, late at night, early hours of the morning, we have been out there, doing different things, engage with them, but you’ve got to gain their trust and confidence.”

Councillor Jane Cox stated that:-

“I agree with Councillor Nightingale, and it wasn’t aimed at her, more at others who think they know what’s going on.”

Q. Councillor Paul Wray asked Councillor Jane Nightingale:-

“There was a question from a Member about whether we could have a conference on this; we have just had one. Members were invited to a Seminar which was organised by the partners that are working against homelessness and it was at the Hub on 1st December, 2016. People were invited to that.

As Chair of the Regeneration and Housing Overview and Scrutiny Panel, we have looked in depth at the problems regarding homelessness and I can reassure this Chamber that things are on track to actually try and reduce homelessness; it’s working in partnership and as I have mentioned before, it’s looking at the problems these individuals have to try and resolve them, but it is also coming up with a strategy to keep them in their properties. A lot of these individuals are given a property, but they can’t maintain these tenancies and they end up back on the streets again. So, a lot of work is being done to combat that and I can give you confidence that we are going in the right direction.

However, due to the austerity measures that we are in the middle of, this is why we are getting the increase in homelessness and people sleeping on the streets. There are other things happening in the system, for instance, emergency accommodation and half way houses, and things like that; it is not in their interest to quickly move these people on as we would want them to do. I would ask the Portfolio Holder to confirm what I have just said that we do have an active programme to tackle homelessness in this Town?”

A. Councillor Jane Nightingale gave the following response:-

“Yes, obviously. I have a document relating to the issue of homelessness and I will ensure that all Members receive a copy. In addition, I will obviously speak to Officers and see what we can do in relation to the issues raised by Members this afternoon.”

J. Questions to Councillor John Mounsey, Chair of the Overview and Scrutiny Management Committee

There were no questions put to Councillor John Mounsey, Chair of the Overview and Scrutiny Management Committee.

69 To receive the Minutes of the following Joint Authorities:-

RESOLVED that the Minutes and Briefing Notes of the following Joint Authorities, be noted:-

- A. South Yorkshire Police and Crime Panel held on 28th October, 2016;
- B. Sheffield City Region Combined Authority held on 24th October and 5th December, 2016;
- C. South Yorkshire Fire and Rescue Authority held on 17th October and 28th November, 2016, and Section 41 Briefing Notes for December 2016 and January 2017; and
- D. South Yorkshire Pensions Authority held on 24th November, 2016.

CHAIR:_____

DATE:_____

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To the Chair and Members of the COUNCIL

REVENUE BUDGET 2017/18

EXECUTIVE SUMMARY

1. This report details the Mayor's revenue budget proposals for 2017/18 and the Medium-term Financial Forecast (MTFF) 2017/18 to 2020/21. As detailed in previous budget reports the Government's approach has continued with a programme of reduced funding that requires local authorities to reduce overall expenditure. The Council is estimating having to find £23.5m of financial pressures in 2017/18, increasing to £66.8m a year by 2021.
2. This arises due to expected government grant reductions of £10.4m in 2017/18, increasing to £19m a year by 2020/21. On top of the grant reductions the Council is facing significant expenditure pressures which are estimated at £13.1m in 2017/18 and increase to over £47m by 2020/21. This includes pay and price inflation; with £2.6m for Adults, Health & Wellbeing in 2017/18 which also covers the impact of the Government National Living Wage on Adult Social Care contracts. An explanation of the budget gap is provided at Appendix A. The service specific budget pressures amount to £5.3m in 2017/18 and are detailed in Appendix C; this includes providing £1.8m for Adults, Health & Wellbeing pressures.
3. Whilst the financial circumstances are not of our making, it is our responsibility to ensure we propose a robust, clear and balanced budget. The budget proposed is based on reduced but sustainable income and only uses minimal one-off reserves in 2017/18 in line with the financial strategy. Delivery of the budget continues to depend on achieving the challenging reductions in spending and delivering high quality key services. We have plans to address the £23.5m in 2017/18, which are detailed in paragraphs 15 to 18 and Appendix B. This involves the use of £2.0m one-off general fund uncommitted reserves in 2017/18.
4. The proposals include an increase in Council Tax of 1.99% in 2017/18 which will generate £1.88m and is required in order to meet the budget gap and deliver a budget in line with the financial strategy. This will increase the council tax by 46p per week (30p Band A). Although the Council Tax system is disproportionate across the country, it is not something we can resolve overnight and the Council is aiming to improve the position by utilising the Government Social Care "precept". The Council Tax proposals include a further increase through the Government's 2% Social Care "precept" which equates to £1.89m in additional income for Doncaster. This will contribute towards the pressures for Adults, Health & Wellbeing including price inflation, pay inflation, investment in the care ladder and growth in the number of clients from projected changes in the population. The 2% Social Care "precept", will also increase council tax by 46p per week (31p Band A). The current council tax bill is £1,190.32 Band D

(£793.55 Band A), overall this will increase the council tax to £1,237.81 per annum Band D (£825.21 Band A) which means an additional £47.49 for Band D council tax per annum, 92p per week (£31.66 for Band A per annum, 61p per week).

5. Doncaster continues to have one of the lowest Council Tax rates in comparison to other Metropolitan Districts and Unitary Authorities (9th lowest in 2016/17).
6. Despite the considerable funding reductions we are committed to being a Council that promotes growth and prosperity for all its residents. We must ensure that services are targeted and make a difference to those people who need them most, making the most of technology, re-designing our services so they are fit for the future and working in partnership with our local communities, voluntary, charity and faith sectors to deliver services together.
7. The updated Medium-Term Financial Forecast for the period 2017/18 to 2020/21, taking into account all planned changes to income, is detailed at Appendix J. This includes full details on all the budget assumptions including grant funding, other income and estimated price changes. It is intended that the Mayor and Full Council will consider a 4-year balanced budget to March 2021 in summer 2017.
8. The balance on the uncommitted General Fund reserve is estimated at £10.7m for the financial year 2017/18; further details are provided in paragraph 37.

EXEMPT REPORT

9. Not applicable.

RECOMMENDATIONS

10. That Council approves the 2017/18 Revenue Budget as set out in this report. This includes: -
 - a. the revenue budget proposals for 2017/18 detailed at Appendix B (savings £21.516m) and Appendix C (pressures £5.255m);
 - b. Council Tax to be increased by 3.99% to £1,237.81 for a Band D property (£825.21 for a Band A) for 2017/18. This includes:
 - i. 1.99% Council tax increase equates to an increase of £23.69 for Band D per annum, £0.46 per week (£15.79 for Band A per annum, £0.30 per week);
 - ii. 2% Government's Social Care "precept" equates to an increase of £23.80 for Band D per annum, £0.46 per week (£15.87 for Band A per annum, £0.31 per week).
 - c. the 2017/18 Grants to 3rd Sector Organisations outlined in paragraph 24 and Appendix F;
 - d. the summary fees and charges analysis shown in Appendix G together with the detailed fees and charges proposed for 2017/18 at Appendix H;
 - e. the Medium Term Financial Forecast including all proposals in this report as set out in Appendix J;
 - f. a gross revenue expenditure budget of £479.7m and a net revenue expenditure budget of £213.4m, as detailed in Appendix J.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER

11. The Council will continue to care for and protect the most vulnerable in the borough but it is inevitable that as the Council becomes a leaner organisation that citizens will see services delivered in new and different ways.

BACKGROUND

Financial Strategy

12. The budget proposals are driven by the priorities in the corporate plan and Doncaster Council's purpose to ensure Doncaster and its people thrive – ensuring value for money is at the heart of everything we do. The updated 2017/18 Corporate Plan is presented on the same agenda and provides clear direction for the work of the Council for the next year. In doing so, it brings together the plans and delivery programmes that are already shaping how we work – for example the One Doncaster Action Plan, Town Centres Masterplan, Early Help Strategy and the Place Plan.
13. The 2017/18 budget is based around the following key strategic budget themes: -
 - a. A Commissioning Council – We will work better with our partners, the voluntary sector, communities and businesses to commission and procure local services that make a real difference. We want well managed services where our residents are at the heart of what we do. We are committed to delivering services in-house if they deliver best value, e.g. an example of a commissioning Council is Public Health.
 - b. An Empowering Council – We want to help our communities and our residents to get the services that they really need and are right for them. That means the Council wants to know what works best for individuals and would want to help residents find the services that best suit their needs. We want to enable people and communities to help themselves and improve self-sufficiency. This also involves ensuring that our services fully recover their costs where possible and that there are no subsidised services without a clear decision to do so, e.g. Supported Living and Stronger Families.
 - c. A Community Council – The Council has a pivotal role to play in Doncaster's future as a borough. We have strong community relationships and a leadership role and these will continue in the future. We will still be a strong advocate for the borough, e.g. Libraries transferring to the communities.
 - d. A Streamlined Council – We have far too many buildings and need to concentrate our services in buildings that are cost-effective, maximise the use of space and are as multi-use as possible. Our buildings have to be more customer-orientated and open at more appropriate times for our users and offer shared facilities with others, including our communities, e.g. Appropriate Asset Programme.
 - e. A Productive Council – We need to be as productive as possible. This means taking a look at what we do and how we do it. We may redesign some services, push for more commercial value for money processes and encourage modern forms of service delivery. Our people are our greatest resource and we have to ensure that they are supported to deliver the best possible services for local people, e.g. Modern and Productive Workforce Programme.

- f. A Council Fit for the Future – Doncaster Council will be a modern digital authority both internally and externally, with all services on-line. It will provide a modern, high quality and efficient integrated front office with resulting improved service delivery through redesigned business processes, improved technology, mobile working and higher skilled staff. It will utilise the resulting business intelligence to become a more intelligent and proactive organisation focused on assisting Doncaster as a place and its people to thrive. It will also focus on reducing high cost services and ensure we provide affordable services, e.g. Digital Council and Enterprise Resource Planning (ERP).
- g. A Preventative Council – By concentrating more on early intervention, we can take action to avoid additional future costs as problems develop, e.g. Early Help Strategy.
- h. A Dynamic Council – To help modernise and shape our services we need to encourage a culture that increases productivity, flexibility and ability to adapt to change as part of every-day business. We need to change the way we work to deliver services in a motivating and effective way, at the same time improving services for the public, e.g. Streetlamp initiative.
14. The financial strategy should be read in conjunction with other Council strategy documents including Capital Programme, HRA budget, Treasury Management Strategy, Borough Strategy, Council Plan and ICT Strategy.

Budget Proposals 2017/18

15. The savings to deliver a balanced budget for 2017/18, are detailed at Appendix B. These include additional income from Council Tax £5.87m (includes £1.89m for the Government's 2% Social Care "precept") and National Non-Domestic Rates (NNDR) £1.37m. A thorough review of the Treasury Management budget has been undertaken and the budget can be prudently reduced by £2.2m in 2017/18, leaving a general fund budget of £9.4m. This will provide sufficient funding to cover the Council's interest on current loans, anticipated future borrowing for the capital programme and a modest budget for investment income in line with the Treasury Management Strategy, which is included on this agenda. A summary of the savings by Directorate is provided below:-

	2017/18 £'m
Adults, Health & Wellbeing	-5.480
Adults, Health & Wellbeing Staff savings	-0.566
Customer Journey	-0.469
Day Opportunities	-0.253
Home Care	-0.724
Leisure Trust	-0.250
Libraries	-0.100
Reducing the number of Independent Residential Placements (2016/17 saving)	-0.800
Residential Care - Older People	-1.418
Residential Care - Working Age	-0.900
Council-Wide	-10.732
Apprenticeship Levy	-0.300
Business Rates Income	-1.367
Commercialisation and Marketing Income	-0.100
Consultants & Agency	-0.100
Council Tax 1.99% Increase	-1.880
Council Tax Base Growth	-0.859

	2017/18 £'m
Council Tax Collection Fund	-0.666
Council-wide – Reduce Senior Management	-0.100
Fees & Charges	-0.243
Government's 2% Social Care “precept”	-1.889
Local Council Tax Support Scheme (LCTS)	-0.581
Metropolitan Debt Levy	-0.067
Pension	-0.100
Procurement	-0.250
Treasury Management	-2.230
Finance & Corporate Services	-0.200
Corporate Services	-0.100
Professional Business Support (PBS)	-0.100
Learning & Opportunities – CYP	-2.610
Education Services Grant	-1.760
LO-CYP: Management Restructure	-0.850
Regeneration & Environment	-2.494
Assets	-0.289
Highways and Streetscene	-1.000
Housing Management	-0.100
Parking - bus lane enforcement	-0.030
Planning and Building Control	-0.100
Regulation & Enforcement	-0.100
South Yorkshire Passenger Transport Executive (SYPTTE)	-0.675
Waste Contract	-0.200
Grand Total	-21.516

16. The budget pressures proposed are detailed at Appendix C, which include Apprenticeship levy of £0.75m, £2m of service pressures and £1.8m for Adults, Health & Wellbeing. The £1.8m provides additional funding for estimated increases to the population on the specific budgets of £0.4m, transitions from Children & Young People £0.3m, investing in supported living and direct payments £0.3m and Digital Council/technology pressures of £0.8m.
17. Delivering the proposals leaves a £2.0m budget gap in 2017/18 which will be met from general uncommitted reserves. Additional on-going savings will then be delivered in 2018/19 to produce a balanced budget moving forward.
18. A summary of the budget position for 2017/18 is detailed below: -

	£'m
Budget Gap	-23.5
Including Budget Pressures of £5.255m – Appendix C	
Budget Savings – Appendix B	-21.5
Use of General Reserves	-2.0
Total Proposals to meet Budget Gap	-23.5

19. The majority of grant allocations have been notified but some minor grants are still to be confirmed; these will be received in 2017/18 and improve the monitoring position. Where the grants are reducing and there is an exit strategy further details are provided in Appendix D.
20. The Council is expecting to prepay the full pension deficit amount for 3 years and 80% of the future service rate (FSR) for 3 years in 2017/18, which will deliver one-off savings. The prepayment is estimated at circa £60m based on current

assumptions which will be confirmed with the Actuary. The Council will need to borrow funds to provide the cash flow for the prepayment; the one-off borrowing costs will be funded from the one-off savings.

Fees & Charges

21. The proposals for fees and charges amounting to £0.24m are included in the savings figures. The proposal for 2017/18 is to limit increases in line with the estimated RPI for March 2017 of 2.2% (based on previous assumptions), allowing for roundings. There are some exceptions where the increase wasn't applied for example some fees are set by statute and to cover increased costs. Further details on the overall changes to the fees and charges is provided in Appendix G.
22. It is worth noting that the proposals will impact on client contributions, however this will be in accordance with the Council's 'Charging and Financial Assessment for Adult Care and Support' policy. The policy ensures that people should only be required to pay what they can afford towards their care and support, and people will be entitled to financial support based on a means-test. The detailed fees and charges for 2017/18 are set out in Appendix H for approval.

Post Reductions

23. The scale of the budget savings means that reductions in posts are inevitable. The post reductions estimated for 2017/18 have been reviewed and reduced to under 100 posts. These are mainly for the Digital Council and Early Help savings, and are detailed in Appendix B. To achieve the savings the Council will initially look to delete vacant posts and then offer voluntary redundancy, with compulsory redundancy being the last resort.

Grants

24. The Council still receives some specific grant funds which are non-ring fenced and can be redirected to other areas of service provision as required and some specific grants that are tightly ring fenced and can only be used for the specific purpose set out in the grant conditions. Further details of the specific grants are provided in Appendix J (paragraphs 10 to 14).

Grants to 3rd Sector Organisations

25. The 2017/18 grants proposed to third sector organisations (£1.498m) are detailed in Appendix F. This includes a one-off grant of £150k for Doncaster Skills Academy (Doncaster Chamber) over 2017/18 and 2018/19, which will be funded using £22k specific earmarked reserve and the remainder from general reserves.

Monitoring & Challenge

26. The Council's budget in any one financial year is allocated to budget holders and each budget holder is notified of their budget at the start of the financial year. Within the performance and development review process for people managers there is a core target to effectively manage and monitor budgets, highlighting any pressures or potential underspends in a timely way.
27. Budget holders are able to review the latest financial monitoring information, including projections, directly from the on-line financial system in an easy to use format.
28. The financial management teams are structured to support budget holders, deal with queries and proactively monitor key budget areas. As part of the quarterly

Finance & Performance report the Council revenue projection will be prepared by managers, working in conjunction with finance teams. The Council revenue projection is monitored at the Directors meeting, where any further actions that need to take place to ensure effective management of the budget targets are agreed.

29. For 2017/18 implementation plans have been produced for all major programmes, which are monitored and challenged on delivery and progress by 3 Implementation Boards. The performance of the programmes and delivery of savings is then reported in the quarterly challenge with Directors and is summarised in the quarterly Finance and Performance report that goes to Cabinet and O.S.M.C.

Revised Medium-Term Financial Forecast 2017/18 to 2020/21

30. The revised Medium-Term Financial Forecast (MTFF) and key assumptions for 2017/18 to 2020/21 are provided in Appendix J. The final Local Government Settlement is expected towards the end of February 2017 (22nd February 2017). The overall budget gap for 2017/18 to 2020/21 is currently estimated at £66.8m and the figures are summarised in the table below: -

	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m	Total to 2020/21 £m
Estimated Reduction in Government Grants	10.4	1.4	1.5	5.7	19.0
Pay Inflation, Increments & Pension Contributions / National Insurance	2.4	2.8	3.4	2.4	11.0
Price Inflation including Landfill Tax	5.3	5.5	5.1	5.0	20.9
Service and Other Budget Pressures	5.4	3.4	4.0	3.1	15.9
Total Funding Gap	23.5	13.1	14.0	16.2	66.8

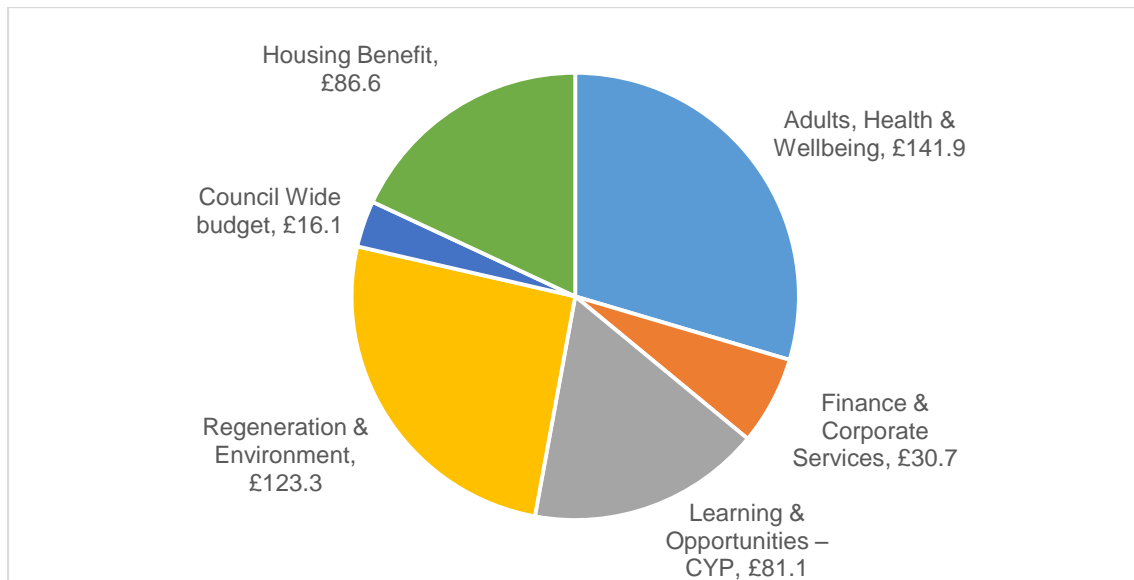
* The Government changes represent £32.7m (49%)

31. Delivering the savings across this 4 year period will be a significant challenge.

Service Budgets

32. The following chart show the gross budget by Directorate including the budget proposals detailed in this report: -

Gross Budget by Directorate £'m



Robustness of the Budget

33. Under the Local Government Act 2003, the Chief Financial Officer is required to give assurance on the robustness of estimates in the forthcoming budget.
34. The Chief Financial Officer recognises that local government finance settlements arising from Comprehensive Spending Reviews of 2010, 2013 and 2015 were extremely challenging and there are significant issues for the Council in delivering the budget proposals for 2017/18. The key objective of the Medium Term Financial Forecast (MTFF) is to provide the Council with a robust financial plan to ensure financial sustainability. The unprecedented set of cuts and pressures required managers to deliver savings of £109m over the 3 years 2014/15 to 2016/17 and a further £67m over the period 2017/18 to 2020/21.
35. In this context, the budget proposals that are set out in this document are being recommended to the Council and are supported by the most up-to-date robust estimates of income and expenditure. The evaluation of the Chief Financial Officer is based on the following key factors: -
- the budget proposals have been developed by those responsible for service delivery, taking account of the implications of implementing the changes. Targets are clear and there is commitment and ownership from managers to deliver. Each budget manager is required to deliver within the budget target. This will provide additional assurance, rigor and comfort for the Council in carrying out its responsibilities. These proposals will provide a balanced budget for 2017/18 as long as the risks (Appendices K & L) can be managed;
 - we have reviewed those service areas that are overspending in 2016/17 and aim to provide adequate funding to ensure that areas of overspend are managed within the budget target for 2017/18 e.g. Regeneration & Environment £1.2m has been provided for pressures identified through revenue monitoring in 2016/17;
 - a review of the quarter 3 projected outturn figures has been undertaken to further challenge the budget proposals and ensure they are based on the most up to date information available. This has resulted in some updates which are shown in Appendices B & C. Any further pressures identified

will need to be managed during 2017/18 as part of the revenue monitoring process; and

- d. the development of financial skills amongst Council managers is critical to the success of delivering the spending targets set in this budget.

36. Taking this into account, the Chief Financial Officer believes the 2017/18 estimates used for the Mayor's budget proposals can be delivered. However, immediate work will need to be undertaken early in the 2017/18 financial year to prepare budget proposals for the remaining years 2018/19 to 2020/21. It is intended that the Mayor and Full Council will consider a 4-year balanced budget to March 2021 in summer, 2017.

Adequacy of Reserves

37. Current uncommitted general fund reserves are £16.7m; it is expected that up to £4m will be required for the 2016/17 overspend and £2.0m to balance the budget for 2017/18. This would leave an estimated balance, for use during 2017/18 and beyond, of circa £10.7m; the final balance available will be updated based on the actual outturn position for 2016/17.

38. The budget proposed is on a sustainable basis, with minimal one-off reserves being used in 2017/18 and on-going savings being identified from 2018/19 onwards.

39. Earmarked reserves have been reviewed and £163k will be released in 2016/17 improving the balance of uncommitted general fund reserves. A summary of earmarked reserves is shown at Appendix I; these include the following sums: -

- a. Service Transformation Fund – the majority of this fund has been allocated to help DMBC achieve savings in a timely and well managed way e.g. Adults, Health & Wellbeing transformation, and fund any shortfall on the programmes. The Chief Financial Officer in consultation with the Mayor must approve any request for Service Transformation Funding, before any approved funds can be drawdown.
- b. Reserve for future severance costs – this funds all costs associated with staff reductions e.g. redundancy, early retirement and restructuring costs. It is estimated that the balance at the end of March, 2017 will reduce to circa £2m, which will be used in 2017/18 to deliver the savings.

40. A risk assessment of the Council's level of reserves is carried out each financial year, when setting the budget and updating the financial plan. It is then updated regularly during the financial year, as part of the formal financial management reporting process. The risk assessment is based on the following key factors: -

- a. a review of known provisions and contingent liabilities;
- b. the likelihood of overspend for either revenue or capital;
- c. the likelihood of any additional income that would be credited to reserves;
- d. the robustness of the Council's revenue budget proposals;
- e. the adequacy of funding for the Capital Programme; and
- f. any potential significant expenditure items for which explicit funding has not yet been identified.

41. This risk assessment of the Council's level of reserves is provided in Appendix K, which estimates the value of the risks at £9.5m leaving £1.2m headroom over the current level of un-committed general fund reserves at £10.7m. The un-

committed reserves are not excessive for a Council of our size which spends around £500m a year, and £10.7m would only run the Council for 8 days. Ongoing careful management of the uncommitted General Fund reserve position in 2017/18 is required, to ensure the reserves remain at a reasonable level and to effectively manage these risks and liabilities. Careful consideration should continue to be given before funding any unexpected costs from reserves and where possible un-used funds should be transferred to the uncommitted reserves thereby increasing the balance available. The Council needs to hold sizeable reserves whilst delivering large budget savings in year e.g. Adults transformation savings of over £5m.

42. The Local Government Act 2003 requires the Chief Financial Officer to give assurance on the purpose and adequacy of the reserves of the Authority. The Chief Financial Officer has concluded that the level of the uncommitted General Fund reserve balance is adequate to meet known commitments and contingencies based on the information currently available and included in this report.

Council Tax Capping & Referenda

43. The Localism Act 2011 made significant changes to the Local Government Finance Act 1992 and requires the Council to set a Council Tax requirement for 2017/18. This requirement is to help the Council to determine if it has set an excessive Council Tax increase that would in turn trigger a local referendum. Authorities are required to seek approval of their electorate in a referendum if any proposed tax increase exceeds the principles set by Parliament. The Government have confirmed the Council Tax Referendum Cap at 5.0% for 2017/18 for all authorities who have decided to implement up to the maximum 3.0% increase ring fenced precept to fund adult social care. The referendum cap would apply on the Band D Tax of the Authority without any adjustments being made for levying bodies such as the Sheffield City Region Combined Authority Transport Levy. Chapter 4ZA of Part 1 of the Local Government Finance Act 1992 provides for the holding of a referendum where a Local Authority in England sets an excessive increase in its relevant basic amount of Council Tax for a financial year. The change to the use of the actual Band D Tax of the Authority is provided for by Section 41 of the Local Audit and Accountability Act 2014 which came into force on the 30th January 2014 and the Local Authorities (Conduct of Referendums) (Council Tax Increases) (England) Regulations 2012 as amended. The Referendums relating to Council tax Increases (Principles) (England) Report 2017/18 sets the referendum limit at 5% for an adult social care authority.
44. The Council is proposing to increase Council Tax by 3.99% for 2017/18, which will deliver less than 8% of the total savings required. This includes 2% for the Government's Social Care "precept", rather than the maximum allowable of 3%. The Government Social Care "precept" at 2% will provide £1.89m income in 2017/18 which will only cover approximately 73% of the additional social care inflation costs (circa. £2.6m), including the impact of the National Living Wage. This does not make any contribution to the additional costs from the growth in number of adults accessing the services and increasing needs.

OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION

45. A list of options for the 2017/18 savings have been produced and considered over the preceding months. Savings for 2018/19 onwards will be formulated.

46. The budget proposals seek the appropriate balance in meeting the savings whilst still delivering on the key priorities; protecting front-line services where possible in particular adults and children's social care services.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

47. These are detailed in the table below: -

	Outcomes	Implications
	All people in Doncaster benefit from a thriving and resilient economy. <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	Council budget therefore impacts on all outcomes
	People live safe, healthy, active and independent lives. <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
	People in Doncaster benefit from a high quality built and natural environment. <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
	All families thrive. <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
	Council services are modern and value for money.	
	Working with our partners we will provide strong leadership and governance.	

RISKS AND ASSUMPTIONS

48. The savings proposals outlined in this report are underpinned by the Council's comprehensive risk management strategy which helps to minimise risk. The Council's strategic risk register is reviewed and updated on a quarterly basis and each service has formally documented its key risks and the actions taken to mitigate those risks in service plans. The main risks to highlight with regards to these budget proposals are: -

- a. Overspends on service expenditure. In particular, increasing expenditure in Adult Social Care; including managing higher numbers in long-term residential care; supporting people to live at home independently combined with further shift in costs to social care as service users are no longer assessed as having continuing health care needs. Demographics and impact on increasing pressures on services remains a risk. And expenditure pressures on the Children's Trust budget, specifically growth in the number of placements. The Council has identified potential funding for the cost pressures identified through the 2017/18 budget setting process;
- b. Possible non-delivery or delayed delivery of key projects/savings;
- c. The Local Government Finance reforms which took effect from 1st April 2013 namely Business Rate Retention and the Localisation of Council Tax Support have meant that local government finances are much more vulnerable when a recession occurs. Whilst a safety net is in place for a significant reduction in Business Rates (7.5% below a baseline figure set

each year by central Government), there could be a decrease in Business Rates income below the safety net. There is no similar protection in place for Council Tax income, therefore the income the Council receives could reduce due to the economy.

49. The level of reserves and a full risk assessment is detailed in paragraphs 37 to 42 and Appendices K and L.

LEGAL IMPLICATIONS

50. The Council must set a balanced budget ensuring that resources are sufficient to meet its proposed spending plans. The Chief Financial Officer is required to advise the Council of the adequacy of its reserves and the robustness of estimates used in preparing its spending plans.

51. The Local Government Finance Act 1992 places a duty on Local Authorities to set an amount of Council Tax on or before 10th March, in the financial year preceding that for which it is set. The setting of the tax involves a series of processes and calculations resulting in a separate amount of tax for properties in each of the 8 bands (A to H) in which properties have been valued under the 1992 Act.

52. The Localism Act 2011 introduced a new Chapter into the Local Government Finance Act 1992 which makes provision for Council tax referendums to be held if an authority increases its Council tax by an amount exceeding principles determined by the Secretary of State.

53. The Council Tax (Demand Notices) (England) (Amendment) Regulations 2016 allow Local Authorities to increase Council Tax by 5% (3% on adult social care and 2% on all other expenditure) without the need to hold a referendum on the increase.

54. The Council will need to be satisfied that the budget set will ensure the Authority is able to discharge its statutory duties.

55. Under the general principles of public law, the Council must also act fairly when making budgetary changes or changes to services which potentially involve the reduction or removal of a previously enjoyed benefit. Acting fairly includes consulting fairly with those affected, conscientiously taking into account the results of the consultation and, where appropriate, having due regard to equality impact.

56. Some of the proposals outlined within the budget will impact upon service users and other individuals, particularly those with protected characteristics within the meaning of the Equality Act 2010. In appropriate cases, the budget may only be implemented by further decision making by either Cabinet or other duly authorised decision taker. That decision will need to be taken in full consideration of the Council's duties under the Equalities Act 2010 after full consideration of an appropriate due regard statement.

FINANCIAL IMPLICATIONS

57. These are contained within the body of the report.

HUMAN RESOURCES IMPLICATIONS

58. The implications of some of the proposals contained within the 2017/18 budget are that a number of post reductions will be required to deliver the required efficiencies and a balanced budget. Where post reductions are proposed timely and meaningful consultation must take place with affected staff and trade unions, with appropriate formal notifications. While every effort is made to manage post reductions through vacancies, volunteers and redeployment into alternative roles, as the organisation shrinks there is an increasing likelihood of the need to make compulsory redundancies. As well as applying any nationally agreed pay awards, the council adopted the living wage, based on the rates set by the Living Wage Foundation (LWF), with effect from April 2014 and committed to increasing the rate each April following the LWFs announcement each November of the annual percentage increase. The Council has also committed, as part of the collective agreement on a Modern Productive Workforce, to make no further changes to core staff terms and conditions in the five years from 1 April 2016.

TECHNOLOGY IMPLICATIONS

59. Technology is as ever an evolving key essential enabler to support the delivery of all services and the key strategic budget themes outlined in this report and robust and effective ICT governance arrangements will continue to be needed to ensure the delivery of the key priorities. A four year technology plan (2017-21) aligned with the Council's 4 year Medium Term Financial Forecast has been developed to ensure the resources, expertise and capacity within services is available. This will be monitored and continuously reviewed via the Council's ICT Governance Board.

60. There will also of course remain the on-going maintenance and support of all current technology as well as upgrades, responses to changes in legislation and continuous service changes and transformation. This includes the further dimension of on-line services which allow customers to self-serve 24/7 and require constant monitoring, support, continuous development and improvement.

61. The Council's technical infrastructure providing desktop, internet and system connectivity, landline and mobile phone services to all buildings will also need to be maintained and changed or developed as required. This includes St Leger Homes, Doncaster Children's Services Trust and many schools. Increased partnership working including integration with health will also mean significant technical developments.

62. Finally, just as significant is ensuring all staff have the required digital skills to successfully embrace all the new and more efficient ways of working required. Therefore, close working between all services and the ICT and Digital Teams will be essential.

EQUALITY IMPLICATIONS

63. The Council must consider and have due regard to the three aims of the general equality duty when developing and implementing the Council's Medium Term Financial Forecast. The Council will ensure it makes fair and informed financial decisions, demonstrating its commitment to improving outcomes for the most vulnerable groups of people living in Doncaster. The weight given to the general duty will depend on how that area of work affects discrimination, equality of opportunity and good relations. For example; decisions on social care or

community safety are likely to be more relevant and have greater impact on equality than those on waste disposal. The Council uses a simple due regard process to ensure due regard is considered and to support a transparent, effective process that is accountable to users and residents. Amongst others, the “due regard” will be informed by: -

- a. **Establishing the key equality issues across Doncaster (Equality Analysis)** – Our Equality and Inclusion Plan 2014-2017 has been developed alongside our financial planning process and includes a significant analysis of equality information to identify the key equality issues across Doncaster. We have used the equality information to inform our planning and saving prioritisation process. Our budget proposals seek to limit the impact of budget cuts on the most vulnerable;
- b. **Consultation** – The Mayor’s draft budget proposals were launched on 24th November 2016. Further details on the consultation are provided below in paragraphs 65 to 71;
- c. **Prioritisation and Planning** – Our key strategic budget themes specifically prioritise the needs of the most disadvantaged in our communities.

64. Each saving proposal has been reviewed with regard to our Public Sector Equality Duty (PSED) obligations; this is provided at Appendix M.

CONSULTATION

65. The proposals have been considered by Directors and Executive Board at several meetings between May, 2016 and February, 2017.

66. Overview and Scrutiny Management Committee have been consulted on the Mayor’s budget proposals. The following meetings have taken place: -

- a. OSMC Informal Budget Meeting – 12th August, 2016 and 13th December, 2016;
- b. Overview and Scrutiny Management Committee on the 19th January, 2017, agreed the response to the Mayor’s draft budget proposals which was presented at the Cabinet meeting on 14th February, 2017.

67. A copy of the Mayor’s draft budget proposals were made available to all members on 24th November, 2016, officers and the public via the Council website. Members have been consulted at meetings between November, 2016 and February, 2017; Labour Group and representatives from other parties.

68. The Council completed the consultation with Doncaster Chamber of Commerce on behalf of business rate payers on 10th February, 2017.

69. Meetings with the Unions on the budget proposals have taken place monthly from October, 2016 to February, 2017.

70. Specific consultations will also take place on individual budget proposals where required to meet our Public Sector Equality Duty (PSED) obligations, as detailed in Appendix M.

71. This report has significant implications in terms of the following: -

Procurement	X	Crime & Disorder	X
Human Resources	X	Human Rights & Equalities	X
Buildings, Land & Occupiers	X	Environment & Sustainability	X
I.C.T.	X	Capital Programme	X

BACKGROUND PAPERS

72. Council Report – Revenue Budget & Council Tax 2016/17, 1st March, 2016.
Mayor’s Draft Budget Proposals – 24th November, 2016

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Explanation of Budget Gap 2017/18 to 2020/21

	17/18 £'m	18/19 £'m	19/20 £'m	20/21 £'m	17/18 to 20/21 £'m
Baseline Income: <ul style="list-style-type: none"> 2% inflation increase in Retained Business Rates of £1.0m/£1.0m/£1.0m/£1.0m Increase in Top Up Grant per 4 Year Offer of £1.0m/£1.2m/£1.4m and £0.7m for 2020/21 which is outside the offer period Revenue Support Grant reductions per 4-year offer of £11.9m/£8.0m/£8.1m and £8.1m for 2020/21 which is outside the offer period 	-9.9	-5.8	-5.7	-6.4	-27.8
Specific Grant Reduction: <ul style="list-style-type: none"> Education Services Grant of £1.7m in 2017/18 Housing Benefit & Localisation of Council Tax (On-Going) Administration Subsidy of £0.1m/£0.3m/£0.2m/£0.1m New Homes Bonus of £0.1m/£1.1m/£0.6m/£1.2m 	-1.9	-1.4	-0.8	-1.3	-5.4
Specific Grant Increase: <ul style="list-style-type: none"> Increase in Improved Better Care Fund per February 2016 indicative figures £1.3m/£5.8m/£5.0m and £2.0m for 2020/21 which is outside Spending Review period Additional Funding from Extended Rights to Free Transport Grant of £0.1m in 2017/18 	1.4	5.8	5.0	2.0	14.2
Staffing Budget Pressure: <ul style="list-style-type: none"> Pay Inflation (1%) – £0.71m/£0.80m/£0.96m/£1.04m for each year (1%) Increments £1.35m/£0.22m/£1.19m/£0.22m for each year Employers Pension – Funding for Deficit Payment (£0.92m)/£0.23m/£0.24m /£0.3m Employers Pension – Future Service Contribution Rate phased increase to 15.5% in 2019/20 £0.92/£0.78m/£0.19m Auto Enrolment from 01.10.17 £0.2m in 2017/18 & £0.2m in 2018/19 Living Wage Foundation Living Wage pressure £0.15m in 2017/18, £0.568m in 2018/19, £0.808m in 2019/20 and £0.806m in 2020/21. 	-2.4	-2.8	-3.4	-2.4	-11.0
Prices Changes: <ul style="list-style-type: none"> Adult Social Care Contracts (National Living Wage and price inflation) = £1.9m/£2.6m/£4.2m/£4.6m Other inflation £3.4m/£2.9m/£0.9m/£0.4m 	-5.3	-5.5	-5.1	-5.0	-20.9
Service Budget Pressures: <ul style="list-style-type: none"> Full details are shown in Appendix C 	-5.3	-3.3	-3.9	-3.0	-15.5
Levying Bodies	-0.1	-0.1	-0.1	-0.1	-0.4
Total Funding Gap	-23.5	-13.1	-14.0	-16.2	-66.8

Budget Proposals 2017/18 - Detail

Total

-21.516

95

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m	2017/18 FTE
2016/17 Saving Approved	AH&Wb	Reducing the number of Independent Residential Placements (2016/17 saving)	The key elements of the wider projects, within the transformation programme, include the need for a comprehensive universal offer, an improved falls pathway, primary care strategy, a new intermediate care offer and the use of self-assessment and other support to enable earlier interventions to help people remain at home - living safely and with an improved quality of life. As a consequence of these measures there will be a reduction in the total cost of admissions to long term residential care. This will be apparent in a reducing number of people in care (the rate of admissions into the beds and the changing numbers of those already in care). A net figure of two less people in residential care per week throughout 16/17 will achieve a £0.8m reduction in 16/17 (gross reduction £1.12m), reducing the clients to 1410 by 31st March 2017. The full year effect of these changes in 2017/18 will achieve a further £0.8m reduction.	-0.800	0
Saving	AH&Wb	Adults, Health & Wellbeing Staff savings	Staffing savings delivered through VR/VER during 2016/17 to generate on-going savings in future years.	-0.566	17
Saving	AH&Wb	Customer Journey	Managing the customer journey effectively by putting resources nearer to communities and ensuring individuals get the right support, in the right place at the right time. This would be delivered through a workforce model that supports the end to end pathway for our residents starting with early intervention and driving enablement at every step.	-0.469	13
Saving	AH&Wb	Day Opportunities	Day opportunity users will be encouraged to take a Direct Payment to pay for a wider range of day opportunities better tailored to their individual needs. If service users choose to take up these opportunities, the subsequent impact is likely to reduce the cost of the Council's own service as well as the transport subsidy of £0.267m. The market will be encouraged to provide a range of individualised day opportunities and to develop innovative models of support.	-0.253	5

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m	2017/18 FTE
Saving	AH&Wb	Home Care	<p>If people need support and are eligible for it then they will receive it. Care at home is a priority. We know that people want to stay at home for as long as possible and we will work with them if they are eligible to make sure that they are able to do just that.</p> <p>By working in localities to increase levels of community support that can help people remain independent for longer, we will reduce people's need for formally funded care. We are investing in improved information advice and guidance so people will know what range of options are open to them when they first contact us.</p> <p>As the ageing population continues to rise, and as more people stay in their own homes, we expect the number of intense packages of home support to rise.</p> <p>We assess each person's situation on an annual basis and we will look at the best way of meeting their needs. Where appropriate we'll highlight community options in their local area and new options such as assistance from technology. Each package will be tailored to a person's needs and aims to keep them as well as they can be for as long as possible.</p>	-0.724	0
Saving	AH&Wb	Leisure Trust	Reduce public health grant contribution to Leisure Trust. The Leisure Trust will achieve the reduction through general efficiencies, which have been assisted through the provision of additional capital funding in 2017/18.	-0.250	0
Saving	AH&Wb	Libraries	The Council will explore further opportunities for commercialisation and income generation across the libraries and heritage services including alternative service delivery models and efficiencies.	-0.100	3
Saving	AH&Wb	Residential Care - Older People	Placements into Residential Care are expected to continue to decline but with an increased complexity in the needs of those entering care. The Council will re-frame the definition of 'standard' and 'complex' care such that it will aim to bring a greater proportion of those service users who have been placed out of the borough back into placements in Doncaster. Providers will be required to look at the use of technology to support their care offer. The Council will seek to disinvest in provision that is seen to be lower quality in order to reduce the overall amount of this type of bedded care.	-1.418	0
Saving	AH&Wb	Residential Care - Working Age	A significant number of people who are currently placed in LD or YPD Residential Care will be encouraged to move into other provision, such as Supported Living (SL), and there will be very low numbers of new entrants to residential care each year.	-0.900	0
2016/17 Saving Approved	Council-Wide	Commercialisation and Marketing Income	Many local authorities are increasingly looking to trade their best services more widely in order to maximise opportunities for income generation.	-0.100	0
Saving	Council-Wide	Apprenticeship Levy	Apprenticeship schools levy - estimated income from charging schools for the levy.	-0.300	0

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m	2017/18 FTE
Saving	Council-Wide	Business Rates Income	Business rates growth excluding SCR/DEVO - 2% per annum increase in multiplier already included in the 1st March 2016 Council approved MTF (see paragraph 15). Additional £1.9m growth was initially identified for 2017/18 based on known and expected developments, e.g. new build at the Iport, several new supermarkets across the borough and new developments at Quora Retail Park Thorne, Waterdale and Young Street. This has been reduced by £0.9m to take into account the estimated changes in reliefs, top-up grants and DMBC properties following revaluation and the release of the draft 2017 list. Includes £0.7m for the release of the Business Rates contingency budget.	-1.367	0
Saving	Council-Wide	Consultants & Agency	Agreement to reduce spend on Consultants and Agency.	-0.100	0
Saving	Council-Wide	Council Tax 1.99% Increase	Council Tax increase of 1.99%.	-1.880	0
Saving	Council-Wide	Council Tax Base Growth	Council Tax base growth - estimated based on additional 750 properties per annum.	-0.859	0
Saving	Council-Wide	Council Tax Collection Fund	Collection Rate - decrease assumed loss on collection from 3% to 2%. Collection Fund surplus - change in distribution of accumulated surplus in the Collection Fund from £2.8m in 2016/17 to £2.5m in 2017/18.	-0.666	0
Saving	Council-Wide	Council-wide - Reduce Senior Management	The saving will be achieved by reducing the number of Senior Management posts across the Council.	-0.100	2
Saving	Council-Wide	Fees & Charges	General fees and charges increases in line with the strategy for 2017/18, which is detailed in the report.	-0.243	0
Saving	Council-Wide	Government's 2% Social Care "precept"	Estimate for the Government's 2% Social Care "precept".	-1.889	0
Saving	Council-Wide	Local Council Tax Support Scheme (LCTS)	LCTS change (based on outturn).	-0.581	0
Saving	Council-Wide	Metropolitan Debt Levy	South Yorkshire County Council was abolished in 1986 and its 4 metropolitan boroughs (Doncaster, Barnsley, Rotherham and Sheffield) became unitary authorities. The SYCC debt was allocated out to the 4 Councils and, as at November 2016, Doncaster's share of the debt was £8.3m (total estimated debt as at 31/03/17 is £86.7m). The debt is forecast to reduce by approx. £1.8m per year. The interest payment is expected to fall faster than Principal repayment in 2017/18.	-0.067	0
Saving	Council-Wide	Pension	A reduction in pensions paid to former employees.	-0.100	
Saving	Council-Wide	Procurement	Procurement savings target (Regeneration & Environment/Finance & Corporate Services & Education).	-0.250	0

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m	2017/18 FTE
Saving	Council-Wide	Treasury Management	Savings are expected on Treasury Management budgets due to lower borrowing required and therefore less interest costs. There is lower borrowing due to the continued use of under-borrowing currently £74m. And, lower interest rates for new borrowing/refinancing loans. Although this is offset by reduced interest income from investments.	-2.230	0
Saving	F&CS	Corporate Services	Savings target for reducing Corporate Services in line with the overall Council reduction and improved efficiency.	-0.100	3
Saving	F&CS	Professional Business Support (PBS)	PBS senior management/passing back to management (this is above any current savings)	-0.100	6
Saving	LOCYP	Education Services Grant	The total Education Services Grant reduction is currently estimated at £1.760m. Based a review of the services ESG funds we have split the reduction target between LOCYP and associated Corporate Services which support School Improvement and Education Welfare. A) £0.551m School Improvement - restructure being progressed/transfer of functions to PIL/ VR&VER's already agreed. B) £0.035m Education Data post VER agreed. C) £0.281m Education Welfare - Service area is to be reviewed and detailed savings are still to be identified (anticipated through fast-tracked element of phase 2 LOCYP restructure). D) £0.493m LOCYP (other education services) - this target is effectively the net balance of the total savings required less those already identified in A to C. These savings are still to be identified (anticipated through phase 2 LOCYP restructure). E) 0.400m Corporate Recharges - Support services and Building Recharges.	-1.760	20
Saving	LOCYP	LO-CYP: Management Restructure	LOCYP staffing budget is £5.24m for the review. The management restructure has been progressed and populated by end December 2016, which will deliver the savings.	-0.850	18
2016/17 Saving Approved	R&E	Assets	To reduce the running costs of and increase income from the councils asset portfolio. This will be achieved through a reduction in the number of assets, either through disposal or lease; reducing the running costs of the retained buildings through a review of contracts; reducing staff related to buildings and through increased income from leasing assets/ space. The council is also working very closely with partners across the public sector to share space where possible and increase utilisation of operational buildings. The profile of savings has been reviewed.	-0.289	2
2016/17 Saving Approved	R&E	Parking - bus lane enforcement	Parking - Introduce bus lane enforcement using CCTV cameras.	-0.030	0

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m	2017/18 FTE
Saving	R&E	Highways and Streetscene	The Highways Operations and Streetscene saving of £500k for 2017/18 will be achieved by, * Highways Operations - £145k - Smartlight Phase 2 delivers £30k and Street Lighting (through reduction in spend on materials, equipment and testing) saves £115k * Street Scene - £355k (a) Route Optimisation £51k (b) Service Transformation - 7 day working £71k (c) Sponsorship and Advertising - Bedding plants £15k (d) Reduction in operating Costs inc Contract Hire, Traffic mgt and employee allowances £49k (e) Service Devolution - Partnership Working £64k (f) Increased use of Volunteers £15k (g) Service Commercialisation - Maximise Trading income £65k (h) Woodland Improvement Project £25k	-0.500	4
Saving	R&E	Highways and Streetscene	The Highways general fund 2017/18 saving of £500k will be achieved by the following, (a) - Asset Maint - £65k - Reduction in various asset maint areas including Drainage Repairs, Condition Surveys, Carriageway reactive maintenance. (b) Safer Roads - £80k - Reduction in road safety works £30k, Educational Materials £20k and an increase in fee income £30k. (c) Network Management - £61k - Fully resourced inspection team £41k and increase in network management fee £20k. (d) Highways Operations £40k - Increase in Trading income £30k and Increased Mechanisation £10k. (e) Staffing reduction £25k (f) There will also be a transfer from the Capital Local Transport Plan (LTP) of £229k to ensure the full saving is achieved.	-0.500	1
Saving	R&E	Housing Management	Savings will be delivered by Housing management.	-0.100	1
Saving	R&E	Planning and Building Control	£100k intended to be met from planning application income and/or service review. Planning income can be volatile, the service review savings may be delivered first depending on how income arises.	-0.100	0
Saving	R&E	Regulation & Enforcement	The £100k saving for 2017/18 will be achieved through various different elements as follows, (a) Commercialisation - e.g. selling expertise to developers, other Local Authorities £35k (b) Reduction in Standby Allowance £12.5k and Staff Overtime £12.5k by removing some of the duplication of duties and having multiple staff 'on call'. (c) Cost Recovery - Generate more income within services £25k. (d) Service efficiencies - including out of hours and full service review £15k, the full saving will be achieved in 18/19.	-0.100	0

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m	2017/18 FTE
Saving	R&E	South Yorkshire Passenger Transport Executive (SYPTTE)	SYPTTE savings, a £675k saving equates to 5% reduction in our levy payment which would mean a total levy reduction of £3.02m. This will mainly be delivered from demand-led reductions (concessionary fares for adults), falling debt costs and operational efficiencies.	-0.675	0
Saving	R&E	Waste Contract	<p>Various changes to be implemented alongside the new waste collection contract which starts in October 2017. 17/18 saving to be achieved by:-</p> <p>(a) Introduction of a charge to residents for replacement bins - Total saving will be £220k, £110k in 17/18.</p> <p>(b) Non infectious clinical waste to now be collected with domestic collection rather than separate collection which makes a total saving on both collection and disposal costs of £75k, £37.5k in 17/18.</p> <p>(c) Fridges/Freezers no longer to be collected for free, residents to pay for collection now generating a total saving of £35k, £17.5k in 2017/18.</p> <p>(d) Removal of the free collection of asbestos saves £15k, £7.5k to be achieved in 17/18.</p> <p>(e) Aside from the changes in the collection contract the fees are also to be increased for Bulky collection to £30 (£15 for those on benefits) resulting in saving in 17/18 of £27.5k.</p>	-0.200	0

Budget Proposals 2017/18 - Detail**Total****5.255**

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m
Pressure	AH&Wb	Demographics	The Council is facing pressures on its services as a result of an ageing population and a greater demand from working age adults. Based on local population forecast data it is estimated that this increased demand with cost circa. £0.4m per annum.	0.446
Pressure	AH&Wb	Digital Council	The original Digital Council savings have now been incorporated elsewhere in the AHWb savings, so this is required to remove double counting.	0.716
Pressure	AH&Wb	Direct Payments	Direct Payments (DP) will increase through better promotion and better management of the process. Expectations and benefits of individual budgets will be discussed with service users early in the customer journey with the aim to encourage users to shift from directly provided care into DPs in a number of areas, for example in day services and Supported Living. Along-side DP's a range of other delivery mechanisms for personal budgets will be developed/promoted (such as per-paid cards and Independent Living Funds (ILFs).	0.220
Pressure	AH&Wb	Supported Living	The Council will work with the market to develop an increase provision in this category to support a shift out of residential care. At the same time some existing service users will be encouraged to move to individual budgets (DP, ILF or other option) to support choice and control. Overall there will be an increased cost of this service as a result of higher numbers of users but this will be partially offset as unit costs per head are expected to reduce through better commissioning. The Council will move from the current large block contracts to commissioning and payment on the basis of outcome. The Council will also examine alternative ways of delivering the current In house provision.	0.104
Pressure	AH&Wb	Technology	The Council will need to enhance it's ongoing investment in Business intelligence and predictive Analytics Technology to facilitate delivery of the Transformation Programme.	0.100
Pressure	AH&Wb	Transitions	The Council estimates that the cost of clients transitioning from LOCYP to Adults Services is £0.3m per annum.	0.265
Pressure	Council-Wide	Additional Leave	Additional leave pressure due to additional hours/overtime paid.	0.250
Pressure	Council-Wide	Apprenticeship Levy	Apprenticeship levy - this is the estimated full cost of the levy to the Council (including the schools cost).	0.750
Pressure	Council-Wide	Other Service Pressures	Additional £0.6m, along with the other service pressures (except Adults, Health & Wellbeing) identified this provides £2m in total for 2017/18. This will be required for additional pressures in 2017/18.	0.600

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m
Pressure	F&CS/R&E	Education Services Grant	The total Education Services Grant reduction is currently estimated at £1.742m. The target for Corporate Services is £0.4m, however it is unlikely that respective savings can be identified and costs reduced accordingly.	0.120
Pressure	LOCYP	Additional Aiming High / Short Breaks	Aiming High/Short Break placements - there has been an increase in children with care packages to support. April 2015 = 166 children with an open care package. April 2016 = 197 (increase of 31) End of Q3 16/17 = 237 (increase of 40 in 9 months) (Note - growth/costs mostly relate to sessional support rather than direct payments). Assuming net growth of 4 per month for the rest of this financial year, 31 st March 2017 forecast to have 249 (increase of 52 compared to April 2016) and will need c. £375k in 17/18 (based on £5k/yr per care package). Both activity and price of packages need to be addressed/reviewed, which would help bring down costs. Therefore aim to half pressure by £200k for 2017/18.	0.200
Pressure	LOCYP	Additional CWD Placements	The Children with Disability (CWD) Out of Authority (outside the borough) residential budget is for 4.8 places @ £179k. The projection for 17/18 is for 7.4 places and the average cost has increased. The plan to transfer some children to fostering is unlikely to be delivered in short-term. £75k can be released from in-house and independent CWD fostering, which leaves funding for c. 17 CWD fostering places and a small level of growth. However, going forward we need to review continuing healthcare contributions and the cost of care placements (market competition), so aim to reduce pressure to £250k and then clear by 2018/19.	0.250
Pressure	LOCYP	Consequence of judicial review - School Absence Income	School Absence Income - following the national judicial review this income is forecast to reduce to £75k.	0.075
Pressure	R&E	Accredited Learning	The historic income budget is higher than the current level of grant being offered by the Skills Funding Agency (SFA). Grant is based on outputs not cost of delivery, if the latter is reduced this would affect the current level of outputs and lead to a further decrease in grant.	0.055
Pressure	R&E	Bentley Training Centre	Reduce the income forecast in line with actual values.	0.090
Pressure	R&E	Car Parking FPNs	This is to reduce the income forecast for Car Park Fixed Penalty Notices in line with actual values.	0.213
Pressure	R&E	Construction Services	Income targets not being achieved this is mainly in respect of income generated from recharges to capital within Design services.	0.298

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m
Pressure	R&E	HoS Skills & Enterprise	Shortfall in budget which has been met from one-off savings in 2016/17.	0.025
Pressure	R&E	Markets	Mainly due to income targets not being achieved.	0.218
Pressure	R&E	Mexborough Car Park income	This is to remove the income budget for car parking charges that haven't been introduced.	0.160
Pressure	R&E	Passenger Transport	Pressure due to an increase in requests for the provision of home to school transport.	0.100

Budget Proposals 2017/18 - Detail**Total****-1.291**

Proposal	Directorate	Service/Saving Proposal	Narrative (2017/18)	2017/18 £'m
Grant Exit Strategy	AH&Wb	Independent Living Fund	Independent Living Fund - expenditure will be reduced to meet the funding reduction.	-0.025
Grant Exit Strategy	AH&Wb	Public Health Grant	Public Health Grant - details on the grant reduction are included in Appendix A. These savings will be achieved through a combination of use of one-off earmarked reserves and reduction in contracts in particular the substance mis-use contract.	-0.618
Grant Exit Strategy	Children's Trust	Youth Justice Board	Youth Justice Board - actual grant reduction to be announced. Expenditure will be reduced to meet the funding reduction..	-0.050
Grant Exit Strategy	Council-Wide	Dedicated Schools Grant	Increased academisation will eventually result in a loss of DSG for Free School Meals service (current DSG value is £79k), Museum School service (£102k) and EMTAS (£310k). National Funding Formula consultation states all de-delegated budgets will be removed by 2019/20. However, transfer of functions to traded service is an option - so may not result in a pressure.	-0.100
Grant Exit Strategy	LOCYP	DWP - Access to Work	Department for Work and Pensions (DWP) - Access to Work - the grant was specific to the post holder in Standards & Effectiveness Service, who has retired. The post is part of the LOCYP management restructure and cessation of this grant funding has been taken into account and addressed.	-0.016
Grant Exit Strategy	R&E	Ambition SCR	Ambition Sheffield City Region (SCR) - funding is due to end in July 2017. Alternative funding is being sought to meet this grant reduction.	-0.358
Grant Exit Strategy	R&E	Skills Funding Agency	Skills Funding Agency - Skills Made Easy (City Deal) - funding is due to end in July 2016. Alternative funding is being sought to meet this grant reduction (2016/17 pressure being met from one-off funding).	-0.115
Grant Exit Strategy	R&E	DfT Bikeability Grant	A reduction in grant will be managed by a reduction in expenditure	-0.009

Council Tax Comparators (Metropolitan Districts & Unitary Authorities Band D Council Tax)

		2016/17 Band D Council Tax £			2016/17 Band D Council Tax £			2016/17 Band D Council Tax £
1	Windsor & Maidenhead	925.09	33	Poole	1,257.84	65	Central Bedfordshire	1,360.01
2	Trafford	1,127.33	34	St Helens	1,261.76	66	Sheffield	1,360.48
3	Bracknell Forest	1,137.60	35	Cheshire East	1,261.95	67	South Tyneside	1,368.72
4	Thurrock	1,169.46	36	East Riding	1,264.14	68	Sefton	1,370.17
5	Dudley	1,170.24	37	Wiltshire	1,271.20	69	Salford	1,376.05
6	Peterborough	1,173.04	38	Tameside	1,281.83	70	Rochdale	1,380.25
7	Stoke-on-Trent	1,183.46	39	Luton	1,292.49	71	North Tyneside	1,381.14
8	Telford & Wrekin	1,184.21	40	Bournemouth	1,293.30	72	Durham	1,387.67
9	Doncaster	1,190.32	41	South Gloucestershire	1,295.00	73	Stockton-on-Tees	1,389.77
10	Swindon	1,191.82	42	Barnsley	1,295.25	74	Brighton & Hove	1,392.34
11	Bradford	1,198.08	43	Wokingham	1,295.31	75	Isle of Wight	1,395.17
12	York	1,200.51	44	Knowsley	1,295.80	76	Redcar & Cleveland	1,403.64
13	Birmingham	1,204.65	45	Calderdale	1,300.85	77	Reading	1,419.59
14	Southend-on-Sea	1,205.82	46	North Lincolnshire	1,309.70	78	Wolverhampton	1,424.29
15	Milton Keynes	1,206.05	47	Torbay	1,311.49	79	Coventry	1,429.37
16	Wakefield	1,207.77	48	Darlington	1,313.75	80	Middlesbrough	1,435.10
17	Kingston-upon-Hull	1,207.90	49	West Berkshire	1,313.85	81	Newcastle City	1,435.35
18	North Somerset	1,208.40	50	Kirklees	1,317.20	82	Liverpool	1,439.77
19	Solihull	1,208.81	51	Blackburn with Darwen	1,317.40	83	Oldham	1,444.48
20	Shropshire	1,211.19	52	Bolton	1,321.24	84	Stockport	1,449.44
21	Leeds	1,215.54	53	Herefordshire	1,324.83	85	Hartlepool	1,474.03
22	Wigan	1,215.98	54	Cheshire West & Chester	1,326.11	86	Bristol	1,475.06
23	Slough	1,217.21	55	Rotherham	1,328.20	87	Northumberland	1,484.59
24	Portsmouth	1,218.33	56	Wirral	1,329.26	88	Rutland	1,487.59
25	Manchester	1,219.04	57	Southampton	1,339.82	89	Walsall	1,495.71
26	Sandwell	1,222.64	58	Cornwall	1,345.29	90	Nottingham	1,517.32
27	Sunderland	1,233.28	59	Plymouth	1,346.99	91	Gateshead	1,530.03
28	Medway	1,234.89	60	North East Lincolnshire	1,348.14			
29	Derby	1,236.47	61	Bedford	1,353.42			
30	Bath & NE Somerset	1,240.90	62	Leicester	1,354.01			
31	Halton	1,250.97	63	Bury	1,355.21			
32	Warrington	1,253.48	64	Blackpool	1,358.05			

Grants to 3rd Sector Organisations

Directorate	Grant Recipient	Service Provided/Update	2016/17 Budget	2017/18 Budget	Note
A,H&WB	Citizens Advice Bureau (Mexborough/ North East)	The two CAB's provide advice services facing a range of issues such as debt, homelessness prevention, immigration, employment, benefit and consumer issues. They also act as a referral and sign-posting organisation to more specialist advice across a range of public sector services and other voluntary organisations. They also raise other funding streams to benefit the residents of Doncaster. (Savings of £130k have been made in 2010/11 and a further £32k in 2015/16. There is a £40,380 recharge to the HRA for Corporate & Democratic Core services)	152,150	152,150	The budget for 2015/16 onwards contained a £32k CAB grant reduction. The £32k reduction to the DMBC budget was implemented in full in 2015/16, but the CAB's received the following phased payments over 3 years as a transition arrangement: Year 1 2015/16 £32k one-off funding from council reserves, no effect for CAB's as grant payment will remain the same. Year 2 2016/17 £16k one-off funding from council reserves, CAB's will have a £16k grant payment reduction. Year 3 2017/18 No one-off funding from reserves, the full £32k grant payment reduction will be passed onto the CAB's. 2017/18 payment will be £152,150.
LO-CYP	Doncaster Community Arts (DARTS) / The Art House and Secondary Schools Arts Education (funded from the DSG)	Through active participation in a huge range of different art forms, Darts enables people of all ages and abilities from different backgrounds to build their confidence and skills to play a crucial role in the cultural, economic and social regeneration of their communities. To also, provide drama, art, music etc. to the PRUs mainly but also other schools.	18,000	TBC	This grant to DARTS will cease 31st March 2017, as funding will not be available from the DfE for 2017/18. DARTS are currently working on a one-off funding proposal to take to School Forum in February 17, which they are still finalising the cost. Should School Forum approve this funding, grant will be subject to Cabinet Approval under FPR's.
LO-CYP	Partners in Learning (funded from the DSG)	The transfer of services to Partners in Learning for the academic year 2016/17, set out in the 19th July 2016 Cabinet report "Deployment of School Improvement Functions to Partners in Learning Teaching School Alliance 2016/17", enabled the continued delivery of a cohesive and robust delivery of school improvement in line with DfE's requirement for cessation of the LA's duty by September 2017.	341,600	309,624	The Standards and Effectiveness Partner (StEP) function was transferred, along with funding for the 2016/17 academic year. The budget for 2017/18 is a 1 year continuation of this function, with funding provided through School Forum (Dedicated Schools Grant) agreement on 7th December 2016, which is needed to ensure the effective transfer of the function.
LO-CYP Page 55	Partners in Learning (funded from the DSG)	Partners in Learning is an inclusive teaching school alliance working with schools from all phases. Their vision is to create a sustainable, inclusive and productive partnership utilising the expertise from across the alliance which will lead to the improvement of teaching and learning and improved outcomes for pupils across all schools within the Teaching School Alliance.	0	124,000	This grant will fund the core membership of all Doncaster schools for the 2017/18 academic year with funding provided through Dedicated Schools Grant as agreed at School Forum on 7th December 2016. This funding is intended to create a completely inclusive model for Doncaster, where all schools have the opportunity to benefit equally from the Teaching School offer and support the

Grants to 3rd Sector Organisations

Directorate	Grant Recipient	Service Provided/Update	2016/17 Budget	2017/18 Budget	Note
LO-CYP	Partners in Learning	Grant funding of £530k to the Teaching School Alliance (Partners in Learning) for 2016/17 was agreed in the 5th July 2016 Cabinet report "Learning, Opportunity & Skills - Transformation". This funding was provided to underpin the transformation of education services while supporting a range of projects that would improve outcomes through a school led system and local partnerships. The projects supported included £125k for Primary Succession planning.	125,000	125,000	It is intended that the primary succession planning funding will be required for 1 further year. This is dependent upon further discussion with Partners in Learning on the usage of the 2016/17 grant, however any grant for 2017/18 is not expected to exceed the amount provided in 2016/17. This would be funded from the LOCYP Service Transformation Plan or Education Services Grant Transition Grant for 2017/18.
LO-CYP	Strategic Youth Alliance	The Strategic Youth Alliance (SYA) is a new, non-profit venture, consisting of a range of partners actively engaged in the youth agenda to act as a capacity building and innovation body for people and organisations who create positive activities and personal development opportunities for young people in Doncaster. The funding will be used to support local youth provision through capacity building, the provision of seed funding and the development of a diverse program for young people ranging from social engagement to social enterprise.	250,000	150,000	Grant funding of £475k to be paid over 3 years was agreed in the 18th October 2016 Cabinet report "Strategic Youth Alliance". The grant payments are £250k in 2016/17, and will be £150k in 2017/18 and £75k in 2018/19.
A,H&WB	Doncaster Community Arts (DARTS)	Through active participation in a huge range of different art forms, Darts enables people of all ages and abilities from different backgrounds to build their confidence and skills to play a crucial role in the cultural, economic and social regeneration of their communities.	43,500	43,500	No change proposed for 2017/18.
A,H&WB	Doncaster Victim Support	Doncaster Victim Support will provide victims or witnesses of crime with support and information to deal with the harmful effects of their experiences within 48 hours of receiving a referral. The grant pays for a contribution to rent of the premises, utilities, postage, stationery, cleaning, volunteer expenses and recruitment, staff recruitment and locum cover. Trained volunteers work as restorative justice workers under the supervision of the Restorative Justice co-ordinator to deal with low level crime and neighbour disputes.	20,010	20,010	No change proposed for 2017/18. Grant will be reviewed for 2018/19.

Grants to 3rd Sector Organisations

Directorate	Grant Recipient	Service Provided/Update	2016/17 Budget	2017/18 Budget	Note
A,H&WB	Doncaster Rape and Sexual abuse Counselling Centre (DRASAC)	DRASAC receive this grant as a contribution towards their provision of specialist counselling service for victims of sexual abuse. This includes children from the age of 5 yrs. This is a historic voluntary sector grant which has been reduced over recent years– services for sexual abuse have never been commissioned by Doncaster Council.	27,520	27,520	No change proposed for 2017/18. Grant will be reviewed for 2018/19.
A,H&WB	Doncaster Rape and Sexual abuse Counselling Centre (DRASAC)	DRASAC receive this grant as a contribution towards their two Independent Sexual Violence Advocates. (ISVA).	65,000	65,000	To be funded from a specific earmarked reserve in 2017/18. Grant will be reviewed for 2018/19.
A,H&WB	Borough Wide Day Centres Age UK	Commissioning of a mobile day care service that delivers a wide range of day care opportunities to the people of Doncaster. Funded from Better Care Fund (BCF).	125,000	125,000	No change proposed for 2017/18.
A,H&WB	Changing Lives	Support Service for women with mental health problems at Women's Centre	105,408	105,408	No change proposed for 2017/18, contract to be put in place for 2018/19.
A,H&WB	MIND	Services for people with a mental health problems.	175,830	175,830	No change proposed for 2017/18, contract to be put in place for 2018/19.
R&E	Doncaster Skills Academy (Doncaster Chamber)	The grant will provide the match funding for the Edge Foundation Grant, which will support continued growth of 'bridging the gap' activities for years 10-13 in every Secondary school (targeting 18,000 learners). The investment will facilitate engagement with businesses, support the development of resources and toolkits and promote the new opportunities that are being created for young people in Doncaster. The grant will only be provided if the Edge Foundation Grant is successful and a funding agreement would be put in place with clear monitoring on outcomes; if the application is unsuccessful DMBC will explore – with partners – other opportunities for enhancing 'bridging the gaps' activities.	0	75,000	The figure for 2017/18 is indicative; the actual grant of £150k will be spread over 2017/18 and 2018/19. The grant will be funded from £22k specific earmarked reserve and the remainder from general reserves.
Total Grants to 3rd Sector			1,449,018	1,498,042	

Fees & Charges Summary 2017/18

Directorate	Service	Comment on Proposed Fees and Charges for 2017/18	Main Fee (including VAT)	2016/17 Budget £	2017/18 Proposed Average Increase %	2017/18 Proposed Budget increase £
Adults, Health & Wellbeing	Museums	There is limited scope to increase. Income is not achieved at Chequer Road. Room hire charges have been revised in attempt to achieve existing targets.	Cusworth Hall admission - remains free	53,290	0.0%	0
Adults, Health & Wellbeing	Allotments	Direct Managed Sites - no increase is being applied in 17/18. Self managed sites - The self managed allotments site are currently charged at various different rents as previous fees & charges increases were not implemented. Councillors are currently being consulted about the best way forward to standardise the charges, but the current proposal is that these rents will be rationalised in the future. As a result the rents in 2017/18 will not increase.	Direct managed sites £9.94 per 100m ² per annum (£7.46 for senior citizens). No increase.	35,190	0.0%	0
Adults, Health & Wellbeing	Libraries	Fees held at 2016/17 levels in most cases as activity would decrease if fees increased therefore reducing income generated. Fees have been increased/rounded where possible.	Various	74,740	1.4%	1,080
Regeneration & Environment	Bereavement - Burial	Fees generally increased by 2.2% and then rounded which has given an average fee increase of 3.0%. Core child related services are free of charge.	Use of chapel increased from £90 to £100	924,040	3.0%	26,700
Regeneration & Environment	Bereavement - Cremation	Fees generally increased by 2.2% and then rounded which, along with a few bespoke increases, has given an average fee increase of 3.5% Adult Full Service and Committal Service charges have been increased by 2.2% Core child related services are free of charge.	Adult Full Service Charge (inc Medical ref fee) increased from £700 to £715 Adult Committal Service Charge (inc Medical ref fee) increased from £665 to £680	1,900,180	3.5%	40,570

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Directorate	Service	Comment on Proposed Fees and Charges for 2017/18	Main Fee (including VAT)	2016/17 Budget £	2017/18 Proposed Average Increase %	2017/18 Proposed Budget increase £
Regeneration & Environment	Bereavement - Memorial Items	Fees generally increased by 2.2% and then rounded which, along with a few bespoke increases, has given an average fee increase of 5.3% Core child related services are free of charge.	Metal vases for cemetery/crematorium plots increase from £15 to £16.		5.3%	11,340
Regeneration & Environment	Bereavement - Mausoleums	New charges from July 2016 increased by 5.0% and rounded; however, uptake is uncertain so no increase to budget.		30,000	5.0%	0
Regeneration & Environment	Building Control	Trading element not increased (requirement to cover costs; no profit), Increases are from non-trading element and assumed no impact on the level of activity. Further review being undertaken as part of NS16	Main schedule remains the same, no increase. The non fee activity has increased by an average of 3%.	571,120	0.9%	1,280
Regeneration & Environment	Car Parking - Permits	No increase - cost of changes up to the recommended 2.2% likely to outweigh the benefit.	Public Permits 6 day £372. Staff Permits 5 day £360.	293,970	0.0%	0
Regeneration & Environment	Car Parking - Residents Permits	Residents Permit Scheme - charges intended to cover cost of administering scheme. Fees reviewed in 2016/17 as income was not covering the cost of scheme; agreed on a phased increase over the next 3 or 4 years of £5 per annum (to be reviewed each year). Review for 2017/18 proposes no increase as the cost of implementing a small step change in one year outweighs the benefit.	Residents Permit (all schemes) £25 per property per annum. Scratchcards initial issue £25 for 50 per annum then £2.50 per scratch card thereafter (the latter reduced from £5 to make more comparable with standard all day parking charges in main car parks).	108,190	0.0%	0
Regeneration & Environment	Car Parking - Off Street Charges	Includes Colonnades, Markets, Chappell Drive and other Council owned car parks. A 0.1% overall increase is proposed but charges for underused car parks will be frozen or reduced to try and compete with other providers in the town centre and increase business	Charges range from 50p to £7.60 depending on car park and length of stay.	846,630	0.1%	41,150
Regeneration & Environment	Car Parking - On Street Charges	No change proposed. Low value of increase would be outweighed by cost of cash collection and new signage.	Majority at £2.00 per hour	152,000	0.0%	0

Directorate	Service	Comment on Proposed Fees and Charges for 2017/18	Main Fee (including VAT)	2016/17 Budget £	2017/18 Proposed Average Increase %	2017/18 Proposed Budget increase £
Adults, Health & Wellbeing	Cusworth Hall Car Park	No change proposed. Data is being gathered in order to do a full review of parking charges in 2017/18.	£1.00 for 1 hour £1.50 for 2 hours £2.20 for 3 hours £6.00 for all day £10 per coach	44,060	0.0%	0
Regeneration & Environment	Development Management	Planning application fees are set nationally and are not at the discretion of the Council. Although at the start of the Coalition Government there was the suggestion of local fee setting this was shelved and has not been moved forward since. No increase in national fees have been announced for 2017/18. Further review is being undertaken as part of NS16.	Various depending on application type (see detail). The schedule of charges has been revised for 2017/18 and includes amended and new charges eg. Pre-application validation service £25.	1,382,460	0.0%	0
Regeneration & Environment	Environment Public Health	Team dealing with public health nuisances such as excessive noise in the environment. Alarm disconnection fee. Charges are based on cost recovery. Increased by the recommended 2.2% and rounded. Includes re-introduction of Environmental Information Regulations Fee in accordance with the associated regulations.	Alarm disconnection charges increase in range from £200 - £480 to £215 - £511. Environmental Information Regulations Fee £40 per hour.	17,380	2.3%	140
Regeneration & Environment	FLAG - leaflets	For the purchase of a licence to distribute free leaflets and literature within designated areas. Charge is based on a points system to determine charge - linked to number of days, number of leaflets and nature of event. Service has requested that the charges are set at a higher level.	10 to 15 leaflet £400	22,830	15.3%	2,280
Regeneration & Environment	FLAG - Litter fixed penalty notices	Maximum fee set nationally.	Litter Fixed Penalty Notice £80	106,000	0.0%	0
Regeneration & Environment	Safety & Food Education	Food hygiene courses. Charges have been increased by the recommended 2.2% and then rounded resulting in an average increase of 2.6%.	Various. For example - Level 3 Award in Food Safety £284.	34,370	2.6%	2,750

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Directorate	Service	Comment on Proposed Fees and Charges for 2017/18	Main Fee (including VAT)	2016/17 Budget £	2017/18 Proposed Average Increase %	2017/18 Proposed Budget increase £
Regeneration & Environment	Food Control	Charges have been increased by the recommended 2.2% and rounded.	Drinking water sampling visit £92 per hour	5,870	2.4%	20
Regeneration & Environment	Port Health Food Control	New Designated Point of Entry inspection charges commencing in September 2016. Fees planned to cover cost of provision, no increase until extent of take up established.		18,000	0.0%	0
Regeneration & Environment	Facilities Management - Other Room Hire	Fees for external room hire in the Civic Office and Holmescarr Centre, both new for 2017/18, though minimal take up anticipated. (Fees for Mansion House weddings and Mary Woollett Centre shown separately).	Civic Office £26 per hour Holmescarr Centre £12 per hour	0	0.0%	0
Regeneration & Environment	Gypsy & Traveller Rents / Static Caravan Sites	These have been increased by 2.2% in line with the recommended value, this is less than December RPI of 2.5% which would be allowable under the legislation. The uplift in the budget is slightly lower than 2.2% to allow for voids. Last year the decision was taken to freeze these in line with the freeze on HRA rents.	White Towers £70.67 Single plot, £78.21 Double plots. New plots at White Towers and Lands End Single £83.07, Doubles £93.45	335,310	2.2%	6,040
Regeneration & Environment	Highways Licences & Permits	Various % increases but after weighting is reflected as 2.2% budget increase.	Licensing of skips on the Highway increase form £15 to £17	233,650	2.2%	5,140
Regeneration & Environment	Landlord Licences (Selective Licences)	Licences are for a fixed term 01/07/2015 to 30/06/2020 with payment only being required for the remainder of that term. Other fees increased to reflect cost of service.	Council Scheme fee 2017/18 is £415.	2,400	0.0%	0

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Directorate	Service	Comment on Proposed Fees and Charges for 2017/18	Main Fee (including VAT)	2016/17 Budget £	2017/18 Proposed Average Increase %	2017/18 Proposed Budget increase £
Regeneration & Environment	Landlord Licences (HMO)	License fees need to reflect costs and there was a review last year following a challenge from HMO which found that we were slightly overcharging on new licenses but significantly undercharging on renewals. The proposal is to keep the new license fee at the same level and increase the renewal fee which will address this issue. Approximately 40% of fees are estimated to relate to renewals so this is expected to address any pressure created by keeping other fees at the same level. Variation and transfer fees have been removed. Variations are required by law without charging a fee. We cannot legally transfer a license so these would have to be treated as a new applicant. Overall effect on the budget is expected to be minimal.	Standard License Basic Fee £800 (five Year Licence) Renewal Licence Basic Fee £740 (five Year Licence). Programme originally introduced 2009/10.		2.3%	50
Regeneration & Environment	Taxi Licencing	Not allowed to generate a surplus, limited to cost recovery. Fees realigned which generate an average increase of 2.9%.	Private Hire/Hackney Vehicle Licence £235	344,030	2.9%	9,800
Regeneration & Environment	Miscellaneous Licences	The Council must not be seen to generate a surplus income from its licensing activities nor must it be seen to be using fees to support the enforcement activity against unlicensed individuals/businesses. Service has standardised some fees eg. copy of license which has increased the average rise to 2.7%.	Sex establishments remain at £2,840 Tattooist charges increase to £205	348,520	2.7%	1,050
Regeneration & Environment	Markets & Town Centre Management	No increases to Markets and Town Centre Management charges are proposed for 2017/18. This includes tenancy agreements, stall rents, storage, performance sites and pavement cafes.	For example a 12ft stall at Doncaster Market on a Saturday will remain at £22	1,789,740	0.0%	0

Directorate	Service	Comment on Proposed Fees and Charges for 2017/18	Main Fee (including VAT)	2016/17 Budget £	2017/18 Proposed Average Increase %	2017/18 Proposed Budget increase £
Regeneration & Environment	Mansion House	Provision of facilities for Weddings and room hire. Fees have been increased by the recommended 2.2% and then rounded resulting in an average fee increase of 3.3%. However, issues with the level of take up is not expected to lead to an increase in budget.	Weddings £1,025 Room hire £26 per hour	3,000	3.3%	0
Regeneration & Environment	Mary Woollett Centre	Fees have increased by the recommended 2.2% and then rounded resulting in an average fee increase of 3.5%.	Full day room hire £179 and hall hire £265	35,600	3.5%	850
Regeneration & Environment	Transport Services Fees	Driving Assessments for Taxis and Private Hire Vehicles, MOT Fees & Staff Vehicle Hire - no increase proposed. MOT service offered locally by numerous providers at a lower price. Need to remain competitive. Income has fallen in Car/light van category due to competitors offering reduced rates.	Driver assessment £79.66 Car/light van MOT fee £38, re-test fee £10 Light minibuses & Light Commercial MOT £50, re-test £20 Staff Vehicle Hire £27 weekend/bank holidays, £15 part day/overnight any other day	50,400	0.0%	0
Regeneration & Environment	Parks & Playing Fields	Some services have been increased in line with the recommended increase of 2.2% and rounded, but for some services it is impractical to increase the price and would not result in any appreciable increase in income.	Football pitches for under 12's provided free of charge in accordance with previous change in 2014/15. Bowling green fees £1,053 for season per green.	39,550	2.2%	1,540
Regeneration & Environment	Pest Control	Generally fees have increased by an average 8.75% but with income targets already not being met the change to the budget has been kept at 2.2%.	Domestic charges for all pests (excluding rats, moles, squirrels) £53 full charge, £42 for those on Housing Benefit / LTSS. Rats free. Moles & Squirrels £78 for first 2 hours, then hourly. Bed bugs £60 per visit (£50 for benefits and LTSS).	82,760	2.2%	1,940
Regeneration & Environment	Pollution Prevention & Control	Statutory fees with no increase expected.		41,270	0.0%	0

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Directorate	Service	Comment on Proposed Fees and Charges for 2017/18	Main Fee (including VAT)	2016/17 Budget £	2017/18 Proposed Average Increase %	2017/18 Proposed Budget increase £
Regeneration & Environment	Trading Standards	Fees increased by an average 3.9%	TSO Hourly Rate Charge increased from £64 to £70 Motor Trade Partnership Subscription increased from £473.95 to £476.40 including VAT	50,010	3.9%	1,870
Regeneration & Environment	Waste & Recycling	Fees have increased by the recommended 2.2% and then rounded resulting in an average fee increase of 2.81%. This excludes Bulky Waste collections as the c. £27k saving from increasing these charges is included in the service specific Waste saving target £300k.	Quarterly collection of a standard wheeled bin increases from £55 to £57 Additional Bins for those meeting criteria £31 Replacement bins (lost/damaged) £22. Bulky collections standard charge increases from £25 to £30 and for residents on benefits increases from £12 to £15.	2,771,910	2.8%	77,980
Regeneration & Environment	Planning - Built & Natural Environment	Local Records Centre - collation and provision of biological records data for private and public sector use. Fees have been restructured in response to customer feedback, overall income expected to include the recommended 2.2% increase.	Single species or group of species search 1km/2km buffer £50/£75 Full species or group of species search 1km/2km buffer £150/£200	7,570	2.2%	170
Regeneration & Environment	Schools Catering	Primary & Secondary meal fees for pupils and adults. No increase proposed.	No increases. Existing charges:- £2.00 Primary £1.70 Nursery £2.10 Secondary £3.60 Adult £2.60 Adult duty.	4,200,330	0.0%	0

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Directorate	Service	Comment on Proposed Fees and Charges for 2017/18	Main Fee (including VAT)	2016/17 Budget £	2017/18 Proposed Average Increase %	2017/18 Proposed Budget increase £
Regeneration & Environment	Facilities Management Catering	Catering charges to staff/public mainly at the Vibe, Café Culture, Mary Woollett Centre and the Mansion House. General increase to cover inflation on supplies and staffing increases.	Standard Coffee/Tea £1.45/£1.25 Speciality coffee £1.90 Meal Deal £3.30 Buffet £6.60 Standard Sandwich £2.05 Standard Wedding Package (per head) £94.05	245,260	2.2%	5,820
Finance & Corporate Services	Land Charges	Fees for searches to the official Land Charges Register. Includes admin & copying. Fees have to be set to only recover costs. CON290 & R fall within scope of VAT from Feb 2016 following HMRC & CIPFA guidance.	Various, e.g. CON29R (Enq of LA inc Public Register info) £60.84 and LLC1 Only (Official Search - Land Charges Register) £27.00	167,860	0.0%	0
Finance & Corporate Services	Registrars	Statutory fees remain unchanged pending announcement from government. Wedding package fees have been remodelled in view of the move to priory place; however, in the short term any increase in income is earmarked to help fund the cost of moving offices. Other fees have been increased by the recommended 2.2% but after roundings this gives an average increase for those fees of 2.0%	Hire registrar Saturday £436 plus £4 certificate. New fees proposed for premium weddings at Priory Place ranging from £150 to £200 depending on day and location.	415,890	2.0%	3,440
Learning & Opportunities (CYPS)	Attendance	Fixed Penalty Notice for irregular attendance at School - Per Parent Per Child. Disclosure and Barring check for volunteers to be chaperones whilst working with children involved in performing. An increase of £2 in 2017/18. Due to low take up there will be no budget increase.	£60.00 per parent per child (national charge). £27.00 per application.	150,000	4.0%	0
				17,935,380		243,000

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
<u>ADULTS & COMMUNITIES</u>		
ADULT DAY CENTRES		
Adult Day Centres - Transport (No VAT)		
Transport - Day Rates	6.00	6.00
Adult Day Centres - Universal Charge - This charge is based on actual cost of care and is used in the financial assessment.		
Day Care Charges (per day) - Universal Charge without assessed need	34.98	35.28
Day Care Charges (per day) - Universal Charge with Assessed Need (no VAT)	29.15	29.40
Tea	0.60	0.60
Coffee	0.60	0.60
Adult Home Care (No Vat) - This charge is based on actual cost of care and is used in the financial assessment.		
Home Care Fee (per hour)	14.36	14.84
ADULT RESIDENTIAL SERVICES		
Assessment for Out of Area Placements - Hourly Rate	25.63	26.19
Payments to providers and maximum charge to a client in an Independent Care Home - The fees for 2017/18 are based on the actual cost of care which is used in the financial assessment; this cost of care is still to be confirmed.		
Residential per week	438.97	TBC
Elderly Mentally Infirm (EMI) per week	438.97	TBC
Nursing	438.97	TBC
Nursing EMI	486.41	TBC
Training Cancellation and Non Attendance Fee	100.00	100.00
Self Support Group Homes - Church Road, First Square, Lodge Road & Princess Avenue.		
Rent (3 Tenants)	70.00	70.00
Rent (2 Tenants)	105.00	105.00
Self Support Group Homes - Cambourne Close, Church Balk, Coniston Court, Furnival Road, Goodwood Gardens, Holmescarr Road, Hunster Close, Leicester Avenue, Lodge Road, Lower Kenyon Street & Thellusson Avenue.		
Learning Disability & Older People (4 Tenants):		
Rent	45.00	45.00
Learning Disability & Older People (3 Tenants):		
Rent	60.00	60.00
Learning Disability & Older People (2 Tenants):		
Rent	90.00	90.00
Community & Day Centre Hourly Charges		
Community Group < 25 people	5.00	5.00
Community Group > 25 and < 40 people	10.00	10.00
Voluntary Sector < 25 people	10.00	10.00
Voluntary Sector > 25 and < 40 people	20.00	20.00
Profit Making < 25 people	20.00	20.00
Profit Making > 25 and < 40 people	25.00	25.00
Disability Related Expenses (No Vat)		
In line with the non-residential fairer charging policy, certain allowable expenses are disregarded from the financial assessment.		
Laundry	3.74	3.76
Incontinence	5.07	5.10
Bedding	1.06	1.07
Clothing - Under 60	3.22	3.24
Clothing - Over 60	1.94	1.95
Footwear - Under 60	1.68	1.69
Footwear - Over 60	1.01	1.02
Wheelchair - Manual	4.00	4.02
Wheelchair - Powered	9.62	9.68
Powered Bed	4.40	4.43
Turning Bed	7.68	7.73
Power Chair	3.46	3.48
Stair Lift	6.22	6.26
Hoist	3.00	3.02
Transport (without Mobility)	2.47	2.48
Domestic Fuel:		
Single in Flat	12.00	12.07
Couple in Flat	15.89	15.99
Single in Semi	12.75	12.83
Couple in Semi	17.03	17.13
Single in Detached	15.49	15.58
Couple in Detached	20.43	20.55
Home Alarm Service / HEART		
Home Alarm Service / HEART weekly charge	3.84	3.84
The charge is outside the scope of VAT for residents who are eligible under the Chronically Sick & Disabled Person's Act.		
All other residents would incur VAT at the standard rate of 20%.		

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Social Care		
Deferred Payment Agreement Admin Set up Fee (No VAT)	253.00	270.00
Deferred Payment Agreement Interest Rate (No VAT)	2.15%	See DPA Facts Sheet
Deferred Payments District Valuer Property Valuation Fee (arbitration where the Council's valuation is disputed by the client)	600.00	664.00
Supported Living		
Sleep in Fee	42.00	42.00
ALLOTMENTS (outside scope of VAT)		
Direct Managed sites:		
per 100 sq. metre per year	9.94	9.94
Senior Citizen per 100 sq. metre per year	7.46	7.46
Self Managed sites individually priced as per specific agreements.		
LIBRARIES		
LOAN CHARGES AND FINES		
Overdue Book Charges		
Adult Reader fine (per book per day)	0.20	0.20
Maximum fine per book	10.00	10.00
Children, Housebound and Mobile Service borrowers are exempt from Overdue charges		
Talking and Audio Books		
Talking Books (3 weeks loan)	0.80	0.85
Free to loan for exempt borrowers	0.00	0.00
Daily Fine Rate	0.30	0.30
Audio Book Downloads	0.00	0.00
Compact Discs		
Compact Disc loans (2 weeks)	1.00	1.10
Daily Fine Rate	0.30	0.30
Maximum fine (per CD)	10.00	11.00
Children's audio tapes and video's are exempt from charges		
DVDs		
DVD's - Premium DVD (per week)	2.50	2.60
Blu-Ray DVD (per 3 day loan)	3.00	3.10
Non-Premium DVD's (1 week loan) - borrow 2 and get 1 free	1.50	1.60
Box Sets (3 weeks)	5.00	5.25
Documentary and non fiction DVDs	0.00	0.00
Children's DVDs are exempt from charges		
Daily Fine Rates:		
Per Premium DVD	1.50	1.50
Per Blu-Ray DVD	2.00	2.00
Per Non-Premium DVD (Fine also applies to the free DVD if applicable)	0.75	0.75
Box Sets (3 weeks)	2.00	2.00
Maximum fine per Blu-Ray DVD	10.00	12.00
Maximum fine per other DVD	10.00	12.00
Overdue Reminders		
Overdue Reminders - charge per letter (does not apply to children or over 60's)	0.50	0.60
Visit charge for overdue collections (per visit)	20.00	22.00
Books/Recording Requests		
Charge per card	0.20	0.20
Inter Library Loans - minimum charge (charges will vary depending on the location the item is sourced from)	5.00	5.20
Children's and Mobile Library Services borrowers requests	0.00	0.00
Destroyed/Lost Items		
Books/CDs/Talking Books/Cassettes/DVDs/Blu Ray	Replacement Cost	Replacement Cost
Age of Item:		
2 years and under - Replacement required or pay 100% replacement cost	Replacement Cost	Replacement Cost
Over 2 years - Need to pay 50% replacement cost	Replacement Cost	Replacement Cost
Damaged Items		
A discretionary charge will be made up to the full replacement cost with consideration given to age and condition of item.	Replacement Cost	Replacement Cost

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Replacement Library Computer Tickets		
First Replacement	1.50	1.50
Second and subsequent replacements	2.00	2.00
Child's first replacement	0.00	0.00
Child's second and subsequent replacements	0.50	0.60
LIBRARIES - ROOM HIRE CHARGES (per hour) No VAT		
Under 25 people for Community Groups during Library Opening Hours	7.80	8.00
25 - 50 people for Community Groups during Library Opening Hours	7.80	8.00
Under 25 people for profit making organisations during Library Opening Hours	28.10	30.00
25 - 50 people for profit making organisations during Library Opening Hours	39.10	40.00
Refreshments including biscuits (per person)	1.09	1.10
LIBRARIES - SPECIALIST SERVICE CHARGES		
Photocopies		
A4 Black and White	0.10	0.10
A3 Black and White	0.20	0.20
Bulk Copies - 25% discount for over 100		
A4 Copies from Microfilm	0.50	0.50
A3 Copies from Microfilm	0.70	0.75
Fax (Copies per sheet)		
Within UK - first sheet	2.00	1.50
subsequent sheets	0.70	0.50
Europe first - sheet	3.00	3.00
subsequent sheets	0.70	0.70
Worldwide - first sheet	3.25	3.25
subsequent sheets	1.50	1.50
Received Copies - first sheet	0.75	0.75
subsequent sheets	0.50	0.50
Computer and Internet Access		
Will be free for 2 hours and then charged per hour or part hour thereafter (excludes under 16's and exempt borrowers)	1.00	1.00
Guest member will be charged per 30 minutes (no free period)	0.50	0.50
Print outs from screen		
A4 Black and White	0.20	0.20
A4 Colour	0.50	0.50
Laminating		
A4	2.00	2.00
A3	2.50	2.60
Mint Corporate Researcher		
Mailing List (per address)	0.25	0.12
Company Financials (per page)	2.00	2.00
Company Profiles	12.00	12.30
Data Monitor Reports	19.00	19.50
Exhibitions and Displays		
Commercial display charge (for 2 weeks) 20% on sales + VAT or £60.00 (whichever is greater)	60.00	62.00
Non-commercial displays (for 1 week)	20.00	21.00
Invited displays in small areas and Branch Libraries at limited charge.		
Poster Display - (Maximum Size A3)		
Commercial per month/per poster		
Single Site	20.00	21.00
Multiple Sites	40.00	41.00
(Community/Charity posters not charged)	0.00	0.00
Charge subject to type of display and/or organisation at Manager's discretion		
Photographic Reproduction Charges		
External charges set by photographer	0.00	0.00
ARCHIVES AND LOCAL STUDIES CHARGES		
Diocesan Records		
Issue of Certificates		
Marriage (stipulated fee)	9.00	11.00
C of E Baptism (stipulated fee)	12.00	13.00
Certified Copies	8.00	8.00
Missing Certified Photocopies		5.00
	NEW	

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Research Service -		
Handling charge (including p+p)		
Up to 30 copies	10.00	10.00
Over 30 copies	14.00	14.00
Assistance and Research (per hour)		
Family and Local History	50.00	50.00
Photocopies (Black and White)		
Local Studies A4	0.10	0.10
Local Studies A3	0.20	0.20
Archives A4 (due to nature of document)	0.50	0.50
Archives A3 (due to nature of document)	0.70	0.70
A4 copies from Microfilm/Reader Printer	0.40	0.40
A3 copies from Microfilm/Reader Printer	0.70	0.70
Printing from public terminals (including scanned items)		
A4 Black and White	0.20	0.20
A4 Colour	0.50	0.50
Ordnance Survey Maps		
1854 and 1852	10.00	10.00
Administration Fee - for items taken out for reproduction by a third party	16.00	17.00
Research Service		
First 10 minutes	0.00	0.00
Basic search (2 sources 15 minutes)	15.00	15.00
Extensive search (per 30 minutes)	32.00	25.00
Corporate enquiries (per 30 minutes)	32.00	25.00
Commercial enquiries (per 30 minutes)	90.00	90.00
Legal Evidence Letter	35.00	35.00
Planning Application Service		25.00
Scanned copies (per item)		
A5 to photocopy paper	0.80	0.80
A4 to photocopy paper	1.50	1.50
A5 to photographic paper	2.50	2.50
A4 to photographic paper	3.50	3.50
To CD Rom to include 1 image	1.50	2.50
CD Rom additional images each		1.00
To E-mail	1.00	1.00
Photos taken using own equipment (per image)	0.50	0.50
Talks	0.00	0.00
Image usage charge:		
Local	35.00	35.00
National	120.00	120.00
International	200.00	200.00
Commercial History (up to 5 images)	100.00	100.00
Film Location Fee	175.00	200.00
DONCASTER LIBRARIES SERVICE FOR BLIND AND PARTIALLY SIGHTED PEOPLE		
A4 page of print (electronic or to be scanned and edited) - (Braille)	4.00	4.00
A4 of print (or hand written page to be typed) - (Braille)	5.50	5.50
A4 page (hard copy to be scanned and edited) - (Large Print)	1.00	1.00
A4 page (hand written copy to be typed) - (Large Print)	2.50	2.50
Work requiring considerable editing:		
per hour	25.00	25.00
plus either Braille Sheet	0.50	0.50
or Large Print Sheet	0.25	0.25
Binding - (Plastic Comb Binding)	1.00	1.00
Audio (Production of Master Copy) - (Cassette/CD) (per Hour)	25.00	25.00
Additional Copies - (Cassette/CD)	5.00	5.00
Maps and Diagrams		
A4 - (Tactile) (per sheet)	6.00	6.00
A3 - (Tactile) (per sheet)	8.00	8.00
Customer Greeting Cards - (Braille)	0.50	0.50
Local Charity Rate -	0.50	0.50
Other service available - price on application		

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Publication fees per item Commercial run		
Under 1000 (items 1-5)	15.00	15.00
Under 1000 (items 6 and above)	8.00	8.00
Over 1000 (items 1-5)	28.00	28.00
Over 1000 (items 6 and above)	15.00	15.00
MUSEUMS		
Charges include VAT unless stated		
Doncaster Museum & Art Gallery		
Room Hire - Corporate		
Gallery 4 per hour	20.00	30.00
Gallery 4 per half day	40.00	55.00
Gallery 4 per day	80.00	115.00
Gallery 5 per hour	25.00	35.00
Gallery 5 per half day	50.00	65.00
Gallery 5 per day	100.00	135.00
Tea & coffee (per head)	1.50	1.50
Room Hire - Non Profit Organisations		
Gallery 4 per hour	NEW	20.00
Gallery 4 per half day	NEW	36.00
Gallery 4 per day	NEW	75.00
Gallery 5 per hour	NEW	23.00
Gallery 5 per half day	NEW	42.00
Gallery 5 per day	NEW	88.00
Tea & coffee (per head)	NEW	1.50
Cusworth Hall, Museum & Park		
Room Hire - Corporate		
Bothy (per hour)	NEW	15.00
Tea & coffee (per head)	NEW	1.50
Room Hire - Non Profit Organisations		
Bothy (per hour)	NEW	10.00
Tea & coffee (per head)	NEW	1.50
Wedding Room Hire		
Grand Salon	595.00	595.00
Mr Wrightson's Library	495.00	495.00
Grand Salon & Marquee	2,995.00	2,995.00
Cusworth Hall - Car Parking		
1 Hour	1.00	1.00
2 Hours	1.50	1.50
3 Hours	2.20	2.20
ALL Day	6.00	6.00
Coach	10.00	10.00
Photography		
Print from disc - on photographic A4	8.00	8.00
Print from disc - on photographic A3	16.00	16.00
Cost of scanning images (each 30 mins)	13.00	13.00
Origination of digital image	25.00	25.00
Reproduction and publication fees		
Photocopies		
A4 photocopy	0.15	0.20
A3 photocopy	0.38	0.40
SAFER COMMUNITIES		
Charges include VAT		
Alley Gate Keys		
Initial issue of up to 2 keys per household/business affected by Gating Order	0.00	0.00
Issue of replacement key if lost or stolen	15.00	15.00
TRANSLATION SERVICE		
Translation fee (per hour)		
Transport & Administration fee (per occasion)	10.00	10.00
FINANCE & CORPORATE		
BLUE BADGE CHARGES (NO VAT)		
Blue car badge administration fee for new and re-issue	10.00	10.00
Fee increase set by government - £10 from April 2012		
LAND CHARGES		
LLC1 Only (Official Search - Land Charges Register)	27.00	27.00
CON29R (Enq of LA inc Public Register info)	60.84	60.84
CON29O (Optional Enquiries)	6.00	6.00
Other Income (Additional parcels/admin/copies)	10.00	10.00
Assisted Personal Search		9.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
REGISTRARS		
Hire of Registrar		
Mon-Thurs	261.00	267.00
Fri	301.00	308.00
Sat	426.00	436.00
Sun/Bank Hols	551.00	564.00
Civil Naming/Renewal of Vows		
Mon – Thurs (R.O.)	106.00	106.00
Fri – Sat (R.O.)	125.00	125.00
Mon – Fri (App Prem)	180.00	180.00
Sat (App Prem)	251.00	251.00
Sun (App Prem)	306.00	306.00
Priority issue charge - same day over counter	6.00	6.00
Priority issue charge - same day return of post	6.00	6.00
Individual Citizenship Ceremonies	125.00	125.00
Change of Name Deed	40.00	40.00
Statutory Marriage Package/Civil Partnership Statutory Package (Mon-Thurs @ Civic Office)	50.00	50.00
Premium Marriage Package / Civil Partnership Premium Package (Thurs @ Priory Place)	NEW	150.00
Premium Marriage Package / Civil Partnership Premium Package (Fri & Sat @ Priory Place in Priory Suite)	NEW	175.00
Premium Marriage Package / Civil Partnership Premium Package (Fri & Sat @ Priory Place in Great Kitchen)	NEW	200.00
Statutory Fees		
Standard Birth, Death or marriage Certificate (SR)	10.00	10.00
Standard Birth, Death or marriage Certificate (Current Register)	4.00	4.00
Short birth certificate issued by Registrar	4.00	4.00
Short birth certificate issued by Superintendent Registrar	10.00	10.00
Register Office marriage ceremony/ Civil partnership fee	45.00	45.00
Registrar's attendance at Church wedding	84.00	84.00
Superintendent Registrar's attendance at housebound or detained persons residence	£82 HB £93 DET	90.00
Registrar's attendance at housebound or detained person's wedding	£79 HB £86 DET	85.00
Notice of intention to marry	35.00	35.00
Notice of intention to hold a civil partnership registration	35.00	35.00
Registration of a building for the celebration of marriages	120.00	120.00
Certification of a building for public worship	28.00	28.00
<u>LEARNING & OPPORTUNITIES - CHILDREN & YOUNG PEOPLE</u>		
ATTENDANCE & PUPIL WELFARE		
Fixed Penalty Notice for irregular attendance at School - Per Parent Per Child (National charge)	60.00	60.00
Disclosure and Barring (DBS) check for volunteers to be chaperones whilst working with children involved in performing.	25.00	27.00
<u>REGENERATION & ENVIRONMENT</u>		
BEREAVEMENT SERVICES		
Independent funerals		
Burial:		
Late Charge for turning up to scheduled burial booked (15mins late)	65.00	67.00
Adult Grave / Woodland / Meadowland Exclusive Right 50yrs	965.00	987.00
Adult Grave / Woodland / Meadowland Exclusive Right 75yrs	1,240.00	1,268.00
Pre-purchase grave 10 yrs	550.00	563.00
Renewal of pre-purchased grave 10 yrs	215.00	220.00
Interment Fee	885.00	905.00
Extra Depth Charge for 2	205.00	210.00
Extra Depth Charge for 3	400.00	410.00
Interment of Adult Public Grave	925.00	925.00
Interment of NVF (24 week gestation only) in Public Grave	200.00	205.00
Cremated Remains Plot Exclusive Right 50yrs	485.00	496.00
Cremated Remains Plot Exclusive Right 75yrs	705.00	721.00
Pre-purchase grave for cremated remains 10 yrs	280.00	286.00
Renewal of pre-purchased grave for cremated remains 10 yrs	205.00	210.00
Interment of Remains	230.00	236.00
Double Headstone (over 2 graves/over 3 would be an additional £215)	NEW	420.00
Headstone	210.00	215.00
Kerb Set	160.00	164.00
Double Kerb Set (to be placed over 2 graves an additional £164 over 3 graves)	NEW	300.00
Replacement Headstone	30.00	31.00
Cremated Remains Tablet	95.00	98.00
Additional Inscription	60.00	62.00
Removal of Headstone prior to Interment	175.00	184.00
Removal of Kerb prior to Interment	240.00	246.00
Removal of Cremated Remains Tablet	67.00	67.00
Removal and Disposal of Headstone/Plaque	55.00	57.00
Vase	NEW	31.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Additional inscription on a vase	NEW	12.00
Accompanied Grave/Plot Selection		
Outside Cemeteries	30.00	31.00
Rose Hill	15.00	16.00
Exhumation Charge for Cremated Remains	275.00	282.00
Use of Chapel (30 min block)	90.00	100.00
Transfer of Ownership of graves/plots	40.00	41.00
Duplicate grave deed	NEW	37.00
Strewing of Cremated Remains on Graves	35.00	36.00
Swipe Card	15.00	15.00
Use of Chapel for services not taking place in our Cemeteries or Crematorium	255.00	261.00
Fee for late Burial or Cremation Paperwork	65.00	67.00
No show charge for appointments made for either burial of remains or scattering appointment	65.00	67.00
Premium Plot Charge	120.00	125.00
Cremation:		
Adult Full Service Charge inc Medical ref fee charge	700.00	715.00
Adult Committal Service Charge inc Medical ref fee charge	665.00	680.00
NVF Samples & Body Parts	185.00	190.00
Additional Chapel Time (20 minutes)	245.00	255.00
Wooden Caskets	65.00	67.00
Velvet Bags	15.00	16.00
Bronze Urns	55.00	57.00
Environmental Containers	15.00	16.00
Decorated container Tubes	30.00	31.00
Children's velvet bags	NEW	8.00
Children's decorated tubes	NEW	13.00
Plastic Containers	30.00	31.00
Exhumation Casket	110.00	113.00
Certificate of Cremation	20.00	21.00
Removal of Flower to Cemetery Site	30.00	31.00
Bearers for Cremation	35.00	36.00
Recording of Cremation Service	45.00	46.00
Scattering Remains from Elsewhere	85.00	87.00
Scattering Appointment	45.00	46.00
Genealogy Search (per person)	25.00	26.00
Cancellation of Cremation 2 days prior to Cremation	110.00	113.00
Consultation and help with completing cremation forms for Independent Funerals	195.00	200.00
Organ Fee	11.00	12.00
Premium Plot Charge	60.00	62.00
Over running on Cremation Time	60.00	62.00
Hold of Cremated Remains		
Charge if not collected within 6 weeks of Cremation	30.00	31.00
Charge Per Week Thereafter	5.00	6.00
Memorials:		
Memorial Inscription per Line	35.00	36.00
Badges	70.00	72.00
Coat of Arms	85.00	87.00
Miniature Book (2 line entry)	85.00	87.00
Miniature Card (2 line entry)	50.00	52.00
Extra lines per entry in books and cards	20.00	21.00
Bronze Tablet Path Kerb	200.00	205.00
Reservation Fee	40.00	41.00
Ornamental Tree with Bronze or Granite Tablet	550.00	563.00
Replacement Bronze or Granite Tablet due to vandalism	130.00	133.00
Crematorium Plots Exclusive Rights 30yrs	425.00	435.00
Interment of Cremated Remains	230.00	236.00
Standard Black Granite Wedge / Memorial Granite Stone	400.00	409.00
Small Black Granite Plaque or York Stone Plaque	275.00	282.00
Photo Plaques Single / Double	150.00	154.00
Motifs on Plaques	105.00	108.00
Re-Gilding Fee	30.00	31.00
Additional Lettering (charge per letter) on Plaques, wedges, york stone	5.00	1.50
Exclusive Right Sanctums	1,005.00	1,028.00
Additional Lettering & Interment into Sanctum	465.00	476.00
Vases for path side	520.00	532.00
Vase in Flower Room or Book of Remembrance Room	60.00	62.00
Swipe Card for Flower Room	10.00	11.00
Seats with arms	1,340.00	1,350.00
Seats without arms	1,190.00	1,370.00
Seats Granite Bench	1,080.00	1,180.00
Seats Wooden Bench	1,330.00	1,120.00
Additional Plaque 2x5 for Seats	30.00	77.00
Additional Plaque 2x6 for Seats	NEW	97.00
Design on Plaques	NEW	41.00
Childs Hand / Mushroom Small Plaque	190.00	190.00
Childs Hand / Mushroom Medium Plaque	235.00	235.00
Childs Hand / Mushroom Large Plaque	265.00	265.00
Granite plaques on scatter monument/barbican	NEW	405.00
Additional lettering on monument plaques	NEW	51.00
Granite plaque on wishing well	NEW	235.00
Tablet on shared Mushroom	175.00	179.00
Family Mushroom Memorial	535.00	547.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Rose Tree	215.00	220.00
Rose Shrub / Miniature Shrub	125.00	128.00
Additional Labels Rose Trees, Shrubs	30.00	35.00
Granite plaques on wall in Crematorium grounds	220.00	225.00
Metal vases for cemetery/crematorium plots	15.00	16.00
Additional Inscription on a Vase	11.00	12.00
Permit fee for vase charge	30.00	31.00
Duplicate grave deed	35.00	36.00
Jewellery for cremated remains	Price on application	Price on application
Various containers in addition to the standard types available	Price on application	Price on application
Rose tree/shrub labels allowing 4 line inscription	35.00	36.00
Mausoleums		
All burial units will be an exclusive right of burial period for 50 years	7,500.00	7,875.00
Side Charging Mausoleum - fee includes interment fee and up to 200 letter inscription	5,000.00	5,250.00
Front Charging Mausoleum - fee includes interment fee and up to 200 letter inscription	9,800.00	10,290.00
Single Sarcophagi - accommodates 2 interments -fee includes 1st interment and up to 200 letter inscription	13,000.00	13,650.00
Below Ground Burial Chambers - accommodates 4 interments - fee includes 1st interment and up to 200 letter inscription	6,300.00	6,615.00
Below Ground Burial Chambers - accommodates 2 interments - fee includes 1st interment and 200 letter inscription (see* for second interment Charge information)	20,150.00	21,160.00
Above and Below Ground Burial Chamber - accommodates 4 interments - fee includes 1st interment and up to 200 letter inscription	500.00	525.00
Keep Sake Niches		
Exclusive Rights on Memorial Seats - 30 Years	1,850.00	1,945.00
Memorial Seats - accommodate 4 sets of cremated remains - Fee to include seat, container, and 1st interment of ashes and up to 160 letter inscription on plaque		
Additional Charges	1,500.00	1,575.00
Additional Interment Charge including up to 200 letter inscription	600.00	630.00
Each subsequent Interment of ashes charge into seat including container and 160 letter inscription charge	Price on Application	Price on Application
Motifs on tablet	Price on Application	Price on Application
Photo Plaque	25.00	26.00
Posy Holders		
* Small Desktop Memorial - can only fit maximum of 160 letters on tablet		
BUILDING CONTROL		
Erection or extension of a non exempt attached or detached domestic garage or carport or having a floor area not exceeding 36m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	107.00	107.00
Building Notice or reservation Charge including VAT	257.00	257.00
Amount of Regularisation Charge (No VAT)	257.00	257.00
Part P Inspection	267.00	267.00
Erection or extension of a non exempt attached or detached domestic garage or carport or having a floor area 36- 100m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	322.00
Amount of Regularisation Charge (No VAT)	322.00	322.00
Part P Inspection	267.00	267.00
Conversion of a domestic garage to create a habitable space		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	107.00	107.00
Building Notice or reservation Charge including VAT	257.00	257.00
Amount of Regularisation Charge (No VAT)	257.00	257.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area of which does not exceed 10m². that extension		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	139.00	139.00
Building Notice or reservation Charge including VAT	289.00	289.00
Amount of Regularisation Charge (No VAT)	289.00	289.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area between 10m² and 40m²		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	273.00	273.00
Building Notice or reservation Charge including VAT	423.00	423.00
Amount of Regularisation Charge (No VAT)	423.00	423.00
Part P Inspection	267.00	267.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Any extension of a dwelling with an internal floor area between 40m² and 60m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	357.00	357.00
Building Notice or reservation Charge including VAT	507.00	507.00
Amount of Regularisation Charge (No VAT)	507.00	507.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area between 60m² and 100m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	407.00	407.00
Building Notice or reservation Charge including VAT	557.00	557.00
Amount of Regularisation Charge (No VAT)	557.00	557.00
Part P Inspection	267.00	267.00
Installation of up to 5 domestic replacement window/s and door/s		
Building Notice or reservation Charge including VAT	88.00	88.00
Amount of Regularisation Charge (No VAT)	88.00	88.00
Installation of between 5 and 10 domestic replacement window/s and door/s.		
Building Notice or reservation Charge including VAT	121.00	121.00
Amount of Regularisation Charge (No VAT)	121.00	121.00
Controlled domestic electrical work - rewiring		
Building Notice or reservation Charge including VAT	414.00	414.00
Amount of Regularisation Charge (No VAT)	414.00	414.00
Controlled domestic electrical work – minor works		
Building Notice or reservation Charge including VAT	414.00	414.00
Amount of Regularisation Charge (No VAT)	414.00	414.00
Any alteration of a dwelling creating one or more rooms in roof space, including means of access.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	273.00	273.00
Building Notice or reservation Charge including VAT	423.00	423.00
Amount of Regularisation Charge (No VAT)	423.00	423.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £2,000.		
Amount of Plan Charge	154.00	154.00
Building Notice or reservation Charge including VAT	154.00	154.00
Amount of Regularisation Charge (No VAT)	154.00	154.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £2,000 but does not exceed £5,000.		
Amount of Plan Charge	188.00	188.00
Building Notice or reservation Charge including VAT	188.00	188.00
Amount of Regularisation Charge (No VAT)	188.00	188.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £5,000 but does not exceed £25,000.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	322.00
Amount of Regularisation Charge (No VAT)	322.00	322.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £25,000 but does not exceed £50,000.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	374.00	374.00
Building Notice or reservation Charge including VAT	524.00	524.00
Amount of Regularisation Charge (No VAT)	524.00	524.00
Part P Inspection	267.00	267.00
Planning & Building Control Fees for Small Domestic Buildings		
Plan Charge for one dwelling	150.00	150.00
Inspection Charge	441.00	441.00
Amount of Regularisation Charge (No VAT)	591.00	591.00
For 2 or more dwellings please contact Building Control		
Planning & Building Control Fees for Non Domestic new buildings, extensions, alterations etc		

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Any extension with maximum internal 10m² floor area.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	322.00
Amount of Regularisation Charge (No VAT)	322.00	322.00
Any new building or extension with an internal floor area between 10m² - 40m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	307.00	307.00
Building Notice or reservation Charge including VAT	457.00	457.00
Amount of Regularisation Charge (No VAT)	457.00	457.00
Any new building or extension with an internal floor area between 40m² - 100m².		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	508.00	508.00
Building Notice or reservation Charge including VAT	658.00	658.00
Amount of Regularisation Charge (No VAT)	658.00	658.00
Any new build or extension with an internal floor area between 100m² - 200m².	Individually Determined	Individually Determined
Office or Shop Fit Out with an internal floor area up to 500m² floor area.	Individually Determined	Individually Determined
Office or Shop Fit out with an internal floor area between 500m² and 2000m².	Individually Determined	Individually Determined
Installation of mezzanine floor with an internal floor area up to 200m².	Individually Determined	Individually Determined
Installation of up to 20 non domestic window/s and door/s.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	102.00	102.00
Building Notice or reservation Charge including VAT	252.00	252.00
Amount of Regularisation Charge (No VAT)	252.00	252.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £5,000.		
Amount of Plan Charge	205.00	205.00
Building Notice or reservation Charge including VAT	205.00	205.00
Amount of Regularisation Charge (No VAT)	205.00	205.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £5,000 but does not exceed £25,000.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	256.00	256.00
Building Notice or reservation Charge including VAT	406.00	406.00
Amount of Regularisation Charge (No VAT)	406.00	406.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £25,000 but does not exceed £50,000.		
Amount of Plan Charge	150.00	150.00
Amount of Inspection Charge	508.00	508.00
Building Notice or reservation Charge including VAT	658.00	658.00
Amount of Regularisation Charge (No VAT)	658.00	658.00
For applications falling outside the above categories, Building Control charges are individually calculated		
Building Control - Other Fees		
Street naming (One House) Non Vatable	50.00	57.00
Street naming (Two or more) Non Vatable	70.00	72.00
Street naming (New Road) Non Vatable	103.00	106.00
Subsequent roads on same development Non Vatable	37.00	38.00
Demolitions Non Vatable	74.00	76.00
Solicitors Enquiry	74.00	76.00
Duplicate/Replacement Certificates	74.00	76.00
CAR PARKING		
	Stay	
Car Park:		
Colonnades	Per Hour	1.20
	NEW - All Day	5.00
Wood Street	1 Hour	1.20
	2 Hours	2.40
Irish Club	1 Hour	1.00
	2 Hours	1.50
	3 Hours	2.00
Chappell Drive	1 Hour	0.50
	2 Hours	0.50
	3 Hours	1.00
	4 Hours	1.50

2017/18 Fees and Charges Detail

		Charge from 1 st April 2016	Charge from 1 st April 2017
		£	£
	Over 4 Hrs	2.50	2.50
Markets	1 Hour	1.20	1.30
	2 Hours	2.00	2.10
St Georges	1 Hour	1.00	1.00
	2 Hours	2.00	2.00
	3 Hours	2.50	2.50
Council House	4 Hours	2.00	2.00
	ALL DAY	4.00	4.00
Scarborough House.	4 Hours	2.00	2.00
	ALL DAY	2.50	4.00
Thorne Rd	1 Hour	1.00	1.10
	2 Hours	1.50	1.60
	3 Hours	2.00	2.10
	4 Hours	2.50	2.60
Marshgate	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	3 Hours	1.50	1.50
	4 Hours	2.00	2.00
	ALL DAY	2.50	2.00
Church Way	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	3 Hours	1.50	1.50
	4 Hours	2.00	2.00
	Over 4 Hrs	2.50	2.50
Dockin Hill Road	1 Hour	0.80	0.80
	2 Hours	1.20	1.20
	3 Hours	1.90	1.90
	4 Hours	2.40	2.40
Chamber Road	1 Hour	1.00	1.10
	2 Hours	2.00	2.10
	3 Hours	3.00	3.10
	ALL Day	7.50	7.60
On Street Pay & Display (Outside scope of VAT):			
St George Gate (new from January 2013)	Per 1/2 Hour	1.00	1.00
Prince's street	Per 1/2 Hour	1.00	1.00
Eastlathgate	Per 1/2 Hour	1.00	1.00
Spring Gardens	Per 1/2 Hour	1.00	1.00
Chequer Road	Per 1/2 Hour	1.00	1.00
Park Road	Per 1/2 Hour	1.00	1.00
Catherine Street	Per 1/2 Hour	1.00	1.00
Copley Road	Per 1/2 Hour	1.00	1.00
Nether Hall Road	Per 1/2 Hour	1.00	1.00
Wood Street	Per 1/2 Hour	1.00	1.00
Princegate	Per 1/2 Hour	1.00	1.00
Hallgate	Per 1/2 Hour	1.00	1.00
Sunny bar	Per 1/2 Hour	1.00	1.00
Market Place	Per 1/2 Hour	1.00	1.00
Horse Fair Green	Per 1/2 Hour	1.00	1.00
College Road	Per Hour	2.00	2.00
Francis Street	Per 1/2 Hour	1.00	1.00
Greyfriars Rd	Per Hour	1.00	1.00
Chamber Road (on street)	Per Hour	1.00	1.00
Suspensions	Day	24.75	25.50
Dispensations	Day	16.50	17.00
Permit Charges:			
Parking Permit (Public) - Chappell Drive & Marshgate only (Marshgate from 1/4/14)	6 Day	372.00	372.00
Staff Parking Permit	6 Day	372.00	372.00
Staff Parking Permit	5 Day	360.00	360.00
Staff Parking Permit	4 Day	288.00	288.00
Staff Parking Permit	3 Day	216.00	216.00
Staff Parking Permit	2 Day	144.00	144.00
Staff Parking Permit	1 Day	72.00	72.00
Staff Parking Permit (Term Time ONLY)	5 Day	270.00	270.00
Staff Parking Permit (Voucher)	1 Day	2.00	2.00
Residents parking permits (subject to further consultation):			
Elmfield Scheme: -			
Per Permit (Residents, Charities & Carers) 5 maximum	Per annum	25.00	25.00
Scratch Card (initial issue of 50)	Per annum	25.00	25.00
(then per scratch card)	Per annum	5.00	2.50
Permit (Businesses)	Per annum	50.00	50.00
Permit (Landlords)	Per annum	100.00	100.00
Other Schemes: -			
Per Permit (Residents, Charities & Carers) 5 maximum	Per annum	25.00	25.00
Scratch Card (initial issue of 50)	Per annum	25.00	25.00
(then per scratch card)	Per annum	5.00	2.50
Permit (Businesses)	Per annum	50.00	50.00
Permit (Landlords)	Per annum	100.00	100.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
CATERING - FACILITIES MANAGEMENT		
Example charges: -		
Standard Coffee	1.40	1.45
Standard Tea	1.20	1.25
Standard Sandwich	2.00	2.05
Speciality Coffee	1.85	1.90
Meal Deal	3.20	3.30
Standard Buffet	6.45	6.60
Standard Wedding Package (per head)	92.00	94.05
CATERING - SCHOOLS		
<i>Charges exclude VAT unless stated</i>		
Meal per Primary pupil	2.00	2.00
Meal per Nursery pupil		1.70
Meal per Secondary pupil	2.10	2.10
Meal per Adult (including Vat)	3.60	3.60
Meal per Adult (Duty meal)	2.60	2.60
DEVELOPMENT MANAGEMENT		
Pre Applications (Minor)	70.00	85.00
Pre Applications (Householder/Adverts)	30.00	30.00
Discharging Conditions (Government set)	97.00	97.00
Discharging Conditions (Householder - Government set)	28.00	28.00
Decision Notices	0.00	0.00
Planning Histories	0.00	0.00
Permitted Development	30.00	30.00
Copies of permitted development decision letters	0.00	0.00
Pre-Applications (Major Applications including 1 meeting)		500.00
Pre-Application (Subsequent meetings after above, price per meeting)		350.00
Pre-Applications (Major Applications Block of 5 meetings)		2,000.00
Pre-Application validation service		25.00
Statutory Planning Fees		
All Outline Applications		
Not more than 2.5 hectares - £385 per 0.1 hectare for sites up to and including 2.5 hectares	385.00	385.00
More than 2.5 hectares - £9,527 + £100 for each 0.1 in excess of 2.5 hectares to a maximum of £125,000	9,527.00	9,527.00
Householder Applications		
Alterations/extensions to a single dwelling (including flats), including works within boundary	172.00	172.00
Full Applications (and First Submissions of Reserved Matters)		
Alterations/extensions to two or more dwellings or flats, including works within boundaries	339.00	339.00
New dwellings (up to and including 50)		
New dwellings (for more than 50) £16,565 + £100 per additional dwelling in excess of 50 up to a maximum fee of £250,000	19,049.00	19,049.00
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):		
No increase in gross floor space or no more than 40m ²		
More than 40m ² but no more than 75m ²	195.00	195.00
More than 75m ² but no more than 3,750m ²	385.00	385.00
More than 3,750m ² £19,049 + £100 for each additional 75m ² in excess of 3750m ² to a maximum of £250,000	19,049.00	19,049.00
Erection of buildings (on land used for agriculture for agricultural purposes)		
Not more than 465m ²		
More than 465m ² but not more than 540m ²	80.00	80.00
More than 540m ² but not more than 4,215m ² (£385 for first 540m ² + £385 for each 75m ² (or part thereof) in excess of 540m ²)	385.00	385.00
More than 4,215m ² £19,049 + £100 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £250,000	19,049.00	19,049.00
Erection of glasshouses (on land used for the purposes of agriculture)		
Not more than 465m ²		
More than 465m ²	80.00	80.00
	2,150.00	2,150.00
Erection/alterations/replacement of plant and machinery		
Not more than 5 hectares £335 for each 0.1 hectare (or part thereof)		
More than 5 hectares £16,565 + additional £100 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000	385.00	385.00
	19,049.00	19,049.00
Applications other than Building Works		
Car parks, service roads or other accesses for existing uses	195.00	195.00
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Not more than 15 hectares £195 for each 0.1 hectare (or part thereof)		
More than 15 hectares £29,112 + £100 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	195.00	195.00
	29,112.00	29,112.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Operations connected with exploratory drilling for oil or natural gas		
Not more than 7.5 hectares £385 for each 0.1 hectare (or part thereof)	385.00	385.00
More than 7.5 hectares £28,750 + additional of £100 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	28,750.00	28,750.00
Other operations (winning and working of minerals)		
Not more than 15 hectares £195 for each 0.1 hectare (or part thereof)	195.00	195.00
More than 15 hectares £29,112 + £115 for each 0.1 in excess of 15 hectares up to a maximum of £65,000	29,112.00	29,112.00
Other operations (not coming within any of the above categories) £195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690	195.00	195.00
Lawful Development Certificate		
LDC – Existing Use LDC - lawful not to comply with a particular condition	195.00	195.00
Prior Approval		
Agricultural and Forestry buildings & operations or demolition of buildings	80.00	80.00
Telecommunications Code Systems Operators	385.00	385.00
Approval/Variation/discharge of condition		
Application for removal or variation of a condition following grant of planning permission	195.00	195.00
Request for confirmation that one or more planning conditions have been complied with. £28 per request for Householder otherwise £85 per request	28.00	28.00
Change of Use of a building to use as one or more separate dwelling houses, or other cases		
Not more than 50 dwellings £385 each	385.00	385.00
More than 50 dwellings £19,049 + £100 for each in excess of 50 up to a maximum of £250,000	19,049.00	19,049.00
Other Changes of Use of a building or land	385.00	385.00
Advertising		
Relating to the business on the premises	110.00	110.00
Advance signs which are not situated on or visible from the site, directing the public to a business	110.00	110.00
Other advertisements	385.00	385.00
Application for a New Planning Permission to replace an Extant Planning Permission		
Applications in respect of major developments	575.00	575.00
Applications in respect of householder developments	57.00	57.00
Applications in respect of other developments	195.00	195.00
Application for a Non-material Amendment Following a Grant of Planning Permission		
Applications in respect of householder developments	28.00	28.00
Applications in respect of other developments	195.00	195.00
ENVIRONMENT		
Environmental Information Regulations Fee	NEW / per hour	40.00
Cutting alarms after service of notice:		
Internal	500.00	511.00
External	310.00	317.00
Disconnecting car alarm after service of notice	210.00	215.00
FOOD CONTROL		
Food Control Risk Assessments, Investigations and Authorisations will be priced by the hour. The time charged will include travelling time and test time.		
Drinking Water - Sampling visit	90.00	92.00
Risk Assessment (Minimum £50 charge)	40.00	41.00
Carrying out an Investigation	40.00	41.00
Granting an Authorisation	40.00	41.00
PORT HEALTH FOOD CONTROL		
Designated Point of Entry Inspection Facility at Robin Hood Airport Doncaster Sheffield		
Certificate of Entry Document - Standard Rate 07:00-19:00 - Clearance not subject to Sampling	NEW	44.50
Certificate of Entry Document - Out of hours 19:00 - 7:00 Weekends & Public Holidays - Clearance not subject to Sampling	NEW	89.00
Certificate of Entry Document - Standard Rate 07:00-19:00 - Sampled	NEW	75.00
Certificate of Entry Document - Out of hours 19:00 - 7:00 Weekends & Public Holidays - Sampled	NEW	150.00
Certificate of Entry Document - Standard Rate 07:00-19:00 - Charge for each additional hour or part thereof if required	NEW	45.50
Certificate of Entry Document - Out of hours 19:00 - 7:00 Weekends & Public Holidays - Charge for each additional hour or part thereof if required	NEW	91.00
Laboratory costs and courier charges	NEW	
Out of Hours Rate (per consignment)	NEW	97.00

2017/18 Fees and Charges Detail

		Charge from 1 st April 2016	Charge from 1 st April 2017
		£	£
Disposal Cost per Consignment	NEW	99.00	99.00
Disposal Cost per tonne for Consignments over 99 tonnes	NEW	99.00	99.00
Written confirmation to UK Border Agency (or other) that clearance is not required by DMBC	NEW	45.00	45.00
<p>We reserve the right to charge the appropriate additional hourly rate if this requires attending a transit shed or an ETSF to examine a consignment. We will send a letter on each occasion there has not been pre-notification by either entry onto TRACES or a fax or e-mail for products with a statutory obligation to pre-notify. The minimum cost will be £45.00 for a letter informing of the breach of regulation and any additional time spent on the issue will be recovered at the appropriate hourly rate.</p>			
FLAG (Fly Tipping, Litter, Abandoned Vehicles & Graffiti)			
Leaflet Distribution			
0 to 5		150.00	200.00
6 to 9		250.00	300.00
10 to 15		350.00	400.00
16 to 23		450.00	500.00
24+		550.00	600.00
Additional Badge		25.00	26.00
Litter Fixed Penalty Notices		80.00	80.00
Litter from vehicle		80.00	80.00
Dog Fouling		50.00	50.00
Dog Fouling PSPO		100.00	100.00
Graffiti		80.00	80.00
Fly Posting		80.00	80.00
Waste Carriers		300.00	300.00
Waste Transfer Notes		300.00	300.00
Abandoned Vehicle		200.00	200.00
Vehicles for Sale		100.00	100.00
Repairing Vehicles		100.00	100.00
Unauthorised distribution of free printed matter		80.00	80.00
Breach of Notice - Trade Bins		110.00	110.00
Breach of Notice - Domestic Bins		80.00	80.00
Breach of Notice – Community Protection Notice		100.00	100.00
Noise – Noise from Dwellings		100.00	100.00
Anti-Social Behaviour - Public Space Protection Order Breach		100.00	100.00
Fly Tipping		400.00	400.00
FOOD HYGIENE			
Level 2 Emergency First Aid at Work		79.00	81.00
Level 2 Award for Personal Licence Holders (APLH)		127.00	130.00
ERAR Course		36.00	37.00
Award in Underage Sales Prevention (AUSP) Level 2		43.00	44.00
Award in Underage Sales Prevention (AUSP) Level 2		45.00	46.00
Fixed Penalty Notice (FPN) Waiver			
Individual delegate prices:			
Level 2 Award in Food Safety on-line course		25.00	26.00
Level 2 Award in Food Safety		54.00	56.00
Level 3 Award in Food Safety		277.00	284.00
Level 4 Award in Food Safety		577.00	590.00
Level 2 Award in Health & Safety in the Work place		54.00	56.00
Level 2 Award in COSHH		54.00	56.00
Level 2 Award in Healthier Food and Special Diets		64.00	66.00
Level 2 Award in Manual Handling (Principles & Practise)		75.00	77.00
Client provides the venue, price based on Tuition fee plus cost per delegate:			
1 day Level 2 Food Safety or Health & Safety		243.00 & 20.00	248.00 & 20.00
1 day Level 2 Healthier Food and Special Diets		243.00 & 20.00	248.00 & 20.00
0.5 day Level 1 Food Safety or Health & Safety		143.00 & 21.00	146.00 & 21.00
Level 2 Award in Manual Handling (Principles & Practice)		243.00 & 20.00	248.00 & 20.00
0.5 day level 2 Award in COSHH - Tuition fee plus cost per delegate		130.00 & 20.00	133.00 & 20.00
0.5 day Doncaster Council bespoke course - Tuition fee plus cost per delegate		143.00 & 21.00	146.00 & 21.00
Weekend/Evening Tuition Rate:			
Full day		365.00	373.00
Half day		211.00	222.00
Client provides the venue, total group price:			
Level 2 Award in Emergency 1st Aid at Work (EFAW) 1 day		397.00	406.00
Level 2 Award in Paediatric 1st Aid 2 days		842.00	861.00
1st Aid at Work (FAW) Re-qualification - 2 days		842.00	861.00
1st Aid at Work (FAW) - 3 days		1,440.00	1,472.00
FACILITIES MANAGEMENT - OTHER ROOM HIRE			
Civic Office - External room hire per hour	NEW		26.00
Holmes Carr Centre - External room hire per hour	NEW		12.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
GYPSY & TRAVELLERS RENTS / STATIC CARAVAN SITES (Outside the scope of VAT)		
Gypsy & Travellers Site (charge per plot, per wk):		
White Towers		
Single Plots	69.15	70.67
Double Plots	76.53	78.21
Single Plot (New)	81.28	83.07
Double Plot (New)	91.44	93.45
Lands End	79.31	81.05
Single Plot (New)	81.28	83.07
Double Plot (New)	91.44	93.45
Little Lane	79.31	81.05
Nursery Lane	44.54	45.52
Static Caravan Sites (charge per plot, per wk)		
Bloomhill Road, Moorends	26.77	27.36
Cow House Lane, Armthorpe	26.77	27.36
Orange Croft, Tickhill	27.89	28.50
HIGHWAYS		
Licensing of skips on the Highway	15.00	17.00
Retrospective License Fee	NEW	80.00
Licensing of Scaffolding and Hoardings on the Highway	155.00	180.00
Retrospective fee for additional 28 days	NEW	60.00
Private Road Openings	410.00	420.00
Work on existing apparatus	NEW	300.00
Licensing of the Storage of Materials on the Highway	160.00	180.00
Provision of Highway Information - standard charge up to 1 hr	50.00	62.00
Extended searches for additional half hour	NEW	22.50
Vehicle Crossing Licence	380.00	450.00
Temporary Traffic Regulation Orders	570.00	1350.00
Traffic Regulation Notice	NEW	650.00
Streetworks Permits (discount applies to working wholly outside of traffic sensitive times): -		
Provisional Advance Authorisation - Full Fee	91.00	91.00
Provisional Advance Authorisation - Discounted Fee	64.00	64.00
Major Works over 10 days or requiring a Traffic Regulation Order - Full Fee	211.00	211.00
Major Works over 10 days or requiring a Traffic Regulation Order - Discounted Fee	147.00	147.00
Major Works 4 to 10 days - Full Fee	109.00	109.00
Major Works 4 to 10 days - Discounted Fee	76.00	76.00
Major Works up to 3 days - Full Fee	64.00	64.00
Major Works up to 3 days wholly outside of Traffic Sensitive Times - Discounted Fee	45.00	46.00
Standard Activity Permit - Full Fee	109.00	112.00
Standard Activity Permit - Discounted Fee	76.00	78.00
Minor Activity Permit - Full Fee	64.00	66.00
Minor Activity Permit - Discounted Fee	45.00	46.00
Immediate Activity Permit - Full Fee	59.00	61.00
Immediate Activity Permit - Discounted Fee	41.00	42.00
S38 Agreement 6.5% (works cost as calculated by the Council) + Legal Fee		6.5% (works cost as calculated by the Council) + Legal Fee
S278 Agreement 10% of first £100,000 (works cost as calculated by the Council), 6.5% thereafter + Legal Fee		works cost as calculated by the Council), 6.5% thereafter + Legal Fee
S184 Agreement £500 to £1500 depending on complexity of works		£500 to £1500 depending on complexity of works
HOMELESSNESS TEMPORARY ACCOMODATION		
Temporary Accommodation (daily rate) varies according to property - contact service	Contact service	Contact service
Service Charge Daily Rate (Standard across all property types)	5.00	5.00
LICENSING		
Landlord Licences:		
Selective Licencing Hexthorpe - 01/07/2015 to 30/06/2020 Fixed Term		
DMBC Scheme - All licences granted to 30/06/2020 (Initial £500 fee pro-rata for remaining term but weighted for initial set up).	415.00	415.00
Homesafe Scheme	75.00	75.00
Extra costs incurred when additional Correspondence is necessitated due to incomplete applications will be recovered as an administration charge (per letter)	NEW	50.00
Registered Charities (£15 discount for additional applications where no Fit & Proper Person test required, subject to conditions).	0.00	0.00
Houses in Multiple Occupation		
Landlord Licence Basic fees (5 person HMO)	800.00	800.00
Fee for each additional bedroom	54.00	55.00
<i>Licence Renewal fee for 5 bedroom properties, subject to:-Current compliance with the Councils standards & existing licencing conditions, No change to the original occupation of the house, Application made before expiry of previous Licence (Applications after expiry will be treated as New applications)& Licensee and Manager to carry over from expiring licenece</i>	480.00	740.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
<i>Additional fee for Each Bedroom in the house</i>	27.00	55.00
<i>Extra costs incurred when additional Correspondence is necessitated due to incomplete applications will be recovered as an administration charge (per letter)</i>	32.00	35.00
Private Hire/Hackney:		
Vehicle Licensing Hackney (Inc plates & first test)	230.00	235.00
Vehicle Licensing Private Hire (Inc plates & first test)	230.00	235.00
Vehicle Test at North Bridge	60.00	60.00
Retest of Vehicle	27.00	27.00
Admin charge on lifting Suspensions	25.00	25.00
Private Hire Operators Licence	160.00	450.00
Private Hire Operators Licence each additional vehicle over 2 (for licenses issued prior to April 2017)	23.00	23.00
Application for Drivers Licence (+ DBS + Knowledge test)	130.00	135.00
	+DBS+KnT	+DBS+KnT
Joint Application (+ DBS + Knowledge test)	130.00	135.00
	+DBS+KnT	+DBS+KnT
Renewal of drivers licence	100.00	105.00
Knowledge Test	55.00	60.00
Replacement Badge	25.00	25.00
Sealing of meter	41.00	45.00
Advertising on Taxis Full Livery	25.00	30.00
Transfer of ownership	40.00	45.00
Surrender of Vehicle Licence admin fee	25.00	25.00
Front plate bracket	6.00	6.00
Rear plate bracket	12.00	12.00
Replacement Front plate	17.50	17.50
Replacement Rear plate	27.50	27.50
Miscellaneous:		
Acupuncturist/Tattooist/Ear Piercing	200.00	205.00
Transfer or to Add Person	50.00	55.00
Animal Boarding Establishment (plus Vet Fee if needed)	145.00	150.00
	+ Vet Fee	+ Vet Fee
Performing Animals Registration	75.00	80.00
Civil Marriage Licence	1,300.00	1,330.00
Approval of Religious premises as a place at which two people may register as civil partners of each other.	900.00	900.00
Dangerous Wild Animals (plus Vet Fee if needed)	145.00	150.00
	+ Vet Fee	+ Vet Fee
Dog Breeding Licence (plus Vet Fee if needed)	145.00	150.00
	+ Vet Fee	+ Vet Fee
Pet Shop Licence	145.00	150.00
Riding Establishment 1- 10 Horses	160.00	165.00
	+ Vet Fee	+ Vet Fee
Riding Establishment 11-25 Horses	180.00	185.00
	+ Vet Fee	+ Vet Fee
Riding Establishment over 25 Horses	200.00	210.00
	+ Vet Fee	+ Vet Fee
Sex Establishment Licence Application	2,840.00	2,840.00
Sex Establishment Licence Renewal	2,840.00	2,840.00
Sex Establishment Licence Variation or Transfer	2,100.00	2,100.00
Zoo Licence (plus Statutory VET inspection fees as applicable)	1,500.00	1,540.00
Greyhound Stadium Licence	190.00	200.00
Scrap Metal Dealer - Site	320.00	330.00
Scrap Metal Dealer - Collector	200.00	210.00
Scrap Metal Dealer - Change of name of Licensee	25.00	25.00
Scrap Metal Dealer - Change from Site to Collector	25.00	25.00
Scrap Metal Dealer - Change from Collector to Site	200.00	210.00
Scrap Metal Dealer - Change of Site Manager	200.00	210.00
Scrap Metal Dealer - Additional Site(s) to Licence	75.00	80.00
Copy of Licence Fee (Unspecified)		25.00
	NEW	
Gambling:		
Bingo Premises		
Non-conversion fee where a provisional statement has already been granted	720.00	740.00
New Premises Fee	1,200.00	1,230.00
Annual Fee	750.00	770.00
Variation Fee	1,200.00	1,230.00
Transfer Fee	720.00	740.00
Re-Instatement Fee	800.00	740.00
Provisional Statement Fee	1,200.00	1,200.00
Change of circumstances	25.00	30.00
Copy of Licence Fee	15.00	25.00
Adult Gaming Premises		
Non-conversion fee where a provisional statement has already been granted	750.00	770.00
New Premises Fee	1,300.00	1,330.00
Annual Fee	700.00	720.00
Variation Fee	700.00	720.00
Transfer Fee	750.00	770.00
Re-Instatement Fee		770.00
Provisional Statement Fee	1,300.00	1,330.00
Change of circumstances	25.00	30.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Copy of Licence Fee	15.00	25.00
Betting Premises (Track)		
Non-conversion fee where a provisional statement has already been granted	750.00	770.00
New Premises Fee	2,000.00	2,060.00
Annual Fee	800.00	820.00
Variation Fee	800.00	820.00
Transfer Fee	750.00	770.00
Re-Instatement Fee	750.00	770.00
Provisional Statement Fee	1,500.00	1,540.00
Change of circumstances	25.00	30.00
Copy of Licence Fee	15.00	25.00
Family Entertainment Premises		
Non-conversion fee where a provisional statement has already been granted	750.00	770.00
New Premises Fee	1,300.00	1,330.00
Annual Fee	500.00	515.00
Variation Fee	750.00	770.00
Transfer Fee	750.00	770.00
Re-Instatement Fee	750.00	770.00
Provisional Statement Fee	1,300.00	1,330.00
Change of circumstances	25.00	30.00
Copy of Licence Fee	15.00	25.00
Betting Premises (other)		
Non-conversion fee where a provisional statement has already been granted	720.00	740.00
New Premises Fee	1,800.00	1,840.00
Annual Fee	400.00	410.00
Variation Fee	900.00	920.00
Transfer Fee	720.00	740.00
Re-Instatement Fee	720.00	740.00
Provisional Statement Fee	1,800.00	1,840.00
Change of circumstances	25.00	30.00
Copy of Licence Fee	15.00	25.00
Liquor Licences		
Personal Licence	37.00	37.00
(Fees are set by Central Government)		
Premises Licence	Variable	Variable
(Fees are set by Central Government, Premise licences are charged based on a number of factors, e.g. Rateable Value, Occupancy.)		
Lotteries		
(Fees are set by Central Government)	Various	Various
LOCAL RECORDS CENTRE (NEW FEE STRUCTURE IN 2017/18)		
Collation and provision of biological records data for private and public sector use (fees have been restructured in response to customer feedback).		
Standard Data Search		
Single Species/Group of Species search in 1km buffer	NEW	60.00
Single Species/Group of Species search in 2km buffer	NEW	90.00
Full Species search in 1km buffer	NEW	180.00
Full Species search in 2km buffer	NEW	240.00
Customised Data Search	NEW	Price on Application
Citation for Local Wildlife Site and Local Geological site	NEW	15.00
Minimum charge if data enquiry unsuccessful	NEW	30.00
Data enquiry unsuccessful	NEW	No Charge
Copy Charges - varies depending on size of paper	NEW	Various
MANSION HOUSE		
Weddings	1,000.00	1,025.00
Room Hire - per hour	25.00	26.00
MARKETS		
Tenancy Agreements		
<i>2011/12 was the last year of a three year phased tenancy review. No further increases can be made other than the annual increase in line with the Retail Price Index as provided for within each lease, although no increase is proposed for 2017/18. This applies to the Corn Exchange, Fish Market, Wool Market, Market Hall, Irish Middle Market, Mexborough Hall & Lockup Units.</i>		
Doncaster Outer Market (outside the scope of VAT)		
Gazebo Stall - Tuesday	11.50	11.50
12ft Stall - Tuesday	13.50	13.50
Gazebo Stall - Wednesday (Second Hand)	8.50	8.50
12ft Stall - Wednesday (Second Hand)	10.00	10.00
Gazebo Stall - Friday	14.50	14.50
12ft Stall - Friday	17.00	17.00
Gazebo Stall - Saturday	20.00	20.00
12ft Stall - Saturday	22.00	22.00
Storage Box	12.00	12.00
Rossington Outer Market (outside the scope of VAT)		
Stall - Friday	13.50	13.50

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Car Boot Licence (outside the scope of VAT)		
Car Boot Pitch (Minimum charge £7 regardless of number of cars)	1.08	1.08
Mexborough Outer Market (outside the scope of VAT)		
Stall - Monday	8.50	8.50
Gazebo - Monday	5.50	5.50
Stall - Thursday (bric-a-brac)	6.00	6.00
Gazebo - Thursday (bric-a-brac)	6.00	6.00
Stall - Friday	12.50	12.50
Gazebo - Friday	7.00	7.00
Stall - Saturday	15.00	15.00
Gazebo - Saturday	8.50	8.50
Performance Sites (Outside scope of VAT)		
Clock Corner (Sunday to Thursday)	217.00	217.00
Clock Corner (Friday to Saturday)	254.50	254.50
St Sepulchre Gate Lay-by (Sunday to Thursday)	170.50	170.50
St Sepulchre Gate Lay-by (Friday to Saturday)	196.50	196.50
St Sepulchre Gate by Yorkshire Bank (Sunday to Thursday)	170.50	170.50
St Sepulchre Gate by Yorkshire Bank (Friday to Saturday)	196.50	196.50
Frenchgate Main Entrance St Sepulchre Gate (Sunday to Thursday)	170.50	170.50
Frenchgate Main Entrance St Sepulchre Gate (Sunday to Thursday)	196.50	196.50
Frenchgate Burger King Entrance (Sunday to Thursday)	170.50	170.50
Frenchgate Burger King Entrance (Friday to Saturday)	196.50	196.50
Frenchgate M&S and BHS (Sunday to Thursday)	170.50	170.50
Frenchgate M&S and BHS (Friday to Saturday)	196.50	196.50
Printing Office Street (Sunday to Thursday)	170.50	170.50
Printing Office Street (Friday to Saturday)	196.50	196.50
Primark Site (Sunday to Thursday)	188.00	188.00
Primark Site (Friday to Saturday)	221.00	221.00
Goosehill	76.50	76.50
Market Hall Corner	76.50	76.50
Open Market - Market Square	76.50	76.50
Based on 3M x 3M pitch (or multiple thereof)		
Gazebo (per day)	76.50	76.50
Town Centre Market Trading Baxtergate/High Street/Frenchgate/St Sepulchre gate		
Cost per 3Mx3M pitch including Gazebo per day	105.50	105.50
Pavement Cafes (Outside the scope of VAT)		
5 year pavement café licence (for 1-10 tables)	100.00	100.00
5 year pavement café licence (for 11+ tables)	Price On Application	Price On Application
MARY WOOLLETT CENTRE (No VAT)		
<u>Room</u>		
Full day	165.00	170.00
Half day (up to 3.5 hours)	110.00	115.00
Twilight (4.15pm to 6pm)	55.00	57.00
After 6pm: up to 2 hrs	110.00	115.00
After 6pm: (per additional hour or part thereof)	45.00	46.00
Saturday: up to 2 hrs	255.00	265.00
Saturday: (per additional hour or part thereof)	45.00	46.00
Sunday: up to 2 hrs	290.00	300.00
Sunday: (per additional hour or part thereof)	55.00	57.00
<u>Hall</u>		
Full day	255.00	265.00
Half day (up to 3.5 hours)	170.00	175.00
Twilight (4.15pm to 6pm)	90.00	95.00
After 6pm: up to 2 hrs	165.00	170.00
After 6pm: (per additional hour or part thereof)	55.00	57.00
Saturday: up to 2 hrs	255.00	265.00
Saturday: (per additional hour or part thereof)	45.00	46.00
Sunday: up to 2 hrs	290.00	300.00
Sunday: (per additional hour or part thereof)	55.00	57.00
PARKS & PLAYING FIELDS		
Administration Fee		
Charities / Community Organisations	60.00	61.00
Commercial Organisations	85.00	87.00
Site rental (VAT Exempt)		
Commercial Organisations minimum hire per day	100.00	102.50
Football / Rugby		
Class A pitches (includes changing rooms and showers)	72.00	75.00
Class B pitches (includes changing room only)	61.00	62.50
Class C pitches:		
Pitch only	51.00	53.00
Junior pitch	0.00	0.00
Five a side pitches (per 2 hours)	36.00	37.00
Seasonal club bookings (VAT Exempt)		
Class A pitches	690.00	690.00
Class B pitches	556.00	568.00
Class C pitches	438.00	448.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Junior on class C Pitches	0.00	0.00
Cricket		
Class A pitches includes changing rooms and showers season (VAT Exempt)	77.00 927.00	79.00 947.50
Class B pitches Includes changing room only season (VAT Exempt)	61.00 824.00	62.50 842.00
Pitch only season (VAT Exempt)	51.00 705.00	52.00 720.50
Funfairs		
Small rides and/or stalls per item per day	20.00	20.00
5 large rides and under per day	300.00	300.00
Additional large rides per day	60.00	60.00
Bowling Greens		
Season fee per green	1,030.00	1,053.00
Per Person (non member use)	3.00	3.00
Pitch & Putt		
Per game of Golf	2.50	2.50
Deposit on equipment & Golf Ball	2.50	2.50
Fishing		
Per day charge	5.00	5.00
Sandall Beat		
All abilities bike	1.50	1.50
Visitor Centre Day Visits per child:	3.50	3.50
Rangers activities per half day	46.00	55.60
Ranger - 1 hour activity	30.00	36.00
Wooden table decorations (excluding postage where applicable) - starting price £10 - prices vary according to individual decoration.	10.00	10.00
Skill day (charge per person)	25.00	25.00
Pavilions / Sandall Beat Visitors centre:		
Hire of room per hour (external)	16.50	16.50
Hire of room per hour (internal)	16.50	16.50
PEST CONTROL		
Control of Rats		
	0.00	0.00
Dwelling Houses - Mice		
Normal working hours - First 4 visits inclusive where required	52.00	53.00
- subsequent visits (after the 4 above)	20.00	21.00
Out of hours and Saturdays	100.00	120.00
Sundays and Bank Holidays	130.00	150.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS - First 4 visits inclusive where required	41.00	42.00
- subsequent visits (after the 4 above)	15.00	16.00
Dwelling Houses - Insects (excluding bed bugs)		
Normal working hours	52.00	53.00
Out of hours and Saturdays	100.00	120.00
Sundays and Bank Holidays	130.00	150.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS	41.00	42.00
Dwelling Houses - Bed Bugs		
Per visit	60.00	65.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS - per visit	50.00	55.00
Abortive Visits		
Housing Benefit and/or LTSS	25.00	27.00
Domestic standard rate	30.00	33.00
Out of hours and Saturdays	65.00	70.00
Sundays and Bank Holidays	85.00	90.00
Insect Identification (refunded if treatment carried out by DMBC)	25.00	30.00
Commercial Premises (per hour)		
Normal working hours	78.00	78.00
Out of hours and Saturdays	125.00	140.00
Sundays and Bank Holidays	160.00	180.00
Control of Moles, Feral Pigeons & Squirrels (price per hour)		
Normal working hours	78.00	78.00
Out of hours and Saturdays	125.00	140.00
Sundays and Bank Holidays	160.00	180.00
Reclaiming of stray dogs	50.00	50.00
POLLUTION PREVENTION & CONTROL		

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Pollution Prevention & Control fee values are set nationally by Central Government (no VAT)		
Local Air Pollution Prevention & Control		
Application Fee		
Standard process (includes solvent emission activities)	1,579.00	1,579.00
Additional fee for operating without a permit	1,137.00	1,137.00
PVRI, SWOB's and Dry Cleaners	148.00	148.00
PVR I & II Combined	246.00	246.00
VR's and other reduced fee activities	346.00	346.00
Reduced fee activities: Additional fee for operating without a permit	68.00	68.00
Mobile Plant (not using simplified permits)		
For the 1 st and 2 nd application	1,579.00	1,579.00
For the 3 rd to 7 th applications	943.00	943.00
For the 8 th and subsequent applications	477.00	477.00
Additional fee to any of the above for combined Part B and waste application	297.00	297.00
Annual Subsistence Charge		
Standard Process LOW	739.00 (+99.00)	739.00 (+99.00)
Standard Process MEDIUM	1,111.00 (+149.00)	1,111.00 (+149.00)
Standard Process HIGH	1,672.00 (+198.00)	1,672.00 (+198.00)
Additional fee in brackets charged for a combined Part B and waste application		
PVRI, SWOB's and Dry Cleaners LOW	76.00	76.00
PVRI, SWOB's and Dry Cleaners MEDIUM	151.00	151.00
PVRI, SWOB's and Dry Cleaners HIGH	227.00	227.00
PVR I & II Combined LOW	108.00	108.00
PVR I & II Combined MEDIUM	216.00	216.00
PVR I & II Combined HIGH	326.00	326.00
VR's and other reduced fee activities LOW	218.00	218.00
VR's and other reduced fee activities MEDIUM	349.00	349.00
VR's and other reduced fee activities HIGH	524.00	524.00
Mobile Plant (not using simplified permits)		
For the 1 st and 2 nd application LOW	318.00	318.00
For the 1 st and 2 nd application MEDIUM	989.00	989.00
For the 1 st and 2 nd application HIGH	1,484.00	1,484.00
For the 3 rd to 7 th applications LOW	368.00	368.00
For the 3 rd to 7 th applications MEDIUM	590.00	590.00
For the 3 rd to 7 th applications HIGH	884.00	884.00
For the 8 th and subsequent applications LOW	189.00	189.00
For the 8 th and subsequent applications MEDIUM	302.00	302.00
For the 8 th and subsequent applications HIGH	453.00	453.00
Late payment fee	50.00	50.00
Additional fee to any of the above where Part B installation is subject to reporting under the E-PRTR Regulation	99.00	99.00
Transfer and Surrender		
Standard process transfer	162.00	162.00
Standard process partial transfer	476.00	476.00
New operator at low risk reduced activity (extra one-off subsistence charge - see Article 15(2) of charging scheme)	75.00	75.00
Surrender: all Part B activities	0.00	0.00
Reduced fee activities: transfer	0.00	0.00
Reduced fee activities: partial transfer	45.00	45.00
Temporary Transfer for Mobiles		
First transfer	51.00	51.00
Repeat following enforcement of warning	51.00	51.00
Substantial Change		
Standard process	1,005.00	1,005.00
Standard process where the substantial change results in a new PPC activity	1,579.00	1,579.00
Reduced fee activities	98.00	98.00
Mobile Plant Permit Charges (not using simplified permits)		
Permits 1 to 2 Application Fee	1,579.00	1,579.00
Permits 1 to 2 Subsistence Fee LOW	618.00	618.00
Permits 1 to 2 Subsistence Fee MEDIUM	989.00	989.00
Permits 1 to 2 Subsistence Fee HIGH	1,484.00	1,484.00
Permits 3 to 7 Application Fee	943.00	943.00
Permits 3 to 7 Subsistence Fee LOW	368.00	368.00
Permits 3 to 7 Subsistence Fee MEDIUM	590.00	590.00
Permits 3 to 7 Subsistence Fee HIGH	884.00	884.00
Permits 8+ Application Fee	477.00	477.00
Permits 8+ Subsistence Fee LOW	189.00	189.00
Permits 8+ Subsistence Fee MEDIUM	302.00	302.00
Permits 8+ Subsistence Fee HIGH	453.00	453.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Every subsistence charge below includes the additional £99 charge to cover LA extra costs in reporting under the E-PRTR Regulation		
Application	3,218.00	3,218.00
Additional fee for operating without a permit	1,137.00	1,137.00
Annual Subsistence LOW	1,384.00	1,384.00
Annual Subsistence MEDIUM	1,541.00	1,541.00
Annual Subsistence HIGH	2,233.00	2,233.00
Late payment fee	50.00	50.00
Substantial Variation	1,309.00	1,309.00
Transfer	225.00	225.00
Partial Transfer	668.00	668.00
Surrender	668.00	668.00
Additional fee if Subsistence charges paid in four equal quarterly instalments	36.00	36.00
Reduced fee activities are listed in the schedule to the Part B scheme Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.		
TRADING STANDARDS		
All Trading Standards chargeable work will be priced by the hour. The time charged will include travelling time and test time.		
TSO hourly rate	64.00	70.00
Technician Hourly rate	38.00	40.00
Motor Trade Partnership Subscription < £1m	473.95	476.40
Motor Trade Partnership Subscription < £2m	920.33	940.80
Motor Trade Partnership Subscription > £2m	1,627.36	1,663.20
TRANSPORT SERVICES FEES		
Driving Assessments for Taxis and Private Hire Vehicles		
Driver assessment	79.66	79.66
Driver assessment with wheelchair assessment	92.94	92.94
Driver wheelchair assessment	26.56	26.56
Charges are exempt from VAT		
Staff Vehicle Hire		
Weekends & Bank Holidays	Per Day	27.00
Part day/overnight any other day		15.00
Fuel if not returned full	Per Mile	0.18
(special offers may be available)		
MOT FEES		
Car or light van (Class 4) test fee	38.00	38.00
Car or light van (Class 4) re-test fee	10.00	10.00
Light Minibuses (Class 5) test fee	50.00	50.00
Light Minibuses (Class 5) re-test fee	20.00	20.00
Light Commercial (Class 7) test fee	50.00	50.00
Light Commercial (Class 7) re-test fee	20.00	20.00
Private Vehicle Repair - Labour	Per Hour	48.00
WASTE AND RECYCLING		
Commercial Waste Service (Charges are outside the scope of VAT)		
Wheeled Bins Quarterly Charge		
Sack	44.00	45.00
Std Bin	55.00	57.00
240 L	81.00	83.00
360 L	104.00	107.00
660 L	165.00	169.00
1100 L	237.00	243.00
Wheeled Bins Including Domestic Quarterly Charge		
Sack	44.00	45.00
Std Bin	55.00	57.00
240 L	72.00	74.00
360 L	86.00	88.00
660 L	143.00	147.00
1100 L	216.00	221.00

2017/18 Fees and Charges Detail

	Charge from 1 st April 2016	Charge from 1 st April 2017
	£	£
Wheeled Bins Charities Quarterly Charge		
Sack	35.00	36.00
Std Bin	35.00	36.00
240 L	35.00	36.00
360 L	38.00	39.00
660 L	75.00	77.00
1100 L	79.00	81.00
Wheeled Bins Compaction Quarterly Charge		
240 L	210.00	215.00
360 L	231.00	237.00
660 L	357.00	365.00
1100 L	578.00	591.00
Commercial Recycling		
Recycling Service	46.00	47.00
Commercial Special		
Under 2m ³	106.00	109.00
Between 2m ³ and 4m ³	198.00	203.00
Between 4m ³ and 6m ³	494.00	505.00
Bulky Collections		
Standard Charge	25.00	30.00
Exemption Charge for Benefit Qualification	12.00	15.00
Additional/Replacement Bins		
Additional Bins (limited to residents meeting criteria)	30.00	31.00
Replacement Bins	21.00	22.00
Commercial Clinical Waste Service		
Sharps Service	12.00	13.00
Sack Service	5.00	5.00

Reserves (to be reviewed at year-end)

	Estimated Balance at 31/03/17 £'m
School Balances	-12.027
Service Transformation Fund	-5.458
NNDR - Contingency against Risks and Volatility	-2.910
Reserve for future severance costs	-1.797
Revenue Contribution to the Capital Programme (pre-work/development costs)	-1.207
Business Rates Incentive Scheme	-1.165
Grant Underspend for Stronger Families Programme	-1.096
Civic Office Major Repairs & Maintenance Fund	-0.985
Investment & Modernisation Fund - Revenue	-0.910
S106 Open Spaces Revenue unapplied contribution	-0.685
Teesland Section 278	-0.619
Public Health	-0.493
All Out Local Elections - 4 year cycle	-0.395
Supporting & Maintaining Independence Programme	-0.370
ERP - Phase 2	-0.335
Assets & Property	-0.331
Highways – Sykehouse Drainage scheme	-0.302
Coppice School	-0.281
Various Section 278	-0.271
Revenues & Benefits - Discretionary Hardship	-0.264
S106 Interest balances	-0.230
LO-CYP Improvement Plan	-0.205
Dilapidation Costs on Vacated Buildings	-0.197
LO-CYP - School Improvement Ofsted Action Plan	-0.191
Education Foundation	-0.162
Revenues & Benefits - Updates required for legislative requirements	-0.160
Adult Social Care System Implementation	-0.154
Match Funding for European Structural Investment Fund	-0.129
ICT - Schools Centralised Infrastructure Sinking Fund	-0.115
LEP Inward Investment Loan	-0.109
ICT Pressures	-0.108
Planning Capacity Funding Grant used for DN7 Project	-0.106
Pathway to Traineeships (SFA)	-0.097
North Ridge School	-0.093
DWP Fraud & Error Reduction Incentive Scheme	-0.090
Community Incentive Scheme	-0.068
Work & Skills Funding	-0.052
Weight management	-0.043
Lake Aeration Maintenance Costs	-0.040
Contribution to Delivery of Apprenticeship Programme - ASDA	-0.040
CYP Local Transformation Plan - Future in mind	-0.040
Museum Service - In year - donations, disposals & healthy lifestyles	-0.027
Revenue Investment for Mansion House	-0.027
Colonnades Tenants Repairs Fund	-0.023
Commuted Sum - Tree Maintenance, Woodfield Way, Doncaster.	-0.021
S106 Highways Revenue unapplied contribution	-0.020
S106 Planning and Other Revenue unapplied contribution	-0.018
Proceeds of Crime Act	-0.015
Other	-0.056

Detailed Medium-Term Financial Forecast (MTFF)

This medium-term financial forecast for 2017/18 is provided below:

	2016/17	2017/18	2018/19	2019/20	2020/21
	£m	£m	£m	£m	£m
Major Funding Sources					
Retained Business Rates	47.373	44.057	45.026	46.013	47.020
Top-Up*	27.197	32.805	34.011	35.397	48.039
Revenue Support Grant*	48.011	36.150	28.131	20.041	0.000
Total Baseline Income	122.581	113.012	107.168	101.451	95.059
Specific Grants (Paragraph 10)	45.534	45.956	48.317	51.981	52.530
Public Health Grant (Paragraph 12)	25.055	24.437	23.802	23.183	23.183
Council Tax Income	94.557	100.432	100.432	100.432	100.432
Customer & Client Receipts	50.197	47.265	47.265	47.265	47.265
Other Income (Paragraph 15)	57.355	59.981	59.981	59.981	59.981
Housing Benefit	94.360	86.546	86.546	86.546	86.546
Total Income	489.639	477.629	473.511	470.839	464.996
Total Council Expenditure Including Public Health (Funded)	488.420	489.639	477.629	473.511	470.839
Expenditure Changes					
Change in Housing Benefit (nil impact on reductions required)	1.741	-7.814	0.000	0.000	0.000
Grant decreases exit strategies in place (Paragraph 11)	-1.894	-1.291	-2.701	-1.144	-0.149
Staffing (Paragraph 21)	4.785	2.412	2.801	3.393	2.364
Prices Changes (Paragraph 22)	4.408	5.310	5.470	5.140	4.960
Levying Bodies (Paragraph 24)	0.125	0.100	0.100	0.100	0.100
Expenditure funded from additional income included above (Paragraph 14)	5.673	0.941	0.000	0.000	0.000
Budget Pressures (Paragraph 26)	6.015	4.146	3.262	3.874	3.046
Savings to be identified	-19.634	-15.814	-13.050	-14.035	-16.164
Gross Budget	489.639	477.629	473.511	470.839	464.996
Net Budget Requirement (including Baseline Income)	217.138	213.444	207.600	201.883	195.491

* Top-Up Adjusted in 2020/21 by £12m to compensate for nil RSG in this year due to implementation of 100% Business Rates Retention.

Reduction in Government Grants

Central Government Grant Settlements

1. Over the last six years Government action in response to national and global economic events has placed unprecedented strain on public finances for the foreseeable future. There have been three Spending Review announcements in 2010, 2013 and 2015 covering in total the years 2011/12 – 2019/20 aimed at removing the Government's budget deficit and bringing the Government's finances back into surplus. To summarise the position: -
 - a. The public spending choice for the Government was essentially about the balance between tax increases and spending cuts; the outcome is heavily slanted towards the latter with Government funding to Councils falling substantially. In the Autumn Statement November 2016, the government remains committed to returning the public finances to balance, however due to the weaker growth outlook and the period of uncertainty, while the UK negotiates a new relationship with the EU the government will no longer seek to reach a fiscal surplus in this Parliament. The Government used the Spending Review announcement to provide a little more detail on recently announced local government reforms: -
 - The Government will allow directly elected mayors to add a premium to business rates to pay for new infrastructure, provided they have the support of the local business community through a vote of the majority of the business members of the Local Enterprise Partnership Board. The uniform business rate will be abolished and all local authorities will gain the power to reduce rates to support business and job growth;
 - The Government will consult on changes to the local government finance system (including a review of the formula used) to pave the way for the implementation of 100% business rate retention from either 2019/20 or 2020/21. As part of this process Revenue Support Grant will be phased out. The Government have said it will consider transferring responsibility for funding the administration of housing benefit for pensioners and Transport for London's capital projects to local government, and will also consult on options to transfer responsibility for funding public health and attendance allowance. The consultation will take into account all the main resources currently available to councils, including council tax and business rates;
 - To reform services and make them more efficient, local authorities will have new flexibilities to spend 100% of their fixed asset receipts (excluding Right to Buy receipts) on the revenue costs of reform projects.
 - The 2016-17 Finance Settlement Government announced the opportunity for Council's to accept a multi-year settlement offer to 2019/20. As part of the move to a more self-sufficient local government, these multi-year settlements can provide the funding certainty and stability to enable more proactive planning of service delivery and support strategic collaboration with local partners. The Government have said that Councils should also use their multi-year settlements to strengthen financial management and efficiency, including by maximising value in arrangements with suppliers and making strategic use of reserves in the interests of residents. The Council accepted this offer in October 2016.

- b. In a separate announcement on 2nd October 2015 the Government indicated the terms of a proposed agreement between itself and the leaders of the Sheffield City Region (SCR) to devolve powers and responsibilities to the SCR Combined Authority and a new directly elected Mayor. At this stage the MTFF for 2017/18 onwards does not take account of any devolution proposals.
- c. The Government's Budget Statement of 16th March 2016 indicated that the Government is planning an additional £3.5billion of efficiency savings from departmental budgets in 2019/20. The Chief Secretary to the Treasury, with the support of the Paymaster General, will lead an efficiency review of all departmental spending which will report in 2018. However the Government made it clear that acceptance of the 4 Year Offer would mean that the Council would not suffer any further cuts to Revenue Support Grant over the period 2016/17 – 2019/20. The Council accepted the 4 year offer in October 2016.

Retention of Business Rates

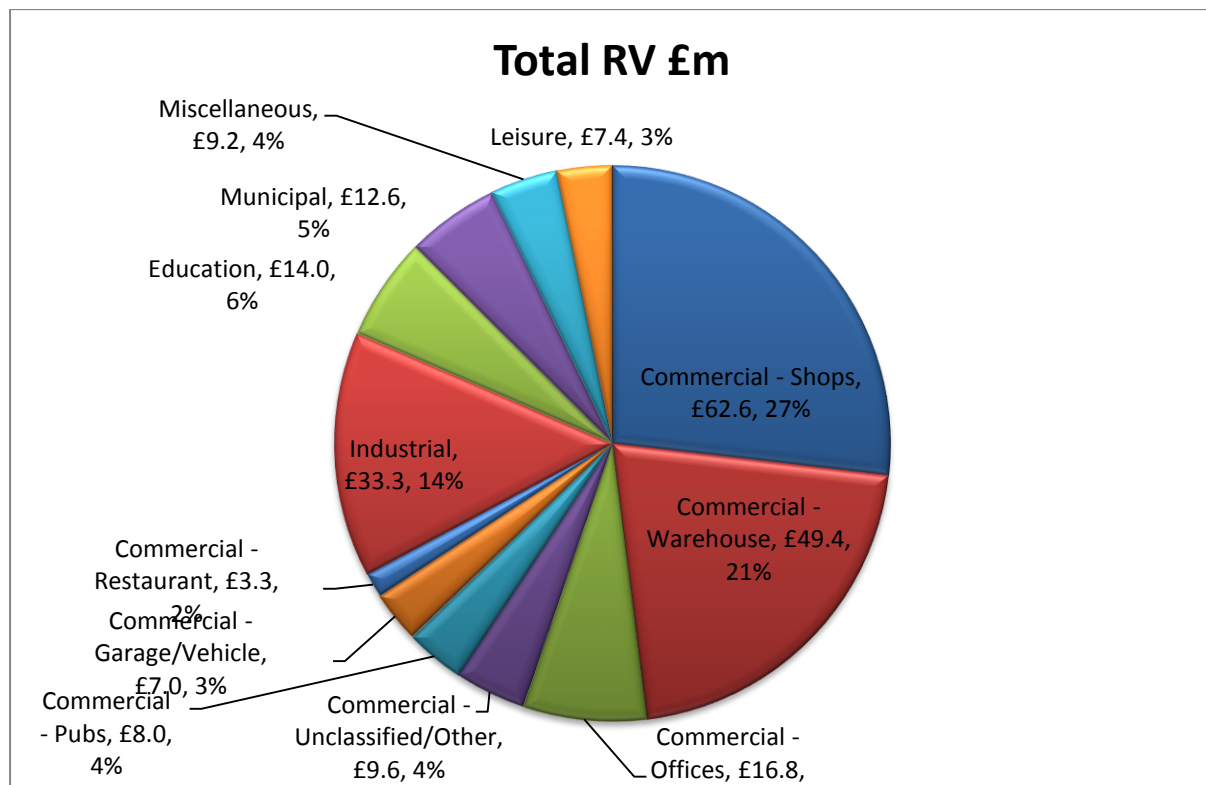
- 2. From 1990 to 2013 business rates were collected by local authorities and paid over to Government in full. Local authorities would then receive a share of the re-distributed business rates through a needs driven formula grant mechanism to provide revenue support. In April 2013, the business rates scheme changed with the introduction of the Local Government Finance Act 2012. With the new scheme 50% of local business rates income is retained locally (Doncaster retains 49% and passes on 1% to the South Yorkshire Fire & Rescue Authority) and 50% is passed to Government. Business rates income is based on debt raised less any anticipated bad debt rather than actual collection.
- 3. The local retention of business rates model calculates the difference between each Council's individual business rate baseline and their calculated baseline funding level and either a top-up or a tariff will be paid to Councils from Government. Doncaster Council will receive top-up funding of £32.805m for 2017/18, which represents the difference between our individual business rate baseline funding level £38.511m and the calculated baseline level £71.316m. The emphasis of these reforms is to move local government funding away from a needs based system to one based on business rates and incentivising growth in the Council Tax Base (through the operation of the New Homes Bonus).
- 4. Full revaluations are carried out every five years and the next revaluation was due in April 2015, however central government announced in October 2012 the decision to postpone the next business rates revaluation until 2017. The Government confirmed that from April 2017 there will be a Business Rates revaluation (note that 1st April 2015 has been notified as the valuation date for business rates assessments from April 2017). As a revaluation should not affect the total tax raised, if valuations rise nationally then there should be a corresponding fall in the multiplier.
- 5. On 30th September, the Valuation Office Agency published the draft 2017/18 rateable values. These require checking for factual errors and so they can provide the basis for budgeting and decisions on appeal. In the Provisional Settlement December 2016, Government published the business rates multipliers – small business multiplier 46.6p (down from 48.0p) and the higher multiplier 47.9p (down from 49.3p) and details of transitional arrangements. This revaluation led to the revision of tariffs and top-ups. In general terms if the rateable value of businesses in a Council's area increased relative to the national average, central Government assumptions are that it can raise more income from

Business Rates so Government reduced its top-up funding or increased the tariff it must pay. The opposite applies if the rateable value of businesses in a Council's area reduces relative to the national average. Doncaster's top-up increase from £27.197m to £32.805m as a result of the rateable value for our area decreasing.

6. In its Budget Statement on 16th March 2016 the Government announced as part of a number of key reforms to Business Rates a reduction in the burden of Business Rates of £6.7bn over the next 5 years. The reforms are summarised below: -

- Permanently doubling Small Business Rate Relief (SBRR) from 50% to 100% and increasing the thresholds to benefit a greater number of businesses. Businesses with a property with a rateable value of £12,000 and below will receive 100% Relief. Businesses with a property with a rateable value between £12,000 and £15,000 will receive tapered relief. 600,000 small businesses, occupiers of a third of all properties, will pay no business rates at all – a saving worth up to £5,900 in 2017/18.
- Increasing the threshold for the standard business rates multiplier to a rateable value of £51,000, taking 250,000 smaller properties out of the higher rate. This will reduce business rates for many small businesses – including some high street shops.
- The Government has confirmed that compensation for these measures will be paid by means of Section 31 specific grant.
- From April 2020, taxes for all businesses paying rates will be cut through a switch in the annual indexation of business rates from RPI to be consistent with the main measure of inflation, currently CPI.

7. For information, the breakdown of total rateable value of Business Rates by category, based on the 2017 list, is shown in the chart below: -



Localisation of Council Tax Support

8. The Council Tax Benefit system was abolished from 1 April 2013 and replaced with a form of local Council Tax Support called the Local Council Tax Support (LCTS) scheme (which is now Doncaster's local scheme). Council Tax Benefit was therefore replaced by a new Council Tax discount. This reduced the Council Tax Base from 2013/14 onwards because individuals who are entitled to financial help under the scheme to meet the costs of their Council Tax are now deemed to owe less Council Tax in the first place. The council received a fixed grant to compensate for the reduction in Council Tax income, although the grant only covered 90% of the 2012/13 benefits and protected pensioners. The initial funding allocations for 2013/14 were £17.1m for the Council and £9.6m for the S.Y. Police Authority and £4.4m for the S.Y. Fire Authority. Since 2013/14 the Government has not published revised allocations even though Government funding for local authorities has continued to reduce significantly. From the Council's total initial funding of £17.1m, £0.3m was distributed to the Parish Councils in 2013/14 and 2014/15 to protect as far as possible Council Tax payers. This has been reduced by 10% in 2015/16 and a further 10% in 2016/17.
9. Doncaster introduced a LCTS scheme to reduce benefits to meet the grant shortfall; discounts and exemptions were amended and Council Tax charged on empty properties and second homes. The LCTS scheme must be approved annually by full council. The current LCTS scheme, which remains the same as last year, will be approved by Council on 26th January, 2017.

Specific Grants

10. The Council receives a number of specific grants, which are non-ring fenced and can be redirected to other areas of service provision as required. It also receives some specific grants that are tightly ring fenced and can only be used for the specific purpose set out in the grant conditions. Specific grants are much fewer than in previous Spending Review periods as Government has rolled in excess of £5 billion of these grants into the baseline income for Business Rates Retention. The largest specific grant is Public Health and this is shown separately in the MTF. In addition to Public Health further details of the main specific grants (ring fenced and non-ring fenced) are provided below. The following table details the amounts announced for 2016/17 and the assumptions for 2017/18 - 2020/21: -

	2016/17 Grant £m	2017/18 Grant £m	2018/19 Grant £m	2019/20 Grant £m	2020/21 Grant £m
Adult Social Care Grant		1.520	0.000		
Ambition SCR	0.410	0.052	0.000	0.000	0.000
Better Care Fund (Improved)	0.000	1.333	7.176	12.185	14.185
Bikeability	0.030	0.021	0.021	0.021	0.021
Bus Service Operators Support Grant	0.020	0.020	0.020	0.020	0.020
Dedicated Schools Grant - Central Element (Includes Early Years)	21.105	21.005	20.855	20.614	20.614
DfE funding for additional recurrent Children's Services Trust Costs	0.195	0.195	0.195	0.195	0.195
Discretionary Housing Payments Grant	0.676	0.676	0.676	0.676	0.676
DWP - Access To Work	0.016	0.000	0.000	0.000	0.000
Education Services Grant	2.440	0.680	0.680	0.680	0.680
ERDF & ESIF - Launchpad	0.139	0.173	0.173	0.000	0.000
ERDF & ESIF - Technical Assistance	0.080	0.080	0.040	0.000	0.000
ERDF & ESIF - SCR Growth Hub	0.072	0.077	0.077	0.077	0.000
Extended Rights to Free Transport	0.000	0.100	0.100	0.100	0.100

	2016/17 Grant £m	2017/18 Grant £m	2018/19 Grant £m	2019/20 Grant £m	2020/21 Grant £m
Higher Education Funding Council (cost reimbursement)	0.179	0.179	0.179	0.179	0.179
Housing Benefit - Core Admin Subsidy	1.337	1.203	0.934	0.789	0.685
LCTS Grant - Core Administration Subsidy	0.445	0.430	0.385	0.358	0.333
Independent Living Fund	0.751	0.726	0.703	0.682	0.660
Local Reform & Community Voices	0.206	0.206	0.206	0.206	0.206
Local Sustainable Transport Fund	0.288	0.262	0.262	0.262	0.262
Music Services	0.444	0.441	0.441	0.441	0.441
New Homes Bonus	5.051	4.946	3.844	3.196	2.023
National Non-Domestic Rates (NNDR) Collection	0.374	0.371	0.371	0.371	0.371
PFI Schools (fixed for 25 years duration of PFI scheme)	3.478	3.478	3.478	3.478	3.478
Pupil Premium (Children in Care Element)	0.760	0.760	0.760	0.760	0.760
Section 31 grant - Business Rate Inflation Compensation - Revenue Raised	0.692	0.669	0.669	0.669	0.669
Section 31 grant - Business Rate Inflation Compensation - Top Up	0.393	0.000	0.000	0.000	0.000
Section 31 grant - Small Business Rate Relief Refund	1.523	2.503	2.503	2.503	2.503
Section 31 grant - Small Business Rate Relief: "first" property	0.014	0.026	0.026	0.026	0.026
Section 31 grant - "New Empty" Property Relief	0.147	0.071	0.071	0.071	0.071
Section 31 grant - Long Term Empty Relief Compensation	0.021	0.000	0.000	0.000	0.000
Section 31 grant - Rural Rate Relief Compensation	0.010	0.004	0.004	0.004	0.004
SEND Implementation Grant	0.208	0.231	0.000	0.000	0.000
Skills Funding Agency - Adult Family & Community Learning (will be Adult Education Budget from 2017/18 administered by Sheffield City Region)	0.797	0.693	0.693	0.693	0.693
Skills Funding Agency - Apprentices	0.291	0.000	0.000	0.000	0.000
Skills Funding Agency - Skills Made Easy (City Deal)	0.115	0.000			
Social Care in Prisons Grant	0.343	0.343	0.343	0.343	0.343
Staying Put Implementation Grant	0.139	0.139	0.139	0.139	0.139
Teacher Training Grant	0.445	0.445	0.445	0.445	0.445
Troubled Families Grant (includes IDVA Grant £10k)	1.170	1.218	1.218	1.218	1.218
Unaccompanied Asylum Seekers - Children	0.055	0.055	0.055	0.055	0.055
Youth Justice Board	0.675	0.625	0.575	0.525	0.475
Total Specific Grants	45.534	45.956	48.317	51.981	52.530

11. The final Financial Settlement for 2017/18 (expected 22nd February 2017) and subsequent grant announcements may result in additional cuts to specific grants over and above those previously identified; where this is the case it is assumed that the activities will cease and the Council will no longer incur expenditure in these areas (i.e. there will be exit strategies for all grant reductions) Exit strategies are required for the following grant reductions and therefore these are not included in the budget gap, further details are provided at Appendix D: -

	2016/17 Exit plan £m	2017/18 Exit plan £m	2018/19 Exit plan £m	2019/20 Exit plan £m	2020/21 Exit plan £m
Adult Social Care Grant			-1.520		
Air Pollution	-0.020				

	2016/17 Exit plan £m	2017/18 Exit plan £m	2018/19 Exit plan £m	2019/20 Exit plan £m	2020/21 Exit plan £m
Ambition SCR		-0.358	-0.052		
Bikeability		-0.009			
Dedicated Schools Grant - Central Element (Includes Early Years)		-0.100	-0.150	-0.241	
DWP - Access To Work		-0.016			
ERDF & ESIF - Launchpad	-0.174			-0.173	
ERDF & ESIF - Technical Assistance			-0.040	-0.040	
ERDF & ESIF - SCR Growth Hub					-0.077
Higher Education Funding Council (cost reimbursement)	-0.026				
Housing Benefit - Core Admin Subsidy	-0.198				
Independent Living Fund		-0.025	-0.023	-0.021	-0.022
Music Services	-0.004				
Public Health Grant	-0.579	-0.618	-0.635	-0.619	
SEND Implementation Grant			-0.231		
Skills Funding Agency - Adult Family & Community Learning (will be Adult Education Budget from 2017/18 administered by Sheffield City Region)	0.059				
Skills Funding Agency - Skills Made Easy (City Deal)		-0.115			
Social Care in Prisons Grant	-0.869				
Unaccompanied Asylum Seekers - Children	-0.030				
Youth Justice Board	-0.053	-0.050	-0.050	-0.050	-0.050
Total Exit Strategies	--1.894	-1.291	-2.701	-1.144	-0.149

12. The Health and Social Care Act 2012 provided the statutory basis for Local Authorities to assume their new Public Health responsibilities from 2013/14. From this date the majority of Public Health functions transferred to the Council although some specialist elements of Public Health such as children's services 0-5, cancer screening etc. were retained by the NHS. Children's Public Health commissioning responsibilities for 0-5 year olds transferred from NHS England to Local Authorities on 1st October 2015 and this joins up that already done by Local Authorities for children & young people 5-19.
13. The ring fence on public health spending will be maintained in 2017/18 and Government will consult on options to fully fund local authorities' public health spending from their retained business rates receipts, as part of the move towards 100 per cent business rate retention. For 2017/18 the Council had a reduction in the Public Health Grant of £0.618m.
14. Further information on other significant specific grants is provided below: -
- Adult Social Care Grant – this is a new one-off grant funded from the savings created by the reform of the New Homes Bonus scheme (see later paragraph on New Homes Bonus). The Council will receive £1.5m in 2017/18 only which will be held centrally and used to fund the transformation of Adults, Health & Wellbeing.
 - Improved Better Care Fund – the Government is providing £1.5 billion additional funding for local authorities to spend on adult social care by 2019/20, to be included in an Improved Better Care Fund. The Government has said that it recognises that authorities have varying capacity to raise council tax. The additional funding for the Improved Better Care Fund will be allocated through a separate grant to local government, using a methodology which provides greater funding to those authorities which benefit less from the additional council tax flexibility for social care. This additional funding

commences in 2017/18, however there is no mention of grant conditions. This is separate to the Better Care Fund currently received which is shown under other income below.

- c. Dedicated Schools Grant (DSG) funds the schools budget (funding for schools and services that are provided centrally to pupils, early years and high needs budgets). The initial 2017/18 Block allocations including Academies are as follows: -

- Schools Block Allocation £188.0m – this is almost entirely delegated to schools, with some budgets de-delegated/held centrally for services to be provided centrally to pupils/schools. Schools will be provided with budget allocations for 2017/18 by the DfE deadline of 28th February 2017. The 2017/18 school funding formula, used to allocate Schools Block DSG, was consulted and agreed upon with Schools Forum on 13th October 2016.
- High Needs Block Allocation £28.9m
- Early Years Block Allocation £18.2m

Once all funding allocations and deductions are confirmed in March 2017 it is anticipated that the main services funded centrally by DSG will be Early Years c.£10.8m with the remaining c.£13.5m being used for assessment and support for pupils with Special Educational Needs, support for ethnic minority achievement in schools, schools admissions, staff absence compensation and various other statutory functions including the Schools Forum.

- d. Education Services Grant - in 2013/14 £1.038m was transferred from the Business Rates Retention scheme to establish this new specific grant. Councils deliver a range of central education support services on behalf of schools which, when schools become academies, they have to secure for themselves, e.g. governor support, asset management, HR employer functions. Up to and including 2012/13 academies received money for these responsibilities through the Local Authority Central Spend Equivalent Grant (LACSEG). From April 2013 LACSEG was replaced with a new grant Education Services Grant (ESG) which is distributed by the DfE as a separate non-ringfenced specific grant to councils and to academies proportionate to the number of pupils for which they are responsible. The June 2013 CSR announced a £200m reduction in the ESG from 2015/16, approximately 20% of the 2014/15 grant total. The November 2015 Spending Review indicated that the Government planned savings of £600m in ESG including phasing out the additional funding schools receive through the grant. The Government has said that it will end the local authority role in running schools and remove a number of statutory duties. The Government also published its response to the March 2016 first consultation on policy and funding proposals in December 2016 and stated its intention that ESG would cease from 1st September 2017, with the ESG retained duties funding element to be passported into the Dedicated Schools Grant (schools block), of which Doncaster's share has been confirmed as £0.680m for 2017/18. It is assumed that funding for retained duties remains at £0.680m for the remainder of the MTF period. The transitional general rate ESG funding, covering April – August 2017, was also notified in December 2016 and will provide one-off funding of up to £630k (this figure was based on the number of maintained school pupils at 1st November 2016, and will reduce as further maintained schools convert up until 31st August 2017).

- e. Housing Benefit & Localisation of Council Tax Support Administration Subsidy – when this grant was originally introduced several decades ago it was supposed to fairly compensate Billing authorities for the costs they incurred in administering national Housing Benefit and Council Tax Benefit schemes (from April 2013 the national Council Tax Benefit scheme was abolished and replaced with a Local Council Tax Support scheme). However this link between the costs that billing authorities incur and grant funding was broken some years ago and this grant is now nothing more than a contribution towards costs incurred. The national grant funding for both administration subsidies is £274.4m for 2017/18 and Doncaster's share is £1.633m which reflects an 8.4% grant cut from 2016/17. Note that there has been no additional administration funding for the discretionary responsibilities that have been placed on authorities in recent years such as administration of discretionary housing payments which is being increasingly used by DWP to mitigate the impact of welfare reforms. This grant is expected to undergo significant review as the implementation of Universal Credit gathers pace.
- f. The 2016/17 estimated cost of £94.3m for Housing Benefit was based on an assumed 13,300 caseload for tenants in public sector accommodation and on an assumed 11,600 caseload for tenants in the private sector. The 2017/18 estimated cost is £86.5m, based on an assumed 12,800 caseload for tenants in the public sector accommodation and on an assumed 11,000 in the private sector.
- g. New Homes Bonus (NHB) is a grant that was paid for 6 years by Government based on the amount of extra Council Tax revenue raised for new-build homes, conversions and long-term empty homes brought back into use. There is also an extra payment for providing affordable homes. NHB is funded by reducing the baseline funding available for Councils and as a consequence Doncaster is worse off because the amount deducted is significantly more than the grant received.

In December 2015 the Government issued a Consultation Paper 'New Homes Bonus: Sharpening the Incentive' with the purpose of cutting the amount of grant it has to pay out as NHB. The Government response to the consultation was contained in the Provisional Settlement announcement on 15th December 2016. It reduced the number of years for which NHB is paid from the current 6 years to 5 for 2017/18 and 4 for 2018/19 onwards and introduced a national baseline for housing growth of 0.4% which has to be exceeded before any NHB becomes available.

The NHB for the Council has been confirmed at £4.946m for 2017/18, which is £0.105m less compared to 2016/17, mainly due to the reduction in years from 6 to 5 and the 0.4% baseline.

The net grant loss is significant at £24.5m. The position is reasonably comparable with other Metropolitan Districts who also fare badly from the redistribution of grant funding, due to the relatively high levels of grant funding received and high levels of deprivation. The DCLG led evaluation of the NHB published in December 2014 concluded that the most negative impacts of the NHB were seen in authorities in the north of England and Yorkshire and the Humber. The NHB is therefore being utilised to assist with the loss in grant. Housing growth is being progressed utilising alternative funding streams. The updated estimated grant figures are set out in the table below.

Year	DMBC NHB Estimate (Housing Growth) £k	DMBC NHB Estimate (Reimbursement Grant) £k	DMBC Total Grant Receipt £k	DMBC Grant Reduction £k	Net Grant Loss £k
2011/12	403	0	403	1,412	1,009
2012/13	928	0	928	3,054	2,126
2013/14	1,314	565	1,879	5,312	3,433
2014/15	2,430	228	2,658	6,729	4,071
2015/16	3,478	224	3,702	8,500	4,798
2016/17	5,051	160	5,211	10,518	5,307
2017/18	4,946	173	5,119	8,868	3,749
Total	18,550	1,350	19,900	44,393	24,493

- h. PFI Schools - the Council entered into a PFI agreement with Government to rebuild Mexborough and Thomas Wharton Secondary Schools. The rebuilds were completed during 2008/09 and the Government will pay an annual grant of £3.478m for 25 years towards costs incurred, the final payment will be made in 2033/34.

Other Income

15. Other income includes Continuing Health Care Contributions and Section 256 and Section 75 Agreements with the NHS, income from Other Local Authorities as well as income from charges made to Schools (including Academies), Housing Revenue Account, St Leger Homes and Children's Services Trust.
16. A significant Section 75 agreement is the Better Care Fund; this is where the Council has entered into a pooled budget arrangement with Doncaster Clinical Commissioning Group (CCG) for the provision of integrated health and social care services for people in the Doncaster area. The Council and the CCG have an annual agreement in place for funding these services, with partners contributing funds to the agreed budget in line with funding allocations, taking responsibility for its own deficit or surplus. The Council's allocation was £7.040m in 2016/17 and funding is expected to continue at this level (allocation for 2017/18 is yet to be confirmed). The overall programme is overseen by the Health & Wellbeing Board, with specific business cases approved by the Coordination Group (Health and Social Care Transformation Programme) or Joint Commissioning Co-ordination Committee. The Better Care Fund will: -
- Provide an opportunity to transform care so that people are provided with better integrated care and support;
 - Help deal with demographic pressures in adult social care;
 - Assist in taking the integration agenda forward at scale;
 - Support a significant expansion in care and community settings.
- Deployment of resources is subject to the following conditions: -
- Protection for social care services (not spending);
 - As part of agreed local plans, 7-day working in health and social care to support patients being discharged and prevent unnecessary admissions at weekends;
 - Better data sharing between health and social care, based on the NHS;
 - Ensure a joint approach to assessments and care planning;

- e. Ensure that, where funding is used for integrated packages of care, there will be an accountable professional;
- f. Risk-sharing principles and contingency plans if targets are not met – including redeployment of the funding if local agreement is not reached;
- g. Agreement on the consequential impact of changes in the acute sector;
- h. Wide stakeholder involvement.

17. The following table sets out the Other Income estimates for 2017/18: -

	2017/18 £m
External Recharge Income – includes charges to Schools including Academies, to the Housing Revenue Account, St Leger Homes and to the Children’s Services Trust	31.009
NHS Contributions – includes income from Continuing Health Care Contributions and Section 256/Section 75 Agreements with NHS (Better Care Fund & Pooled Budgets)	11.299
Trading Services Income	10.445
Contributions from Other Public Bodies - includes contributions from Rotherham MBC in respect of Waste PFI credits and the Coroners Service, contributions from the Home Office for Prison Libraries, from the Police & Crime Commissioner for Community Safety and recoupment from Other Local Authorities where their children are placed in Doncaster Council maintained schools	3.846
Contributions Towards Expenditure – includes service charges and various cost recovery charges including recovery of Court costs by Local Taxation Services	2.299
Investment Interest	0.640
Developer Contributions	0.221
Other Contributions	0.222
Total	59.981

The Collection Fund

18. All Council Tax receipts and Business Rates receipts are paid into and separately accounted for in the Collection Fund. Any surplus or deficit must be shared amongst the preceptors and utilised in budget setting in the following financial year. For Council Tax the preceptors are Doncaster Council, South Yorkshire Police Authority and South Yorkshire Fire & Rescue Authority. For Business Rates the preceptors are Doncaster Council, Central Government and South Yorkshire Fire & Rescue Authority.

Council Tax

19. A breakdown of the 2017/18 Council Tax income and assumptions are provided below: -

Council Tax (Band D)	£1,237.81
Band D Equivalent Properties	79,095
Council Tax Income	£97.905m
Collection Fund (Council Tax) Surplus	£2.527m
Total Council Tax Income	£100.432m

- The proposals for 2017/18 increase Council Tax by 3.99%, which includes the Government’s 2% social care ‘precept’, (from £1,190.32 to £1,237.81).
- The proposals for 2017/18 increase the assumed collection rate from 97% to 98%.

All changes to the above figures are policy decisions and therefore detailed in the budget savings at Appendix B.

Business Rates

20. The key assumptions behind the figures in this Appendix are set out below: -

- Retained Business Rates income (and Top-Up grant) have been updated to reflect the new business rates revaluation which will apply from 1st April 2017. A reduced total rateable value for Doncaster and a reduced multiplier means lower retained business rates which is compensated by an increased Top-Up grant;
- The net Business Rates income is reduced for losses on collection and losses due to appeals of approximately 1.5% and 2% respectively.
- After 2017/18 it is assumed that the only increase in Business Rates income arises from an assumed increase in the multiplier of 2%.

Pay Inflation, Increments and Pension Contributions

21. The assumptions in the staffing costs taking into account all the decisions made are detailed below.

The assumptions on the pension contributions detailed below include the future service rate increases to 15.5% (an average of 14.9% over 3 years) this takes into account the following assumptions: -

	% of Pay
2013 Future service rate	12.9%
Removal of 50/50 allowance	0.6%
Change in profile of membership	0.5%
Change in financial and demographic assumptions	0.9%
2016 Future Service rate	14.9%

The latest information on the actuarial valuation shows Doncaster's Pension Fund deficit as £160m. The Pension deficit payment is based on the key membership analysis and recovering the £160m deficit over the next 19 years from 2017/18. The deficit figures include allowance for short term pay growth of 1.25% p.a for 4 years up to 2019/20.

	2016/17 £'m	2017/18 £'m	2018/19 £'m	2019/20 £'m	2020/21 £'m
Pay Inflation - Assumed 1.0% pay award from 2016/17 -2020/21	1.04	0.71	0.80	0.96	1.04
Increments	1.62	1.35	0.22	1.19	0.22
National Insurance	1.64				
Living Wage Foundation	0.20	0.15	0.57	0.81	0.81
Employers Pension Contribution:					
Pension deficit	0.29	-0.92	0.23	0.24	0.30
Future Service Contribution Rate (to 15.5% in 2019/20)		0.92	0.78	0.19	
Auto Enrolment 01.10.17		0.20	0.20		
Total	4.79	2.41	2.80	3.39	2.37

Price Inflation

22. The Government's Summer Budget of 8th July 2015 by introducing a National Living Wage for those aged 25 and over of £7.20 from 1st April 2016 with the expectation that it will rise to £9.35 from 1st April 2020 has had a very significant impact on the costs of Adult Social Care contracts. The estimated cost increases for 2017/18 have based on the announcement in the autumn statement that the rate will be £7.50 from 1st April 2017.
23. A proportion of Council expenditure is tied up in contracts, which have inflation increase assumptions built into the terms and conditions. The financial strategy assumes that these cost increases will need to be built into future projections in full. There are also a small number of areas of general expenditure on services and goods, where a general inflation factor has been estimated, based upon what is known of the market pressures and the R.P.I. projections, for example repairs and maintenance of buildings. A summary of the latest projected inflation to be provided in 2017/18 is provided below and takes account of additional price inflation pressures expected as a result of the June 2016 Brexit vote. No inflation is applied for expenditure areas not mentioned below: -

2017/18	£m
Adults Social Care Contracts – National Living Wage and other contract inflation	1.965
Other Inflation	
Business Rates (2%)	0.039
LOCYP Placements (5%)	0.037
Trust Placements	0.353
Electricity & Gas (13% & -18%)	0.355
Highways Contracts (1.8%)	0.102
Pension / Retirement Costs (1%)	0.053
Schools Catering provisions (2.0%)	0.049
Waste Contracts (2.2% and 3.5% but refuse collection contract scheduled for renewal from October 2017)	0.535
Building Repairs & Maintenance (1.5%)	0.023
MRP Inflation	0.106
Transport (2%)	0.019
School Transport (1.2% and 3.9%) and £0.025m for 16/17	0.049
Water (3%)	0.006
LIFT Contracts (2%)	0.012
Carbon Reduction Commitment (3.1%)	0.010
Landfill Tax (2.0%)	0.026
Members Allowances (1%)	0.009
General (cover for unforeseen items/changes)	1.562
Subtotal Other Inflation	3.345
Total Price Inflation	5.310

Services and Other Budget Pressures

Levying Bodies

24. For 2017/18 it is assumed that an additional £100k will be required for increases in drainage levies charged by the Environment Agency and Drainage Boards.

25. Apprenticeship levy - In its summer 2016 Budget the Government said that it would introduce a levy on large UK employers to increase the number of apprenticeship starts. In England, employers will be able to access this funding for apprenticeship training. The Government have said that it will legislate to force large public sector employers to have 2.3% of their workforce as Apprentices. In the November 2015 Spending Review the Government indicated that the apprenticeship levy will be introduced in April 2017 at a rate of 0.5% of an employer's paybill, to deliver 3 million apprenticeship starts by 2020. Each employer will receive an allowance of £15,000 to offset against their levy payment. This means that the levy will only be paid on any paybill in excess of £3 million and that less than 2% of UK employers will pay it. The levy will be paid through Pay As You Earn. By 2019/20, the levy will raise £3 billion in the UK. It is now clear that the pay bill of the Council will be added to the remaining primary schools under local authority control for the payment of this levy. It is also clear that the Doncaster Children's Services Trust will be required to pay the levy. A pressure of £0.75m has been included in the budget proposals for the cost of the levy and £0.3m saving to be pursued to charge the schools element. Government have said that employers committed to training should get at least as much out of the fund into which the levy is paid as they put in it, although the Council is expecting to lose the current Skills Funding Agency Grant for Apprenticeships. This will be further reviewed and more details are expected during 2016/17.

Budget Pressures

26. The service pressures are estimated at £5.3m for 2017/18 and £15.5m for the period 2017/18 to 2020/21; these are detailed at Appendix C. All service pressures are robustly challenged to ensure that they are absolutely necessary for on-going delivery of Council services.

Risk Assessment of Uncommitted General Fund Reserve

Risk	Risks & Quantification	Maximum Potential Call on Reserves 17/18 & 18/19 £m
Known provisions and contingent liabilities as at January 2017	Payments under s117 of the Mental Health Act – has separate provision (£248k) and this is deemed adequate. An Insurance Fund provision of £10.2m has been made as per the methodology agreed.	Provision identified, unable to quantify potential risk.
Overspend on Service Expenditure	An amount is included for the potential risk of overspends in future years (excluding the risk on deliverability of budget proposals covered below); including Children's Trust.	Up to 3.0
Major Emergency	The Government has confirmed that the Bellwin Scheme will continue thereby limiting certain costs to be borne by the Council. However in November 2015 they confirmed that the timescales for claiming recovery costs would be much reduced.	Up to 0.5
Robustness of 2017/18 budget proposals	It is prudent to include a risk regarding the deliverability of the 2017/18 proposals to allow for potential slippage on delivery. It is not possible to quantify the risk with certainty. This will need month by month monitoring in 2017/18 and urgent action taken if targets are not being achieved. However due to the size of the budget reductions and increasing difficulty of achieving the savings £3m is included (equivalent to 30% of the 2017/18 budget proposals). The Local Government Finance Act 2012 which introduced the Business Rate Retention scheme and the Localisation of Council Tax Support from 2013/14 has introduced unprecedented volatility into local government funding which adds significant additional risk to the budget proposals. One-off funding has been identified (Service Transformation Fund), which is available to fund slippage on the deliverability of savings and reduces this risk.	Up to 3.0
Redundancy Costs	The staffing reductions assumed in the budget proposals will result in additional early retirements and/or compulsory redundancies. A process to reduce staffing through VER/VR's is taking place from October 2016 until March, 2017. A separate earmarked reserve exists for this.	0

Risk	Risks & Quantification	Maximum Potential Call on Reserves 17/18 & 18/19 £m
Capital Programme 2017/18 – 2020/21	There is a risk of grant clawback where projects do not meet their outputs, where they do not proceed, or the Council subsequently breaks the grant conditions. There is also a risk that expenditure will slip beyond the period of the grant so becoming ineligible and require financing from alternative resources.	No major issues at present. Any expenditure likely to slip into 2018/19 to be managed as part of capital monitoring process.
Treasury Management	The Council relies on short term (circa £20m) and under borrowing (circa £74m) to minimise interest costs; there is a risk that if we need to replace the under borrowing with long term external borrowing the Council will incur additional expenditure. If the Council had to replace the £74m of under borrowing with long term borrowing, this could cost £1.0m per year at current rates over 5 years and could rise to £2.1m per year over 50 year terms. There is also a risk regarding increasing interest rates. This would cost an additional £0.36m for every 1% increase in interest rates.	Up to 1.0
I.T. Strategy.	Current I.T. projects which are underway are funded from earmarked reserves and the Corporate Capital Programme.	Funding would be identified prior to purchasing any new I.T. requirements.
Reserves and contingencies	Reserves leave little room for further in year pressure e.g. from new initiatives. To minimise the impact estimates as far as possible are included in the financial plan. This needs close monitoring throughout the year.	Up to 2.0
Abortive development and compensation costs	Any development costs on major capital projects which do not go ahead will become abortive and need to be funded from a revenue resource. This may also include potential compensation costs.	None envisaged at present but will be kept under regular review
Business Rates Appeals	There remains a risk that appeals and mandatory reliefs may be greater than estimated. There is also a risk to baseline income if the economy falls into recession.	Appeals to be funded from the earmarked reserve
Total Maximum Quantified Risks.		up to 9.5
General Reserve Available in 2017/18 based on best estimates		10.7
Headroom Available		1.2

Risk Matrix

Appendix L

			ORIGINAL RISK			CURRENT RISK			
Id No.	Risk Heading	Implication	Probability (pick from list)	Impact (pick from list)	Overall risk level	Mitigating Actions	Current probability	Current Impact	Current Overall Risk
BS 1.01	Cost Reductions	The financial plan assumes that all cost reduction proposals can be implemented in the identified financial year. If cost reductions are not achieved, the risk of an in year overspend is increased and this will put pressure on revenue reserves. The delivery of savings becomes more difficult each year and flexibility needs to be built into the proposals to allow for some slippage in delivery.	Likely	Critical	20	Cost reduction proposals have been worked up in detail by responsible managers and H.R. advisers and quantified by financial advisers. Proposals will be closely monitored in year as part of the financial management process. Prudent figures have been included for the savings.	Possible	Critical	15
BS 1.03	Budget Pressures	The financial plan assumes that existing budget anomalies, either where base budget is inadequate or income targets proven unrealistic are addressed as part of the budget proposals. If they are not addressed, the risk of in year overspending is increased.	Possible	Major	12	Identification of budget anomalies as part of the financial management process. Where necessary, funding made available as part of setting in year budget. Keeping up to date on best practice and robust monitoring of costs as part of performance management framework Adequate monitoring arrangements for Children's Trust in place	Unlikely	Major	8
BS 1.04	Level of General Reserves	The financial plan assumes that general reserves are sufficient.	Possible	Major	12	Risk assessment of General Reserves undertaken annually. General reserves are increased where possible. Close monitoring of reserves, contingency and potential liabilities. Review of provisions undertaken. Contingency and one-off funding identified.	Possible	Significant	9
BS 1.05	Business Rates Retention	Risk that retained business rates collection will be below budget and appeals will be greater than expected causing the collection fund to run into a deficit, impacting on the funding available to the Council. This risk will increase assuming the Government's plans to increase Business Rate Retention to 100% by 2020 are implemented.	Possible	Critical	15	Close monitoring of the appeals and collection rates and central Government announcements	Possible	Major	12
BS 1.06	Council Tax Collection	There is a risk that council tax collection will be less than budget and the collection fund will run into a deficit – impact on the funding available to the Council.	Possible	Major	12	Prudent view on the Council Tax base calculation. Close monitoring of the actual collection rates – reported quarterly in the finance and performance report	Unlikely	Significant	6

Budget Proposals 2017/18 – Due Regard Review

Due Regard	Directorate	Service/Saving Proposal	Total	
Due Regard Assessment required	Council-Wide	Procurement	-0.250	
		Commercialisation and Marketing Income	-0.100	
		Fees & Charges	-0.243	
	R&E	Assets	-0.289	
		Highways and Streetscene	-0.500	
		Waste Contract	-0.200	
	AH&Wb	Public Health Grant	-0.618	
		Customer Journey	-0.469	
		Day Opportunities	-0.253	
		Home Care	-0.724	
		Residential Care - Older People	-1.418	
		Residential Care - Working Age	-0.900	
No Due Regard Needed	Council-Wide	Treasury Management	-2.230	
		Dedicated Schools Grant	-0.100	
		Apprenticeship Levy	-0.300	
		Business Rates Income	-1.367	
		Consultants & Agency	-0.100	
		Council Tax 1.99% Increase	-1.880	
		Council Tax Base Growth	-0.859	
		Council Tax Collection Fund	-0.666	
		Council-wide – Reduce Senior Management	-0.100	
		Government's 2% Social Care "levy"	-1.889	
		Local Council Tax Support Scheme (LCTS)	-0.581	
		Metropolitan Debt Levy	-0.067	
		Pension	-0.100	
		F&CS	Corporate Services	-0.100
	Professional Business Support (PBS)		-0.100	
	R&E		Parking - bus lane enforcement	-0.030
			Ambition SCR	-0.358
	AH&Wb	Skills Funding Agency	-0.115	
		Bikeability Grant	-0.009	
		Highways and Streetscene	-0.500	
		Housing Management	-0.100	
		Planning and Building Control	-0.100	
		Regulation & Enforcement	-0.100	
		South Yorkshire Passenger Transport Executive (SYPTTE)	-0.675	
		Reducing the number of Independent Residential Placements (2016/17 saving)	-0.800	
		Independent Living Fund	-0.025	
		Adults, Health & Wellbeing Staff savings	-0.566	
	Children's Trust	Leisure Trust	-0.250	
		Libraries	-0.100	
		Youth Justice Board	-0.050	
		LOCYP	Education Services Grant	-1.760
			DWP - Access to Work	-0.016
	LO-CYP: Management Restructure		-0.850	
	Grand Total		-22.807	

**To the Chair and Members of the
COUNCIL**

CAPITAL PROGRAMME 2017/18 TO 2020/21

EXECUTIVE SUMMARY

Capital Programme Budget Proposal

1. Doncaster Council continues to invest in the future of the Borough despite the tough economic climate with an estimated £332m of capital investment over 2017/18 to 2020/21 that will continue to stimulate growth and prosperity, with £119m of spend estimated for 2017/18. Prime examples of this investment are the Urban Centre Development £30.5m, the National College for High Speed Rail, £4.1m, and The Finningley and Rossington Regeneration Route Scheme (FARRRS) phase 2, £6.6m. The Council is investing in projects to further improve education, housing, infrastructure, leisure and culture, as well as attracting investors and visitors to the Borough.
2. Capital spending is something that is bought or built that generally lasts more than one year, such as a road or building. Most capital funding is allocated for spending on specific projects. Capital spending is different from revenue spending, which covers the day to day costs of running Council services but capital investment can assist the revenue budget by helping to reduce running costs by providing more efficient facilities and equipment.
3. The proposed capital programme for 2017/18 to 2020/21 is detailed in appendices 1a to 1e and paragraphs 14 to 24; it will have wide-ranging benefits for Doncaster including: -

Regeneration and Environment: -

Development

- **National College for High Speed Rail (NCHSR)** - Completion of the NCHSR (project managed by the Council), remaining estimated investment of £4.1m in 2017/18, total cost amounting to £21.7m over the life of the scheme.
- **Urban Centre** - The Council will deliver £30.5m of investment in a range of projects in the urban centre aligned with the Town Centre Master Plan, details below;
 - **Urban Centre Enterprise Market Place Phase 1** – £3.2m 2017/18 to 2018/19 (£3.0m Sheffield City Region Investment Fund (SCRIF); £0.2m external contributions) – this includes alterations to the car park and Irish Middle Market; conversion of the Wool Market to include new food outlets and events space; refurbishment of the Corn Exchange and further enhancements to the public realm. As one of the town's key assets the vision aims to ensure the area is vibrant not just on current market days, but all week long.

- **Urban Centre Enterprise Market Place Phase 2** – £6.0m 2019/20 (£1.4m SCRIF; £4.6m developer contributions) – Marketplace - development of new retail, leisure and office floor space through a new mixed use building framing the northern side of the market square and creating a new city street with recent investment. Subject to further appraisal by Sheffield City Region.
- **Urban Centre Quality Streets** – £3.0m 2017/18 to 2018/19 (£2.8m SCRIF, £0.2m Council funding) – Refurbishment and enhancement of public realm and footways within core town areas including Hallgate, Silver Street and Cleveland Street. The aim of the scheme is to increase the attractiveness of these areas; complement three earlier phases of investment; increase footfall and retail usage and support the town's evening economy offer.
Future maintenance will be to a high standard, in keeping with the aesthetics of the area and will not be patched with tarmac.
- **Urban Centre St Sepulchre Gate / Station Forecourt** – £8.1m 2017/18 to 2020/21 (all SCRIF but with an additional £2.4m associated private development works directly relating to the scheme but not undertaken by the Council) – Provide a new gateway to Doncaster by redeveloping the station forecourt and access to the station from St Sepulchre Gate. The project aims to create a sense of arrival into Doncaster and define the railway station as a key gateway into the town centre. Works include the relocation of station car parking, acquisition of redundant buildings, new public realm and infrastructure works to improve safety, accessibility and visitor experience to the urban centre.
- **Urban Centre Waterfront** – £5.4m 2017/18 to 2018/19 (£4.8m SCRIF; £0.6m Council resources): -
 - The creation of a vibrant mixed-use waterside quarter at key town centre sites through two interventions: -
 - Waterfront West - the strengthening and improvement of Greyfriars Bridge to provide suitable access to the site of a planned £8.5m Network Rail "super-depot".
 - Waterfront East - the completion of land assembly and site enabling works for the wider site including internal access roads, utilities, remediation and public realm for a new residential led mixed use on the vacant 15 hectare site .
- **Urban Centre Lakeside Power** - £1.3m 2017/18 to 2018/19 (all SCRIF) – Investment to build a new electricity sub-station and upgrade the power supply to key development plots within Lakeside, unlocking pockets of land for development.
- **Urban Centre Colonnades** – £2.6m 2017/18 (£1.5m SCRIF; £1.1m Council resources) – Refurbishment and modernisation of the Colonnades building (2,081m² retail & 3,065m² office) to increase footfall and secure the anchor tenants of the retail space and to improve the marketability of the office space (Grade A standard).

Major Transport Schemes

- The Council will deliver £41.2m of investment in major transport schemes, using £38m grants from the Sheffield City Region Investment Fund (SCRIF), subject to completion of funding approvals; £0.4m Local Transport Plan (LTP), £0.5m corporate resource and £2.4m other external contributions;

Environment

- **Transport IT and Maintenance programmes** – £5.3m 2017/18 (mainly LTP) – a range of road safety, traffic management, re-surfacing and improvement works to roads, footpaths and bridges will be delivered in 2017/18 through the Local Transport Plan (LTP);
- **Street Lighting Column Replacement** – £2.2m 2017/18 to 2020/21 (all Council Resources) – for the replacement of existing street lighting columns, re-using the existing LED light fitting;
- **Street Lighting Phase 2** - £3.8m 2017/18 (Investment & Modernisation Fund (IMF) funded) – following the successful implementation of Smartlight Phase One, which replaced street lighting fittings in residential areas with LEDs and a Computer Management System, Phase Two will update main road lighting.

Trading

- **Property Investment Fund** – £1.9m 2017/18 (all Council resources) – A fund to buy assets to increase Council income returns and contribute towards achieving the Appropriate Assets savings target;
- **Public Building Investment Programme** – £1.5m 2017/18 to 2020/21 (all Council resources) – the Council needs to invest in its buildings to reduce ongoing reactive repairs. This includes works to modernise building services, mechanical and electrical; as well as the fabric of the buildings, including roofs. Many of the works identified also have health and safety implications if not undertaken. An indicative programme of works includes the Fish Market electrical upgrade, Museum and Colonnades Shopping Centre lifts, external refurbishment of the Holmescarr Centre and minor improvements to ten libraries;
- **Herten Triangle** – £5.7m (IMF funded) - the Herten Triangle leisure scheme is a Council led and funded development that will create up to 200 new jobs, £0.3m per annum of new business rates, and enhance the Lakeside leisure offer.

Housing

- 79 new Council owned affordable units will be completed or acquired in 2017/18 through the Council's Affordable Housing building programme, with an additional 65 in 2018/19, (144 in total across the four year programme), investing £9.8m in 2017/18 and £6.7m in 2018/19 (£16.5m across the four year programme). The major regeneration and redevelopment at the Wheatley Howards estate will deliver 79 of these total units. There will be new units in Askern, Armthorpe, Hatfield, Carcroft, Rossington, Bentley, Wheatley, Intake, Thorne and Moorends.
- Further funding totalling £1.3m in 2017/18 and £5.1m across the four year programme has been earmarked for further new build developments, subject to scheme approval;
- In addition, Registered Social Landlords are expected to deliver 81 properties in 2017/18, investing £2.4m which will be funded by Section 106 contributions, grant and Corporate Recourses.
- In 2017/18, a further £18m will be spent on improving and maintaining the existing Council housing stock, with the main focus on improvements to communal areas, heating conversions/upgrades, refurbishment of void properties and roof, fascia and soffit replacements.

Adults, Health and Well Being: -

- 1,200 housing adaptations for the disabled are estimated to be completed per year, with an estimated funding package of £15.7m;
- £1.4m is estimated to be spent on the Borough's public leisure centres, provided by Doncaster Culture & Leisure Trust, over the next two years with around £0.75m estimated for 2017/18 for fabric maintenance and system replacement works mainly at Adwick, Dearne Valley and the Dome. This will produce efficiency savings to support reduction of revenue grant by £0.25m in 2017/18.

Finance and Corporate Services: -

- £7.2m of investment in technology over the next four years informed by a 4 year technology plan developed to support the daily functioning and service delivery across the whole authority as well as introducing new technology as it is needed and to support the planned transformation and increased efficiency over the next four years. This includes the essential upgrade of all council connectivity across all council buildings, the whole phone and mobile network, all data storage with the required business resilience in place the organisation, further increased mobile/agile working key operational systems that need updating and the joining up of systems. The introduction of an Integrated People solution is also a significant investment which will provide whole family intelligence and will enable the reduction of many systems and data sources that are costly to support and maintain and can impact on data and therefore essential business intelligence to better serve the citizens of Doncaster.
- The remaining £18.4m of the IMF available to fund projects which deliver more efficient services and enable further revenue savings is to be increased to £50m.

Learning and Opportunities – Children and Young People: -

- 360 new primary school places are estimated to be created in 2017/18, with investment estimated at £2.7m – in the following schools/pyramids Stirling, Hayfield Lane, Armthorpe, Rossington and Hatchell Grange;
 - Numerous schools are estimated to have a range of improvements works completed in 2017/18 including roof replacement, electrical upgrades and boiler replacement estimated at £2.9m in 2017/18 totalling £11.1m over four years.
4. Doncaster Council has identified funding for all the proposals in the capital budget but some grant related schemes are subject to confirmation of funding.

EXEMPT REPORT

5. This report is not exempt.

RECOMMENDATIONS

6. Council is asked to approve the capital budget proposals for 2017/18 to 2020/21 as set out in this report. This includes: -
- Approving the capital programme, noting the proposed investment over the next four years and note what that will deliver;
 - Approving that Cabinet take responsibility for agreeing any significant changes to the Schools Condition Programme and the Local Transport Plan

funding and that they are agreed in consultation with the relevant Portfolio Holder.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

- Doncaster citizens will benefit from the continued capital investment in public facilities such as schools, leisure centres, roads, markets and affordable housing, and also from the Council facilitating growth by working with a range of partners to deliver affordable housing and investment in the National College for High Speed Rail for example.

BACKGROUND

Doncaster's Capital Investment - Where the Council proposes to invest its capital funds and what that will achieve

- Over the next four years Doncaster Council estimates it will invest £332m of capital funds in Doncaster, with £119m estimated for 2017/18. This will benefit the Borough and its residents by the delivery of effective and efficient services, stimulate growth and prosperity and encourage companies to create jobs in the Borough. This will be achieved in part by continuing to improve our roads and access to the Borough, and bringing forward housing and commercial sites for development.
- The Council can afford all the proposals being made and have considered the on-going costs to make sure the capital investment is not committing the Council to future revenue costs it cannot afford. Projects reliant on external funding will not be committed to until their funding package is secured.
- By having a four year programme the Council is setting out its long term strategic investment plans over a sensible timeframe. There is some estimating of resources and these will be confirmed as more information becomes available. These estimates and programmes of work are regularly reviewed to make sure that the investments remain affordable.
- The capital programme is arranged by Directorate and the outcomes in this report have been listed in the same way so it is clear who is responsible for delivering them. A programme summary by Directorate is below. Further information is shown on Appendix 1a of the appendix pack.

Summary of the Doncaster's Capital Investment by Directorate

Directorate	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m	Total £m
Adults, Health and Well-Being	6.274	4.483	3.923	5.530	20.210
Finance and Corporate Services	17.312	16.706	13.696	12.890	60.604
Learning and Opportunities – Children and Young People	10.253	5.436	9.630	6.300	31.619
Regeneration and Environment	85.333	50.927	53.715	30.044	220.019
Total	119.172	77.552	80.964	54.764	332.452

- In the following sections, unless stated otherwise, the value for 2017/18 is shown first and then the total for the four year programme is in brackets.

Regeneration and Environment

13. The programme managed by this Directorate is the largest individual programme in terms of project numbers and value at an estimated total investment of (£220m), with £85.3m in 2017/18. The main areas of investment are the Urban Centre projects £9.1m (£30.5m), carriage way and bridge maintenance £5.3m (£17.9m) and housing projects £32.4m (£97.1m). A further analysis is provided in Appendix 1e of the appendix pack.
14. The highest bids are listed below, and a full summary is provided in Appendix 2 of the appendix pack: -
- Design costs for the Urban Centre SCRIF Quality Streets project.£0.2m (£1.6m) (CR07);
 - Design costs for the West Moor Link major project scheme.£0.5m (£10.4m) (CR08);
 - Retained Public Buildings Investment Programme £0.2m (£1.5m) (CR12);
 - Street lighting column replacements £0.5m (£2.2m) (CR13);
15. The block budgets for the 2016/17 LTP have started to be allocated to projects, based on assessment of need through surveys and investigations, and these can be seen on Appendix 1e of the appendix pack. It should be noted that these are estimates at this time and are subject to change. The balance of the budgets will be agreed with the relevant Portfolio Holder or Cabinet before being committed to. Planned structural schemes are selected for inclusion the programme on a priority basis reflective of condition, usage, risk and affordability in order to ensure the Council meets its statutory duty and obligations in safely maintaining the highway network and in providing safe passage for highway users. The preventative maintenance programme for patching and surface dressing projects are selected based on the need to preserve the road network from extensive degradation thereby providing and supporting a sustainable highway network asset. The overall programme of work is approved by the Highways Portfolio Holder.

Adults, Health and Well-Being Capital Programme

16. The total investment managed by this Directorate is estimated to be £20.2m over the four year programme, with £6.3m in 2017/18. The three largest areas are Housing Adaptations £4.3m (£15.7m), Extra Care housing for the elderly (£2m) and Leisure Centre improvements £0.7m (1.3m). A further analysis is shown in Appendix 1b of the appendix pack.

Finance and Corporate Services

17. Finance and Corporate Services are estimated to manage £60.6m of funds over the four year programme, with £17.3m in 2017/18. The major areas of spend are investment in ICT £2.5m (£7.2m) and the IMF which is to have the remaining funds £18.3m increased to £50m. A further analysis is shown in Appendix 1c of the appendix pack.
18. The new additions total £6.2m and are for ICT investments in devices, networks, servers, storage and systems which will deliver further efficiencies. The highest bids are listed below and all bids are provided in Appendix 2 of the appendix pack: -
- ICT Corporate Storage £0m (£1m) (CR04);
 - Council Wide Systems £1.3m (£3.4m) (CR05);

Learning and Opportunities – Children and Young People

19. The total investment via this Directorate is estimated to be £31.6m over the four year programme, with £10.2m in 2017/18. The major areas of investment are creating additional School Places £2.8m (£12.6m), the Schools Condition Programme £2.2m (£8.2m) and the School Roofs Programme £0.7m (£2.8m). It is important to note that these programmes are in development and so are subject to change, if for example cost estimates change or schools leave the Council's control. A further analysis is shown in Appendix 1d of the appendix pack.
20. The highest bids are listed below, and a full summary is provided in Appendix 2 of the appendix pack: -
- Capital Condition Programme £2.2m;
 - School Roof Programme £0.7m (£1.4m);
 - Hatchell Grange Primary Places £0.5m (£5.0m);
 - Hayfield Lane Primary School Phase 2 £0.4m (£1.0m);
21. Considerable amounts of effort and investment are being made to improve the condition of our schools and create new school places. The main outcomes for this Directorate and more detail on the school building improvements is below:-
- Overall thirty six schools are estimated to have a range of improvements works completed in 2017/18, a single school may have more than one type of improvement work carried out, including roof replacement, electrical and lighting upgrades, window replacement and heating system improvements, investing £2.9m (11.1m);
 - Seventeen schools will have a range of electrical work completed including mains and lighting upgraded £0.8m;
 - Five schools will have a range of heating, boiler and pipework improvements and eleven school will have water tanks removed at an estimated cost of £0.8m;
 - Twelve schools will have a range of fabric work completed including drainage work, windows replaced and fascia boards investing £0.6m;
 - Seven schools will have part of their roofs replaced, with an estimated investment of £0.7m.
22. The Schools Condition Programme will be refined and the values and locations are subject to change once detailed design has been completed. Any significant amendments will be agreed with the Portfolio Holder / Cabinet for this area and updates will be available through the quarterly Finance and Performance Improvement report to Cabinet and Overview and Scrutiny Management Committee.
23. The projects listed on appendix 1d of the appendix pack, have estimated values attached to them but the level of work leaves very little contingency compared to the overall programme of works. Should unexpected and urgent works be required or the estimated value of works increase, some projects will have to be delayed or cancelled to manage within the resources available.

Asset Sales

24. So that the Council can deliver its priorities, it needs some funds without external constraints. The income generated by selling assets is one of the most flexible examples of this funding type and are called Capital Receipts but are more commonly known as Corporate Resources.
25. Over the next four years the Council has estimated £22.6m will be received from new sales of land via the Disposal Programme. This will be added to an estimated £1.2m of receipts brought forward into 2017/18 to total £23.8m. After funding existing commitments of £11.7m (appendix 3a and b of the appendix pack), there is an estimated £13.1m of Corporate Resources available to fund new projects over the four year programme (appendix 3c of the appendix pack). These will use all the Corporate Resources.
26. The estimated corporate resources take into account the following: -
- The assets included in 2017/18 and 2018/19 of the programme are due for completion and reporting for approval for disposal in quarter 4 2016/17. Reviews account for legal and planning restrictions and include ward member consultation.
 - Future programming of receipts accounts wherever possible for other Council led disposals (Strategic Housing) and known local private sector supply. An example of this is at Lakeside where a number of competing Council owned sites programmed to be marketed simultaneously, with on-going developer activity in the area, risked low demand and reduced receipts. The programme also aims to create a spread of disposals in terms of scale as well as geographical location, to promote development across the borough;
 - Alongside the disposals programmed Assets & Property continue to review smaller scale disposals (in value terms) and will bring these sites forward on a continuing basis for approval for sale;
 - If the sales of the assets do not happen or are below the estimated values there is the possibility schemes will need to be rescheduled or have values revised.

Corporate Resources

27. A number of projects funded by Corporate Resources have already been approved and are shown on Appendix 3a and b of the appendix pack. The new proposals are shown on Appendix 3c.
28. The table below shows the existing Corporate Resources, and both commitments and new proposals for 2016/17 to 2019/20: -

	17/18 £m	18/19 £m	19/20 £m	20/21 £m	Total £m
Approved Committed Projects – App 3a	4.596	1.049	0.531	0.021	6.197
Approved Uncommitted Projects – App 3b	4.840	0.950	0.000	0.687	6.447
New Proposals – App 3c	2.759	5.059	2.187	1.122	11.127
Total Corporate Resources	12.195	7.058	2.718	1.830	23.801
Estimated Corporate Resources:					
Carried forward	1.206	0.000	0.000	0.000	1.206
In-year capital receipts	10.989	7.058	2.718	1.830	22.595
Total Est. Corporate Resources	12.195	7.058	2.718	1.830	23.801
Cumulative Balance (to c/f)	0.000	0.000	0.000	0.000	0.000

Future Capital Allocations and Funding

29. Funding allocations will continue to be used in line with the relevant legislation or funding guidance. For funding that allows the Council discretion on how it is used and any new funding allocations made during the year, the Chief Financial Officer will confirm to which part of the capital programme it will be applied.
30. The Chief Financial Officer will also approve requests to amend the use of Corporate Resources during the year after consultation with the Mayor and these will be reported quarterly to Cabinet and OSMC as part of the Finance and Performance Improvement report.
31. If any receipts are generated from projects using Prudential Borrowing they will be identified through the project specific approval report and can be ring-fenced to repay the borrowing for that project, meaning they would not be available to the wider capital programme.

Investment and Modernisation Fund (IMF)

32. Some projects can generate savings but need capital investment up front. Without the initial capital investment these projects quite often do not develop. This Fund was set up in 2013/14 with £50m of funding available to help address this and allows the Council to deliver better and more efficient services whilst generating savings.
33. There is currently £18.3m funding remaining of the initial £50m allocation. Examples of projects funded through the Fund include: -
- £13.2m in total for the Street Lighting project Phase 1 and 2;
 - £4.7m for the fleet replacement programme, as buying vehicles is cheaper than leasing;
 - £0.4m for solar panel installations to generate income and create green energy.

These budget proposals include increasing the IMF balance available for 2017/18 to 2020/21 back up to £50m, to fund future IMF projects.

OPTIONS CONSIDERED

34. Option 1 – Do not invite any new capital proposals for the 2017/18 to 2020/21 Capital budget process.
35. Option 2 – Ask Directorates to submit Director supported capital proposals that are considered essential to both their service and the Council's priorities.

REASONS FOR RECOMMENDED OPTION

36. Option 2 has been adopted, allowing the Council to make informed recommendations on the allocation of capital resources.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

37. These are detailed in the table below: -

	Outcomes	Implications
	All people in Doncaster benefit from a thriving and resilient economy. <ul style="list-style-type: none">• <i>Mayoral Priority: Creating Jobs and Housing</i>• <i>Mayoral Priority: Be a strong voice for</i>	All priorities are relevant and are considered against the available resources during budget setting

	<p><i>our veterans</i></p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
	<p>People live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
	<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
	<p>All families thrive.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
	<p>Council services are modern and value for money.</p>	
	<p>Working with our partners we will provide strong leadership and governance.</p>	

RISKS AND ASSUMPTIONS

38. Specific risks and assumptions have been detailed in the report. Two to note in this section relate to the risk of asset sales being delayed or being delivered at a lower value than estimated. The second is that the estimated funding for Education is lower than estimated and would mean that programmes of work would have to be reviewed.

LEGAL IMPLICATIONS

39. In accordance with the provisions of the Local Government Act 2003, a local authority may borrow money – (a) for any purpose relevant to its functions under any enactment, or (b) for the purposes of the prudent management of its financial affairs.

40. Each individual drawdown of Capital funds of one million pounds or more will require further approval by the Director of Finance and Corporate Services, in consultation with the Portfolio Holder for Finance and Corporate Services in accordance with Financial Procedure Rules.

41. Further, specific legal advice will be required as each project progresses. Advice will be required when utilising external funding streams in order to ensure that the council's best interests are protected. Each individual project should be procured in accordance with Contract Procedure Rules and EU Procurement Regulations as appropriate.

FINANCIAL IMPLICATIONS

42. Financial implications are contained within the body of the report. Specific project approval will be required for each project as they are developed as per the Financial Procedure Rules. These will help to ensure that the capital programme

remains affordable as projects will not start until the required funding has been identified.

43. The use of prudential borrowing to fund projects such as the Investment and Modernisation Fund will be managed within the prudential indicators as approved in the Council's Treasury Management Policy. The Director of Finance and Corporate Services has delegated powers through this policy to make the most appropriate form of borrowing from approved sources. The borrowing will therefore be incorporated within the Council's four year capital programme for 2017/18 to 2020/21.

HUMAN RESOURCES IMPLICATIONS

44. Projects which have an objective to realise efficiencies may result in a reduction in the number of posts required to undertake work. Where post reductions are proposed timely and meaningful consultation must take place with affected staff and trade unions, with appropriate formal notifications. While every effort is made to manage post reductions through vacancies, volunteers and redeployment into alternative roles, as the organisation shrinks there is an increasing likelihood of the need to make compulsory redundancies.

TECHNOLOGY IMPLICATIONS

45. The report covers many areas and activity of work for the Council. For the majority of the items listed in the report there are no ICT implications. Delivering the projects highlighted will require initiating several projects and as part of the implementation of the individual projects any requirements for new, enhanced or replacement technology to support the delivery of proposals outlined in the report will need to be considered and prioritised by the ICT Governance Board.

EQUALITY IMPLICATIONS

46. The Council must consider and have due regard to the three aims of the general equality duty when developing and implementing the council's Medium Term Financial Forecast. The Council will ensure it makes fair and informed financial decisions, demonstrating its commitment to improving outcomes for the most vulnerable groups of people living in Doncaster. The weight given to the general duty will depend on how that area of work affects discrimination, equality of opportunity and good relations. For example; decisions on social care or community safety are likely to be more relevant and have greater impact on equality than those on waste disposal. The Council uses a simple due regard process to ensure due regard is considered and to support a transparent, effective process that is accountable to users and residents. Amongst others, the "due regard" will be informed by:

- a. **Establishing the key equality issues across Doncaster (Equality Analysis)** – Our Equality and Inclusion Plan 2014-2017 has been developed alongside our financial planning process and includes a significant analysis of equality information to identify the key equality issues across Doncaster. We have used the equality information to inform our planning and saving prioritisation process. Our budget proposals seek to limit the impact of budget cuts on the most vulnerable.
- b. **Consultation** – The Mayor's draft budget proposals were launched on 24th November 2016. Further details on the consultation are provided below in paragraphs 49 to 51.

- c. **Prioritisation and Planning** – Our key strategic budget themes specifically prioritise the needs of the most disadvantaged in our communities.

47. Whilst no due regard statement has been completed as part of this report, all projects and programmes agreed during the programme will be subject to an individual due regard statement being prepared and actioned by the relevant project manager where required.

CONSULTATION

48. The proposals have been considered by Directors and Executive Board at several meetings between May, 2016 and February, 2017.

49. Where required, specific consultation will take place on individual projects prior to implementation.

50. This report has significant implications in terms of the following: -

Procurement	X	Crime & Disorder	
Human Resources		Human Rights & Equalities	
Buildings, Land and Occupiers	X	Environment & Sustainability	
ICT	X	Capital Programme	X

BACKGROUND PAPERS

51. Cabinet Report – Finance and Performance Improvement Report – Quarter 1 2016/17

52. Cabinet Report – Finance and Performance Improvement Report – Quarter 2 2016/17

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CAPITAL PROGRAMME 2017/18 TO 2020/21 - DIRECTORATE SUMMARY

PROGRAMME	2017/18	2018/19	2019/20	2020/21	FOUR YEAR
	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROGRAMME
	£'000s	£'000s	£'000s	£'000s	TOTAL
					£'000s
ADULTS, HEALTH & WELL-BEING					
ADULT SOCIAL CARE	4,381	3,858	3,923	3,530	15,692
COMMUNITIES	1,893	625	0	0	2,518
MODERNISATION & COMMISSIONING	0	0	0	2,000	2,000
ADULTS, HEALTH & WELL-BEING TOTAL	6,274	4,483	3,923	5,530	20,210
FINANCE & CORPORATE SERVICES					
CUSTOMER SERVICES & ICT	2,551	3,512	665	470	7,198
FINANCE & PERFORMANCE	14,613	13,194	13,031	12,420	53,258
LEGAL	148	0	0	0	148
FINANCE & CORPORATE SERVICES TOTAL	17,312	16,706	13,696	12,890	60,604
LEARNING & OPPORTUNITIES - CHILDREN & YOUNG PEOPLE					
COMMISSIONING & OPPORTUNITIES	632	100	100	100	932
LEARNING & ACHIEVEMENT	9,621	5,336	9,530	6,200	30,687
LEARNING & OPPORTUNITIES - CHILDREN & YOUNG PEOPLE TOTAL	10,253	5,436	9,630	6,300	31,619
REGENERATION & ENVIRONMENT					
DEVELOPMENT	30,025	15,972	25,111	6,160	77,268
ENVIRONMENT	10,843	6,416	7,206	6,806	31,271
HOUSING	32,490	27,436	20,610	16,760	97,296
TRADING & ASSETS	11,975	1,103	788	318	14,184
REGENERATION & ENVIRONMENT TOTAL	85,333	50,927	53,715	30,044	220,019
TOTAL DMBC CAPITAL PROGRAMME	119,172	77,552	80,964	54,764	332,452
CAPITAL FUNDING					
CORPORATE RESOURCES	11,869	7,058	2,818	3,830	25,575
MINIMUM REVENUE PROVISION	620	0	0	0	620
EARMARKED RESERVES	553	0	0	0	553
EXTERNAL CONTRIBUTIONS	2,720	200	0	5,950	8,870
GRANTS	38,157	22,937	33,357	8,575	103,026
PRUDENTIAL BORROWING	25,957	12,591	12,591	11,784	62,923
REVENUE CONTRIBUTION - GENERAL FUND	3	1	0	0	4
REVENUE CONTRIBUTION - HRA	15,119	12,704	10,860	10,572	49,255
USABLE CAPITAL RECEIPTS (HOUSING)	1,314	893	958	565	3,730
MAJOR REPAIRS RESERVE (HOUSING)	12,607	15,732	10,750	7,188	46,277
SUPPORTED CAPITAL EXPENDITURE (C)	9,712	4,436	9,130	5,800	29,078
SUPPORTED CAPITAL EXPENDITURE (C) - DFC	541	1,000	500	500	2,541
TOTAL CAPITAL FUNDING	119,172	77,552	80,964	54,764	332,452

ADULTS, HEALTH & WELL-BEING CAPITAL PROGRAMME 2017/18 TO 2020/21

CAPITAL INVESTMENT	2017/18	2018/19	2019/20	2020/21	FOUR YEAR
	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROGRAMME
	£'000s	£'000s	£'000s	£'000s	TOTAL
ADULT SOCIAL CARE	4,381	3,858	3,923	3,530	15,692
ADAPTATIONS FOR THE DISABLED	1,915	1,300	1,300	1,300	5,815
DISABLED FACILITIES GRANT DFG & HOUSING	2,466	2,558	2,623	2,230	9,877
COMMUNITIES	1,893	625			2,518
DONCASTER CULTURAL & LEISURE TRUST	750	605			1,355
CYCLE FACILITY (DCLT)	620				620
WW1 DIGITAL RESOURCE & OTHER	17	5			21
WW1 EXHIBITIONS	34	16			50
LAKESIDE PLAY AREA & OPEN SPACE	11				11
CANTLEY PARK SKATE PARK	100				100
HIGHFIELD'S COUNTRY PARK & CCTV	64				64
SAFE SPACES IN TOWN WARD	58				58
THE AVENUE BENTLEY S106	150				150
BENTLEY COMMUNITY LIBRARY IMPROVEMENTS	89				89
MODERNISATION & COMMISSIONING				2,000	2,000
EXTRA CARE HOUSING PROJECT				2,000	2,000
ADULTS, HEALTH & WELL-BEING CAPITAL PROGRAMME	6,274	4,483	3,923	5,530	20,210

ADULTS, HEALTH & WELL-BEING CAPITAL SOURCES OF FUNDING	2017/18	2018/19	2019/20	2020/21	FOUR YEAR
	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROGRAMME
	£'000s	£'000s	£'000s	£'000s	TOTAL
CORPORATE RESOURCES	839	605		2,000	3,444
MINIMUM REVENUE PROVISION	620				620
EXTERNAL CONTRIBUTIONS	384				384
GRANTS	2,012	1,984	1,965	1,965	7,926
REVENUE CONTRIBUTION - GENERAL FUND	3	1			4
USABLE CAPITAL RECEIPTS (HOUSING)	616	593	658	265	2,132
MAJOR REPAIRS RESERVE	1,800	1,300	1,300	1,300	5,700
TOTAL ADULTS, HEALTH & WELL-BEING CAPITAL PROGRAMME FUNDING	6,274	4,483	3,923	5,530	20,210

FINANCE & CORPORATE SERVICES CAPITAL PROGRAMME 2017/18 TO 2020/21

CAPITAL INVESTMENT	2017/18	2018/19	2019/20	2020/21	FOUR YEAR
	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROGRAMME
	£'000s	£'000s	£'000s	£'000s	TOTAL
CUSTOMER SERVICES & ICT	2,551	3,512	665	470	7,198
ENTER DATA STORAGE & BROCADE	85				85
CUSTOMER RELATION MANAGEMENT SYSTEM	130				130
IT SERVICE MANAGEMENT SOFTWARE	44				44
SOCIAL CARE CASE MGT&FIN SYSTEM	250				250
ICT STRATEGY 2014 - 2017	512				512
ICT DESKTOP AND MOBILE DEVICE UPGRADE	180	150		220	550
NETWORKING	100	500	180	140	920
PHYSICAL SERVERS			40	40	80
ICT CORPORATE STORAGE		1,000			1,000
COUNCIL WIDE SYSTEMS	1,250	1,862	245	70	3,427
VMWARE (VIRTUAL SERVERS)			200		200
FINANCE & PERFORMANCE	14,613	13,194	13,031	12,420	53,258
ERP (FINANCIAL SYSTEMS)	175	250			425
INVESTMENT & MODERNISATION FUND	13,288	12,500	12,500	11,712	50,000
CAPITAL RESERVE FUND	1,150	444	531	708	2,833
LEGAL	148				148
REGISTRARS - CIVIC OFFICE	94				94
PRIORY PLACE - CIVIL WEDDINGS	54				54
FINANCE & CORPORATE SERVICES CAPITAL PROGRAMME	17,312	16,706	13,696	12,890	60,604

FINANCE & CORPORATE SERVICES CAPITAL SOURCES OF FUNDING	2017/18	2018/19	2019/20	2020/21	FOUR YEAR
	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROGRAMME
	£'000s	£'000s	£'000s	£'000s	TOTAL
CORPORATE RESOURCES	3,816	4,206	1,196	1,178	10,396
EARMARKED RESERVES	154				154
PRUDENTIAL BORROWING	13,342	12,500	12,500	11,712	50,054
TOTAL FINANCE & CORPORATE SERVICES CAPITAL PROGRAMME FUNDING	17,312	16,706	13,696	12,890	60,604

LEARNING & OPPORTUNITIES - CHILDREN AND YOUNG PEOPLE'S CAPITAL PROGRAMME 2017/18 TO 2020/21

CAPITAL INVESTMENT	2017/18 PROJECTION	2018/19 PROJECTION	2019/20 PROJECTION	2020/21 PROJECTION	FOUR YEAR PROGRAMME TOTAL
	£'000s	£'000s	£'000s	£'000s	£'000s
COMMISSIONING & OPPORTUNITIES	632	100	100	100	932
AIMING HIGH FOR DISABLED CHILDREN	82	100	100	100	382
EARLY HELP HUBS	550				550
LEARNING & ACHIEVEMENT	9,621	5,336	9,530	6,200	30,687
SCHOOL PLACES	2,750	1,280	5,900	2,650	12,580
ADDITIONAL SCHOOL PLACES - BLOCK ALLOCATION			1,400	400	1,800
STIRLING PRIMARY	150				150
HAYFIELD LANE PRIMARY	860	600			1,460
ARMTHORPE	500			2,250	2,750
LAKESIDE PRIMARY		180			180
ARMTHORPE OUR LADY OF SORROWS	240				240
BAWTRY MAYFLOWER PRIMARY SCHOOL PRIMARY PLACES		250			250
DON VALLEY PRIMARY PLACES		250			250
HATCHELL GRANGE PRIMARY PLACES	500		4,500		5,000
ROSSINGTON PRIMARY PLACES	500				500
SCHOOLS CONDITION PROGRAMME (VALUES & LOCATIONS SUBJECT TO REVIEW)	2,238	2,000	2,000	2,000	8,238
SCHOOLS CONDITION PROGRAMME	2,218	2,000	2,000	2,000	8,218
KINGFISHER PRIMARY	20				20
SCHOOL ROOF PROGRAMME (VALUES & LOCATIONS SUBJECT TO REVIEW)	696	676	750	750	2,872
SCHOOL ROOF PROGRAMME	696	676	750	750	2,872
LO-CYP SERVICE IMP & LIABILITY	250	250	250	250	1,000
3 & 4 YEAR OLDS 30 HOUR PLACES	1,848				1,848
OAKLANDS CHILDCARE UNIT	18				18
DEVOLVED FORMULA CAPITAL - SCHOOLS	541	1,000	500	500	2,541
SAFEGUARDING & SECURITY - MINOR PROJECTS	80	80	80		240
SAFEGUARDING & ACCESS FUND	900				900
EARLY YEARS CAPITAL FUNDING TO PROVIDE ADDITIO	300				300
CHILDREN'S DISABILITY SERVICES		50	50	50	150
SCHOOLS ACCESS INITIATIVE - ALL PHASES		50	50	50	150
LEARNING & OPPORTUNITIES - CHILDREN & YOUNG PEOPLE CAPITAL PROGRAMME	10,253	5,436	9,630	6,300	31,619

LEARNING & OPPORTUNITIES - CHILDREN AND YOUNG PEOPLE'S CAPITAL PROGRAMME 2017/18 TO 2020/21

LEARNING & OPPORTUNITIES - CHILDREN & YOUNG PEOPLE CAPITAL SOURCES OF FUNDING	2017/18 PROJECTION	2018/19 PROJECTION	2019/20 PROJECTION	2020/21 PROJECTION	FOUR YEAR PROGRAMME TOTAL
	£'000s	£'000s	£'000s	£'000s	£'000s
SUPPORTED CAPITAL EXPENDITURE (C)	9,712	4,436	9,130	5,800	29,078
SUPPORTED CAPITAL EXPENDITURE (C) - DFC	541	1,000	500	500	2,541
TOTAL LEARNING & OPPORTUNITIES - CHILDREN & YOUNG PEOPLE PROGRAMME FUNDING	10,253	5,436	9,630	6,300	31,619

REGENERATION & ENVIRONMENT CAPITAL PROGRAMME 2017/18 TO 2020/21

CAPITAL INVESTMENT	2017/18 PROJECTION	2018/19 PROJECTION	2019/20 PROJECTION	2020/21 PROJECTION	FOUR YEAR PROGRAMME TOTAL
	£'000s	£'000s	£'000s	£'000s	£'000s
DEVELOPMENT	30,025	15,972	25,111	6,160	77,268
HIGH SPEED RAIL COLLEGE	4,090				4,090
INVESTMENT AND MAJOR PROJECTS	25,935	15,972	25,111	6,160	73,178
SCRIF URBAN CENTRE					
SCRIF - URBAN CENTRE DONCASTER MARKET PHASE 1	3,039	200			3,239
SCRIF - URBAN CENTRE DONCASTER MARKET PHASE 2			1,488	4,560	6,048
SCRIF - URBAN CENTRE QUALITY STREETS	150	2,700	200		3,050
SCRIF - URBAN CENTRE ST SEP GATE / STATION FORECOURT	2,000	4,500		1,600	8,100
SCRIF - URBAN CENTRE WATERFRONT EAST		600	4,823		5,423
SCRIF - URBAN CENTRE WATERFRONT WEST	750				750
SCRIF - URBAN CENTRE COLONNADES	2,570				2,570
LAKESIDE 2 POWER SUPPLY	638	637			1,275
CCQ					
CCQ LATER PHASES (SUBJECT TO APPROVAL)					
CCQ CINEMA INFRASTRUCTURE & PUBLIC REALM	634				634
OTHER					
LAKESIDE GENERAL - PROVISION FOR CLAWBACK OF GRANT		208			208
LEGI - FIRST POINT BUSINESS PARK - CAPITAL GRANT FOR PROVISION OF WORK SPACE	51	51			103
ROBIN HOOD AIRPORT BUSINESS PARK DEVELOPMENT - EXTERNALLY FUNDED	566				566
TRANSPORT					
SCRIF - FARRRS PHASE 2 (GATEWAY TO SOUTH YORKS)	6,280	275			6,555
SCRIF - DN7 PROJECT	8,657	5,000			13,657
SCRIF - A630 WEST MOOR LINK DUALLING	600	1,800	18,600		21,000
SCRIF - A1/A19 LINK ROAD					
ENVIRONMENT	10,843	6,416	7,206	6,806	30,882
TRANSPORT ELEMENT (IT & MAINTENANCE BLOCKS)	10,843	6,416	7,206	6,806	30,882
INTEGRATED TRANSPORT BLOCK	850	850	1,350	1,350	4,400
INTEGRATED TRANSPORT	850	850	1,350	1,350	4,400
MAINTENANCE BLOCK	9,993	5,566	5,856	5,456	26,482
MAINTENANCE CARRIAGEWAY	4,326	4,382	4,382	4,382	17,472
MAINTENANCE BLOCK ALLOCATION	4,326	4,382	4,382	4,382	17,472
POTHOLE FUND	389				
MAINTENANCE - BRIDGES	584	528	528	528	2,168
BRIDGES LTP ALLOCATION	584	528	528	528	2,168
MAINTENANCE - OTHER	4,694	656	946	546	6,842
SMARTLIGHT STREET LIGHTING PHASE 2	3,846				3,846
SYKEHOUSE SLOPE STABILIZATION	302	110	400		812
STREET LIGHTING COLUMN REPLACEMENTS	546	546	546	546	2,184
HOUSING	32,490	27,436	20,610	16,760	97,296
VOIDS CAPITAL WORKS	2,944	2,619	2,623	2,651	10,837
WHEATLEY HOWARDS - SITE CLEARANCE	1,311				1,311
MECHANICAL & ELECTRICAL	2,775	2,995	2,673	2,650	11,093
HEATING CONVERSIONS/UPGRADES	2,289	2,291	2,295	2,319	9,194
ELECTRICAL PLANNED WORKS	229	218	219	221	887
MECHANICAL PLANNED WORKS	126	159	159	110	554
LIFTS	131	327			458
INTERNAL WORKS	2,726	2,739	2,732	2,761	10,958
EXTERNAL WORKS	5,124	6,710	6,721	4,805	23,360
EXTERNAL PLANNED MAINTENANCE	4,361	4,364	4,371	4,418	17,514
STRUCTURAL	545	164	164	166	1,039
COMMUNAL HALLS/ SHOPS FLATS	218	218	219	221	876
THERMAL EFFICIENCY - ECO WORKS		1,964	1,967		3,931

REGENERATION & ENVIRONMENT CAPITAL PROGRAMME 2017/18 TO 2020/21

CAPITAL INVESTMENT	2017/18	2018/19	2019/20	2020/21	FOUR YEAR
	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROGRAMME
	£'000s	£'000s	£'000s	£'000s	TOTAL
ENVIRONMENTAL WORKS	3,009	2,957	2,961	2,993	11,920
ENVIRONMENTAL / FENCING PROGRAMME	1,417	1,364	1,366	1,381	5,528
ASBESTOS SURVEYS & REMOVAL	872	873	874	884	3,503
GARAGE SITE IMPROVEMENTS	436	436	437	442	1,751
ESTATE ROADS & PATHS	284	284	284	286	1,138
IT SYSTEMS/INVESTMENT	288				288
STAIRLIFT REPLACEMENTS	300				300
EMPTY HOMES ACQUISITIONS/BUY BACKS	600	600	600	600	2,400
COUNCIL HOUSE BUILDING PROGRAMME (COMMITTED)	9,746	6,683			16,429
COUNCIL HOUSE BUILDING PROGRAMME (UNCOMMITTED)	1,314	1,833	2,000		5,147
EMPTY PROPERTY LANDLORD GRANTS	289				289
AFFORDABLE HOUSING EXTRA CARE THORNE (LAND PURCH	1,500				1,500
RESIDENTIAL SITES (CARAVAN)	564	300	300	300	1,464
TRADING & ASSETS	11,975	1,103	788	318	14,184
ASSET RATIONALISATION & CLIENT FUNCTION	9,754	1,103	788	318	11,963
RETAINED BUILDINGS CONDITION IMPROVEMENT WORKS	100				100
PROPERTY INVESTMENT FUND	1,918				1,918
DONCASTER WOOL MARKET RE-WIRE	100				100
CORN EXCHANGE ROOF & FAÇADE	1,000	438	313		1,751
DONCASTER MARKET EMERGENCY LIGHTING UPGRADE	97				97
MARKET CAFÉ VENTILATION & EXTRACTION SYSTEM	200				200
MEXBOROUGH MARKET H&S REFURBISHMENT	174				174
MEXBOROUGH MARKET PUBLIC & TRADER TOILETS	100				100
PRIORY PLACE FAÇADE & ROOF WORKS	155				155
HERTEN TRIANGLE	5,665				5,665
GRAVEYARD BOUNDARY WALLS	45	65	55	13	178
RETAINED PUBLIC BUILDINGS INVESTMENT PROGRAMME	200	600	420	305	1,525
COMMERCIAL SERVICES	1,033				1,033
POOL CAR PURCHASES	33				33
STREETSCENE & GROUNDS MAINTENANCE FLEET PURCHAS	500				500
MAIN FLEET REPLACEMENT PROGRAMME	500				500
CONSTRUCTION SERVICES	1,188				1,188
CANTLEY DEPOT MODERNISATION	390				390
NORTH BRIDGE DEPOT MODERNISATION (PHASE 2)	798				798
REGENERATION & ENVIRONMENT CAPITAL PROGRAMME	85,333	50,927	53,715	30,044	219,630

REGENERATION & ENVIRONMENT CAPITAL SOURCES OF FUNDING	2017/18	2018/19	2019/20	2020/21	FOUR YEAR
	PROJECTION	PROJECTION	PROJECTION	PROJECTION	PROGRAMME
	£'000s	£'000s	£'000s	£'000s	TOTAL
CORPORATE RESOURCES	7,214	2,247	1,622	652	11,735
EARMARKED RESERVES	399				399
EXTERNAL CONTRIBUTIONS	2,336	200		5,950	8,486
GRANTS	36,145	20,953	31,392	6,610	95,099
PRUDENTIAL BORROWING	12,615	91	91	72	12,869
REVENUE CONTRIBUTION - HRA	15,119	12,704	10,860	10,572	49,255
USABLE CAPITAL RECEIPTS (HOUSING)	698	300	300	300	1,598
MAJOR REPAIRS RESERVE	10,807	14,432	9,450	5,888	40,577
TOTAL REGENERATION & ENVIRONMENT CAPITAL PROGRAMME FUNDING	85,333	50,927	53,715	30,044	220,018

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Doncaster Council's Capital Programme 2017/18 to 2020/21 – New Inclusion Summary

2017/18 values are listed first and then the four year programme total values are in brackets.

Some inclusions are funded by Corporate Resources and to identify them they are allocated a CR reference in addition to the Directorate specific reference.

Finance and Corporate Services ProgrammeCR01 FCS 1617 01 ICT Desktop and Mobile Device Upgrade £0.2m (£0.6m)

To ensure enough budget is available to enable enough Council staff to have the most appropriate desktop and mobile devices in a world where technology is forever evolving enabling further more efficient mobile/agile working and have the ability to securely connect and access Council systems wherever they are. To also provide the ability to monitor usage and remotely wipe data from lost or stolen devices.

Funded by Corporate Resources.

CR02 FCS 1617 02 Networking £0.1m (£0.9m)

This bid covers a range of network related contracts that will be coming to an end in the next 4 years including all connectivity between all Council buildings and required partners all landline and mobile phone services and all filtering to ensure information is safe and secure.. The bid also addresses the requirement to upgrade essential core network equipment and to also do a feasibility study to explore the viability of expanding the existing Council owned Fibre infrastructure which would in turn increase bandwidth performance, reduce on-going annual costs moving forward and be less reliant on support of major connectivity suppliers.

Funded by Corporate Resources.

CR03 FCS 1617 03 Physical Servers £0k (£80k)

ICT hardware has a general life expectancy of approximately five years, after that time the chance of failure increases significantly and the probability of performance issues and services outages greatly increases. This capital bid is to refresh and upgrade end of life ICT server hardware coming to the end of their five year cycle. This includes 20 plus Terminal Servers used for Remote Desktop Access to run Council systems and is absolutely essential to avoid unreliability and disruption to service delivery.

Funded by Corporate Resources.

CR04 FCS 1617 04 ICT Corporate Storage £0m (£1m)

The current ICT Corporate Storage (SAN) infrastructure solution that holds all council data on physical servers, storage disks and various other hardware at both the Civic Office and the Colonnades (cross-site resilience to ensure business continuity) will be five years old in 2018/19 and the hardware will no longer be under support by the vendors as it will be end of life and therefore will need replacing. This capital bid is to replace the aging unsupported hardware in 2018/19 and to

futureproof capacity requirements moving forward. Work is also being progressed to reduce the amount of data we have to hold.

Funded by Corporate Resources.

CR05 FCS 1617 05 Council Wide Systems £1.3m (£3.4m)

To enable the replacement of the required end of life key Council systems that are due to cease within the next four years together with the procurement of essential new systems to ensure the continued delivery of all services. This includes the significant implementation of an Integrated People Solution across AHWB, LOCYP, DCST and Finance which will provide essential whole family intelligence informed by good quality data and sound financial management across the piece.

Funded by Corporate Resources.

CR06 FCS 1617 06 VMware (Virtual Servers) £0m (£0.2m)

Replace the existing corporate system servers hosting DMBC virtual servers at the Civic Office and the Colonnades (cross-site resilience) to ensure the required capacity and performance no matter where those systems are accessed. We have around 450 virtual servers currently running on the 13 physical servers that need replacing. This also includes business resilience to ensure successful disaster recovery. Physical servers require replacement every five years to stay within the support life cycles. This is an industry standard for all physical servers. In simple terms the VMware technology allows 450 servers to share their resource and be consolidated down to 13 servers, hence 437 servers do not have to be purchased. This also provides full cross site resilience for the virtual servers, to protect them against the failure of physical equipment.

Funded by Corporate Resources.

Learning and Opportunities – Children and Young People Programme

LOCYP 1617 01 Capital Condition Programme £2.2m

The project delivers the planned maintenance programme across all the schools as detailed with the attached appendix (not academies or LCVAP), current focus on mechanical (new heating & water tanks), electrical (mains upgrades) and fabric (windows, external cladding and drainage).

Funded by LOCYP Capital Resources.

LOCYP 1617 02 School Roof Programme £0.7m (£1.4m)

A programme of works to improve school roofs, addressing longer term health and safety issues as well as annual repair costs.

Over previous years because of capital funding restrictions schools have had a patch and repair approach to school roofs utilising their limited repairs and maintenance budgets. Through the recently establish Schools Capital Maintenance Programme a small number of school roofs in most urgent need of repair have been addressed. However many more schools are now experiencing a large number of minor leaks and damaged areas that are starting to overlap with each other and the problems are now highlighted in recent site visits as category D, Bad (life expired and/or serious risk

of imminent failure) and 1, Urgent/immediate requirement (urgent work that will prevent immediate closure of premises and or address an immediate high risk to the H & S of occupants and/or remedy a serious breach of legislation).

Following an assessment of the risk for individual schools it is recommended that upgrades are phased over a period of another three years. By addressing the wider problem there would be an expected reduction in the annual cost of re-active maintenance freeing up more of the budget to deliver a pro-active programme. Thus supporting year on year cost savings to both the school and CYPs capital budget.

Funded by LOCYP Capital Resources.

LOCYP 1617 03 Early Years Capital Funding To Provide Additional Nursery Places £0.3m

The funding is required to provide match funding and finance feasibility work to support the £2,497,238 scheme bids under the Education Funding Agency Early Years Capital Fund to provide additional places for 30 hours free child care for working parents of 3 and 4 year olds. This is a national bidding competition and will need to be reviewed once the results of the bidding process are known and adjusted accordingly, after taking account of approvals and school contributions.

Funded by LOCYP Capital Resources.

LOCYP 1617 04 Armthorpe Primary Places £0.5m

This resource is needed to provide additional primary school places in the Armthorpe pyramid to meet demand for local places from local Armthorpe children. This derives directly from the 'Interim Pupil Place Planning Strategy, May 2016' in the section 'Proposed Expansions Planned from 2017/20' in which expenditure estimates for Armthorpe primary schools were identified. Additional capacity is needed to ensure that there is some spare capacity in particular year groups, recommended at between 5% and 10% as well as in the longer term catering for the early stages of planned housing developments in Armthorpe

Funded by LOCYP Capital Resources.

LOCYP 1617 05 Bawtry Mayflower Primary School Primary Places £0m (£0.3m)

This is to provide additional primary school places specifically in the Bawtry area to meet demand for local places from local children. The detail is provided overleaf and derives from a detailed analysis, conducted in July 2016, to meet the requirements of the annual return to the DFE/EFA, known as the SCAP return. This analysis was framed and set in the context of the DMBC 'Interim Pupil Place Planning Strategy' of May 2016. In essence this project will provide additional capacity required within Bawtry to meet local demand.

Funded by LOCYP Capital Resources.

LOCYP 1617 06 Don Valley Primary Places £0m (£0.3m)

This scheme will help to meet the Council's statutory sufficiency duty and provide local primary places for local children in line with the Council's 'Interim Pupil Place Planning Strategy' of May 2016.

This scheme will provide additional capacity required within the Don Valley pyramid to meet local demand.

Funded by LOCYP Capital Resources.

LOCYP 1617 07 Hatchell Grange Primary Places £0.5m (£5.0m)

This is to provide additional primary school places in the Hatchell Grange area to meet demand for local places from local children. Immediate pressure is evidenced in the area which is being added to by the Hatchell Grange housing development in the area as identified in the 'Interim Pupil Place Planning Strategy' of May 2016. Short term expansions will be needed to address the current pressures increasing in the area, pending new provision.

This will provide capacity required within the area to meet local demand pending the future provision of a new primary school post 2019, which will support the planned housing development. Section 106 developer education contributions have not been realised from the development. Only land has been gifted within the S106 agreement.

Funded by LOCYP Capital Resources.

LOCYP 1617 08 Hayfield Lane Primary School Phase 2 £0.4m (£1.0m)

This application should be considered in the context of the 'Interim Pupil Place Planning Strategy' of May 2016 in which the expansion of Hayfield Lane was clearly identified to meet increasing demand for school places in that vicinity, specifically in response to housing growth. This application is intended complete the expansion of Hayfield Lane Primary School into a 2 form entry school to provide much needed additional primary school places in the Hayfield pyramid for local children. The scheme will build on the phase 1 works, resourced from 2016/17 capital funding and proceeding in this financial year to provide 2 classrooms and a nursery and associated works. This resource request will fund an additional 4 classrooms and a hall over the next two years.

Funded by LOCYP Capital Resources.

LOCYP 1617 09 Rossington Primary Places £0.5m

This is to provide additional primary school places in the Rossington pyramid to meet demand for local places from Rossington children. Rossington was identified as a future area for expansion of the primary schools in the 'Interim Pupil Place Planning Strategy' of May 2016. There is currently an imbalance between key stage 1 and key stage 2 capacities in Rossington. Discussions with Rossington primary schools have begun and discussions with the main academy sponsor are to be arranged early in the school year to look at and agree potential solutions.

This will provide capacity required within the Rossington pyramid to meet local demand pending the future provision of a new primary school post 2019, which will support planned housing development. Section 106 developer education contributions may be realised to help offset capital expenditure but this has not yet been fully confirmed.

Funded by LOCYP Capital Resources.

LOCYP 1617 10 Additional Safeguarding and Security for Schools £80k (£240k)

Essential Works to address school safeguarding and security issues and meet Ofsted requirements which will be supplemented by individual school resources. The budget will be allocated to meet identified priority need during the year.

The bid extends the existing 3 year allocation to 2019/20.

Funded by LOCYP Capital Resources.

Regeneration and Environment ProgrammeCR07 R&E 1617 01 Design Costs in Support of SCRIF £0.2m (£1.6m)

Design costs for the Urban Centre SCRIF Quality Streets project.

Refurbishment and enhancement of public realm and footways within core town areas including Hallgate, Silver Street and Cleveland Street - increasing the attractiveness of these areas; complementing three earlier phases of investment, increasing footfall and retail usage; supporting the town's evening economy offer.

Funded from corporate resource and SCRIF.

CR08 R&E 1617 02 Design Costs in Support of SCRIF £0.5m (£10.5m)

Design costs for the West Moor Link major project scheme.

Dualling of A630 between J4 M18 and A18 Leger Way / Thorne Road.

Dualling between A18 and A630 Wheatley Hall Road including the removal of a rail bridge pinch point.

Potential to unlock 3,000 housing 940,000m² of commercial development.

Funded from corporate resource and SCRIF.

CR09 R&E 1617 03 Graveyard Boundary Walls £45k (£178k)

Repair work is required at various closed and current graveyards across the borough to prevent further damage to walls and risk of accidents as the sections of wall requiring attention get worse.

The work across the different sites has been profiled across the years according to the risk of further damage. Some small repairs may be required from revenue to make collapsed sections safe.

Funded from corporate resource.

CR10 R&E 1617 04 Corn Exchange repairs and renovation (phases 1b, 2 and 3) £0.5m (£1.2m)

The Corn Exchange is undergoing repair which is being undertaken on a phased approach.

Phase 1a is already underway with £1m of capital funding.

Funded from corporate resource.

CR11 R&E 1617 05 Sykehouse Slope Stabilisation £0.3m (£0.8m)

Slope Stabilisation projects, Sykehouse Road, West Lane and Rudgate Lane. The banks of the watercourse immediately adjacent to the carriageway have shown clear slip failures, which in turn has caused the carriageway to crack and also slip, causing significant depressions on the surface. If these failures are not repaired, it could progress to more significant failures which pose a serious safety risk to road users that could lead to closure. There are a number of services that are located within the slopes adjacent to the carriageways. These services include BT telephone cables, Yorkshire water mains and other unknown services, which could also be affected by the slope failures.

Funded through reserves and corporate resource.

CR12 R&E 1617 06 Retained Public Buildings Investment Programme £0.2m (£1.5m)

Now that the DN17 Appropriate Assets project has delivered a consolidated asset portfolio the council needs to invest in bringing these properties into a condition that will reduce backlog maintenance of key building elements and therefore reduce ongoing reactive repairs expenditure. An indicative programme of works has been identified based on condition surveys, historical expenditure, and officers' knowledge of the portfolio. This includes works to modernise building services (mechanical and electrical) as well as the fabric of the buildings, including roofs. Many of the works identified also have H&S implications if not undertaken, particularly electrical works. It is estimated that a £1.5m programme spread over the next 4 years should be sufficient. See attached.

In addition, there is also a pressing requirement identified in an inspection report on lifts, undertaken by our insurers. A number of lifts do not meet the insurer's minimum requirements and the council is therefore required to address these failings. This includes the lift at the Museum on Chequer Rd, which is linked to the new library and museum project.

Funded from corporate resource.

CR13 R&E 1617 07 Street lighting column replacements £0.5m (£2.2m)

This bid is to replace existing street lighting columns with new street lighting columns, reusing the existing LED light fitting.

Concrete street lighting columns have a life expectancy of 30 to 35 years. Our youngest concrete street lighting column is 27 years old and the oldest is 50 to 60 years old. We stopped installing concrete columns 27 years ago and have been installing steel columns since then. Modern steel columns have a life expectancy of 40 to 45 years. We have a number of very old steel columns that are +50 years old.

The outcome of this project is the replacement of street lighting columns that are outside of their design life or will shortly be coming to the end of their design life, this is an ongoing process. This will reduce the risk to the traveling public as a result of elements of the columns failing and causing personal injury and/ or property damage.

Funded from corporate resource.

R&E 1617 08 Highways and Bridges Maintenance - Department for Transport Capital allocations
£5.3m (£20.0m)

These funds support the permanent repairs and structural maintenance of all of the adopted Highway assets and include: -

Carriageways, Footways, Street lighting, Bridges, Retaining Walls and some Drainage assets.

R&E 1617 09 Integrated Transport Block 2017/18 £0.9m (£3.5m)

The funds are confirmed as part of the DfT Highways maintenance capital allocations.

Schemes for all the themes will be prioritised throughout the year and presented to Portfolio and Cabinet as part of the Capital approval process

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Ref for New Bids	Project name	Project Details	Spend Profile						
			2017/18	2018/19	2019/20	2020/21	Total Four Year Programme	Later Years	
Section 3a - Approved Committed Projects - Corporate Resources									
Adults, Health and Well-Being									
	Doncaster Cultural & Leisure Trust	Funding for proposed capital expenditure requirements over the programme to enable centres to be 'fit for purpose'	750	605				1,355	
	Extra Care Housing Project	Capital contribution to enable development of an extra care facility at Askern and Rossington						0	2,000
	Bentley Community Library Improvements	Replacement glazing and improvements to aluminium frame holding the glass on the library frontage and its skylights	89					89	
	Sub Total - Adults, Health and Well-Being		839	605	0	0		1,444	2,000
Finance and Corporate Services									
	CRM System / Digital Council		130					130	
	Adult Social Care System (DoH Social Care Infrastructure)		96					96	
	ICT - Corporate Storage (Enter Data Storage & Brocade)	To address a potential lack of expansion in storage capacity	85					85	
	IT SERVICE MANAGEMENT SOFTWARE		44					44	
	REGISTRARS - CIVIC OFFICE		94					94	
	Capital Reserve Fund		856	444	531	21		1,852	
	Sub Total - Finance and Corporate Services		1,305	444	531	21		2,301	0
Regeneration and Environment									
	Mexborough Market Improvements	Replacement of fire alarm, emergency lighting and electrical distribution boards and improvement to roof, all on health and safety grounds	174					174	
	North Bridge Depot Modernisation (Phase 2)	Construct a large covered storage shed facility for Street Scene and Highways operations equipment at the North Bridge depot	798					798	
	Corn Exchange Roof & Façade	The scheme will refurbish the roof and external façade of the Corn Exchange.	500					500	
	DONCASTER WOOL MARKET RE-WIRE		100					100	
	Waterdale Development Account		880					880	
	Sub Total - Regeneration and Environment		2,452	0	0	0		2,452	0
Total Section 3a - Approved Committed Schemes - Corporate Resources			4,596	1,049	531	21		6,197	2,000
Section 3b - Approved Un-Committed Projects - Corporate Resources									
Finance and Corporate Services									
	Financial Systems (ERP) Upgrade & Enhancements	Upgrades and enhancements will be required to ensure that ERP meets service requirements	175	250				425	
	ICT Infrastructure Hardware Upgrades		150						
	Virtualised Oracle Environment		90						
	ICT Strategy 2014-17	A number of schemes identified in the approved ICT Strategy	512					512	
	Sub Total - Finance and Corporate Services		927	250	0	0		937	0
Regeneration and Environment									
	SCRIF - Urban Centre Colonnades		610					610	
	SCRIF - Colonnades Refurbishment	Full refurbishment of the building and uplift to the retail area to prepare the building for commercial occupation	440					440	

Ref for New Bids	Project name	Project Details
	SCRIF - Urban Centre Quality Streets	Refurbishment of public realm and footways around Hallgate, Silver Street and Cleveland Street in the town centre, to complement three earlier phases of investment, and to support the town's evening economy offer (Corporate Resource element)
	SCRIF - Urban Centre Waterfront East	Land assembly and site enabling works for the wider site including internal access roads, utilities, remediation and public realm for a new residential led mixed use on the vacant 15 hectare site (Corporate Resource element)
	SCRIF - North Doncaster A1-A19 Link Road	Provision of new highway between A1 Redhouse and A19 Toll Bar to enable regeneration and improve access to Adwick and Carcroft
	Retained Buildings Condition Improvement Works	Investment to address condition related projects to ensure buildings remain fit for purpose, operation and safe
	Market Café ventilation & extraction system	Upgrade to the existing dated ventilation systems in place and will also provide a full installation to establishments that currently have no ventilation in place.
	Mexborough Markets Public & Trader toilets	Refurbish the existing public toilet facilities at the rear of Mexborough Market Hall, and the existing Market Trader facilities located in the Market Hall basement.
	Cantley Depot Modernisation	Upgrade and investment in depot parking, staff welfare, drainage, hard standing surface, waste disposal and storage facilities.
	Priory Place Façade & Roof Works	
	Property Investment Fund	Create a fund to acquire property to generate a revenue income stream with a target return of 7% per annum
	Sub Total - Regeneration and Environment	

Total Section 3b - Approved Un-Committed Schemes - Corporate Resources

Section 3c - New Requests for Approval - Corporate Resources

Finance and Corporate Services

FCS 1617 01	ICT Desktop and Mobile Device Upgrade	<p>To implement an ICT solution to accurately manage the Council's mobile assets, identifying location, licences and the ability to remotely wipe data from lost or stolen devices. This bid is in addition to the existing capital programme.</p> <p>To also ensure Council staff are using the latest desktop and mobile devices and have the ability to securely connect and access Council systems when working remotely. This allows staff to be able to work more mobile and agile.</p>
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Spend Profile					
2017/18	2018/19	2019/20	2020/21	Total Four Year Programme	Later Years
	100			100	
	600			600	
				0	2,320
100				100	
200				200	
100				100	
390				390	
155					
1,918				1,918	
3,913	700	0	0	4,613	2,320

4,840	950	0	0	5,550	2,320
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180	150	0	220	550	
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Ref for New Bids	Project name	Project Details	Spend Profile					
			2017/18	2018/19	2019/20	2020/21	Total Four Year Programme	Later Years
FCS 1617 02	Networking	This bid covers a range of network related contracts that will be coming to an end in the coming years such as the corporate WAN contract, the Fixed/Mobile contract that includes the core Unified Communication Infrastructure and the Email and Web filtering devices. The bid also addresses the requirement to upgrade essential core network equipment, and to also do a feasibility study to see the viability to expand the existing Council owned Fibre infrastructure	100	500	180	140	920	
FCS 1617 03	Physical Servers	ICT hardware has a general life expectancy of approximately five years, after that time the chance of failure increases significantly and the probability of performance issues and services outages greatly increases. This capital bid is to refresh and upgrade end of life ICT server hardware coming to the end of their five year cycle. This include 20 plus Terminal Servers used for Remote Desktop Access to run Council applications.			40	40	80	
FCS 1617 04	ICT Corporate Storage	The current ICT Corporate Storage (SAN) infrastructure which includes physical servers, storage disks and various other hardware at both the Civic Office and the Colonnades (cross-site resilience) will be five years old in 2018/19, the hardware will no longer be under support by the vendors as it is end of life and therefore will need replacing. This capital bid is to replace the aging unsupported hardware in 2018/19 and to addresses any potential lack of expansion capacity moving forward.		1,000			1,000	
FCS 1617 05	Council Wide Systems	To enable the replacement of key Council systems (in line with the ICT Strategy) together with the procurement of essential new systems, following consideration by the Council's ICT Governance Board. This will enable continued progress towards becoming a modern digital authority and ensure service delivery is not affected by the loss of or ageing technology.	1,250	1,862	245	70	3,427	
FCS 1617 06	VMware (Virtual Servers)	Replace the existing corporate servers hosting DMBC virtual servers at the Civic Office and the Colonnades (cross-site resilience). We have around 450 virtual servers currently running on the 13 physical servers that need replacing (split between production services and disaster recovery services). Physical servers require replacement every five years to stay within the support life cycles. This is an industry standard for all physical servers. In simple terms the VMware technology allows 450 servers to share their resource and be consolidated down to 13 servers, hence 437 servers do not have to be purchased. This also provides full cross site resilience for the virtual servers, to protect them against the failure of physical equipment.			200		200	
	Capital Reserve Fund						687	687
	Sub Total - Finance and Corporate Services		1,530	3,512	665	1,157	6,864	

Ref for New Bids	Project name	Project Details	Spend Profile					
			2017/18	2018/19	2019/20	2020/21	Total Four Year Programme	Later Years
R&E 1617 01	Quality Streets	<p>Design costs for the Urban Centre SCRIF Quality Streets project.</p> <p>Refurbishment and enhancement of public realm and footways within core town areas including Hallgate, Silver Street and Cleveland Street - increasing the attractiveness of these areas; complementing three earlier phases of investment, increasing footfall and retail usage; supporting the town's evening economy offer.</p>	150				150	
R&E 1617 03	Graveyard Boundary Walls	<p>Repair work is required at various closed and current graveyards across the borough to prevent further damage to walls and risk of accidents as the sections of wall requiring attention get worse.</p> <p>The work across the different sites has been profiled across the years according to the risk of further damage. Some small repairs may be required from revenue to make collapsed sections safe.</p>	45	65	55	13	178	
R&E 1617 04	Corn Exchange repairs and renovation	<p>Brief Project Description: The Corn Exchange is undergoing repair which is being undertaken on a phased approach. Phase 1a is already underway with £1m of capital funding. Subsequent phases and funding requirements over the next 2 years are:</p> <p>Phase 1b (continuation of 1a roof repair) £501k Phase 2 (initial façade repair/replacement) £212k Phase 3 (remaining façade repair) £415k Scaffolding (additional 52weeks) £123k Total £1.251m</p>	500	438	313		1,251	
R&E 1617 05	Sykehouse Slope Stabilization	<p>Slope Stabilisation projects, Sykehouse Road, West Lane and Rudgate Lane. The banks of the watercourse immediately adjacent to the carriageway have shown clear slip failures, which in turn has caused the carriageway to crack and also slip, causing significant depressions on the surface. If these failures are not repaired, it could progress to more significant failures which pose a serious safety risk to road users that could lead to closure. There are a number of services that are located within the slopes adjacent to the carriageways. These services include BT telephone cables, Yorkshire water mains and other unknown services, which could also be affected by the slope failures.</p>		110	400		510	

Ref for New Bids	Project name	Project Details
R&E 1617 06	Public Buildings Investment Programme	<p>Now that the DN17 Appropriate Assets project has delivered a consolidated asset portfolio the council needs to invest in bringing these properties into a condition that will reduce backlog maintenance of key building elements and therefore reduce ongoing reactive repairs expenditure. An indicative programme of works has been identified based on condition surveys, historical expenditure, and officers' knowledge of the portfolio. This includes works to modernise building services (mechanical and electrical) as well as the fabric of the buildings, including roofs. Many of the works identified also have H&S implications if not undertaken, particularly electrical works. It is estimated that a £1.5m programme spread over the next 4 years should be sufficient. See attached.</p> <p>In addition, there is also a pressing requirement identified in an inspection report on lifts, undertaken by our insurers. A number of lifts do not meet the insurer's minimum requirements and the council is therefore required to address these failings. This includes the lift at the Museum on Chequer Rd, which is linked to the new library and museum project.</p>
R&E 1617 07	Street lighting column replacements.	This bid is to replace existing street lighting columns with new street lighting columns, reusing the existing LED light fitting.
Sub Total - Regeneration and Environment		

Spend Profile					
2017/18	2018/19	2019/20	2020/21	Total Four Year Programme	Later Years
200	600	420	305	1,525	
334	334	334	334	1,336	43,692
1,229	1,547	1,522	652	4,950	43,692

Total Section 3c - New Requests for Approval - Corporate Resources

2,759	5,059	2,187	1,809	11,814	43,692
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Total Corporate Resources

12,195	7,058	2,718	1,830	23,801	48,012
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2nd March, 2017

To the Chair and Members of Council

Housing Revenue Account Budget 2017/18

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Councillor Jane Nightingale	ALL	Yes

EXECUTIVE SUMMARY

1. This report sets out the Mayor's proposals for the 2017/18 Housing Revenue Account (HRA) Budget. The report focuses on the following key areas:-
 - the level of the Council's housing rents for 2017/18; current average rent is £70.92 per week which is the lowest within South Yorkshire, rents will decrease by 1%
 - the Housing Revenue Account (HRA) budget proposals for 2017/18
 - the medium term financial forecast for the HRA which includes estimated budgets for 2018/19, 2019/20 and 2020/21; the HRA budget follows the budget strategy as set out in previous years and maintains a reserve of £4.0m within the HRA, the budget for 2017/18 is a balanced budget (income equals expenditure) and
 - the level of fees and charges for 2017/18 as detailed in paragraph 13.

EXEMPT REPORT

2. Not applicable.

RECOMMENDATIONS

3. Council is asked to approve the Housing Revenue Account budget proposals as set out in this report and including:-
 - i. Rents are reduced from 3rd April 2017, by 1.0% as detailed in paragraphs 7 to 10 in line with Government policy. This will result in an average weekly rent decrease of £0.71, resulting in an average rent of approximately £70.21 per week. Rents will be charged every week of the year.
 - ii. The budget proposals for the HRA for 2017/18, which are contained in Appendix A. These proposals set a balanced budget for the HRA and maintain a reserve of £4.0m;
 - iii. Fees and charges set out in paragraph 13.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. The Council provides housing to over 20,000 residents through the housing stock within the HRA. The majority of these properties are let at social rents which are currently the lowest within South Yorkshire and they will continue to be after this decrease. The proposals within this report mean that the existing tenants of these properties will pay lower rents in 2017/18. Reducing the rents does not prevent the Council from continuing to provide quality social housing maintained to the Doncaster decency standard but significantly reduces the number of new properties which will be built in the future in order to provide additional accommodation for those in need of social housing.

BACKGROUND

5. The Housing Revenue Account budget for 2016/17 was approved on 3rd March 2016.

The underlying principles for HRA budgets had been agreed in previous years,

- that rents would remain at affordable levels;
- where properties are relet it is at target rent; and
- that surplus resources within the HRA would be used to provide additional council housing, either new build or acquisitions.

This would have continued if it had not been for the announcements in the Government's Summer Budget, 8 July 2015. The major change which was implemented in 2016/17 is a 1% rent reduction for four years, from 2016/17 to 2019/20. There are two other potentially major impacts;

- The sale of vacant higher value local authority housing stock (not now an issue until 2018/19) and
- Changes to welfare benefits

The full details and financial implications of these proposals are still unknown. Further commentary is provided in paragraph 14.

BUDGET PROPOSALS 2017/18

6. The Budget proposals for 2017/18 are shown in detail at Appendix A. The key features are as follows:-
 - a) A reduction in rents of 1.0% with effect from 3 April 2017 (see paragraphs 7 to 10 for more details);
 - b) Dwelling rent income is expected to be £0.687m lower at £73.0m due to the effect of the rent reduction and the projected number of Right to Buy sales, new build properties, acquisitions and void (empty) properties;
 - c) As and when properties become empty they will be advertised and relet at target rent (see paragraph 11 for definitions of rent) minus 1.0% (2016/17 reduction) minus a further 1% (2017/18 reduction) based on target rent calculations as at July 2015.

- d) The majority of HRA services are provided by St. Leger Homes of Doncaster (SLHD). The management fee paid to SLHD reflects an additional payment of £0.277m due to the introduction of the apprenticeship levy and as a result of the cost of delivering an improved void standard which has yielded additional income of £0.281m during the first nine months of implementation. The details of the SLHD management fee calculations are shown at Appendix B. Inflationary increases such as pay award, increments and other increased costs have not been paid to SLHD for 2017/18 who have managed these costs from efficiencies and savings. The management fee paid from the HRA for 2017/18 is £27.629m;
- e) The freeze on the management fee paid to SLHD for general expenditure excluding growth items and policy changes is in line with a three year budget strategy agreed in February 2014 which means that SLHD has to fund any inflationary costs from within the business;
- f) There is a budget of £0.756m within the HRA to assist tenants to deal with changes as a result of welfare benefit reform. Both the usage and the policy will be kept under review as further changes to welfare benefits are rolled out;
- g) The number of Right to Buy sales continues to be monitored and total sales to the 31st December 2016 were 120 giving an average of 3.0 sales per week (compared to 2.2 per week as of December 2015). A projected level of 160 sales, 15 proposed demolitions/disposals, 79 new build and/or acquisitions and a void rent loss percentage of 1.5% have been used for calculating the rental income budget for 2017/18;
- h) Housing Subsidy (the historic Government grant system for the HRA) was abolished with effect from 1 April 2012 and the HRA became self-financing. A self-financing HRA needs to fund both its revenue services and deliver the investment/capital programme from rent income;
- i) Following the introduction of self-financing for the HRA a longer term view (30 years) is taken on HRA budgets to ensure that there is sufficient funding available in future years to maintain the properties at the Doncaster decency standard, deliver other investment needs and day to day services;
- j) A prudent level of balances for the HRA is considered to be £4.0m. This is an increase from £3.0m in previous years and reflects the potential unknown effects of changes to welfare benefits. Any surplus funds in excess of this, £0.840m, has been transferred to the housing public sector capital programme to fund investment in the housing stock and the programme for building more council houses.

A balanced budget will be set for 2017/18. This will maintain an estimated reserve within the HRA of £4.0m by 31 March 2018.

RENT LEVELS

7. On 8 July 2015 the Government held a Summer Budget and announced in that Budget that all social housing rents would reduce by 1% a year for the next four years from 2016/17 to 2019/20. This announcement is being forced upon Local Authorities through the Welfare Reform and Work Act 2016. Over the four year period 2016/17 to 2019/20 there will be £25.9m less resources available compared

to the previously budgeted figures and over the 30 year business plan there will be £310m less resources available.

8. Previous assumptions in the 30 year business plan were that any resources in excess of the minimum level of balances required would be invested into the capital programme, these excess resources were estimated at £310m and the majority of these resources would have been invested in new build council houses and these houses would have generated additional rent income. The total estimated reduction in resources available over a 30 year period is £457m.
9. Rents in Doncaster are the lowest of all South Yorkshire Councils based on the 2015/16 financial year (according to the latest published figures from CIPFA, Chartered Institute of Public Finance and Accountancy).
10. There are five different ways in which rents will change during 2017/18, (different types of rents are defined in paragraph 11);

Existing tenants (social rent) – rent will be reduced by 1%;

New tenants into existing (social rent) housing stock – if the tenancy changes during 2017/18 the property will be relet at the 2015/16 target rent minus 1% (2016/17 reduction), minus a further 1% (2017/18 reduction);

New council housing, either new build or acquisitions (funded wholly from Council resources, social rent) – when new properties are completed the target rent will be calculated for these properties and then adjusted for minus 1% (2016/17 reduction) and a further 1% (2017/18 reduction);

New council housing, either new build or acquisitions (funded with an element of Government grant, affordable rent) – when new properties are handed over both the target rent and affordable rent will be calculated for these properties, the rent charged will be the higher of the of the two figures and

Affordable rent properties – the rent will be reduced by 1% for existing tenants. If there is a change of tenancy a new affordable rent calculation will be carried out and the new rent will be the affordable rent (1% reductions are not required).

RENT DEFINITIONS

11. Target rent (sometimes referred to as formula rent) for each property is calculated using the following formula;
 - 70% of the national average rent (April 2000) multiplied by relative county earnings (1999 levels) multiplied by a bedroom weighting (higher weighting for larger properties) plus 30% of the national average rent (April 2000) multiplied by relative property value (January 1999).

This calculation gives a target rent figure for the financial year 2000/01. It has then been updated each year by R.P.I plus 0.5% up until 2014/15. In 2015/16 the target rent was increased by CPI plus 1% (2.2%), the average target rent in Doncaster for 2015/16 was £75.26 per week. The target rent figure for 2015/16 is the base figure used for calculating target rent in future years. The 2016/17 target rent figure (£74.65 per week) is 2015/16 minus 1% and the 2017/18 figure (£73.90 per week) is reduced by a further 1%.

12. Affordable rents – Affordable rent is defined as 80% of open market rent. These figures are calculated on an individual basis for each property by a qualified surveyor. These rents will all be reviewed in March 2017 and this will be the basis of the rent charged if there is a tenancy change during the year, if there is no tenancy change then rents will reduce by 1%. A number of properties which are now in the HRA have either been built or acquired with the assistance of some grant funding from the Homes and Communities Agency (HCA). One of the grant conditions for these properties is that they are let at affordable rents (or target rent if that is higher). The current average rent for these tenancies is £89.38 per week and this will reduce to £88.49 per week in 2017/18.

FEES AND CHARGES

13. Small numbers of properties are affected by fees and charges and they will remain unchanged for 2017/18. A review of fees and charges is planned for 2018/19 to ensure that the charges cover the costs incurred but that the cost of administering any increase does not outweigh the financial benefits. The following recommendations are proposed in respect of fees and charges for 2017/18:-
- a) That the charges for garages and garage sites are frozen.
 - b) The bio mass district heating boiler at Ennerdale provides heating and hot water to the bungalows at Ennerdale and the properties in Jubilee Court. The current charge for heating at this scheme is 5.80p per unit (plus VAT). This scheme is forecast to breakeven in 2017/18. It is therefore recommended that the charges remain the same. The average annual charge for these properties is £331.
 - c) The district heating charge for properties on the Balby Bridge estate will remain at 6.09p per unit (inclusive of VAT) which is equivalent to 5.80p per unit plus VAT. The average annual charge for these properties is £205.
 - d) The 41 properties at Milton Court do not have individual meters, the current charge is between £6.40 and £6.80 per property per week and these charges will remain unchanged.
 - e) The current enclosed garden charge is between £2.42 and £4.00 (inclusive of VAT) per week dependent on the size of the garden and will remain unchanged. This is available as a whole year service (charged every week) or as a part year service (charged for 34 weeks). This service is an optional service, it is not eligible for housing benefit and it is available to all tenants.
 - f) A furnished tenancy charge was introduced during 2014/15. This service is only available to young adults leaving care, which was estimated at up to 5 per year (currently there are two furnished tenancies). The furniture is provided and repaired by an external provider and the charge for 2017/18 will be £19.91 per week, this charge remains unchanged. The charge is collected by the Council and then paid over to the provider. The furniture charge is paid in addition to the tenants' rent, the charge covers the rental, repair and when necessary the replacement of the furniture.
 - g) That the leaseholder's service charges are calculated based on the actual costs of providing the services and repairs and maintenance to the property.

The table below summarises the fees and charges that are included within the HRA budget assumptions.

Fee	Current Charge 2016/17	Proposed Charge 2017/18	Budget Implication
Garages	£5.14 per week (charged every week)	£5.14 per week (charged every week)	Nil
Garage charges to non tenants	£6.17 per week (charged every week)	£6.17 per week (charged every week)	Nil
Garage Sites	£0.88 per week	£0.88 per week	Nil
Garage site charges to non tenants	£1.06 per week	£1.06 per week	Nil
District Heating - Balby Bridge	5.80p per unit (excluding VAT) 6.09p per unit (inclusive of VAT)	5.80p per unit (excluding VAT) 6.09p per unit (inclusive of VAT)	Income dependant on ticket sales, usage is estimated to be less due to investment
District Heating – Milton Court Bedsits One bedroom Three bedroom	£6.40 per week £6.50 per week £6.80 per week	£6.40 per week £6.50 per week £6.80 per week	Nil
District Heating - Ennerdale	5.80p per unit 6.09p per unit (inclusive of VAT)	5.80p per unit 6.09p per unit (inclusive of VAT)	Nil
Enclosed Garden Service	Between £2.42 and £4.00 per week (charged every week or 34 weeks)	Between £2.42 and £4.00 per week (charged every week or 34 weeks)	Nil
Furnished Tenancies	£19.91 per week	£19.91 per week	Nil

14. Other announcements within the Summer Budget 2015 were;

The sale of Vacant Higher Value Local Authority Housing Stock – the Housing and Planning Act 2016 gives the Government a mechanism to collect a payment from Local Authorities which they will then use to fund the Right to Buy (RTB) in Housing Associations. There are no details within the Act about how this payment will be calculated and it is therefore very difficult to plan for the impact of this, the likely introduction date is during the 2018/19 financial year. Currently the majority of resources within the HRA are committed to either revenue or capital budgets, therefore whatever the size of this payment which has to be made to the Government it is likely that it will have to be funded from the sale of vacant

properties (not necessarily high value ones) or from the sale of surplus HRA land or other assets.

Welfare Benefit Changes and Potential financial impact

Changes to Welfare benefits have a direct impact on individual tenants which usually results in them having less income. This can impact on their ability to pay their rent, this can also lead to an increase in rent arrears and then eventually increased property turnover and associated costs.

A number of welfare benefit changes have already been made;

Under occupation – this was introduced on 1 April 2013. This policy means that if working age tenants (pensioners were excluded from this change) are deemed to be under occupying their property then their housing benefit is reduced by 14% if they have one under occupied bedroom, or 25% if they have two or more under occupied bedrooms. This change currently affects 2,962 of tenants and their housing benefit has been reduced by £1.84m, which needs to be collected.

Benefit Cap – this is the maximum amount of benefit that an individual or household can receive. This was set at £26k in July 2013 and has been further reduced to £20k for families and £13,400 for single claimants with effect from 9 January 2017. This affects 117 Council tenancies.

To be introduced;

Further rollout of universal credit (UC) – Tenants claiming universal credit receive their housing costs (the equivalent of Housing benefit) paid direct to themselves rather than paid to the landlord, with the tenant then responsible for paying their own rent.

Universal credit was rolled out in Doncaster in September 2015 and applied to single people with no dependents, there are currently 180 UC claimants in the Council's housing stock. From October 2017 all new claimants will be paid UC. Between 2019 and 2022, when Universal Credit is fully rolled out, it is expected that all working age tenants will be paid their benefits via UC. This will apply to approximately 7,500 Council tenancies and will require up to approximately £22.0m of rent to be collected from tenants which has previously been paid directly to the HRA.

Housing Benefit capped at local housing allowance (LHA) rate – for the first time, the LHA rate will be applicable to council tenants. This policy will apply to all new tenancies started after 2016 (although Housing Benefit will not be actually reduced until April 2019) and effectively caps the amount of Housing Benefit that can be paid where the rent is higher than the LHA rate.

LHA rates are based on the statutory amount of bedrooms required by the household and not on the property they are occupying. This policy will apply to all tenants including pensioners. For example a pensioner couple may bid to occupy a two bedroom property but as their statutory housing need would only be assessed as requiring a one bedroom property then the maximum amount of housing benefit that they are entitled to would be the one bedroom LHA rate (£78.08), which may be less than the rent on the two bedroom property they occupy. The balance of the rent would need to be paid by the tenants.

Under LHA rules, the maximum housing benefit that anyone under 35 who is single without dependants will be entitled to is the single room rate allowance. This is currently set at £55.12 per week and is significantly less than the rents charged in Doncaster. The Council does not currently own or manage any accommodation with shared facilities, so the opportunity for people to ‘downsize’ to more affordable accommodation is very limited.

The Autumn statement 2016 also extended this policy further by stating that in order to simplify the system, the LHA cap will also apply to any council tenants who are also claiming Universal Credit from April 2019. This makes this policy more far reaching than originally anticipated.

No automatic entitlement to housing costs for 18 to 21 year olds – this will affect anyone in this age group who is single and without dependants. It removes the automatic entitlement to those who are claiming Universal Credit and will apply in Doncaster from October 2017, when the next phase of Universal Credit rolls out.

The changes to welfare benefits will have a significant impact on housing services within Doncaster. Tenants are informed of the changes on a regular basis via Houseproud (the tenants’ newsletter) and both the Council and St Leger Homes’ website. Members are kept up to date of these changes through Members Briefings.

15. ACCOUNTING CHANGES

Self-financing was implemented for the HRA with effect from 1 April 2012. One of the requirements following this change was that Local Authorities were required to provide sufficient funding through depreciation to ensure that their stock did not fall below the Government’s decent homes standard. For the first five years following self-financing Local Authorities were allowed to use a calculation for depreciation based on a formula provided by Government. This transitional period has now ended and a depreciation figure has been calculated based on the need to spend, based on International Accounting Standard (IAS) 16 componentisation in accordance with proper accounting practices. Additional monies can be transferred to the major repairs reserve using revenue contributions to capital outlay (RCCO). The amount of money transferred to the capital programme has not decreased following this accounting change and the comparative figures are shown in the tables below;

Current budgeted figures 2017/18

	£000s
Depreciation - dwellings	13,484
Depreciation – non dwellings	307
RCCO (Revenue Contribution to Capital Outlay)	15,119
Total	28,910

Budgeted Figures on previous basis 2017/18

	£000s
Depreciation - dwellings	22,111
Depreciation – non dwellings	556
RCCO (Revenue Contribution to Capital Outlay)	6,243
Total	28,910

OPTIONS CONSIDERED

16. The Welfare Reform and Work Act 2016 defines how Local Authority rents will be set over the period 2016/17 to 2019/20. No other options were considered.

REASONS FOR RECOMMENDED OPTION

17. The Authority is required to approve the Housing Revenue Account budget for each financial year and monitor spending throughout the year. HRA budget information is reported quarterly to Cabinet. The HRA must make a provision for depreciation on Council dwellings as specified by the Government (as a minimum). It must also pay the necessary charges due on all its loans (loan charges - interest), any expenditure over and above this is discretionary but all expenditure must be funded from rent income. The recommended rent decrease of 1.0% allows the Council to fulfill its financial obligations in relation to the HRA.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

18.

	Outcomes	Implications
	<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	<p>More affordable homes will be built during 2017/18 and more local jobs will be created. Rents will remain at affordable levels.</p>
	<p>People live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	<p>More affordable homes will be built during 2017/18 and more local jobs will be created. Rents will remain at affordable levels.</p>
	<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	<p>More affordable homes will be built during 2017/18 and money will be invested in improving the environmental aspects of estates.</p>

	All families thrive. • <i>Mayoral Priority: Protecting Doncaster's vital services</i>	More affordable homes will be built during 2017/18. SLHD helps tenants to sustain their tenancies
	Council services are modern and value for money.	Housing services in Doncaster are excellent value for money.
	Working with our partners we will provide strong leadership and governance.	DMBC and St Leger Homes work as key partners with a number of organisations across Doncaster

RISKS AND ASSUMPTIONS

19. The table below identifies the main quantifiable risks, which might result in the actual income and expenditure in 2017/18 being significantly different from the estimates and proposed actions to manage/mitigate them;

Risk/Assumption	Probability	Impact	Proposed Action
Increase in rent arrears as a result of welfare benefit reform (under occupation criteria)	Medium	£1.84m of direct housing benefit payments will be lost by tenants during 2017/18.	Increased focus on rent collection and financial advice. Bad debt provision of £0.75m and £0.756m assistance fund.
Increase in rent arrears as a result of the introduction of universal credit.	Medium	Estimated that 600 new tenants will receive universal credit in 2017/18, instead of housing benefit paid direct to the landlord.	Increased focus on rent collection and financial advice. Bad debt provision of £0.75m and £0.756m assistance fund
Interest rates increase by 0.5%	Medium	Increased costs of £1.3m	A prudent estimate has been assumed for interest rates, a large proportion of loans are at fixed rates of interest.
Dwelling rent voids exceed the assumed level of 1.5% of the rent debit (£1.1m income reduction for the year) by 0.25% of rent debit.	Medium	Income reduction £0.183m	Regular monitoring of voids, reduce re-let periods, review strategy for long term voids. Demand for most properties remains high.
Dwelling rent voids exceed the assumed level of 1.5% of the rent debit (£1.1m income reduction for the year) by 1.0% of rent debit	Low	Income reduction £0.733m	Regular monitoring of voids, reduce re-let periods, review strategy for long term voids. Demand for most properties remains high.

Inflation in future years is higher than anticipated. An additional 1% on CPI would create cost pressures at a time when income is reducing.	Medium	£0.057m of potential inflationary costs.	Inflationary projections for future years are expected to remain low, the figures will be monitored on a regular basis.
Changes to welfare benefits	High	£0.210m of potential rent either paid directly to tenants or not received by tenants due to benefit changes.	Increased focus on rent collection and financial advice. Bad debt provision of £0.75m and £0.756m assistance fund. General reserve increased to £4.0m.
Sale of vacant high value social housing stock	High	Potentially up to £15.0m a year.	Check and challenge any consultation documents which are issued by the Government. Keep sufficient resources available to make the initial payments. Stress test the 30 year business plan.

LEGAL IMPLICATIONS

20. The Council is required by s74 of the Local Government and Housing Act 1989 to keep a Housing Revenue Account (HRA) which records all revenue expenditure and income relating to the provision of council dwellings and related services. This includes formulating proposals relating to income from rent and charges, expenditure on repairs, maintenance, supervision and management, capital expenditure and any other prescribed matters in respect of the HRA. In formulating these proposals using best estimates and assumptions, the Authority must set a balanced account. In its role as landlord, the Council has statutory and contractual obligations to maintain the structure of, and installations in, its housing stock. The HRA Budget will assist the council in fulfilling those obligations
21. Referring to paragraph 7 above, the Welfare Reform and Work Act 2016 requires registered providers of social housing to secure that the amount of rent payable in respect of that relevant year by a tenant of their social housing in England is at least 1% less than the amount of rent that was payable by the tenant in respect of the preceding 12 months. The relevant year in relation to a registered provider is a year beginning on 1 April 2017, 1 April 2018 or 1 April 2019. The Secretary of State may issue a direction in relation to the amount of rent payable in respect of a local authority if he considers that the local authority would be unable to avoid serious financial difficulties if it were to comply with the reduction in rent.
22. With regard to paragraph 14 above, under the Housing and Planning Act 2016 the Secretary of State may make a determination requiring a local housing authority in England to make a payment to him representing an estimate of the market value of the authority's interest in any high value housing that is likely to become vacant during the year less any costs or other deductions of a kind described in the

determination in respect of a financial year. Before making a declaration the Secretary of State must consult and be made before the financial year to which it relates.

23. Further, under this Act a local housing authority that keeps a HRA must consider selling its interest in any high value housing that has become vacant. In discharging its duty a local housing authority must have regard to any guidance given by the Secretary of State.
24. The decision maker must be aware of their obligations under section 149 Equality Act 2010, the Public Sector Equality Duty (PSED). It obliges public authorities, when exercising their functions, to have 'due regard' to the need to:
 - a. Eliminate discrimination, harassment and victimisation and other conduct which the Act prohibits;
 - b. Advance equality of opportunity; and
 - c. Foster good relations between people who share relevant protected characteristics and those who do not.

The relevant protected characteristics under the Equality Act are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. The duty also covers marriage and civil partnerships, but only in respect of eliminating unlawful discrimination.

The decision maker must ensure that they have seen the due regard statement. The duty must be exercised in substance, with rigour, and with an open mind and is not a question of ticking boxes. It is for the decision-maker to decide how much weight should be given to the various factors informing the decision, including how much weight should be given to the PSED itself. The duty is a continuing one and there should be a record/audit trail of how due regard has been shown. It is not sufficient for due regard to be a "rear-guard action" following a concluded decision. The decision maker must also pay regard to any countervailing factors and decide the weight to be given to these, which it is proper and reasonable to consider; budgetary pressures, economics and practical factors will often be important.

FINANCIAL IMPLICATIONS

25. These are contained within the body of the report.

HUMAN RESOURCES IMPLICATIONS

26. There are no HR implications as a result of this report. The savings which need to be made by SLHD as detailed in Appendix B will be made without any job losses or changes to terms and conditions.

TECHNOLOGY IMPLICATIONS

27. There are no direct technology implications as a result of this report. SLHD are represented on the council & partners ICT Governance Board and submit any technology requirements to be considered to ensure wise investment, maximisation of existing systems across partners and rationalisation where possible & appropriate.

EQUALITY IMPLICATIONS

28. A Public Sector Equality Duty assessment is attached at Appendix C. There will be implications for individuals as a result of reducing rents but fundamentally rents are set based on the type and location of the property not with regard to the tenant.

CONSULTATION

29. Cabinet have considered these matters at several meetings between November 2016 and February 2017.

30. Members have been consulted at meetings between November 2016 and February 2017; this included Labour Group and representatives from other parties.

31. The proposed HRA budget and changes to rent and service charges have been the subject of formal consultation with members of the Tenants and Residents Involvement Panel (TRIP) and representatives from Tenants and Residents Associations (TARAs) on 12 January 2017. In summary the tenants were pleased with the reduction in rents and the freeze of other charges. They feel that for tenants who do not receive housing benefit rent still accounts for a large proportion of their income. They would like further information on the changes to welfare benefits. They think that additional Government funding should be provided to fund the building of new Council Houses. They are confident that St Leger Homes and DMBC will manage the reduced resources within the HRA.

32. Tenants are happy with the condition of their homes and the services that they receive, they could not identify any service improvements or investment needs which were not being met by the proposed budgets.

33. SLHD consult with their staff and unions on the proposals within the HRA budget which directly affect them.

This report has significant implications in terms of the following:

Procurement	N/A	Crime & Disorder	N/A
Human Resources	N/A	Human Rights & Equalities	N/A
Buildings, Land and Occupiers	N/A	Environment & Sustainability	N/A
ICT	N/A	Capital Programme	Yes

BACKGROUND PAPERS

34. Welfare Reform and Work Act 2016
Housing and Planning Act 2016
Cabinet report 6 December 2016 – Finance and Improvement Report 2016/17
Quarter 2
Budget Working Papers

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Housing Revenue Account Budget 2017/18 to 2020/21

Description	Annual Budget OE	Annual Budget OE	Annual Budget OE	Annual Budget OE
	2017/18 £000s	2018/19 £000s	2019/20 £000s	2020/21 £000s
Expenditure				
Management and Maintenance				
Insurances	853	860	860	860
General Management	3,365	3,498	3,533	3,568
Special Services	318	325	329	332
Management Fee to St Leger Homes	27,629	28,169	28,633	29,138
Welfare Reform Fund	756	771	779	787
Debt Management Expenses	10	12	12	12
Rent, Rates, Taxes & Other Charges	275	275	275	275
Capital Charges				
Depreciation on Council Dwellings	13,484	12,951	13,290	12,981
Depreciation on non dwellings	307	337	287	297
Impairment (reduction in the value of assets, does not apply to the homes)	0	0	0	0
Provision For Bad or Doubtful Debts	750	1,000	1,000	1,000
Total Expenditure	47,747	48,198	48,998	49,250
Income				
Rent Income				
Dwelling Rents	-72,980	-71,895	-71,023	-70,987
Non-dwelling Rents	-800	-800	-800	-800
Charges For Services and Facilities	-147	-144	-145	-145
Contributions Towards Expenditure	-55	-50	-50	-50
Income from Solar Panels	-204	-200	-200	-200
Total Income	-74,186	-73,089	-72,218	-72,182
Net Income from Services	-26,439	-24,891	-23,220	-22,932
Capital Charges				
Loan Charges - Interest	12,175	12,190	12,363	12,363
Interest Receivable	-15	-3	-3	-3
Net Operating Income	-14,279	-12,704	-10,860	-10,572
Appropriations				
Revenue Contribution To Capital Outlay	15,119	12,704	10,860	10,572
Transfer to / from Reserves	-840	0	0	0
Surplus (-) / Deficit for Year	0	0	0	0
HRA A/C BALANCE BF	4,840	4,000	4,000	4,000
Transfer to/from balances	-840	0	0	0
HRA A/C BALANCE CF	4,000	4,000	4,000	4,000

SLHD Management Fee

	2017/18 £000s	2018/19 £000s	2019/20 £000s	2020/21 £000s
Management fee	27,352	27,629	28,169	28,633
Growth items				
Apprenticeship Levy	95			
Superannuation	0	185	169	250
Increased void performance/standard	182			
Removal of 5 year temporary funding			-60	-100
Other increases				
Pay award	230	230	230	230
Increments	25	25	25	25
Cost of materials	200			
General inflation	100	100	100	100
Savings/Efficiencies funded by SLHD	-555			
Future efficiency target		-200	-200	-100
Future investment in services		200	200	100
Total Management Fee	27,629	28,169	28,633	29,138

Details of the growth bids are;

Apprenticeship Levy - This figure is based on 0.5% of payroll.

Superannuation - The pension fund will be revalued during 2016 and any increased costs will be incurred from 2017/18 onwards. Auto enrolment is also introduced with effect from 1 October 2017.

Increased void performance/standard - There has been an increased management focus on voids and a new lettable standard has been rolled out. These costs have previously been absorbed by SLHD with an additional £480k being invested into the voids service. The impact of these changes has seen a reduction in void rent loss, the current position as at Q3 shows that rent income is £498k ahead of budget and £281k (estimated at £375k for the full year) of this is due to lower than budgeted rent loss. 0.25% (£182k) of this improved performance is reflected in the SLHD management fee.

Removal of 5 year temporary funding - on 18 June 2014 Cabinet agreed a five year increase of £160k per annum in resources to fund the refurbishment costs of St Leger House (formerly Concorde House). This funding has been removed from the management fee as the refurbishment costs are written off.

SLHD Savings - these efficiencies will be delivered by deleting some vacant staff posts, reductions across a range of supplies & services budgets and reduced costs for office buildings. The cost of materials has increased to reflect greater usage (partly as a result of the new lettable standard for voids) General inflation is estimated at 0.5% when averaged across all non staff budgets.

Future Savings and Efficiencies - St Leger homes have estimated that when universal credit (UC) has been fully implemented an additional £22.0m will need to be collected from tenants each year which has previously been paid directly from housing benefit. It is estimated that the collection of this rent will require an additional 20 staff, the appointment of these staff will be phased in to match the rollout of UC. St Leger homes will deliver efficiencies through improved working practices and cost savings to fund these additional staff.

HRA Budget Report

1	<p>Name of the ‘policy’ and briefly describe the activity being considered including aims and expected outcomes. This will help to determine how relevant the ‘policy’ is to equality.</p>	<p>HOUSING REVENUE ACCOUNT BUDGET 2017/18 The Impact of Decreasing Dwelling Rents for the Council’s Housing Stock.</p> <p>Doncaster Council is landlord to 20,596 properties of which 20,340 are socially rented and 256 are leasehold. The Housing Management responsibility for the stock has been delegated to St Leger Homes of Doncaster (SLHD) under a management agreement. On 8 July 2015 the Government held a summer budget and announced in that budget that all social housing rents would reduce by 1% a year for the next four years from 2016/17 to 2019/20. This announcement is being forced upon local authorities through the Welfare Reform and Work Act 2016.</p> <p>For 2017/18 the rent reduction will be 1.0% for all tenants meaning that the average rent will be £70.21 per week.</p> <p>In the current financial climate it is important that measures are implemented to minimise and mitigate the financial hardship that tenants will face in paying their rent, along with other welfare reform changes. There have been a raft of significant welfare reforms that will impact on people’s household finances and their ability to pay their rent. The key changes include;</p> <ul style="list-style-type: none"> • The Social Sector Size Criteria (bedroom tax) • Lower Benefit Cap • No automatic entitlement to Housing costs for 18-21 year olds • Social Housing rents capped to LHA rates • Full Service roll out of Universal Credit from October 2017 <p>This due regard statement seeks to identify those groups noted in the protected characteristics (section 3) that may be affected positively or negatively by the reducing of rents and sets out the measures to mitigate the impact on those groups. The rent decrease of 1.0% will be applied to all properties irrespective of the tenant.</p>
2	<p>Service area responsible for completing this statement.</p>	<p>St Leger Homes of Doncaster.</p>

<p>3 Summary of the information considered across the protected groups.</p> <p>Service users/residents</p> <p>Doncaster Workforce</p>	<p>Age The rent decrease of 1.0% will apply to all properties, regardless of the resident's age. However, other specific welfare reform measures may have an impact as a result of the age of the tenant , these are as follows;</p> <p>Social Sector Size Criteria (bedroom tax); Introduced 1 April 2013, this welfare reform only applies to working age households and currently affects 2,962 tenants claiming HB and 87 tenants who are claiming Universal Credit. 2,433 tenants have to make up a 14% shortfall for their rent and 616 have a shortfall of 25% to make up. The average age of tenants affected by under occupation charge is 44. We are not aware of the number of households who under occupy but do not claim housing benefit.</p> <p>Benefits Cap: A Cap on the total amount of benefits a household can receive was introduced in July 2013, which affected 20 DMBC tenants. A further, lower cap was fully implemented on 9th January 2017 (£20k for families and £13,400 for single claimants). The lower cap currently affects 117 families in Council accommodation, although previous data would indicate that this is likely to change as cases are reassessed. For DMBC tenants, the reduced cap will largely apply to single parent households with 4 or more children or couples with 3 or more children.</p> <p>No automatic entitlement to Housing costs for 18-21 year olds: This policy removes the automatic entitlement to help with housing costs for anyone in this age group who makes a claim for Universal Credit (UC) from October 2017, when Doncaster rolls out UC Full Service.</p> <p>Social Housing rents capped to LHA rates; This cap on Housing Benefit applies to all tenancies signed from April 2016 and will take effect from April 2019. An unexpected inclusion in the Autumn statement announced that this cap will now be extended to include all tenants claiming Universal Credit from April 2019, irrespective of their tenancy date. This means that up to 1,200 tenants per year could potentially have their rent capped to the LHA rate, with those aged under 35, single without children and those who are only entitled to 1 bed LHA rate most adversely affected. This cap applies to tenants of</p>
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all age including pensioners.

Full Service roll out of Universal Credit from October 2017

Doncaster now has a roll out date of October 2017 for Universal Credit '*Full Service*'. From this point all new claims for any of the 6 former benefits (Job Seeker's Allowance, Employment and Support Allowance, Income Support, Child Tax Credit, Working Tax Credit and Housing Benefit) will automatically go onto Universal Credit and these former benefits will be closed to new claims. Based on HB take up rates since March 2016, we are anticipating a potential for around 1,850 tenants to be moved onto Universal Credit in the first calendar year.

As at January 2017, there are 20,123 active tenancies of which approximately 38% are pension age tenants and 62% are working age. 5,158 (25.6%) pension age tenants and 7,823 (38.8%) working age tenants are in receipt of Housing Benefit or the Housing Element of Universal Credit.

Disability

There are 11,300 (56.10% - % based on 20,171 tenants, customer prolife questionnaire collection rate 80.08%) known disabled residents within the Council's housing stock, of which 30.42% are registered with a physical disability. This compares to a national figure of 8.3% across the whole population in England¹. It is not anticipated that the decrease in rents will adversely affect individuals based on their disability. The Housing Revenue Account also has a specific budget of £1.8m for adaptations to the homes of disabled residents.

Ethnicity

The resident data shows that 85% of our tenants are white British and 6% of tenants are from black, Asian or minority ethnic groups with a further 9% unknown. A report by Department for Work and Pensions in June 2012² also tells us that working age adults

¹ Office of National Statistics 2011

² Department for Work and Pensions: *Households Below Average Income – An analysis of the income distribution 1994/95 – 2010/11 June 2012 (United Kingdom)*

living in households headed by someone from an ethnic minority were more likely to live in low-income households. This was particularly the case for households headed by someone of Pakistani or Bangladeshi ethnic origin. Translation services are offered in exceptional cases, but every effort is made to ensure that tenants understand their tenancy agreements and any other legal documents.

Gender

It is not anticipated that the decrease in rents or under occupation charge will adversely affect individuals based on their gender. Male and Female residents will be equally affected. The split of tenants is 63% female and 37% male. We also have two customers who have told us they are transgender, whereas last year we didn't have any.

Sexual Orientation

It is not anticipated that the decrease in rents will adversely affect individuals based on their sexual orientation.

Religion and Belief

It is not anticipated that the decrease in rents will adversely affect individuals as a result of any specific religion or belief they may have.

Maternity and Pregnancy

It is not envisaged that those residents who happen to be pregnant or on maternity leave will be adversely affected by the rent decrease as a result of their pregnancy or maternity leave.

Gender Reassignment

It is not anticipated that the decrease in rents will adversely affect individuals who have undergone gender reassignment.

Marriage and Civil Partnership

It is not anticipated that the decrease in rents will adversely affect individuals if they are married or in civil partnerships, more so than non-married residents or those not in civil

		partnerships.
4	Summary of the consultation/engagement activities	<p>Directors and Cabinet have considered these matters at several meetings between November 2016 and February 2017.</p> <p>Members have been consulted at meetings between November 2016 and February 2017; this included Labour Group and representatives from other parties.</p> <p>The proposed HRA budget and changes to rent and service charges have been the subject of formal consultation with members of the Tenants and Residents Involvement Panel (TRIP) and representatives from Tenants and Residents Associations (TARAs) on 12 January 2017. In summary the tenants were pleased with the reduction in rents and the freeze of other charges. They feel that for tenants who do not receive housing benefit rent still accounts for a large proportion of their income. They would like further information on the changes to welfare benefits. They think that additional Government funding should be provided to fund new Council House building. They are confident that St Leger Homes and DMBC will manage the reduced resources within the HRA.</p> <p>Tenants are happy with the condition of their homes and the services that they receive, they could not identify any service improvements or investment needs which were not being met by the proposed budgets.</p> <p>SLHD consult with their staff and unions on the proposals within the HRA budget which directly affect them.</p> <p>Once a decision has been made by Council on 2 March, a letter will be sent to all Council tenants which will give details of the rent change with effect from 3 April 2017. Tenants will be given 28 days notice for the decrease in rents.</p>
5	Real Consideration: Summary of what the evidence shows and how has it been used	<p>All Council tenants will benefit from the rent reduction. But some tenants will continue to be impacted by the under occupation charge and/or benefit cap, however it is likely that some groups will be affected to a greater extent because of their lower income. SLHD have a financial inclusion team to help assist tenants in financial difficulties and this team was strengthened to 5.5 staff members during 2014/15 to help the increasing numbers of</p>

		tenants in rent arrears as a result of welfare reform changes. SLHD staff and staff from the Council's benefit team work together with tenants to assist them to claim discretionary housing benefit (DHP) where this is appropriate. The Council has identified a budget of up to £0.756m to assist tenants impacted by welfare reform, a policy was approved which detailed how this money could be spent in May 2014, as further welfare benefit reform changes are made this policy may need to be updated. The rent reduction is the same percentage reduction for all properties, the rent is calculated based on the characteristics of the property and not with regard to the tenant.
6	Decision Making	This due regard statement has been made available to Members in advance of making any decisions on rent decreases. The HRA Budget 2017/18 report to Council on 2 March asks the Council to agree the rent reduction for the 2017/18 financial year with effect from 3 April 2017.
7	Monitoring and Review	The HRA budget is monitored on a quarterly basis by Cabinet, performance information for SLHD is monitored every 3 months by Cabinet and includes information on rent arrears. SLHD management team and Board monitor performance on a regular basis and there is a focus on rent arrears as a result of the recent welfare reform changes. Financial assistance is offered to all tenants who are in rent arrears, the number of evictions due to rent arrears is also monitored in detail to identify if any trends are emerging. Payments made from the welfare benefit reform fund are monitored and these details include the protected characteristics of the tenants.
8	Sign off and approval for publication	Julie Crook, Director of Corporate Services, St Leger Homes of Doncaster.

**To the Chair and Members of the
COUNCIL**

THE TREASURY MANAGEMENT STRATEGY 2017/18 – 2020/21

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Jones	All	Yes

EXECUTIVE SUMMARY

1. This report details the strategy for management of the Council finances and provides a framework for the operation of the treasury management function within the Council. Treasury management makes sure that sufficient cash is available to meet service delivery in line with the approved Capital and Revenue Budgets. Key prudential indicators are contained in the body of the report with further detail in **Appendix A**. The key messages are:
 - a. Borrowing – this will increase during the period covered by this report but the Council will remain under-borrowed against its borrowing requirement to avoid the higher cost of carrying debt. As the borrowing rates are forecast to only rise gently over the next 4 years, the primary borrowing strategy for new and replacement debt will be to take cheaper short term loans to maximise interest savings over the period of the report. The borrowing strategy is detailed in **paragraphs 21 – 58**.
 - b. Investments – securing the return of investment funds remains paramount when selecting counterparties and the strategy reflects this. The Investment Strategy will continue to manage the balances available and support cash flow requirements. Following ongoing benchmarking work we have identified ways to reduce the risk profile of our investments and at the same time increase its potential yield. The Investment Strategy is outlined in **paragraphs 59 – 78**.
 - c. A low risk policy has been established to protect the Council from losses caused by financial institutions failing to repay investments when due. This policy allows the Council to spread the risk amongst a number of approved lenders, and financial instruments, covered in detail in **paragraphs 79 – 87**.
2. The Council has to approve the local policy for approach to debt repayment (Minimum Revenue Provision – MRP) which is detailed in **Appendix B**.

EXEMPT REPORT

3. Not Applicable.

RECOMMENDATIONS

4. Council is asked to approve the Treasury Management Strategy 2017/18 – 2020/21 report and the Prudential Indicators included.
5. Council is asked to approve the Minimum Revenue Provision (MRP) policy as set out in **paragraphs 17 - 19** (details in **Appendix B**).

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

6. This Strategy ensures that the Council's Capital Programme is affordable and takes advantage of historically low short term interest rates to deliver savings for the Council. By ensuring that the treasury management function is effective we can ensure that the right resources are available at the right time to enable the delivery of services.

BACKGROUND

7. The Chartered Institute of Public Finance and Accounting (CIPFA) defines treasury management as: "The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks". For the Council to produce a strategy which is compliant with the statutory guidelines, a number of acts and guidance have to be taken into account.
8. The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management function is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk financial institutions or instruments in line with the Council's low risk appetite, providing adequate liquidity before considering investment return.
9. The second main function of treasury management is the funding of the Council's Capital Programme. The Capital Programme provides a guide to the borrowing need of the Council and the longer term cash flow planning to ensure that the Council can meet its capital spending obligations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses.
10. The suggested strategy for 2017/18 – 2020/21 for treasury management is based upon the Council's views on interest rates, supplemented with leading market forecasts provided by the Council's treasury advisor, "Capita Asset Services, Treasury Solutions". The strategy covers two main areas:

Capital Issues

- a) the Capital Programme and the prudential indicators;
- b) the Minimum Revenue Provision (MRP) policy.

Treasury Management Issues

- a) the current treasury position;
- b) treasury indicators which limit the treasury risk and activities of the Council;
- c) prospects for interest rates;
- d) the borrowing strategy;
- e) policy on borrowing in advance of need;
- f) debt rescheduling;
- g) the investment strategy;
- h) creditworthiness policy; and
- i) policy on use of external service providers.

11. These elements cover the requirements of the Local Government Act 2003, CIPFA Prudential Code, CLG MRP guidance, the CIPFA Treasury Management Code and the CLG Investment Guidance.

The Capital Programme Prudential Indicators 2017/18 – 2020/21

12. The Council's Capital Programme is one of the key drivers of treasury management activity. The Prudential Indicators are designed to assist members' overview and demonstrate that the Capital Programme is affordable.

Capital Expenditure

13. The first prudential indicator is the Council's Capital Programme expenditure and funding. It includes existing expenditure commitments, and those included in the 2017/18 – 2020/21 budget cycle. The full table is detailed in **Appendix A**, (Indicator 1). Borrowing is part of the package of resources available in each financial year to meet the additional financing requirement.

Annual borrowing requirements to fund the Capital Programme.

	Actual	Estimates				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
Borrowing requirement	22.261	8.189	27.414	14.048	14.048	12.931

The Council's Total Capital Financing Requirement (CFR)

14. The second prudential indicator is the Council's Capital Financing Requirement (CFR). The CFR is the total historic outstanding capital expenditure which has not been fully funded. It is a measure of the Council's underlying borrowing need.

Capital Financing Requirement (CFR).

	Actual	Estimates				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
General Fund	251.545	253.366	273.067	280.994	288.887	295.612
HRA	264.297	265.089	267.069	267.069	267.069	267.069
Total CFR	515.842	518.455	540.136	548.063	555.956	562.681

15. The Council is forecast to have borrowed £444.096m as at 31/03/17 against a CFR (borrowing requirement) of £518.455m which means that the Council is currently forecast to be under borrowed (see paragraphs 32 – 35) by £74.359m. This minimises interest costs, but may not be sustainable long term.
16. Unless new resources are identified, funding the Capital Programme from balances will decrease investment balances and hence reduce investment income levels, but the loss, is currently, more than offset by the interest savings generated by not taking on the full borrowing requirement.

The Minimum Revenue Provision (MRP)

17. The CFR does not increase indefinitely, as MRP is a statutory annual revenue charge which broadly reduces the borrowing need in line with each assets life.
18. The Council is required by statute to charge MRP to the General Fund Revenue Account each year for the repayment of debt. The MRP charge is the means by which capital expenditure which has been funded by borrowing is paid for by council tax payers.
19. The Council's MRP policy is detailed at **Appendix B**. The selected methods are those which are most beneficial in each case and comply with Department for Communities and Local Government (DCLG) regulations.

Affordability Prudential Indicators

20. The previous sections cover the overall capital and control of borrowing prudential indicators, but within the overall framework prudential indicators confirm that the Capital Programme is affordable. These are in **Appendix A** Indicators (4 and 5) and show that the cost of capital as a percentage of resources for General Fund (GF) is estimated to be 6.12% in 2017/18 (5.78% in 2016/17) and for the Housing Revenue Account (HRA) 16.05% in 2017/18 (15.86% in 2016/17). The indicative impact of financing the Capital Programme, on Council Tax band D properties in 2017/18 is £7.19. The impact on housing rents for 2017/18 is £1.32. Further details can be seen in **Appendix A** Indicators (6 and 7). These are indicative figures only and do not impact on Council Tax and Rents as savings or additional income have been identified within the budget to cover these costs. The Council's funding requirement and all the costs of borrowing to support the Capital Programme are contained within the Council's Capital Budget 2017/18 – 2020/21, also on this agenda.

Borrowing Strategy

21. Effective treasury management makes sure that the Council's cash is organised in accordance with the relevant professional codes, so that sufficient cash is available to meet the Council's service activity in line with the Capital Programme. This will involve both the organisation of the cash flow and, where capital plans require, the arrangement of borrowing facilities. Total borrowing at the beginning of 2017/18 is forecast to be £444.096m with an additional estimated borrowing in year of £27.414m re Capital Programme and £17m to replace loans expiring during the year. It is planned that all the loans expiring will be re-borrowed unless additional resources become available. The Council also has £39m of loans, which potentially, we could be asked to repay during the financial year. However, based on the current and forecast levels of interest rates this risk is considered very low and replacement of the loans has not been included within this strategy. The Council's current Loans and Investment portfolios are shown in **Appendix C**.
22. The borrowing strategy is a continuation of the recent successful strategy that has generated large interest savings. The savings are generated in two ways, being under borrowed (see paragraphs 32 - 35 below) and borrowing short term (see paragraph 36 - 37). As interest rates are forecast to increase gently over the term of this strategy we propose to continue to borrow short term rather than lock into the historically low long term interest rates. Where it is considered prudent to do so borrowing for specific capital schemes may be taken over the same term as the actual life of the scheme. The strategy is forecast to deliver £2.23m savings, further details are provided in paragraph 98.
23. The savings, which are very sensitive to a movement in interest rates, assume that the under borrowing will continue. There remains risks associated with the under borrowing, but these will probably be eroded over time through the application of MRP.
24. The strategy delays some borrowing as long as possible to generate interest saving. For example at today's interest rates, if we were to borrow the £74.359m (under borrowed amount as at 31st March 2017) from the Public Works Loan Board (PWLb) over 5 years interest would cost £1.02m per annum and over 25 years to 50 years it would cost £2.06m per annum.
25. It is normally prudent to borrow long term to support the Capital Programme; however, we have had unusual market conditions that we have used to generate short term savings. Those market conditions are forecast to normalise gradually during the strategy term, however, the new normal is forecast to be much lower than in previous economic cycles. Also, 54% of the Council's borrowings are for terms between 30 and 50 years, which brings certainty of cost and minimises interest rate risk on over half the portfolio.
26. In 2014-15 the Council borrowed £35m to prepay its pension deficit obligations for the following 3 years, which saved the Council £0.6m after borrowing costs. The Council is expecting to prepay the full pension deficit amount for 3 years and 80% of the future service rate (FSR) for 3 years in 2017/18. The prepayment is estimated at circa £60m based on current assumptions, which will be confirmed with the Actuary. The Council will need to borrow funds to provide the cash flow for the prepayment; the one-off savings will exceed the borrowing costs and will fund the one-off

borrowing costs. The impact of this borrowing is not included within the figures provided in this report; however all borrowing will be undertaken within the requested borrowing limits.

27. It is likely that the UK Municipal Bond Agency, currently in the process of finalising its first issue, will be offering loans to local authorities in the near future. It is also hoped that borrowing rates will be lower than those offered by the PWLB. This Authority intends to make use of this new source of borrowing as and when appropriate.

Current Portfolio Position

28. There are a number of key prudential indicators to ensure that the Council operates within well-defined limits. One of these is that the Council needs to ensure that its total borrowing, net of any investments, does not exceed the total of the Capital Financing Requirement (CFR). This helps to ensure that over the medium term borrowing is not undertaken for revenue purposes.
29. The Chief Financial Officer & Assistant Director of Finance reports that the Council complied with this prudential indicator in the current year and does not envisage difficulties for the future. This view takes into account current commitments, existing plans, and the proposals in this report. As previously stated the Council's external borrowing at 31 March 2017 is expected to be £444.096m. The borrowing need (total CFR) is £518.455m which highlights that the Council will be under borrowed by £74.359m. (see paragraphs 32 - 35 below) The full treasury portfolio position, with forward projections is summarised in **Appendix A** (indicator 8). The next table shows the makeup of the Council's two debt pools.

General Fund	Actual	Estimates				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
CFR GF	251.545	253.366	273.067	280.994	288.887	295.613
External Borrowing GF	201.683	201.838	227.085	240.947	254.809	267.553
Under Borrowed Position	49.862	51.528	45.982	40.047	34.078	28.060
Ave. Interest Rate	3.63%	3.68%	3.65%	3.62%	3.59%	3.54%
CFR HRA	264.297	265.089	267.069	267.069	267.069	267.069
External Borrowing HRA	241.498	242.258	244.238	244.238	244.238	244.238
Under Borrowed Position	22.799	22.831	22.831	22.831	22.831	22.831
Average Interest Rate	4.93%	4.83%	4.87%	4.89%	4.91%	4.89%

30. Both debt pools have relatively low interest rates (see above table) which are expected to stay flat between 2017/18 and 2020/21. The average

interest rate on HRA debt is higher than the GF debt as the pool contains a higher proportion of older debt taken out at higher interest rates.

31. Treasury management decisions on the structure and timing of borrowing will be made independently for the GF and HRA. Interest on loans will be calculated in accordance with proper accounting practices. This will require interest expenditure on external borrowing attributed to HRA loans being allocated to the HRA. Interest expenditure on external borrowing attributed to the GF will be allocated to the GF.

Under- Borrowing

32. The Council is currently maintaining an under-borrowed position. This means that the level of actual debt is below the Capital Financing Requirement (the amount the authority needs to borrow for capital purposes) and therefore the Council has to use internal resources such as earmarked reserves, unapplied grants and capital receipts, cash balances, etc. to fund some of its unfunded capital expenditure. Further details can be seen at Appendix A, Indicator 3.
33. This strategy is beneficial because external debt payments are minimised and funds available for investments are reduced at a time when investment returns are low.
34. This position cannot be sustained in the long term. At some point the reserves and balances will be needed and as a consequence the need to borrow will increase. This could be short-term or long-term borrowing. The Council have used short-term borrowing opportunities from other authorities as they have restricted lending lists which means they lend at rates much lower than market rates.
35. Whilst the proposed borrowing for the pension prepayment (paragraph 26) is not for capital purposes and therefore does not feed into the Capital Financing Requirement, it will temporarily reduce the under borrowed position for reporting purposes, for the three years during which the loans are outstanding.

Short-Term Borrowing

36. The use of short-term borrowing can make the borrowing portfolio volatile in terms of interest rate and refinancing risk. The benefit to the Council is low interest costs which has enabled the treasury management function to generate savings. The risk inherent to using this approach has to be balanced against the need to find savings and produce a balanced budget.
37. There is a risk associated with a short-term borrowing strategy. As interest rates are likely to rise in future years, long-term borrowing will be more expensive than it is currently. By deferring long term borrowing until later years it is likely that additional costs will be incurred. We are balancing long term stable interest costs against short term interest savings.

Risk Strategy

38. The strategies of internal and short-term borrowing generate immediate savings but are not sustainable in the long term given the level of interest rate risk within the portfolio. Three distinct risks have been identified:

- a) The increased use of reserves and provisions reduces the funds currently financing the under-borrowing. This will force the Council to borrow externally.
- b) Short-term interest rates increase making the short-term borrowing strategy more expensive than a long-term alternative.
- c) There is an on-going risk that long-term interest rates rise significantly so that the switch from short-term borrowing becomes very costly.

39. Against this background and the risks within the economic forecast, caution will continue to be adopted with the 2017/18 treasury operations. The Chief Financial Officer & Assistant Director of Finance will monitor interest rates in financial markets and adopt a pragmatic approach to changing circumstances:

- if it was felt that there was a significant risk of a sharp fall in long and short term rates, e.g. due to a marked increase of risks around relapse into recession or of risks of deflation, then long term borrowings will be postponed, and potential rescheduling from fixed rate funding into short term borrowing will be considered.
- if it was felt that there was a significant risk of a much sharper rise in long and short term rates than that currently forecast, perhaps arising from a greater than expected increase in world economic activity or a sudden increase in inflation risks, then the portfolio position will be re-appraised with the likely action that long term fixed rate funding will be drawn whilst interest rates were still relatively cheap. We are already seeing an increase in inflation in line with Bank of England forecasts due to the fall in sterling post Brexit. However, the current levels do not yet justify a sharper than forecast increase in interest rates.

Transfer of Loans between Debt Pools

40. The Council's policy on transferring loans between the HRA and GF debt pools is as follows:

- In the case of the HRA/General Fund having a requirement to fund its Capital Financing Requirement (CFR), then one debt pool may be used to subsidise another to reduce either the GF or the HRA external borrowing requirement.
- If this happens, then loans will be transferred between the pools without the need to recognise an internal premium or discount.
- Similarly, if the HRA and General Fund wish to swap loans as a result of strategic decisions, this loan swap would also be undertaken at no internal premium or discount.

41. Where the HRA or General Fund has surplus cash balances which allow either account to fund internal, the rate charged on this internal borrowing will be based on the average external rate of interest on the applicable pool at the end of the financial year. This is a reasonable approach providing certainty of charging, protection against short term increases in market rates and reflects the fact that strategic borrowing decisions will generally be made on an annual basis.

Treasury Indicators: Limits to Borrowing Activity

42. These are the 2 overall controls for treasury management external borrowing:

- The 'operational boundary' for external borrowing; and
- The 'authorised limit' for external borrowing.

The Operational Boundary for external borrowing

43. This is the normally expected limit for external borrowing. For 2017/18 the limit is **£546.649m**. See Prudential Indicator 9 for more detail. In most cases, this would be a similar figure to the Capital Financing Requirement (CFR). However, DMBC's operational boundary adds our 'other long term liabilities' (which is Metropolitan Debt transferred from South Yorkshire County Council).

The Authorised Limit for external borrowing

44. A further key prudential indicator is a control on the maximum level of borrowing. This represents a limit beyond which external borrowing is prohibited, and this limit needs to be set or revised by the full Council.

45. It reflects the level of external borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.

46. This allows the Council to borrow in advance (up to 3 years) of need for future planned expenditure – relating solely to unfinanced capital expenditure in any future 3 year period. DMBC do not borrow in advance and this would only be considered where interest rates were preferential and to avoid future interest rate risk.

47. For 2017/18 the limit is **£587.676m**. See Prudential Indicator 10 for more detail.

48. Separately, the Council is also limited to a maximum HRA Capital Financing Requirement (CFR) through the self-financing regime. This is called the HRA debt limit and equates to **£269.904m** through to the end of 2020/21.

Prospects for Interest Rates

49. Capita Asset Services, Treasury Solutions is the Council's treasury advisor and part of their service is to assist the Council to formulate a view on interest rates. **Appendix D** draws together a number of current City forecasts for short term (Bank Rate) and longer term fixed interest rates.

50. Forecast interest rates for borrowing are expected to continue to be higher than interest rates received on investments, therefore the strategy remains to defer some borrowing and to utilise internal funds to support the Capital Programme (under borrowing). The primary borrowing strategy is to take shorter term loans to minimise interest costs. Key factors which will continue to have a major impact on the level of UK interest rates during 2017/18 will be the negotiation of terms for the UK's withdrawal from the EU. It is likely that the Bank of England Monetary Policy Committee will do nothing to dampen growth prospects, (e.g. by raising Bank Rate) which will already be adversely impacted by the uncertainties of what form Brexit will eventually take. With this in mind it is unlikely that the next increase in Bank Rate will come before 2019. Our target borrowing rate for 2017/18 is 2.0%.

51. Whilst our borrowing rates have taken account of all known factors including the advice of our treasury management advisors it is possible that rates could change unexpectedly. A significant rise in short term interest rates could expose the Council to additional interest costs. A 1% increase in interest on loans due to mature within the next 12 months would cost the General Fund an additional £75k in 2017/18 rising to £136k per annum (full year effect).

Treasury Management Limits on activity

52. There are three debt related treasury activity limits, **Appendix A**, (Indicators 11 to 13). The purpose of these are to keep the activity of the treasury function within certain limits, thereby managing risk and reducing the impact of any adverse movement in interest rates. However, if these are set to be too restrictive they will impair the opportunities to reduce costs / improve performance. The indicators are:

- Upper limits on variable interest rate exposure. This identifies a maximum limit (30%) for variable interest rates based upon the debt position net of investments.
- Upper limits on fixed interest rate exposure (100%). This is similar to the previous indicator and covers a maximum limit on fixed interest rates;
- Maturity structure of borrowing. These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.

Policy on Borrowing in Advance of Need

53. The Council will not borrow more than, or in advance of its needs, purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Financing Requirement estimates, and will be considered carefully to ensure that value for money can be demonstrated and that the Council can ensure the security of such funds. At present DMBC do not borrow in advance.

54. Borrowing in advance will be made within the constraints that:

- It will be limited to no more than 100% of the expected increase in borrowing need (Capital Financing Requirement) over a three year planning period; and
- Would not look to borrow more than 36 months in advance of need.

55. Risks associated with any borrowing in advance activity will be subject to prior appraisal and subsequent reporting through the mid-year or annual reporting mechanism.

Debt Rescheduling

56. As short term borrowing rates will be considerably cheaper than longer term fixed interest rates, there may be potential opportunities to generate savings by switching from long term debt to short term debt. However, these savings will need to be considered in the light of the current treasury position and the size of the cost of debt repayment (premiums incurred).

57. Consideration will also be given to identify if there is any residual potential for making savings by running down investment balances to repay debt

prematurely as short term rates on investments are likely to be lower than rates paid on current debt.

58. All rescheduling activity will be reported in the next Finance & Performance Improvement Report to Cabinet.

Annual Investment Strategy

Investment Policy

59. The Council's investment priorities will be security first, liquidity second, then return.

60. In order to minimise the risk to investments, the Council has stipulated the minimum acceptable credit quality of financial institutions for inclusion on its lending list. The methodology used to create the lending list takes account of the ratings and watches published by all three ratings agencies, Fitch, Moody's and Standard & Poors, with a full understanding of what the ratings reflect in the eyes of each agency. Using the Capita Asset Services, Treasury Solutions ratings service banks' ratings are monitored on a real time basis with knowledge of any changes notified electronically as the agencies notify modifications.

61. Long Term Credit Rating Equivalents and Definitions

Fitch	Moody's	Standard and Poor's
<p>AAA Highest credit quality. "AAA" ratings denote the lowest expectation of credit risk. They are assigned only in the case of exceptionally strong capacity for payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events.</p>	<p>Aaa Obligations rated Aaa are judged to be of the highest quality, with minimal credit risk.</p>	<p>AAA An obligator rated "AAA" has extremely strong capacity to meet its financial commitments. "AAA" is the highest issuer credit rating assigned by S&P.</p>
<p>AA (+/-) Very high credit quality. "AA" ratings denote expectations of very low credit risk. They indicate very strong capacity for payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.</p>	<p>Aa (1/2/3) Obligations rated Aa are judged to be of high quality and are subject to very low credit risk.</p>	<p>AA (+/-) An obligator rated "AA" has very strong capacity to meet its financial commitments. It differs from the highest rated obligators only by a small degree.</p>
<p>A (+/-) High credit quality. "A" ratings denote expectations of low credit risk. The capacity for payment of financial</p>	<p>A (1/2/3) Obligations rated A are considered upper-medium grade and are subject to low credit risk.</p>	<p>A (+/-) An obligator rated "A" has strong capacity to meet its financial commitments but is more susceptible to</p>

<p>commitments is considered strong. This capacity may, nevertheless, be more vulnerable to changes in circumstances or in economic conditions than is the case for higher ratings.</p>		<p>the adverse effects of changes in circumstances and economic conditions than obligators in higher rated categories.</p>
<p>There are 1 investment grade and 18 sub investment grade ratings below this level but this Council will not deal in financial instruments rated below the above levels, or equivalent.</p>		

62. Further, the Council’s officers recognise that ratings should not be the sole determinant of the quality of an institution and that it is important to continually assess and monitor the financial markets in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets.
63. Other information sources used will include the financial press, share price and other such information pertaining to the banking sector in order to establish the most robust scrutiny process on the suitability of potential investment financial institutions.
64. The aim of the strategy is to generate a list of highly creditworthy financial institutions/products which will also enable diversification and thus avoidance of concentration risk.
65. The intention of the strategy is to provide security of investment and minimisation of risk.
66. Where the HRA or GF has surplus cash balances invested the interest shall be credited based on the relative proportions of the balances. Where an investment is impaired the charge shall also be shared based on the relative proportions of the balances.
67. Investment instruments identified for use within the financial year are listed in **Appendix E** under the “Specified” and “Non-specified” investment categories.
68. The CLG Guidance defines Specified Investments as those:
- Denominated in sterling
 - Due to be repaid within 12 months of the arrangement
 - Not defined as Capital Expenditure by legislation and invested with one of
 - The UK Government
 - A UK local authority, parish council, or community council, or
 - A body or investment scheme of “high credit quality”
69. Non-Specified Investments are any that do not meet the above criteria.

Investment Strategy

70. Investments will be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e. rates for investments up to 12 months).

71. Bank Rate is forecast to remain unchanged at 0.25% before starting to rise from quarter 2 of 2019 and are unlikely to rise above 0.75% by quarter 1 2020. Bank Rate forecasts for financial year ends (March) are:

Financial Year	Rate
2016/17	0.25%
2017/18	0.25%
2018/19	0.25%
2019/20	0.75%
Forecast rates are not available beyond 2019/20.	

72. Policy rates are not expected to tighten for some considerable time, so some of the longer dated deals on offer continue to present some potential advantage.
73. The suggested budgeted investment earnings rates for returns on investments placed for periods of up to 6 months during each financial year for the next 3 years are as above. These rates have been used to estimate investment interest during the strategy term.
74. The Council will use the 7 day London Interbank Bid Rate (LIBID) as its investment benchmark.
75. There is an unlikely risk that rates will increase later than forecast if inflation prospects remain weak for longer than expected. However, should the pace of inflation pick up more sharply than expected the rates could increase earlier, particularly if Bank of England inflation forecasts for two years ahead exceed the Bank of England's 2% target rate. The Bank of England's forward guidance should be a good indicator of where interest rates are going.
76. To bring balance to the portfolio funds generated through the Council's cash flow will be invested on the following basis:-

Liquid Funds (approx. £20m)

This part of the portfolio should be managed at around £20m. This allows for the payment of payroll on dates within the year when grants are delayed due to the 15th being on a weekend (April 2017, July 2017 and October 2017).

This part of the portfolio should be invested in bank deposits (call accounts, notice accounts) and Money Market Funds. The existing bank connections should be used and for money market funds a selection process, supported by our Treasury Management Advisers, and giving access to an online platform, to aid efficient trading, should be undertaken.

Other Specified Investments (approx. £40m)

The Council should continue to invest in UK Government Treasury Bills, which will have a maturity date of less than 6 months (the maximum term).

The Council should continue to invest in high quality Certificates of Deposit (rank equally with bank deposits re bail in) which provides access to a wider range of higher rated banks.

The Council should continue to invest in high quality bonds issued by banks, with a maturity date of less than 12 months.

The Council should look to invest in other Corporate Bonds that meet its minimum investment criteria, with a maturity of less than 12 months.

The Council should enter into Collateralised Deposits (repurchase/Reverse Repurchase) arrangements utilising its existing custodial arrangements with King & Shaxson brokers. This is a method of secured deposit with a bank.

Repo/Reverse Repo is accepted as a form of securitised lending and should be based on the GMRA 2000 (Global Master Repo Agreement). Should the counterparty not meet our senior unsecured rating then a 102% collateralisation would be required. The acceptable collateral is as follows:

- Index linked Gilts
- Conventional Gilts
- UK Treasury bills
- Corporate bonds

Non-Specified Investments (Maximum £20m)

The Council should continue to invest in suitable longer term fixed deposits with banks.

The Council should look to invest in high quality Certificates of Deposit with a maturity date in excess of 12 months.

The Council should look to invest in high quality bonds issued by banks, with a maturity date in excess of 12 months.

The Council should look to invest in other Corporate Bonds that meet its minimum investment criteria, with a maturity in excess of 12 months.

77. A full list of Specified and Non-Specified investments is in **Appendix E**.

78. Any new Non-Specified investment will require authorisation by the Councils Section 151 Officer. Details of minimum criteria and any additional due diligence required can be seen in **Appendix E**.

Credit Risk Policy

79. The Council has determined that it will only use approved counterparties from countries with a minimum sovereign credit rating equal to the UK's sovereign rating (minimum rating as confirmed by at least two agencies). The list of countries that qualify using this credit criteria as at the date of this report are shown in **Appendix E**. This list will be amended by officers should ratings change in accordance with this policy. Any changes will be approved by the Councils Section 151 Officer, or Deputy. Not all counterparties will be active in the market at all times, therefore it is important to have a good spread of available organisations.

80. The Council applies the credit risk assessment service provided by Capita Asset Services, Treasury Solutions.

81. This service employs a sophisticated modelling approach utilising credit ratings from the three main credit rating agencies. The credit ratings of financial institutions are supplemented with the following overlays:

- credit watches and credit outlooks from credit rating agencies;
- Credit Default Swaps (CDS) spreads to give early warning of likely changes in credit ratings;

- Sovereign ratings to select financial institutions from only the most creditworthy countries.

82. The model is a series of bands which indicate the relative creditworthiness of financial institutions. This is used by the Council to determine the duration of investments. The model will also be used to select institutions with a high level of creditworthiness, based on the following bands. The Council will therefore use financial institutions within the following durational bands.

Y	Pi1	Pi2	P	B	O	R	G	N/C
1	1.25	1.5	2	3	4	5	6	7
Up to 5yrs	Up to 5yrs	Up to 5yrs	Up to 2yrs	Up to 1yr	Up to 1yr	Up to 6mths	Up to 100days	No Colour

Colour	Maximum Term
Yellow	5 Years
Dark pink	5 years for Enhanced money market funds (EMMFs) with a credit score of 1.25
Light Pink	5 years for Enhanced money market funds (EMMFs) with a credit score of 1.5
Purple	2 Years
Blue	1 year (applies to nationalised or semi nationalised UK Banks)
Orange	1 Year
Red	6 Months
Green	100 Days
No Colour	Not to be used

	Colour (and long term rating where applicable)	Money and/or % Limit	Time Limit
Banks *	Yellow	£50m	5 years
Banks	Purple	£40m	2 years
Banks	Orange	£30m	1 year
Banks – part nationalised	Blue	£30m	1 year
Banks	Red	£20m	6 months
Banks	Green	£10m	100 days
Banks	No colour	Not to be used	
Council's banker (Lloyds Bank)	One colour band upgrade	As per relevant band	As per relevant band
Other institutions limit	-	£20m	1 year
DMADF	UK sovereign rating	unlimited	6 months
Local authorities	n/a	£30m	5 years
	Fund rating	Money and/or % Limit	Time Limit
Money market funds	AAAmf	£20m	liquid
Enhanced money market funds with a credit score of 1.25	Dark pink / AAA	£10m	liquid
Enhanced money market funds with a credit score of 1.5	Light pink / AAA	£10m	liquid

83. This methodology is even more cautious than the approach suggested by CIPFA of using the lowest rating from all three rating agencies to determine creditworthy financial institutions. The Capita Asset Services, Treasury Solutions creditworthiness service uses a wider array of information in addition to the primary ratings and by using a risk weighted scoring system, does not give undue weighting to one agency's ratings.
84. Typically the minimum credit ratings criteria the Council use will be a short term rating (Fitch or equivalents) of F1 and a long term rating of A-. There may be occasions when another rating agency's counterparty ratings may be used that are marginally lower than Fitch's counterparty ratings, but in such instances consideration will be given to the whole range of ratings available, or other topical market information, to support their use.
85. All credit ratings are monitored daily and changes to ratings are notified to us by Capita Asset Services, Treasury Solutions' creditworthiness service.
86. If a downgrade results in the financial institution/ investment scheme no longer meeting the Council's minimum criteria, its further use as a new investment will be withdrawn immediately.
87. In addition to the use of credit ratings the Council will be advised of information in movements in Credit Default Swap against the iTraxx benchmark and other market data on a weekly basis. Extreme market movements may result in downgrade of an institution or removal from the Council's lending list.

Policy on the use of external service providers

88. Following a competitive tender process the Council has re-awarded its Treasury Consultancy contract to Capita Asset Services, Treasury Solutions as its external treasury management advisors until December 2021.
89. The Council recognises that responsibility for treasury management decisions remains with the organisation at all times and will ensure that undue reliance is not placed upon our external service providers.
90. It also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented, and subjected to regular review.
91. The CIPFA Code requires the responsible officer to ensure that members with responsibility for treasury management receive adequate training in treasury management. Training has been undertaken by members and further training will be arranged as required. The training needs of treasury management officers are periodically reviewed.

OPTIONS CONSIDERED

92. Other options that have been considered and members need to be aware of, when compiling this report, that would affect the investments and borrowing decisions are as follows:-

Options	Likely impact on Income and Expenditure	Likely impact on risk management
Invest in a narrower range of institutions and shorter terms	Interest income will be lower	Reduced risk of losses from credit related defaults, but any single loss could be magnified.
Borrow additional sums at long term fixed interest rates	Debt interest costs will rise, this is unlikely to be offset by higher investment income	Reduced interest rate risk. But higher investment balance could lead to a higher impact in the event of a default.
Reduce level of borrowing	Saving on debt interest is likely to exceed lost investment income. Premium to be paid if debt paid down (avoided if the reduction is done by not replacing maturing debt).	Reduced investment balance leading to a lower impact in the event of default, however long term interest costs become less certain.
Increase level of borrowing	Additional cost of debt interest is likely to exceed additional investment income received.	Under borrowing uses a combination of reserves and working capital. Any adverse changes to either could lead to cash not being available to fund expenditure. Leading to increased levels of borrowing.
Borrow sufficient funds to clear the under borrowed position	Additional interest costs of up to £2.06m per annum.	Reduced interest rate risk, but significantly higher costs. In addition the higher investment balance could lead to a higher impact in the event of a default.

REASONS FOR RECOMMENDED OPTION

93. The strategy provides a good balance between our existing, predominantly long maturity profile to produce additional savings to support front line budgets and service provision. Remaining under borrowed also reduces the risk of losses from failed investments.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

Outcomes	Implications
<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <p>Mayoral Priority: Creating Jobs and Housing Mayoral Priority: Be a strong voice for our veterans Mayoral Priority: Protecting Doncaster's vital services</p>	<p>Treasury Management impacts on all the outcomes; it makes sure that the Council's cash is organised in accordance with the relevant professional codes, so that sufficient cash is available to meet the</p>

<p>People live safe, healthy, active and independent lives.</p> <p>Mayoral Priority: Safeguarding our Communities Mayoral Priority: Bringing down the cost of living</p>	<p>Council's service activity in line with the Capital Programme.</p> <p>The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk financial institutions or instruments in line with the Council's low risk appetite, providing adequate liquidity before considering investment return.</p>
<p>People in Doncaster benefit from a high quality built and natural environment.</p> <p>Mayoral Priority: Creating Jobs and Housing Mayoral Priority: Safeguarding our Communities Mayoral Priority: Bringing down the cost of living</p>	
<p>All families thrive.</p> <p>Mayoral Priority: Protecting Doncaster's vital services</p>	
<p>Council services are modern and value for money.</p>	
<p>Working with our partners we will provide strong leadership and governance.</p>	

RISKS AND ASSUMPTIONS

94. This strategy report along with the Council's Treasury Management Practice Statements seeks to limit as far as possible the risks associated with the Council's Treasury function. However, the economic climate and financial markets are dynamic, and, can be prone to sharp unexpected movements. Treasury Officers, the Chief Financial Officer & Assistant Director of Finance and the Council's advisors will continually monitor the environment and act as necessary to limit risk and achieve best value for the Council.

95. Treasury management performance is reported quarterly as part of the council's performance and financial monitoring report. All risks and prudential indicators are reviewed for this purpose.

96. This report setting the MRP policy ensures that the Council complies with the legislative requirements placed on the Council.

Risk Table					
Risk	Original Risk Rating		Mitigation	Residual Risk Rating	
	Probability score	Impact score		Probability score	Impact score
Increased use of reserves and provisions reduces the funds currently financing the under-borrowing.	3 – Possible	2 – Moderate	Monitor use of reserves, cash flow forecast and interest rates to manage the borrowing to minimise any impact on the forecast savings.	1 – Very Unlikely	2 – Moderate

Risk Table					
Risk	Original Risk Rating		Mitigation	Residual Risk Rating	
	Probability score	Impact score		Probability score	Impact score
Unable to borrow when funding required due to adverse market conditions and/or budgetary constraints	3 Possible	– 4 – Major	Maintain sufficient easily accessible resources. Further mitigating actions would be scaling back or re-profiling capital expenditure plans if necessary.	1 Very Unlikely	– 2 Moderate
Interest Rates higher than forecast for new borrowing.	3 Possible	– 2 Moderate	Monitor Economic forecasts and consult with the Council's Treasury Advisor and adjust strategy as appropriate.	3 Possible	– 2 Moderate
Lower than forecast returns on investment portfolio.	3 Possible	– 2 Moderate	Monitor Economic forecasts and consult with the Council's Treasury Advisor and adjust strategy as appropriate.	3 Possible	– 2 Moderate
An institution with Council Investment becomes insolvent.	3 Possible	– 4 – Major	Continually monitor credit ratings of approved institutions and spread investment over a number of financial institutions. Actions in paragraphs 79 – 87 to further mitigate the risks.	1 – Very Unlikely	– 3 Significant
A financial institution does not repay an investment at maturity date due to an administration error (not insolvency)	2 Unlikely	– 2 Moderate	Record all deals undertaken to eliminate administration errors. Ensure adequate borrowing facilities exist to cover temporary cash flow shortfall	1 – Very Unlikely.	1 – Slight.

LEGAL IMPLICATIONS

97. The Council's Treasury Management activities are regulated by a variety of professional codes, statutes and guidance:-

- a. Chapter 1 Part 1 of the Local Government Act 2003 (the Act) provides the powers to borrow as well as providing controls and limits on such capital finance and accounts;

- b. the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003, as amended, develops the controls and powers within the Act;
- c. the Regulations require local authorities to have regard to the code of practice entitled the Prudential Code for Capital Finance in Local Authorities published by CIPFA when determining their affordable borrowing limit;
- d. the Regulations also require local authorities to operate its overall treasury function having regard to the code of practice contained in the document entitled Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes published by CIPFA;
- e. the Regulations require local authorities, for each financial year, to make a minimum revenue provision, which they consider to be prudent, in respect of the financing of capital expenditure incurred in that and previous years.

The Treasury Management function is included in the Chief Financial Officer duties under Section 151 of the Local Government Act 1972 to administer the Council's financial affairs.

FINANCIAL IMPLICATIONS

98. The treasury management budget required for 2017/18 has been reviewed and analysed over the following headings:

	General Fund £'m	HRA £'m
<u>Costs</u>		
Existing External Borrowing	7.313	10.750
Replacement External Borrowing	0.151	0.057
New External Borrowing	0.192	0.020
Total Borrowing Costs	7.656	10.827
MRP	2.815	0.000
Treasury Management Expenditure	0.124	0.000
Total Costs	10.595	10.827
<u>Income</u>		
HRA recharge	-1.016	1.016
Investment Interest	-0.153	0.000
Net Costs	9.426	11.843

The 2016/17 budget is £11.6m, therefore £2.23m savings can be delivered through delaying borrowing (under-borrowing) and current low interest rates on borrowing, as detailed in the Revenue Budget 2017/18 budget on this agenda. The HRA interest costs are included in the HRA budget.

HUMAN RESOURCES IMPLICATIONS

99. None.

TECHNOLOGY IMPLICATIONS

100. None.

EQUALITY IMPLICATIONS

101. The Council must consider and have due regard to the three aims of the general equality duty, when developing and implementing the Treasury Management Strategy. By ensuring that the Treasury Management function is effective we can ensure that the right resources are available at the right time to enable the delivery of services. The equality implications for the revenue and capital budgets are detailed in the respective reports within the agenda papers.

CONSULTATION

102. The Council obtains advice from specialist organisations in respect of its treasury management activities. The impact of this is then assessed for its effect on the Council and appropriate action taken as necessary. Consultation has taken place with key financial managers and Executive Board.

103. This report has significant implications in terms of the following:

Procurement	Crime & Disorder	
Human Resources	Human Rights & Equalities	
Buildings, Land and Occupiers	Environment & Sustainability	
ICT	Capital Programme	X

BACKGROUND PAPERS

C.I.P.F.A. Treasury Management in the Public Services (Revised 2013).The Prudential Code for Capital Finance in Local Authorities (Revised 2013).

Local Government Investments – Guidance under Section 15 (1) of the Local Government Act 2003.

Department for Communities and Local Government – Guidance on Local Government Investments.

The Local Authorities (Capital Finance and Accounting) (England) Regulations 2003 [SI 2003/3146, as amended]

The Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 [SI 2008/414].

The Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2010 [SI 2010/454].

Audit Commission Risk and Return – English Local Authorities and the Icelandic Banks, March 2009.

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Capital Prudential Indicators

Indicator 1.

The table below summarises the capital expenditure plans both those agreed previously, and those forming part of this budget cycle, and how these plans are being financed by capital or revenue resources. Any shortfall of resources results in a funding requirement (borrowing).

Capital Expenditure	Actual	Estimates				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
Adults, Health & Wellbeing	3.224	4.148	4.474	3.183	2.623	4.230
Finance & Corporate Services	0.439	3.407	17.312	16.706	13.696	12.890
Learning & Opportunity	8.808	8.341	10.253	5.436	9.630	6.300
Regeneration & Environment	50.790	46.457	53.533	23.791	33.405	13.584
General Fund	63.261	62.353	85.572	49.116	59.354	37.004
HRA	43.943	37.366	33.600	28.436	21.610	17.760
Total	107.204	99.719	119.172	77.552	80.964	54.764
<u>Financed by:</u>						
Capital receipts	5.514	10.638	13.183	7.951	3.776	4.395
Capital grants	36.308	42.391	51.130	28.573	42.987	20.825
Capital reserves	0.879	0.960	0.553	0.000	0.000	0.000
Revenue ¹	41.666	35.532	28.349	28.437	21.610	17.760
Unfinanced.	0.576	-0.863	0.000	0.000	0.000	0.000
Total	84.943	88.658	93.215	64.961	68.373	42.980
Borrowing Requirement	22.261	11.061	25.957	12.591	12.591	11.784
Smartlight Grant Repayment	0	-2.872	1.457	1.457	1.457	1.147
Total Net Financing Need	22.261	8.189	27.414	14.048	14.048	12.931

¹ the significant element of which is Housing rental income

Indicator 2.

This prudential indicator is the Council's Capital Financing Requirement (CFR). The CFR is simply the total historic outstanding capital expenditure which has not yet been paid for from either revenue or capital resources. It is essentially a measure of the Council's underlying borrowing need.

	Actual	Estimates				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
CFR GF	251.545	253.366	273.067	280.994	288.887	295.612
CFR HRA	264.297	265.089	267.069	267.069	267.069	267.069
Total CFR	515.842	518.455	540.136	548.063	555.956	562.681
Movement in CFR	13.549	2.613	21.681	7.927	7.893	6.725

Indicator 3.

The application of resources (capital receipts, reserves etc.) to either finance capital expenditure or other budget decisions to support the revenue budget will have an ongoing impact on investments unless resources are supplemented each year from new sources (asset sales etc.). Detailed below are estimates of the year end balances for each resource and anticipated day to day cash flow balances. It should be noted that the use of resources is difficult to predict and a cautious approach is taken.

Year End Resources	Actual	Estimates				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
Reserves balances	126.083	126.083	126.083	126.083	126.083	126.083
Capital receipts GF	5.398	8.277	11.869	7.058	2.818	3.830
Provisions	20.832	20.832	20.832	20.832	20.832	20.832
Other	12.487	12.487	12.487	12.487	12.487	12.487
Total core funds	164.800	167.679	171.271	166.460	162.220	163.232
Working capital	21.560	21.560	21.560	21.560	21.560	21.560
Under/over borrowing	72.661	74.359	68.813	62.878	56.909	50.891
Expected investments	40.000	40.000	40.000	40.000	40.000	40.000

Indicators 4 & 5.

This indicator identifies the trend in the cost of capital. This shows that the General Fund borrowing cost rises to just over 7.5% and the HRA is below 17.0%.

	Actual	Estimates				
	2015/16 %	2016/17 %	2017/18 %	2018/19 %	2019/20 %	2020/21 %
General Fund	6.14%	5.78%	6.12%	6.72%	7.14%	7.53%
HRA	15.64%	15.86%	16.05%	16.41%	16.69%	16.62%

Indicator 6.

Estimates of the incremental impact of capital investment decisions on the band D council tax.

This indicator identifies the indicative revenue costs associated with proposed changes to the 4 year Capital Programme recommended in this budget report compared to the Council's existing approved commitments and current plans. However these costs are offset by savings to produce a balanced budget. The assumptions are based on the budget, but will invariably include some estimates, such as the level of Government support, which are not published over a four year period.

	Actual	Estimate				
	2015/16 £	2016/17 £	2017/18 £	2018/19 £	2019/20 £	2020/21 £
Council tax band D	13.06	3.13	7.19	2.20	4.51	0.57

Indicator 7.

Estimates of the incremental impact of capital investment decisions on housing rent levels.

Similar to the council tax calculation, this indicator identifies the trend in the cost of proposed changes in the housing Capital Programme recommended in this budget report compared to the Council's existing commitments and current plans, expressed as a discrete impact on weekly rent levels. This indicator shows the revenue impact on any newly proposed changes, although any discrete impact will be constrained by rent controls.

	Actual	Estimates				
	2015/16 £	2016/17 £	2017/18 £	2018/19 £	2019/20 £	2020/21 £
Weekly housing rent levels	2.23	0.52	1.32	0.00	0.00	0.00

Indicator 8.

The Council's treasury portfolio position at 31 March 2017, with forward projections are summarised overleaf. The table shows the actual external borrowing (the treasury management operations), against the capital borrowing need (the Capital Financing Requirement - CFR), highlighting any over or under borrowing.

	Actual	Estimates				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
External borrowing						
Borrowing at 1 April	436.583	443.181	444.096	471.323	485.185	499.047
Expected change in borrowing*	6.598	0.915	27.227	13.862	13.862	12.744
Actual borrowing at 31 March	443.181	444.096	471.323	485.185	499.047	511.791
Under / (over) borrowing	72.661	74.359	68.813	62.878	56.909	50.891
CFR – the borrowing need	515.842	518.455	540.136	548.063	555.956	562.682
Other long-term liabilities – ‘Met. Debt’	9.928	8.302	6.513	4.800	3.100	1.400
Expected change in ‘Met. Debt’	-1.000	-1.626	-1.789	-1.713	-1.700	-1.700
Investments						
Total Investments at 31 March	40.000	40.000	40.000	40.000	40.000	40.000
Investment Change	-4.000	0.000	0.000	0.000	0.000	0.000
Net borrowing (actual borrowing less investments)	403.181	404.096	431.323	445.185	459.047	471.791

*Effectively new borrowing required to fund Capital Programme (Paragraph 13) less instalments of £186k made on an Equal Instalments Loan that the Council holds.

Treasury Indicators: Limits to Borrowing Activity

Indicator 9.

The Operational Boundary

This is the normally expected limit for external borrowing. In most cases, this would be a similar figure to the CFR; however this can be lower or higher depending on the levels of actual borrowing, which is normal practice.

Operational Boundary	Actual	Estimates				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
CFR/Borrowing	515.842	518.455	540.136	548.063	555.956	562.682
Other long-term liabilities – ‘Met. Debt’	9.928	8.302	6.513	4.800	3.100	1.400
Total	525.770	526.757	546.649	552.863	559.056	564.082

Indicator 10.

The Authorised Limit for external borrowing

A further key prudential indicator represents a control on the maximum level of borrowing. This represents a limit beyond which external borrowing is prohibited, and this limit needs to be set or revised by the full Council. It reflects the level of external borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.

Authorised limit	Actual	Estimate				
	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m
Borrowing	515.842	518.455	540.136	548.063	555.956	562.682
Other long-term liabilities – ‘Met. Debt’	9.928	8.302	6.513	4.800	3.100	1.400
Theoretical amount *	49.651	55.510	41.027	26.979	12.931	0.000
Total	575.421	582.267	587.676	579.842	571.987	564.082
HRA Debt Limit	269.904	269.904	269.904	269.904	269.904	269.904

*Theoretical amount that could be borrowed in advance for unfinanced capital expenditure in future years.

Indicators 11 to 13.

Treasury Management Limits on Activity

The following table shows the treasury indicators and limits which are designed to minimise interest rate risk.

£m	2016/17	2017/18	2018/19	2019/20	2020/21
Interest rate Exposures					
	Upper	Upper	Upper	Upper	Upper
Limits on fixed interest rates based on net debt	100%	100%	100%	100%	100%
Limits on variable interest rates based on net debt	30%	30%	30%	30%	30%

Forecast Maturity Structure of borrowing 2017/18				
	Amount £m	%	Lower	Upper
Under 12 months	20.000	4.24%	0%	30%
12 months to 2 years	37.873	8.04%	0%	50%

Forecast Maturity Structure of borrowing 2017/18				
	Amount £m	%	Lower	Upper
2 years to 5 years	57.974	12.30%	0%	50%
5 years to 10 years	27.982	5.94%	0%	75%
10 years and above	327.495	69.48%	10%	95%
Total	471.324	100.0%		

Indicator 14.

Investment Treasury Indicator and Limit

Total principal funds invested for greater than 364 days. These limits are set with regard to the Council's liquidity requirements and to reduce the need for early sale of an investment, and are based on the availability of funds after each year-end.

Maximum principal sums invested > 364 days					
£m	2016/17	2017/18	2018/19	2019/20	2020/21
Principal sums invested > 364 days	20	20	20	20	20

Indicator 15.

CIPFA Treasury Management in the Public Services

This prudential indicator is that the local authority has adopted the CIPFA Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes.

The aim is to ensure that treasury management is led by a clear forward plan based on the existing structure of the authority's borrowing and investment portfolios and the funding needs to deliver the approved Capital Programme.

The prime policy objectives of local authorities' investment activities are the security, and liquidity of funds, and they should avoid exposing public funds to unnecessary or unquantified risk. Authorities should consider the return on investments; however, this should not be at the expense of security and liquidity. Authorities should adopt an appropriate approach to risk management.

Authorities must not borrow more than or in advance of their needs purely to profit from the investment of the extra sums borrowed.

These principles should be borne in mind when investments are made, particularly for the medium to long term.

This council adopted the above on 22nd February 2010.

Minimum Revenue Position (MRP) Policy Statement

The Council has an annual duty to charge an amount of MRP to the General Fund Revenue Account which it considers to be a prudent provision. The MRP charge is the means by which capital expenditure which has been funded by borrowing is paid for by council tax payers. The guidance on MRP allows different options for the calculation of MRP as below:

- 1) Regulatory method
- 2) CFR method
- 3) Asset Life method, using either
 - a) Equal instalment method
 - b) Annuity method
- 4) Depreciation method

2017/18 MRP Policy adopts:

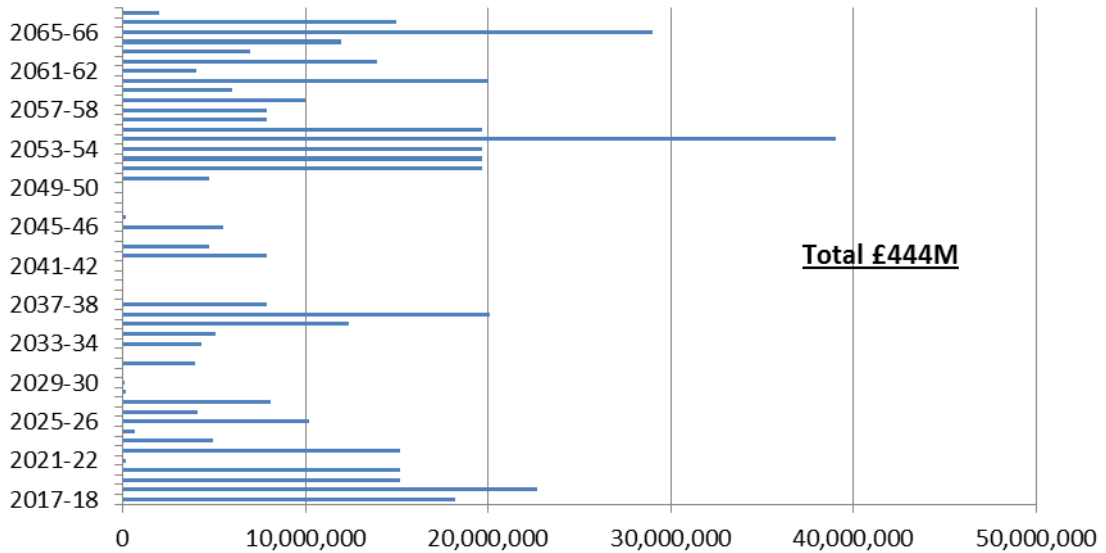
Option 3a) predominantly the asset life method selecting the Equal Instalment calculation, will be applied to un-supported expenditure incurred after 2007/08. The appropriate asset life in relation to the asset funded by the borrowing will be applied; or for other capital spend e.g. Capitalisation Directions, acquisition of share or loan capital etc. the recommended life as per the government guidance for other capital expenditure will be used

and

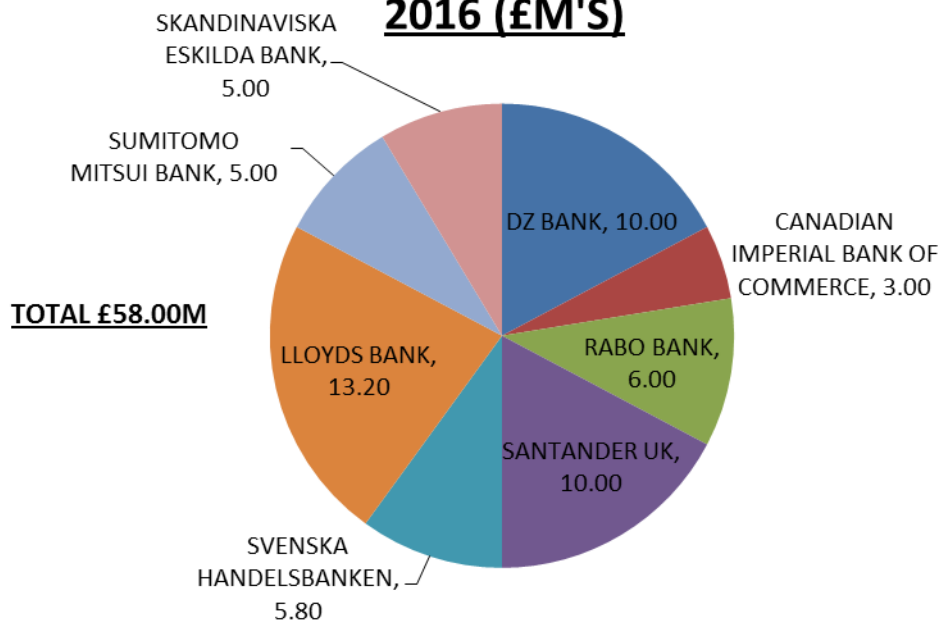
Option 3b) the asset life method selecting the Annuity method for;

- The calculation of MRP in relation to assets developed as part of the Civic and cultural quarter development funded by unsupported borrowing.
- The calculation of MRP provision in respect of its General fund CFR balance relating to pre 2007/08 government supported borrowing, and any further government supported debt applied post 2007/08.
- Where unsupported borrowing is used for a regeneration scheme, similar to the Civic and Cultural Quarter scheme, it should be considered whether the Annuity method be applied

DONCASTER MBC FORECAST BORROWING
PORTFOLIO AS AT 31/03/17



INVESTMENTS HELD AS AT 31 DECEMBER
2016 (£M'S)



Interest Rate Forecasts

Bank Rate	Now	Mar 2017	Mar 2018	Mar 2019	Mar 2020
Actual Feb 17	0.25%	-	-	-	-
Capita Asset Services view.	0.25%	0.25%	0.25%	0.25%	0.75%
Capital Economics(CE)	0.25%	0.25%	0.25%	0.50%	1.00%
5Yr PWLB Rate	PWLB rates and forecasts below take into account the 0.20% Certainty rate deduction effective as of 01/11/12.				
Actual Feb 17	1.38%	-	-	-	-
Capita Asset Services.	1.60%	1.60%	1.70%	1.80%	2.00%
CE	1.40%	1.40%	2.10%	2.50%	3.00%
10Yr PWLB Rate	PWLB rates and forecasts below take into account the 0.20% Certainty rate deduction effective as of 01/11/12.				
Actual Feb 17	2.11%	-	-	-	-
Capita Asset Services.	2.30%	2.30%	2.30%	2.50%	2.70%
CE	2.30%	2.20%	2.60%	2.90%	3.40%
25Yr PWLB Rate	PWLB rates and forecasts below take into account the 0.20% Certainty rate deduction effective as of 01/11/12.				
Actual Feb 17	2.78%	-	-	-	-
Capita Asset Services.	2.90%	2.90%	3.00%	3.20%	3.40%
CE	2.85%	2.75%	3.25%	3.55%	4.05%
50Yr PWLB Rate	PWLB rates and forecasts below take into account the 0.20% Certainty rate deduction effective as of 01/11/12.				
Actual Feb 17	2.54%	-	-	-	-
Capita Asset Services.	2.70%	2.70%	2.80%	3.00%	3.20%
CE	2.70%	2.70%	3.10%	3.40%	3.90%

TREASURY MANAGEMENT PRACTICE (TMP1) – CREDIT AND COUNTERPARTY RISK MANAGEMENT OPTION 1

SPECIFIED INVESTMENTS: All such investments will be sterling denominated, with maturities up to maximum of 1 year, meeting the minimum ‘high’ quality criteria where applicable.

NON-SPECIFIED INVESTMENTS: These are any investments which do not meet the specified investment criteria. A maximum of 30% of the investment pool will be held in aggregate in non-specified investment

A variety of investment instruments will be used, subject to the credit quality of the institution, and depending on the type of investment made it will fall into one of the above categories.

The criteria, time limits and monetary limits applying to institutions or investment vehicles are:

SPECIFIED INVESTMENTS:

(All such investments will be sterling denominated, with maturities up to maximum of 1 year, meeting the minimum ‘high’ rating criteria where applicable)

	Minimum ‘High’ Credit Criteria	Maximum % of total investments or maximum Amount per institution	Max. maturity period
Term deposits – local authorities	N/a	£30m (maximum of £5m per authority)	12 months
Term deposits with banks and building societies	Yellow Purple Orange Red Green No Colour	£50m £40m £30m £20m £10m nil	12 months 12 months 12 months 6 months 100 days Not for use
Term Deposits with UK part nationalised banks	Blue	£30m	12 months
Certificates of Deposit or corporate bonds with banks and building societies	Yellow Purple Orange Red Green No Colour	£50m £40m £30m £20m £10m nil	12 months 12 months 12 months 6 months 100 days Not for use
Bonds issued by multilateral development banks	UK sovereign rating	100%	12 months
UK Government Gilts	UK sovereign rating	100%	12 months
UK Government Treasury	UK sovereign	100%	6 months

Bills	rating		
Debt Management Agency Deposit Facility	--	100%	6 months
Collateralised deposit (Reverse Repurchase) (see note 2)	UK sovereign rating	100%	12 months
Bond issued by a financial institution which is explicitly guaranteed by the UK Government e.g. National Rail	UK sovereign rating	100%	12 months
Sovereign bond issues (other than the UK govt)	UK sovereign	100%	12 months
Collective Investment Schemes structured as Open Ended Investment Companies (OEICs): -			
Government Liquidity Funds	AAA MMF rating	100%	Liquid
Money Market Funds	AAA MMF rating	100%	Liquid
Enhanced Cash Funds with a credit score of 1.25	Fitch rating Short term F1, long Term A- or equivalent	100%	Liquid
Enhanced Cash Funds with a credit score of 1.5	Fitch rating Short term F1, long Term A- or equivalent	100%	Liquid

Note 1. If forward deposits are to be made, the forward period plus the deal period should not exceed one year in aggregate.

N.B. buy and hold may also include sale at a financial year end and repurchase the following day in order to accommodate the requirements of the Accounting Code of Practice.

Note 2. As collateralised deposits are backed by collateral such as UK Gilts, corporate bonds, etc. this investment instrument is regarded as being a AA rated investment as it is equivalent to lending to the UK Government.

Accounting treatment of investments. The accounting treatment may differ from the underlying cash transactions arising from investment decisions made by this Council. To ensure that the Council is protected from any adverse revenue impact, which may arise from these differences, we will review the accounting implications of new transactions before they are undertaken.

NON-SPECIFIED INVESTMENTS: A maximum of 30% will be held in aggregate in non-specified investment

Maturities in excess of 1 year

	Minimum 'High' Credit Criteria	Maximum % of total investments or maximum Amount per institution	Max. maturity period
Term deposits – local authorities	N/a	£10m (maximum of £5m per authority)	5 years
Term deposits with banks and building societies	Yellow Purple Orange Red Green	£25m £20m £15m £10m £5m	5 years 4 years 3 years 2 years 1 year
Term Deposits with UK part nationalised banks	Blue	£15m	5 years
Certificates of Deposit or corporate bonds with banks and building societies	Yellow Purple Orange Red Green	£25m £20m £15m £10m £5m	5 years 4 years 3 years 2 years 1 year
Bonds issued by multilateral development banks	UK sovereign rating	£5m	5 years
UK Government Gilts	UK sovereign rating	100%	50 years
Collateralised deposit (Reverse Repurchase)	UK sovereign rating	100%	5 years
Bond issuance issued by a financial institution which is explicitly guaranteed by the UK Government e.g. National Rail	UK sovereign rating	£5m	10 years
Sovereign bond issues (other than the UK govt)	UK sovereign	£5m	5 years
Bond Funds	Fitch rating Short term F1, long Term A- or equivalent	£5m	10 years
Gilt Funds	Fitch rating Short term F1, long Term A- or equivalent	£5m	10 years
Municipal Bonds	UK sovereign rating	£5m	5 years
Floating Rate Notes	Fitch rating Short term F1, long Term A- or equivalent	£5m	5 years

Covered Bonds	Fitch rating Short term F1, long Term A- or equivalent	£5m per bond	10 years
Unrated Bonds	**Non-rated internal due diligence	£5m per bond	10 years
Churches, Charities and Local Authorities (CCLA) Property Fund	**Non-rated internal due diligence	£5m	10 years
Property Funds*	**Non-rated internal due diligence	£5m	10 years

*The use of these instruments can be deemed capital expenditure, and as such will be an application (spending) of capital resources. This Authority will seek guidance on the status of any fund it may consider using. Appropriate due diligence will also be undertaken before investment of this type is undertaken.

**Due Diligence will include the following, if available, however the list isn't intended to be exhaustive:-

- Capitalisation of the organisation,
- Revenue profits and margin trends,
- Competitors and industry,
- Valuation multiples e.g. price/earnings ratio,
- Management and share ownership and track records,
- Balance sheet analysis,
- Examination of future plans and expectations,
- Stock options and dividend policy.

APPROVED COUNTRIES FOR INVESTMENTS

This list is based on those countries which have sovereign ratings equivalent to the UK higher (based on two out of three ratings from the agencies Fitch, Moody's and S&P) and have banks operating in sterling markets which have credit ratings of green or above in the Capita Asset Services credit worthiness service.

AAA

Australia
Canada
Denmark
Germany
Netherlands
Singapore
Sweden
Switzerland

AA+

Finland
Hong Kong
U.S.A.

AA

Abu Dhabi (UAE)
France
Qatar
U.K.

**To the Chair and Members of the
COUNCIL**

COUNCIL TAX SETTING AND STATUTORY RESOLUTIONS 2017/18

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Ros Jones	All	Yes

EXECUTIVE SUMMARY

1. This report sets out how the Council Tax is calculated and makes recommendations regarding Doncaster's Council Tax requirement for 2017/18.
2. It is proposed that Doncaster Council's element of the Band D Council Tax charge is increased by 3.99% to £1,237.81 (£825.20 for a Band A, which is an increase of £0.61 per week).
3. The increase in Council Tax is made up of 2 elements – the core council tax and the Adult Social Care Precept.
4. The proposals include an increase in the core Council Tax of 1.99%, as set out in the 2017/18 Revenue Budget report to cover other expenditure.
5. In the 2015 Autumn Statement, former Chancellor George Osborne allowed authorities with Adult Social Care responsibilities to increase its relevant basic amount of Council Tax from April 2016 by up to an additional 2% without holding a referendum, to assist it in meeting expenditure on Adult Social Care functions. In the 2016 Autumn Statement, Chancellor Philip Hammond announced that from April 2017 the precept could increase by up to 3% per annum without triggering a referendum, provided the total increase over the next 3 financial years does not exceed 6% in total. The proposals include an increase in the Adult Social Care precept of 2%, which equates to £1.88m in additional income for the Council. This will contribute towards the pressures for Adults, Health & Wellbeing including price inflation, pay inflation, investment in the care ladder and growth in the number of clients from projected changes in the population.
6. The overall increase will mean an additional £47.49 for Band D Council Tax per annum, £0.91 per week (£31.65 for Band A per annum, £0.61 per week).

EXEMPT REPORT

7. Not applicable.

RECOMMENDATION

8. Council is requested to approve a Band D Council Tax for 2017/18 of £1,237.81 for Doncaster Council services. Council is also requested to pass the appropriate Statutory Resolutions, as set out and recommended at Appendix B, which incorporate the Council Taxes of the Joint Authorities and which, taken together with Doncaster's 3.99% increase, represent a 3.81% increase from the 2016/17 Council Tax for Doncaster residents.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER

9. The citizens of Doncaster can expect to see their Council Tax for Council services increase by 3.99%. The Police and Fire increases are 3.27% and 1.97% respectively, making an overall increase of 3.81% (see table at paragraph 25).
10. The average Parish Council Tax across the whole Doncaster Council area has increased by 0.67%.
11. The Government have indicated that there will be no referendum principles for Parish Councils for 2017/18 but these could be introduced for future years if necessary, to 'provide protection for local taxpayers'.

BACKGROUND

12. The Council, under the Local Government Finance Act 1992, is required to set the Council Tax for its area. The amount is based upon the capital value of each dwelling calculated by reference to their capital value at 1st April, 1991 prices. Properties are placed in one of eight valuation bands by the Valuation Office Agency which is part of Her Majesty's Revenues and Customs: -

	Open Market Value as at 1st April 1991
Band A	Not exceeding £40,000
Band B	Over £40,000 but no exceeding £52,000
Band C	Over £52,000 but not exceeding £68,000
Band D	Over £68,000 but not exceeding £88,000
Band E	Over £88,000 but not exceeding £120,000
Band F	Over £120,000 but not exceeding £160,000
Band G	Over £160,000 but not exceeding £320,000
Band H	Exceeding £320,000

13. When Council Tax proposals were first issued by the Government in April, 1991 it was estimated that the average property value in England was about £80,000. Such a property would be in Band D and as a result, many of the calculations are carried out by reference to Band D. For example, when the level of Council Tax is calculated, a Band D Tax is calculated initially and the taxes for all other bands are then calculated as proportions of that. Council Tax is based on two or more adult occupants occupying the property as their sole or main residence. In appropriate circumstances, where a single adult occupies a property as their sole or main residence, a 25% single person discount can be awarded.

14. The table below shows, for Doncaster, the number and percentage of dwellings in each band which were shown in the Valuation List as at the 1st December 2016 when the Tax Base was calculated: -

	Number	Percentage
Band A	79,762	59.10
Band B	24,250	17.97
Band C	14,670	10.87
Band D	8,893	6.59
Band E	4,373	3.24
Band F	2,004	1.49
Band G	876	0.65
Band H	124	0.09
Total	134,952	100.00

15. As such a high percentage of dwellings in Doncaster are in the lower bands (87.94% are banded below the average Band of D), this has the effect of considerably reducing the amount of income the Council can achieve from Council Tax.

Council Tax Calculation – Doncaster MBC Services

16. Doncaster Council is a “billing authority”; this means the Council is responsible for preparing the Council Tax Base, setting the Council Tax, billing and collection of Council Tax and maintaining the Collection Fund.
17. The Police and Fire authorities and Parishes calculate and set their own elements and Doncaster, as the billing authority, then formally sets the overall tax by adding the elements together.
18. The billing authority has to maintain a Collection Fund; this is a separate statutory account from the General Fund. The Collection Fund receives Council Tax and Business Rates income and pays out the demands and precepts made upon it by the Council, the Police and Crime Commissioner, the South Yorkshire Fire and Rescue Authority and Parish Councils for Council Tax and Business Rates.
19. The Council Tax Base of an equivalent of 79,095 Band D properties for 2017/18 was approved by the Director of Finance and Corporate Services on 21st December 2016; this is recorded in an Officer Decision Record. This is an increase of 2,024 Band D equivalent properties to the Tax Base, which delivers £2.5m additional income in 2017/18.
20. The financial year 2017/18 is the fifth year since major changes to the funding arrangements for Local Government came into effect. The changes affected the way Council Tax bases were calculated and removed certain discounts and exemptions and replaced them with discretionary powers to grant discounts and charge premiums on long term empty properties and brought local Council Tax support into the calculation of the Tax Base.

21. The gross revenue expenditure budget for 2017/18 will be £479.7m, which covers all funding sources, including Retained Business Rates, Government Top-Up Grant, Revenue Support Grant, Council Tax, Collection Fund surplus, Specific Grants, Customer and Client Receipts and other income. The figure provided for the Collection Fund surplus for Council Tax is in accordance with legislative requirements to return surpluses on the Collection Fund to taxpayers and precepting authorities.
22. Appendix A shows how the Council Tax is calculated for the Council's services, based on a gross revenue budget of £479.7m. The Government Top-Up Grant and Revenue Support Grant income included in the calculation is that notified to the Council by the Government on 22nd February, 2017.
23. Dividing the Council Tax Base into the net amount required from Council Tax payers, excluding Parish Precepts, gives a Council Tax (Band D) for the Council's own services of £1,237.81, a 3.99% increase (£1,190.32 in 2016/17).

Joint Authority Precepts and Council Taxes

24. The South Yorkshire Fire and Rescue Authority met on 13th February 2017 to set its precept and Council Tax. It has notified the Council of a Band D Council Tax of £68.96 for 2017/18 which equates to an increase of £1.33 from 2016/17 (a 1.97% increase). The South Yorkshire Police and Crime Commissioner met on the 7th February to set its precept and Council Tax. It has notified the Council of a Band D Council Tax of £158.16 for 2017/18 which equates to an increase of £5.00 from 2016/17 (a 3.27% increase which, although more than the general 2% referendum limit, will not trigger a referendum because the Government has made an exception for Police and Crime Commissioners who fall within the level of the lowest 25% of Council Taxes and the South Yorkshire Police & Crime Commissioner qualifies under this rule). The increases notified and proposed by the Joint Authorities have been included in the resolutions set out at Appendix B.
25. The table below shows the total Council Tax for Doncaster residents is £1,464.93 (£1,411.11 in 2016/17) for a Band D property, assuming the Council approves the Council Tax of £1,237.81 for Doncaster Council services. When the Joint Authority Council Tax increases are combined with the 3.99% increase for Doncaster Council, this represents a 3.81% increase from the 2016/17 Council Tax for Doncaster residents.

	2016/17 Band D £	2017/18 Band D £	Increase %	Annual Increase Band A £	Annual Increase Band D £
Doncaster	1,190.32	1,237.81	3.99	31.65	47.49
S.Y. Police	153.16	158.16	3.27	3.33	5.00
S.Y. Fire	67.63	68.96	1.97	0.88	1.33
Total	1,411.11	1464.93	3.81	35.86	53.82

Localisation of Council Tax Support and Parish Council Taxes

26. The Council Tax Benefit system was abolished and replaced with a Localised Council Tax Support (LCTS) Scheme from April 2013, which is now classed as a Council Tax discount in the Tax Base, similar to the single person's discount. This has had the effect of reducing the Council Tax Base. Under this Scheme each Council in 2013/14 received a fixed grant to partly compensate for the reduction in Council Tax income resulting from the lower Council Tax Base due to this new discount. Government figures show that the Council received grant funding of £17.1m (£16.8m for the Council and £0.3m for parishes) to fund this in 2013/14, although the grant only covered 90% of the 2012/13 benefits and protected pensioners. This grant funding formed part of the Council's Baseline Funding for 2013/14, comprising Retained Business Rates, Revenue Support Grant and Top-Up Grant. Since the 2013/14 Finance Settlement the Government has not published revised grant allocations for these headings and does not intend to in future, even though Central Government funding for local authorities has continued to reduce significantly.
27. Changes to Parish Council Taxes are included in Appendix C below and a summary of increases is set out in the table below. The average Band D Parish Council Tax across the whole Doncaster Council area has increased from £25.33 in 2016/17, to £25.50 in 2017/18, an increase of 0.67%. The Government have confirmed that the referendum principles applying to local authorities and major preceptors, will not apply to Parish Councils in 2017/18. The Government have, however, said that they undertake an annual review of whether to include Parish Councils within referendum principles.
28. Council approved an annual reduction in the grant it distributes to Parish Councils of 10% in 2016/17 and 2015/16, having made no reduction in 2014/15 when the Council's grant was cut by 10% (Revenue Budget 2015/16 Report – agenda item 7). There is no reduction proposed for 2017/18. The grant will continue to be reviewed in order to protect, as far as possible, Council Tax payers from the impact of the reduced Council Tax Base arising from the introduction of LCTS.
29. A summary of the increases in Parish precepts for 2017/18 is shown in the table below: -

Percentage Increase	No. of Parishes	% of the Total
Freeze or Reduction	20	51.3
0% - 5%	14	35.9
5% - 10%	4	10.2
10% - 20%	0	0.0
More than 20%	1	2.6
Total	39¹	100.0

¹ Excludes Cadeby which did set a Precept in 2016/17, but has not for 2017/18.

Statutory Resolutions

30. The Statutory Resolutions at Appendix B are set out for Council approval in accordance with the requirements of the Local Government Finance Act 1992.

OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION

31. Are covered in the Budget report from paragraph 45 on the agenda item ahead of this report.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

32. These are detailed in the table below: -

Outcome	Implications
<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	<p>Council Tax is a key element of the Council's budget which impacts on all priorities.</p>
<p>We will help people to live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
<p>We will support all families to thrive.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
<p>Council services are modern and value for money.</p>	
<p>Working with our partners we will provide strong leadership and governance.</p>	

RISKS AND ASSUMPTIONS

33. Not applicable.

LEGAL IMPLICATIONS

34. The Local Government Finance Act 1992 places a duty on Local Authorities to set an amount of Council Tax on or before 10th March, in the financial year preceding that for which it is set. The setting of the Tax involves a series of processes and calculations resulting in a separate amount of Tax for properties in each of the eight bands (A to H) in which properties have been valued under the 1992 Act.

35. The Localism Act 2011 introduced a new Chapter into the Local Government Finance Act 1992 which makes provision for Council Tax referendums to be held if an authority increases its Council Tax by an amount exceeding principles determined by the Secretary of State. The Local Government Finance Act 1992 together with The Referendums relating to Council Tax Increases (Principles) (England) Report 2017/18 allow local Authorities to increase Council Tax by 5% (3% on Adult social Care and 2% on all other expenditure) without the need to hold a referendum on the increase.

FINANCIAL IMPLICATIONS

36. These are contained within the body of this report.

HUMAN RESOURCES IMPLICATIONS

37. There are no implications as a direct result of this report.

TECHNOLOGY IMPLICATIONS

38. There are no technology implications as a direct result of this report.

EQUALITY IMPLICATIONS

39. In taking this decision, Members must be aware of their obligations under Section 149 of the Equality Act 2010. This Section contains the Public Sector Equality Duty (PSED). It obliges public authorities, when exercising their functions, to have 'due regard' to the need to:-
- a. eliminate discrimination, harassment and victimisation and other conduct which the Act prohibits;
 - b. advance equality of opportunity;
 - c. foster good relations between people who share relevant protected characteristics and those who do not; and
 - d. the relevant protected characteristics under the Equality Act are age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
40. In setting out the recommendation, it is essential that Members keep an open mind. A final decision can only be made when the decision-makers fully understand and have 'due regard' to the potential impact of their decision on people with relevant protected characteristics under the Public Section Equality Act Duty. The decision-makers must consciously and actively consider the relevant matters in such a way that it influences the decision-making.

CONSULTATION

41. The report follows on from the Revenue Budget 2017/18 report and deals primarily with mathematical calculations to approve the Council Tax and the Council Tax requirement as set out in legislation.

Referenda

42. The Localism Act 2011 made significant changes to the Local Government Finance Act 1992 and requires the Council to set a Council Tax requirement for 2017/18. This requirement is to help the Council to determine if it has set an excessive Council Tax increase that would in turn trigger a local referendum.
43. Authorities are required to seek approval of their electorate in a referendum if any proposed tax increase exceeds the principles set by Parliament. The Government have confirmed the Council Tax Referendum Cap at 5.0% for 2017/18 for all authorities who have decided to implement up to the maximum 3.0% increase ring fenced precept to fund Adult Social Care. The referendum cap would apply on the Band D Tax of the Authority without any adjustments being made for levying bodies such as the Sheffield City Region Combined Authority Transport Levy.
44. Section 52ZB(a) of the Local Government Finance Act 1992 provides for the holding of a referendum where a Local Authority in England sets an excessive increase in its relevant basic amount of Council Tax for a financial year. The set of principles determined by the Secretary of State on whether the Council Tax is excessive for the financial year beginning 1st April 2017 is provided for in section 52ZC(1) of the Local Government Finance Act 1992. The arrangements for any referendum is contained in section 52Z(g). The change to the use of the actual Band D Tax of the Authority is provided for by Section 41 of the Local Audit and Accountability Act 2014 which came into force on the 30th January 2014 and the Local Authorities (Conduct of Referendums) (Council Tax Increases) (England) Regulations 2012 as amended. The Referendums relating to Council Tax Increases (Principles) (England) Report 2017/18 sets the referendum limit at 5% for an Adult Social Care authority.
45. The Government have indicated that there will be no referendum principles for Parish Councils for 2017/18 but these could be introduced for future years if necessary, to 'provide protection for local taxpayers'.
46. The proposed Council Tax increase of 3.99% for this year presents no risk of a referendum being required. Details of the calculation are set out below: -

Tax Base 2016/17 (77,071 Properties) Tax Base 2017/18 (79,095 Properties)	2016/17 £M	2016/17 Amount per Band D Property £	2017/18 £M	2017/18 Amount per Band D Property £
Total Council Tax Requirement	91.739	1,190.32	97.905	1,237.81
% Change in Council Tax for Referendum Assessment	3.99			

47. The Department of Communities and Local Government (CLG) have laid regulations on the 12th January 2017. The Council Tax (Demand Notices) (England) (Amendment) Regulations 2017, which amend the 2011 regulations, specify the detail they require to be shown on the Council Tax bill to cover the details of the new Social Care precept and what is required in supporting information. The regulations which came into force on the 10th February 2017 specify that any increase, when compared to the previous year, must be shown to one decimal place. This means that a % increase of 3.95% or above would be shown as 4.0% on the face of the Council Tax bill. This is purely a rounding issue and presents no risk of a referendum being required.

BACKGROUND PAPERS

- The Local Authorities (Conduct of Referendums) (Council Tax Increases) (England) Regulations 2012 as amended by SI 2013/409 and SI 2014/231
- Local Government Finance Act 1992, chapter 4ZA, Sections 52Z(b) to 52Z(g) chapter 4ZA
- The Local audit and Accountability Act 2014
- The Referendums Relating to Council Tax Increases (Principles) (England) Report 2017/18
- The Council Tax (Demand Notices) (England) Regulations 2011 as amended by SI 2017/13
- The Council Tax (Demand Notice) (Amendment) Regulations 2017

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CALCULATION OF COUNCIL TAX FOR COUNCIL SERVICES

	2016/17		2017/18	
	Total £million	Per Band D Equivalent £	Total £million	Per Band D Equivalent £
Gross Budget	489.639	6,353.10	479.656	6,064.29
Less:				
<i>Gross Retained Business Rates</i>	<i>47.997</i>		<i>44.545</i>	
<i>Adjustment for Business Rates Collection Fund Deficit</i>	<i>-0.624</i>		<i>-0.488</i>	
Net Retained Business Rates	47.373	614.67	44.057	557.01
Revenue Support Grant	48.011	622.95	36.150	457.05
Government Top Up Grant	27.197	352.88	32.805	414.75
Housing Benefit Grant	94.360	1,224.33	86.546	1,094.20
Public Health Grant	25.055	325.09	24.437	308.96
Specific Grants	45.534	590.81	45.956	581.02
Customer and Client Receipts	50.197	651.31	47.265	597.57
Other Income ¹	57.355	744.18	59.981	758.34
Council Tax Collection Fund Surplus	2.818	36.56	2.527	31.95
Use of one-off Uncommitted Reserves	0.000	0.00	2.027	25.63
Council Tax Payers (Council Tax Requirement)	91.739	1,190.32	97.905	1,237.81

Note that figures are subject to rounding.

¹ Other income includes income from Continuing Health Care Contributions from the NHS and Section 256 and Section 75 Agreements with the NHS (Better Care Fund), income from Other Local Authorities (OLAs) such as Rotherham MBS in respect of Waste PFI credits and the Coroners Service and from OLAs where their children are placed in schools maintained by Doncaster MBC, as well as income from charges made to schools (including academies), the Housing Revenue Account, St Leger Homes, Housing Associations and the Children's Services Trust.

Recommended:-

1.

- (a) That it be noted that the Council has calculated the amount of **79,095** as its Council Tax Base for the year 2017/2018 in accordance with Item T of the formula in Section 31B of the Local Government Finance Act 1992, as amended, and Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 as amended:-

(b)	2017/18
<u>Part of the Council's Area</u>	<u>Tax Base</u>
Adwick on Dearne	114
Armthorpe	3,764
Askern	1,210
Auckley	1,419
Austerfield	216
Barnburgh and Harlington	636
Barnby Dun with Kirk Sandall	2,638
Bawtry	1,312
Blaxton	424
Braithwell with Micklebring	439
Brodsworth	759
Burghwallis	135
Cantley with Branton	1,152
Clayton with Frickley	91
Conisbrough Parks	119
Denaby	126
Edenthorpe	1,437
Edlington	1,704
Finningley	666
Fishlake	247
Hampole and Skelbrooke	84
Hatfield	4,002
Hickleton	107
High Melton	107
Hooton Pagnell	96
Loversall	58
Moss and District	297
Norton	1,354
Owston	63
Rossington	3,288
Sprotbrough and Cusworth	3,836
Stainforth	1,261
Stainton	115
Sykehouse	188
Thorne – Moorends	4,063
Thorpe in Balne	74
Tickhill	2,079
Wadworth	377
Warmsworth	1,124

being the amounts calculated by the Council, in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax Base for the year for dwellings in those parts of its area to which one or more Parish precepts relate.

2. Calculate that the Council Tax requirement for the Council's own purposes for 2017/18 (excluding Parish precepts) is £97,904,582.

3. That the following amounts be now calculated by the Council for the year 2017/18 in accordance with Sections 30 to 36 of the Local Government Finance Act 1992:-
 - (a) **£667,201,571** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all Parish precepts;
(Gross expenditure of the Council, including schools, the Housing Revenue Account and Parishes)
 - (b) **£567,280,418** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act;
(Gross expenditure of the Council, including schools, the Housing Revenue Account and Parishes)
 - (c) **£99,921,153** being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A (4) of the Act, as its Council Tax requirement for the year;
(Item R in the formula in Section 31B of the Act)
(Council Tax requirement including Parishes)
 - (d) **£1,263.31** being the amount at 3(c) above, (Item R) all divided by (Item T) 1(a) above, calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year;
(Including Parish Precepts)
 - (e) **£2,016,571** being the aggregate amount of all special items (Parish Precepts) referred to in Section 34(1) of the Act. (Appendix C)
 - (f) **£1,237.81** being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T at 1(a) above, calculated by the Council in accordance with Section 34(2) of the Act as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept relates;
(Council Tax at Band D for Doncaster MBC services)

(g) <u>Part of the Council's Area</u>	2017/18 £
Adwick on Dearne	1272.25
Armthorpe	1292.81
Askern	1309.87
Auckley	1262.49
Austerfield	1277.07
Barnburgh and Harlington	1282.02
Barnby Dun with Kirk Sandall	1271.24
Bawtry	1258.44
Blaxton	1292.88
Braithwell with Micklebring	1249.33
Brodsworth	1276.70
Burghwallis	1277.99
Cantley with Branton	1265.16
Clayton with Frickley	1286.00
Conisbrough Parks	1270.53
Denaby	1250.55
Edenthorpe	1264.83
Edlington	1303.16
Finningley	1274.63
Fishlake	1374.21
Hampole and Skelbrooke	1242.25
Hatfield	1283.59
Hickleton	1292.05
High Melton	1260.81
Hooton Pagnell	1277.03
Loversall	1257.50
Moss and District	1257.89
Norton	1276.43
Owston	1250.51
Rossington	1289.71
Sprotbrough and Cusworth	1282.32
Stainforth	1345.72
Stainton	1259.78
Sykehouse	1277.17
Thorne – Moorends	1328.35
Thorpe in Balne	1257.51
Tickhill	1257.99
Wadworth	1280.25
Warmsworth	1280.48

being the amounts given by adding the amount at 3(f) above the amounts of the Parish Precepts relating to dwellings in those parts of the Council's area mentioned above, divided in each case by the amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the (Local Government Finance Act 1992) as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which Parish Precepts relate.

(h)

<u>Part of the Council's Area</u>	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H
	£	£	£	£	£	£	£	£
DONCASTER	825.20	962.74	1100.27	1237.81	1512.88	1787.95	2063.01	2475.62
(except where specified below)								
Adwick on Dearne	848.16	989.53	1130.88	1272.25	1554.97	1837.70	2120.41	2544.50
Armthorpe	861.87	1005.52	1149.16	1292.81	1580.10	1867.39	2154.68	2585.62
Askern	873.24	1018.79	1164.32	1309.87	1600.95	1892.04	2183.11	2619.74
Auckley	841.65	981.94	1122.21	1262.49	1543.04	1823.60	2104.14	2524.98
Austerfield	851.37	993.28	1135.17	1277.07	1560.86	1844.66	2128.44	2554.14
Barnburgh and Harlington	854.67	997.13	1139.57	1282.02	1566.91	1851.81	2136.69	2564.04
Barnby Dun with Kirk Sandall	847.49	988.74	1129.99	1271.24	1553.74	1836.24	2118.73	2542.48
Bawtry	838.95	978.79	1118.61	1258.44	1538.09	1817.75	2097.39	2516.88
Blaxton	861.91	1005.57	1149.22	1292.88	1580.19	1867.50	2154.79	2585.76
Braithwell with Micklebring	832.88	971.70	1110.51	1249.33	1526.96	1804.59	2082.21	2498.66
Brodsworth	851.13	992.99	1134.84	1276.70	1560.41	1844.12	2127.83	2553.40
Burghwallis	851.99	993.99	1135.99	1277.99	1561.99	1845.99	2129.98	2555.98
Cantley with Branton	843.43	984.01	1124.58	1265.16	1546.31	1827.46	2108.59	2530.32
Clayton with Frickley	857.33	1000.22	1143.11	1286.00	1571.78	1857.56	2143.33	2572.00
Conisbrough Parks	847.01	988.19	1129.35	1270.53	1552.87	1835.21	2117.54	2541.06
Denaby	833.69	972.65	1111.59	1250.55	1528.45	1806.35	2084.24	2501.10
Edenthorpe	843.21	983.76	1124.29	1264.83	1545.90	1826.98	2108.04	2529.66
Edlington	868.77	1013.57	1158.36	1303.16	1592.75	1882.34	2171.93	2606.32
Finningley	849.75	991.38	1133.00	1274.63	1557.88	1841.13	2124.38	2549.26
Fishlake	916.13	1068.83	1221.51	1374.21	1679.59	1984.97	2290.34	2748.42
Hampole and Skelbrooke	828.16	966.19	1104.22	1242.25	1518.31	1794.36	2070.41	2484.50
Hatfield	855.72	998.35	1140.96	1283.59	1568.83	1854.08	2139.31	2567.18
Hickleton	861.36	1004.93	1148.48	1292.05	1579.17	1866.30	2153.41	2584.10
High Melton	840.53	980.63	1120.71	1260.81	1540.99	1821.17	2101.34	2521.62
Hooton Pagnell	851.35	993.24	1135.13	1277.03	1560.82	1844.60	2128.38	2554.06
Loversall	838.33	978.05	1117.77	1257.50	1536.95	1816.39	2095.83	2515.00
Moss and District	838.59	978.36	1118.12	1257.89	1537.42	1816.95	2096.48	2515.78
Norton	850.95	992.78	1134.60	1276.43	1560.08	1843.73	2127.38	2552.86
Owston	833.67	972.62	1111.56	1250.51	1528.40	1806.29	2084.18	2501.02
Rossington	859.80	1003.11	1146.40	1289.71	1576.31	1862.92	2149.51	2579.42
Sprotbrough and Cusworth	854.87	997.36	1139.83	1282.32	1567.28	1852.24	2137.19	2564.64
Stainforth	897.14	1046.67	1196.19	1345.72	1644.77	1943.82	2242.86	2691.44
Stainton	839.85	979.83	1119.80	1259.78	1539.73	1819.68	2099.63	2519.56
Sykehouse	851.44	993.35	1135.26	1277.17	1560.99	1844.80	2128.61	2554.34
Thorne - Moorends	885.56	1033.16	1180.75	1328.35	1623.54	1918.73	2213.91	2656.70
Thorpe in Balne	838.33	978.06	1117.78	1257.51	1536.96	1816.41	2095.84	2515.02
Tickhill	838.65	978.44	1118.21	1257.99	1537.54	1817.10	2096.64	2515.98
Wadworth	853.49	995.75	1137.99	1280.25	1564.75	1849.25	2133.74	2560.50
Warmsworth	853.65	995.93	1138.20	1280.48	1565.03	1849.58	2134.13	2560.96

being the amounts given by multiplying the amounts at 3(f) and 3(g) above by the number which, in the proportion set out in Section 5 (1) of the (Local Government Finance Act 1992), is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council, in accordance with Section 36 (1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. that it be noted for the year 2017/18 the South Yorkshire police and Crime Commissioner and the South Yorkshire Fire and Civil Defence Authority have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

<u>Precepting Authority</u>	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
	£	£	£	£	£	£	£	£
South Yorkshire Police and Crime Commissioner	105.44	123.01	140.59	158.16	193.31	228.45	263.60	316.32
South Yorkshire Fire & Civil Defence Authority	45.97	53.64	61.30	68.96	84.28	99.61	114.93	137.92

5. that, having calculated the aggregate in each case of the amounts at 3(h) and 4 above, the Council, in accordance with Section 30 and 36 of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2017/18 for each of the categories of dwellings shown below:-

	BAND A	BAND B	BAND C	BAND D	BAND E	BAND F	BAND G	BAND H
<u>Part of the Council's Area</u>	£	£	£	£	£	£	£	£
DONCASTER	976.61	1139.39	1302.16	1464.93	1790.47	2116.01	2441.54	2929.86
(except where specified below)								
Adwick on Dearne	999.57	1166.18	1332.77	1499.37	1832.56	2165.76	2498.94	2998.74
Armthorpe	1013.28	1182.17	1351.05	1519.93	1857.69	2195.45	2533.21	3039.86
Askern	1024.65	1195.44	1366.21	1536.99	1878.54	2220.10	2561.64	3073.98
Auckley	993.06	1158.59	1324.10	1489.61	1820.63	2151.66	2482.67	2979.22
Austerfield	1002.78	1169.93	1337.06	1504.19	1838.45	2172.72	2506.97	3008.38
Barnburgh and Harlington	1006.08	1173.78	1341.46	1509.14	1844.50	2179.87	2515.22	3018.28
Barnby Dun with Kirk Sandall	998.90	1165.39	1331.88	1498.36	1831.33	2164.30	2497.26	2996.72
Bawtry	990.36	1155.44	1320.50	1485.56	1815.68	2145.81	2475.92	2971.12
Blaxton	1013.32	1182.22	1351.11	1520.00	1857.78	2195.56	2533.32	3040.00
Braithwell with Micklebring	984.29	1148.35	1312.40	1476.45	1804.55	2132.65	2460.74	2952.90
Brodsworth	1002.54	1169.64	1336.73	1503.82	1838.00	2172.18	2506.36	3007.64
Burghwallis	1003.40	1170.64	1337.88	1505.11	1839.58	2174.05	2508.51	3010.22
Cantley with Branton	994.84	1160.66	1326.47	1492.28	1823.90	2155.52	2487.12	2984.56
Clayton with Frickley	1008.74	1176.87	1345.00	1513.12	1849.37	2185.62	2521.86	3026.24
Conisbrough Parks	998.42	1164.84	1331.24	1497.65	1830.46	2163.27	2496.07	2995.30
Denaby	985.10	1149.30	1313.48	1477.67	1806.04	2134.41	2462.77	2955.34
Edenthorpe	994.62	1160.41	1326.18	1491.95	1823.49	2155.04	2486.57	2983.90
Edlington	1020.18	1190.22	1360.25	1530.28	1870.34	2210.40	2550.46	3060.56
Finningley	1001.16	1168.03	1334.89	1501.75	1835.47	2169.19	2502.91	3003.50
Fishlake	1067.54	1245.48	1423.40	1601.33	1957.18	2313.03	2668.87	3202.66
Hampole and Skelbrooke	979.57	1142.84	1306.11	1469.37	1795.90	2122.42	2448.94	2938.74
Hatfield	1007.13	1175.00	1342.85	1510.71	1846.42	2182.14	2517.84	3021.42
Hickleton	1012.77	1181.58	1350.37	1519.17	1856.76	2194.36	2531.94	3038.34
High Melton	991.94	1157.28	1322.60	1487.93	1818.58	2149.23	2479.87	2975.86
Hooton Pagnell	1002.76	1169.89	1337.02	1504.15	1838.41	2172.66	2506.91	3008.30
Loversall	989.74	1154.70	1319.66	1484.62	1814.54	2144.45	2474.36	2969.24
Moss and District	990.00	1155.01	1320.01	1485.01	1815.01	2145.01	2475.01	2970.02
Norton	1002.36	1169.43	1336.49	1503.55	1837.67	2171.79	2505.91	3007.10
Owston	985.08	1149.27	1313.45	1477.63	1805.99	2134.35	2462.71	2955.26
Rossington	1011.21	1179.76	1348.29	1516.83	1853.90	2190.98	2528.04	3033.66
Sprotbrough and Cusworth	1006.28	1174.01	1341.72	1509.44	1844.87	2180.30	2515.72	3018.88
Stainforth	1048.55	1223.32	1398.08	1572.84	1922.36	2271.88	2621.39	3145.68
Stainton	991.26	1156.48	1321.69	1486.90	1817.32	2147.74	2478.16	2973.80
Sykehouse	1002.85	1170.00	1337.15	1504.29	1838.58	2172.86	2507.14	3008.58
Thorne - Moorends	1036.97	1209.81	1382.64	1555.47	1901.13	2246.79	2592.44	3110.94
Thorpe in Balne	989.74	1154.71	1319.67	1484.63	1814.55	2144.47	2474.37	2969.26
Tickhill	990.06	1155.09	1320.10	1485.11	1815.13	2145.16	2475.17	2970.22
Wadworth	1004.90	1172.40	1339.88	1507.37	1842.34	2177.31	2512.27	3014.74
Warmsworth	1005.06	1172.58	1340.09	1507.60	1842.62	2177.64	2512.66	3015.20

6. The Council has determined that its relevant basic amount of Council Tax for 2017/2018 is not excessive in accordance with principles approved under Section 52ZB of the Local Government Finance Act 1992 as amended by Section 41 of the Local Audit and Accountability Act 2014. For 2017/18 Government has determined that the relevant basic amount of Council Tax for an authority with Adult Social Care functions is only excessive if the authority's relevant basic amount of Council Tax for 2017/18 is 5% (comprising 3% for expenditure on Adult Social Care and 2% for other expenditure) or more than 5%, greater than its relevant basic amount of Council Tax for 2016/17. As the billing authority, the

Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2017/2018 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK of the Local Government Finance Act 1992.

Parish Council Taxes

Parish	2017/2018			2016/2017			% Band D Increase
	Tax base	Precept £	Band D Precept £	Tax base	Precept £	Band D Precept £	
Adwick on Dearne	114	3,926.00	34.44	115	3,646.00	31.70	8.64
Armthorpe	3,764	207,020.00	55.00	3,699	201,317.00	54.42	1.07
Askern	1,210	87,195.00	72.06	1,093	79,268.00	72.52	-0.63
Auckley	1,419	35,023.00	24.68	1,282	30,834.00	24.05	2.62
Austerfield	216	8,480.00	39.26	210	8,355.00	39.79	-1.33
Barnburgh and Harlington	636	28,119.00	44.21	630	28,119.00	44.63	-0.94
Barnby Dun with Kirk Sandall	2,638	88,201.00	33.43	2,594	88,201.00	34.00	-1.68
Bawtry	1,312	27,061.00	20.63	1,296	24,601.00	18.98	8.69
Blaxton	424	23,351.00	55.07	393	21,641.00	55.07	0.00
Braithwell with Micklebring	439	5,057.00	11.52	410	5,057.00	12.33	-6.57
Brodsworth	759	29,518.00	38.89	764	29,518.00	38.64	0.65
Burghwallis	135	5,424.00	40.18	130	5,424.00	41.72	-3.69
Cadeby	81	0.00	0.00	77	1500.00	19.48	
Cantley with Branton	1,152	31,507.00	27.35	1,103	30,157.00	27.34	0.04
Clayton with Frickley	91	4,385.00	48.19	93	4,135.00	44.46	8.39
Conisbrough Parks	119	3,894.00	32.72	120	3,644.00	30.37	7.74
Denaby	126	1,605.00	12.74	125	1,573.00	12.58	1.27
Edenthorpe	1,437	38,823.00	27.02	1,404	37,823.00	26.94	0.30
Edlington	1,704	111,350.00	65.35	1,655	107,113.00	64.72	0.97
Finningley	666	24,525.00	36.82	643	23,745.00	36.93	-0.30
Fishlake	247	33,692.00	136.40	244	33,692.00	138.08	-1.22
Hampole and Skelbrooke	84	373.00	4.44	81	352.00	4.35	2.07
Hatfield	4,002	183,211.00	45.78	3,965	174,487.00	44.01	4.02
Hickleton	107	5,804.00	54.24	107	5,630.00	52.62	3.08
High Melton	107	2,461.00	23.00	104	2,945.00	28.32	-18.79
Hooton Pagnell	96	3,765.00	39.22	95	3,765.00	39.63	-1.03
Loversall	58	1,142.00	19.69	55	1,048.00	19.05	3.36
Moss and District	297	5,964.00	20.08	289	5,964.00	20.64	-2.71
Norton	1,354	52,294.00	38.62	1,327	52,294.00	39.41	-2.00
Owston	63	800.00	12.70	62	800.00	12.90	-1.55
Rossington	3,288	170,644.00	51.90	3,295	168,784.00	51.22	1.33
Sprotbrough and Cusworth	3,836	170,729.00	44.51	3,771	167,381.00	44.39	0.27
Stainforth	1,261	136,080.00	107.91	1,130	129,600.00	114.69	-5.91
Stainton	115	2,526.00	21.97	115	2,475.00	21.52	2.09
Sykehouse	188	7,400.00	39.36	182	7,400.00	40.66	-3.20
Thorne - Moorends	4,063	367,855.00	90.54	3,948	357,355.00	90.52	0.02
Thorpe In Balne	74	1,458.00	19.70	73	1,438.00	19.70	0.00
Tickhill	2,079	41,951.00	20.18	2,034	41,000.00	20.16	0.10
Wadworth	377	16,000.00	42.44	375	13,000.00	34.67	22.41
Warmsworth	1,124	47,958.00	42.67	1,101	46,958.00	42.65	0.05
Total		2,016,571.00			1,952,039.00		

To the Chair & Members of Council

CORPORATE PLAN 2017-18

Relevant Cabinet Members	Wards Affected	Key Decision
Mayor Ros Jones	All	Yes

EXECUTIVE SUMMARY

1. The Council's current Corporate Plan expires at the end of 2016/17. On the 15th September 2016 Full Council agreed that the Plan would be updated as part of the Council's annual 'Define and Deliver' cycle. An updated 2017/18 Corporate Plan is presented at **Annex 1** to provide clear direction for the work of the Council for the next year. In doing so, it brings together the plans and delivery programmes that are already shaping how we work – for example the One Doncaster Action Plan, Doncaster Urban Centre Masterplan, Early Help Strategy and the Place Plan.
2. The Council has already made significant progress is modernising and integrating services whilst delivering significant budget savings. With a £24million gap in the Council's budget in 2017/18, which is set to reach £67million a year in 2020/21, the next stage of the improvement journey requires an even greater focus on the things that matter most for Doncaster and its residents.
3. The updated Corporate Plan includes 4 outcomes which are supported by 20 objectives. It shifts the balance from monitoring indicators and service measures to driving delivery, underpinned by a focus on achieving inclusive growth - which means local people are able to benefit from the employment opportunities being created. Corporate performance monitoring for quarter 1 2017/18 will reflect this updated outcomes framework. Further detailed work will be undertaken to define delivery programmes and the accompanying service measures.

EXEMPT REPORT

4. This report is not exempt.

RECOMMENDATIONS

5. It is recommended that the Council consider and approve the updated Corporate Plan.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

6. The Corporate Plan is the Council's key strategic document for directing its work towards achieving its purpose – which is to ensure Doncaster and its people thrive - ensuring value for money is at the heart of everything we do.

BACKGROUND

7. The Corporate Plan sets out the Council’s contribution to the Borough Strategy. The Council’s current Corporate Plan is due to expire at the end of 2016/17. Updating it is the key stage in the Council’s annual ‘Define and Deliver’ cycle, which links together the analysis of need (State of the Borough assessment), strategic planning and resources (Corporate Plan update and agreement a budget), delivery and performance monitoring. The Council’s Overview and Scrutiny Management Committee fully support the new cycle and welcome the opportunity to consider undertaking reviews into thematic areas in support of the State of the Borough assessment.

CORPORATE PLAN UPDATE 2017-18

8. The next stage of the Council’s improvement journey requires an even greater focus on the things that matter most for Doncaster and its residents, including the actions that will have the greatest impact. Ways of working which already guide the work of many Council staff and Members will now need to run through all that we do, in particular:
- Improving the quality and effectiveness of support for the most vulnerable
 - Achieving ‘inclusive growth’ that connects people to opportunity
 - A major shift to prevention and early intervention to reduce demand and costs
 - Harnessing community strengths and assets to build community resilience
 - A whole person, whole life focus
 - Ensuring the Council’s work is guided by the needs of communities
9. The Council and its partners in Team Doncaster have identified four inter-related priority themes to frame the collective effort to improve quality of life for residents: Doncaster Working; Doncaster Caring; Doncaster Living; and Doncaster Learning.
10. These four themes now frame the Corporate Plan and the existing outcomes have been reviewed accordingly. The suggested changes to outcomes are set out below.

2016/17 Outcome	2017/18 Priority Themes	2017/18 Outcomes
1. All people in Doncaster benefit from a thriving & resilient economy	Doncaster Working	Residents benefit from a thriving and resilient economy
2. People live safe, healthy, active and independent lives	Doncaster Caring	Residents live, safe, healthy, active and independent lives
3. People in Doncaster benefit from a high quality built & natural environment	Doncaster Living	Doncaster is a modern, thriving and safe place to live, work and visit
4. All families thrive	Doncaster Learning	Residents have the knowledge and skills for life, creativity & employment
5. Council services are modern and value for money	[Now covered under ‘ Connected Council – ready for the future ’]	
6. Working with our partners we will provide strong leadership and governance	[Now covered under ‘ Connected Council – ready for the future ’]	

11. The Corporate Plan has a page devoted to each of the themes, including the emerging delivering programmes we will need to focus on.
12. The objectives in the Corporate Plan have been reviewed to align to this outcomes framework. The suggested changes are set out in **Annex 2**. The result is that the number of objectives has risen from 17 to 20 partly as a result of coverage now being given to two important areas:
 - Leisure
 - Crime and anti-social behaviour
13. Six of the 20 objectives cover the things we must do as an organisation to deliver the outcomes under the 4 priority themes and form part of the 'Connected Council – ready for the future' section of the Corporate Plan.
14. Overview and Scrutiny Management Committee considered the draft Corporate Plan on the 2nd and 15th February 2017 and suggested amendments to the Mayor. The table in **Annex 3** captures these suggestions and the Mayor's written response.
15. The updated Corporate Plan shifts the balance from indicators/service measures to actions (delivery programmes). The updated Plan elevates the key 'bellwether' indicators and adds to the them – particularly to place a greater emphasis on measuring overall progress in tackling inequalities and achieving inclusive growth. These will form the basis of an inclusive growth/social mobility index. Service-specific measures have been removed from the Corporate Plan document to allow detailed definitions of programmes and services to be developed. However, they will be monitored from Quarter 1 2017/18 onwards.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

16. The Corporate Plan will detail and co-ordinate all the council's key objectives.

Outcomes	Implications
All people in Doncaster benefit from a thriving & resilient economy. <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	The Corporate Plan is the mechanism on which the Council prioritise and monitors the key things that deliver the mayoral priorities.
People live safe, healthy, active and independent lives. <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
People in Doncaster benefit from a high quality built and natural environment. <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
All families thrive. <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
Council services are modern and value for money	
Working with our partners we will provide strong leadership and governance.	

RISKS AND ASSUMPTIONS

17. This Corporate Plan update serves as an action to mitigate the risk of monitoring inappropriate underpinning indicators, measures and risks. A strategic risk report associated with the Corporate Plan is prepared and monitored on a quarterly basis.
18. As the Corporate Plan does not detail all the legal duties and objectives of the Council, there is a risk that the performance management process will not highlight areas of underperformance. To reduce the likelihood of this happening, Service Plans will capture Directorate objectives which may be escalated to a Corporate Plan level if appropriate.

LEGAL IMPLICATIONS

19. Whilst there are no legal implications arising out of this particular report, the programmes of activity which will deliver the Corporate Plan will require specific and detailed legal advice as they develop further. The Corporate Plan forms part of the budgetary and policy framework and must also be approved by Full Council.

FINANCIAL IMPLICATIONS

20. The financial implications of the priorities and actions in the Corporate Plan are contained with the Revenue, Capital and Housing Revenue Account budget reports within the Agenda papers.

HUMAN RESOURCES IMPLICATIONS

21. There are no specific HR implications arising from this report. There may be HR implications relating to specific projects which will achieve the objectives detailed in the corporate plan but they will be highlighted in the relevant reports at the appropriate time.

TECHNOLOGY IMPLICATIONS

22. Technology is as ever an evolving key essential enabler to support the delivery of all services together with the outcomes and objectives outlined in the updated Corporate Plan; robust and effective ICT governance arrangements will continue to be needed to ensure the delivery of the key priorities. A four year technology plan (2017-21) aligned with the Council's 4 year Medium Term Financial Forecast has been developed to ensure the resources, expertise and capacity within services is available. This will be monitored and continuously reviewed via the Council's ICT Governance Board.

EQUALITY IMPLICATIONS

23. In line with the corporate approach to compliance against the Equality Act 2011, due regard must be shown across all activity within the Council. As the Corporate Plan brings together key plans and delivery programmes that are already shaping how we work a due regard statement is not required. However as the individual components and programmes that underpin the Plan become further developed, due regard statements will need to be completed and reported as and when appropriate. The ongoing development of the LGA Equalities, Diversity and Inclusion Peer Review

Action Plan forms part of the quarterly reporting process associated with the monitoring of the Corporate Plan.

CONSULTATION

24. Consultation on the Council's next steps in its improvement journey, including placing a greater focus on programme management, has taken place over several months with Directors, Assistant Directors, Heads of Service and Executive Board; this Corporate Plan is a product of these discussions. The Corporate Plan also aligns to other key plans and delivery programmes that are already shaping how we work and have already been consulted upon throughout 2016 -17, e.g. the Doncaster Place Plan and One Doncaster report on education and skills. OSMC considered the draft Corporate Plan on the 2nd and 15th February 2017.

BACKGROUND PAPERS

25. None.

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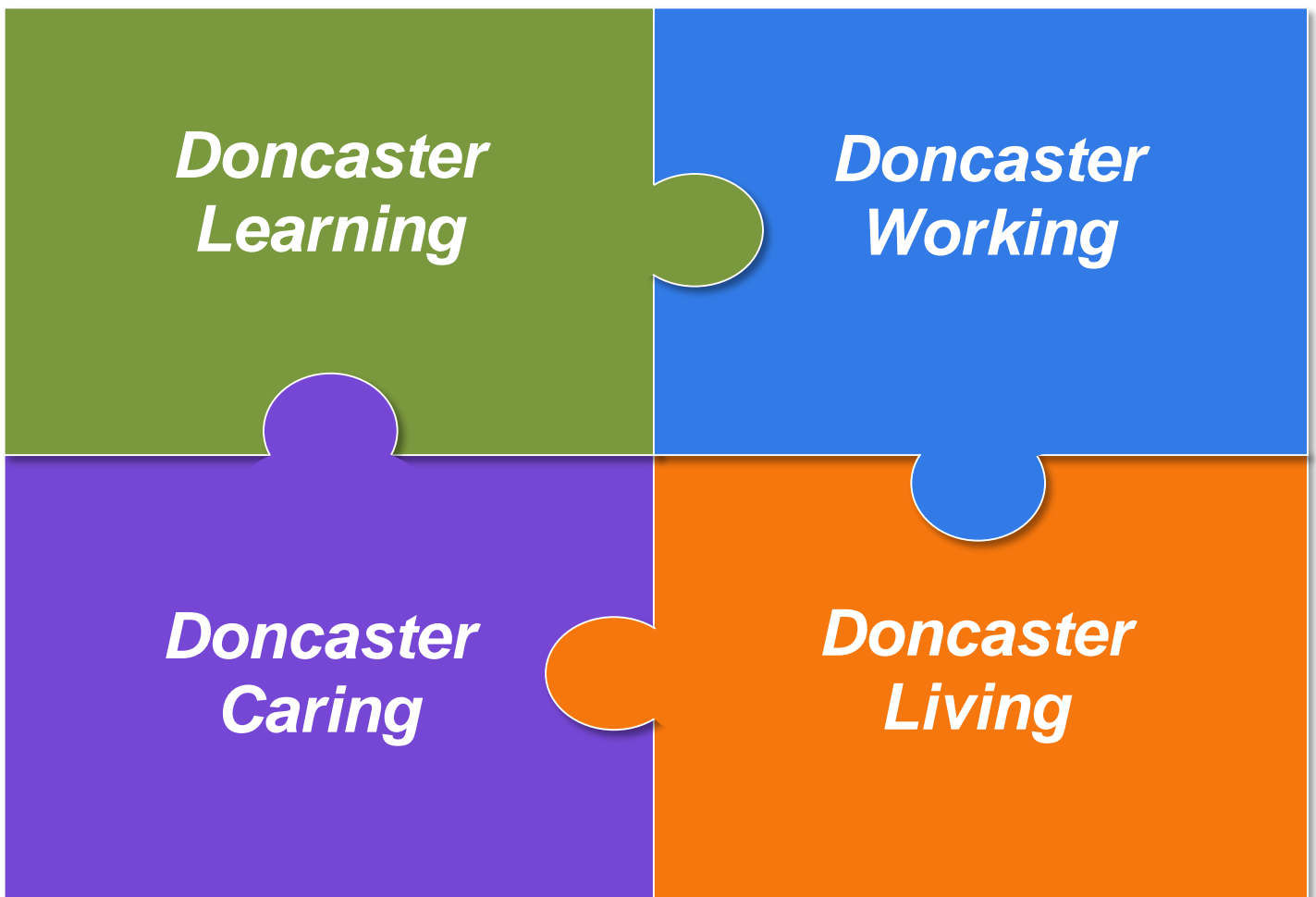
Simon Wiles
Director - Finance and Corporate Services

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Doncaster Council

Corporate Plan

2017-18



The next stage in our improvement journey

Doncaster – moving forward

Foreword by: Ros Jones, Mayor of Doncaster & Jo Miller, Chief Executive

Great things happen when people come together with a **shared ambition** to improve people's lives. In Doncaster we see this happen all the time and in recent years **we've gone from strength to strength**.

The past year alone has seen events and developments which reflect unprecedented levels of **enthusiasm and optimism** for the future. We took to the global stage as we welcomed the **Tour de Yorkshire** and showcased everything that is great about Doncaster. It was a true **Team Doncaster** collaboration with volunteers, businesses and residents working together to ensure the event was a big success.

The same commitment can be found in our recent regeneration projects. The new **Great Yorkshire Way** was delivered in partnership by the Council and the private sector and is helping major new developments to flourish, including the £500million inland port (iPort). The **National College for High Speed Rail** will open this year to train the next generation of rail engineers and was made possible by everyone who championed the campaign to get it here. These transformational projects, combined with the efforts of individuals and small groups are what really make Doncaster a great place to live. Just look at the **My Doncaster** campaign (#thisismydoncaster) which is now in full swing with local people working together to take pride in our borough, for example by improving the local environment.

The launch of the '**Doncaster Story**' in 2016 showed what a powerful story we have to tell. We need to tell it more often to raise local aspirations and boost the borough's appeal as a great place to live, learn, work and visit. We have a growing, **£5 billion economy**, record levels of residents in employment (over 140,000) and many new jobs in the pipeline. We are making progress in achieving **inclusive growth** - which means local people are able to benefit from the new quality job opportunities being created.

Our purpose as a council is to ensure that **all people in Doncaster thrive**. To achieve this we are changing what we do, and how we do it, whilst delivering significant budget savings. We need to reduce the demand for services and deliver efficiency savings. Services are being re-designed and more of them are being delivered in partnership. This includes the integration of **health and social care services** to keep people healthy, safe and enable them to be independent in their own homes for longer. By delivering services in more innovative ways we have managed to **minimise the impact of budget cuts** on residents. More Council services are now available on-line, encouraging residents to be more self-sufficient.

We are **developing community assets, playing to people's strengths** and putting resources nearer to communities to ensure individuals get the right support, in the right place at the right time. By tackling issues early on we can often delay or prevent bigger problems occurring in the future, for example through our **Stronger Families Programme**.

We are only part way through our improvement journey, but are a **more effective team**, working closer with communities and businesses to shape Doncaster's future and improve the lives of local people. Three years ago the Council was in Government intervention; **we are now one of the most improved councils in the country**.

We can look forward with confidence, but not complacency. **Quality of life still varies** significantly across the borough and we must therefore place a greater emphasis on tackling inequalities and promoting social mobility, for example using Doncaster's **new Opportunity Area status** to help local children get the best start in life, no matter what their background. We will implement recommendations from the **Education and Skills Commission** to ensure all children and young people have a **quality education** and the skills to secure quality jobs. Proposals for an **Institute of Technology** and a **University Technical College** are part of our drive to provide new **technical routes into work**.

We must now take our **transformation to the next level**, using all of our resources, talents and determination to deliver the best outcomes for the residents of Doncaster.

We are equal to the task.

Overview

Our **Council Purpose** is to ensure Doncaster and its people thrive, whilst ensuring value for money is at the heart of everything we do.

This Corporate Plan explains what we will do to achieve this by **setting the direction for the Council over the next year**. It is the Council's contribution to the Borough Strategy.

It **integrates** the latest plans and delivery programmes that are already shaping how we work – for example the response to the Education and Skills Commission ('One Doncaster' report), Doncaster Urban Centre Masterplan, Early Help Strategy and Place Plan (including the Adult Health and Well Being Transformation Programme).

On the 15 September 2016 Full Council agreed a **strategic framework** which places the Corporate Plan within a cycle of continuous improvement:

Strategic Process	Stage	Improvement Cycle
State of the Borough Assessment	ANALYSE	
Updating and resourcing the Corporate Plan	PLAN	
Updating delivery Programmes, Service Plans and staff Performance and Development Reviews	DO	
Corporate performance monitoring and updating strategic risks	REVIEW	

The Next Stage in our Improvement Journey

The Foreword sets out the significant progress the Council has already made in modernising its services and changing the way it works.

The next stage in our improvement journey will require a greater focus on the things that matter most for Doncaster and the **actions that will have the greatest impact**. At the same time we must continue to deliver high quality services day in, day out – like those set out in **pages 6-9 and 11**.

Government grant reductions, rising demand and inflation will see an estimated **£24m Council budget gap** for 2017/18, which represents 5% of our total budget. This gap is set to reach **£67m a year in 2020/21**. This is on top of the £109million shortfall we have already bridged through major efficiency savings and the modernisation of Council services. The way local government is funded is also expected to change, with a move towards 100% business rate retention at a local level and the eventual phasing out of the Revenue Support Grant (the central government grant given to local authorities).

Despite the considerable funding reductions, **a robust and balanced budget of £480m** will be put in place for 2017/18. As well as funding high quality services for residents, the Council will **continue to invest in the future of the borough** with £119m of capital spending estimated for 2017/18. Residents across Doncaster will benefit from improvements to schools, public leisure centres, cultural amenities and roads. Hundreds of new primary school places will be provided, new affordable housing delivered and over 1,000 housing adaptations for the disabled will be completed.

An ambitious new **Urban Centre Masterplan** will start to be delivered, including investment in our markets, improving the attractiveness of the town centre and transforming the gateway to Doncaster by redeveloping the rail station forecourt. Other investment includes the **Unity project** to help revitalise Hatfield, Stainforth and Dunscroft with new homes, shops, leisure amenities and job opportunities.

The further development of the **Great Yorkshire Way** will encourage more companies to invest in Doncaster to create jobs and prosperity for residents, attract more visitors and support growth at the airport. To support further growth at the airport we are also seeking to connect it to the rail network.

Whilst facing the reality of significant spending cuts we must also keep a clear sense of direction and a longer term perspective about the great place we want Doncaster to be. **Long-standing challenges require long term solutions.**

With limited resources, we need to shift our focus to the **highest priority, urgent and transformational** shared **programmes** of activity. New, **less costly ways of working** together are needed and **residents will need to do more for themselves and each other.** Ways of working which already guide the work of many Council staff and Members will now need to run through all that we do, in particular:

- Improving the quality and effectiveness of **support for the most vulnerable**
- Achieving **inclusive growth** – so local people benefit from new, quality job opportunities
- A major shift to **prevention and early intervention** to reduce the demand on services and costs
- Harnessing **community strengths, collaboration and assets** to build community resilience
- A **whole person, whole life focus** – which means engaging residents throughout their life on their needs and aspirations - to better focus and co-ordinate our work with partners to support them

The Council and its partners in Team Doncaster are clear that the next few years present a massive opportunity for Doncaster. Four **inter-related priority themes** frame and connect the collective effort to ensure quality of life improvements are shared by all residents and communities:

Priority Theme	The impact we want to see
Doncaster Working	Residents benefit from a thriving and resilient economy
Doncaster Caring	Residents live safe, healthy, active and independent lives
Doncaster Living	Doncaster is a modern, thriving and safe place to live, work and visit
Doncaster Learning	Residents have the knowledge and skills for life, creativity and employment

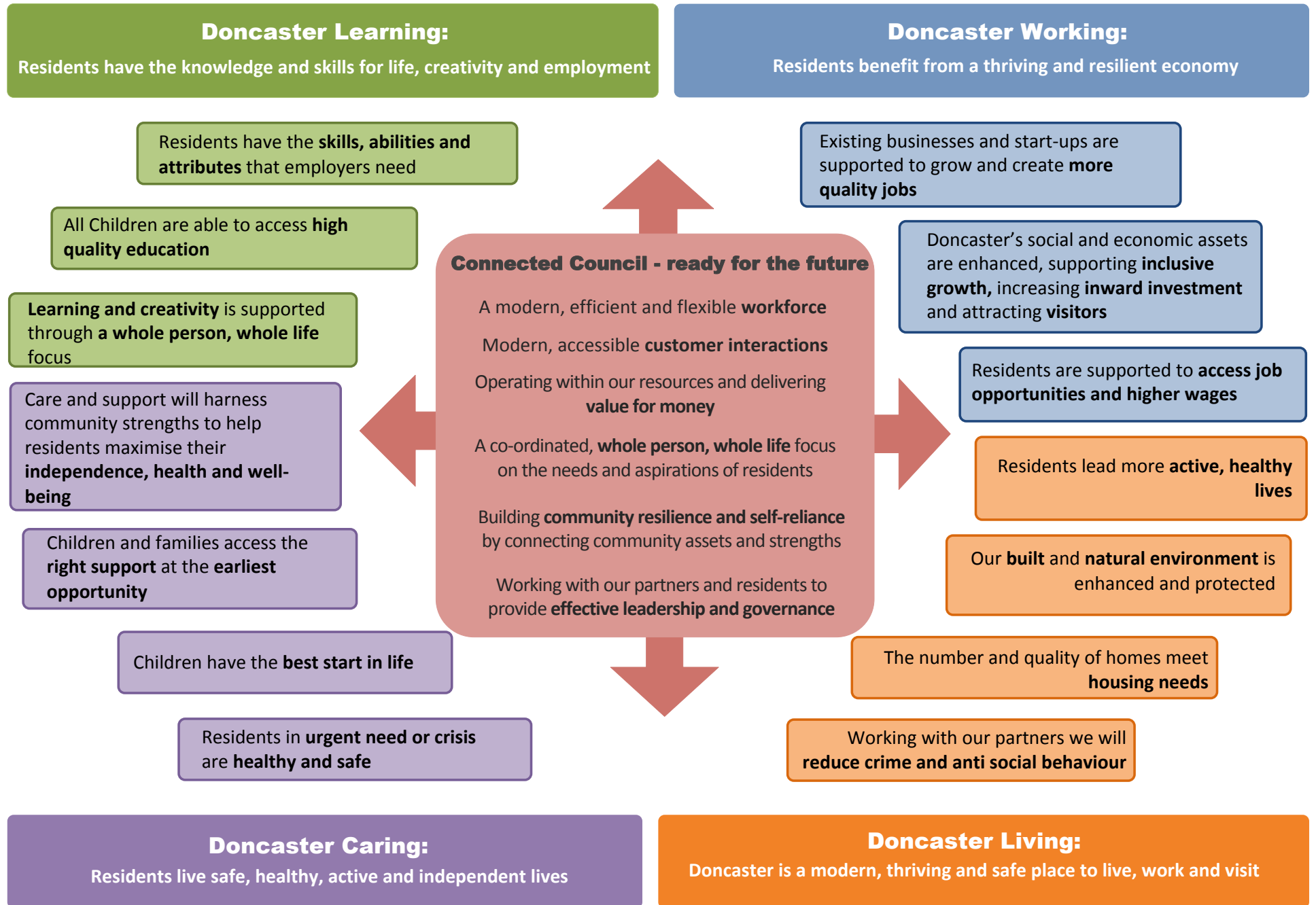
Each of these are explored in more detail on **pages 6-9**, together with:

- What we will focus on - **Objectives**
- How we will deliver our objectives - **Programmes**
- How we will measure progress - **Indicators**

The **chart on page 5** provides a summary of the objectives for each of the priority themes, and the things we must focus on to ensure we are a **connected Council** that is **ready for the future.**

This Corporate Plan is **not a fixed statement** of all that needs to be done. Over the next year, the Council and its partners in Team Doncaster will plan in more detail the actions that will make the most difference to quality of life across the borough.

Corporate Plan 2017/18 - Outcomes & Objectives



Doncaster Learning

Residents have the knowledge and skills for life, creativity and employment

Why

The 'One Doncaster' report produced by the independent Commission on Education and Skills in Doncaster recognises the focus and effort required to improve education, skills and learning for all and the need to improve on our previous best. There are many different opportunities to join up, innovate and think differently about learning and skills that can make a real impact on residents' aspirations, well-being and the growth of our local economy.

Our ambition

Doncaster's education and skills system will be geared towards skills for life, creativity and employment alongside academic achievement. This will start in the early years and be an inclusive 'all age offer'. Our ambition for 2017-18 will include using our new Opportunity Areas status to help local children get the best start in life, no matter what their background and supporting people to access opportunities, for example at the National College for High Speed Rail (NCHSR) opening in September 2017. We will also progress our proposals for an Institute of Technology and a University Technical College to provide additional technical routes into well paid, skilled jobs.

With this...

We will reset the bar for attainment and aspiration, so all of Doncaster's young people expect to work and pursue fulfilling jobs, careers and lives. We will have the skills for economic growth.

Without this...

Our young people and those of working age, will be at risk of underachieving, with consequences for them, their families, the local economy and for public services.

Objectives - what is important to us

All children are able to access high quality education

Learning and creativity is supported through a whole person, whole life focus

Residents have the skills, abilities and attributes that employers need

Programmes - where we need to focus

We will:

- Support learning for anyone at any age
- Introduce a Sir Professor Tim Brighouse Challenge to support school improvement across the borough
- Ensure that people in Doncaster have the skills, training and careers advice to access opportunities created through inclusive economic growth

Key Services we deliver & commission already

These include:

- Special education needs and disabilities (SEND) Team
- Adult Community and Family Learning (ACFL)
- Education and Standards Team

The Partners who can help us

Partners include: Residents; Schools; Multi Academy Trusts (MATs); Doncaster College; Partners in Learning (PIL); large training providers; Doncaster Chamber; Sheffield City Region; Voluntary, Community and Faith (VCF) Sector groups; Trade Unions.

Indicators - to tell us if we are making progress

- More people aged 19 get a Level 3 qualification
- More young people do well in their GCSEs
- More children are 'school ready' at age 5
- More people in Doncaster have a level 3 qualification
- More children in care do well in school
- We narrow the gap between how well different groups of young people do at school compared to the Doncaster and national averages
- We narrow the gap between how 'ready' for school at age 5 different groups of young people are, compared to the Doncaster and national averages

Doncaster Working

Residents benefit from a thriving and resilient economy

Why

Doncaster has a £5billion economy which is growing year on year, as measured by overall economic output and businesses and we are in the top 10 in the UK for private sector jobs growth. Many of Doncaster’s businesses already benefit from connections to customers, materials and services which extend in all directions across the UK and internationally. Significant investments are being made in the local economy and Doncaster is forecast to create at least 12,000 additional jobs by 2024, almost 40% of which are expected to be at NVQ level 4 and above. However, we need to ensure we create a thriving economy that works for all, now and in the future. This means improving the skills of residents, linking together our assets and supporting businesses to connect to each other and new markets.

Our ambition

Our economic growth will be even more inclusive. The local economy will continue to grow through inward investment, the growth of existing firms and excellent partnership working between the public and private sector. Doncaster residents will directly benefit by accessing the necessary skills, job opportunities and increasing their incomes. Businesses will benefit from improved access to skills, markets, supply chains and the support to innovate and grow. Our ambition for 2017-18 includes the further development of Doncaster’s infrastructure to strengthen and extend our economic ties, for example by linking the airport to the Great Yorkshire Way and the rail network. We will continue to increase apprenticeships and we will deliver a work and health programme with our partners across the city region to support people back to the labour market.

With this...

We will go faster in breaking the cycle of unemployment, low incomes and poverty that has held back generations and driven demand for public services. We will continue to develop a more productive and resilient economy.

Without this...

We will miss our economic opportunity, risk social polarisation and the loss of hope in our residents and communities.

Objectives - what is important to us

Existing businesses and new start-ups are supported to grow and create more quality jobs
Residents are supported to access job opportunities and higher wages

Doncaster’s social and economic assets are enhanced, supporting inclusive growth, increasing inward investment and attracting visitors

Programmes - where we need to focus Key Services we deliver & commission already

We will:

- Support local enterprise
- Support people to connect to jobs and economic opportunities across the Borough
- Attract external investment into the Borough

These include:

- Planning
- Skills & Enterprise
- Business Doncaster

Key Partners that can help us

Partners include: Residents; Doncaster Chamber; Job Centre Plus; Doncaster College; Local businesses; Sheffield City Region; Voluntary, Community and Faith (VCF) Sector groups; Trade Unions; local training providers.

Indicators - to tell us if we are making progress

- | | |
|--|---|
| <ul style="list-style-type: none"> • More people are in work • Less people claim out of work benefits • Wage rates increase • The total number of businesses increases | <ul style="list-style-type: none"> • More people are working in highly skilled jobs • We are more productive as a local economy • We narrow the gap between the proportion of different groups claiming out of work benefits compared to the Doncaster and national averages |
|--|---|

Doncaster Caring

Residents live safe, healthy, active and independent lives

Why

Transformation to improve social care in Doncaster is a necessity - doing nothing is not an option. Even without the significant financial pressures, changes must be made from the view of delivering good services to improve residents' lives and support their independence. Working in partnership we will need a reshaped local social care market, alternative ways of delivering services and integrated health and social care services. We need to help those with complex lives appropriately, and at the earliest opportunity, to support better outcomes for them and achieve better efficiency across the Council and partners.

Our ambition

Doncaster's adults and children's health and social care services, and how we support our most at risk and vulnerable people will be focused on prevention, early intervention and enabling people to be safe, healthy and independent at home and in their communities. Our ambition for 2017-18 will include a move towards self-help and community led support which harnesses the strengths and caring ability of our residents, carers, and communities. We also want to build upon work to co-ordinate services for people with complex lives across the Council and our partners.

With this...

Our vulnerable, at risk, older and ill citizens will enjoy better lives, and be healthy and independent for longer

Without this...

Our health and social care system will only be able to offer limited access and quality of care and support

Objectives - what is important to us

Care and support will harness community strengths to help residents maximise their independence, health and well-being

Children and families access the right services and support at the earliest opportunity

Children have the best start in life to achieve their full potential

People in urgent need or crisis are healthy and safe

Programmes - where we need to focus

We will:

- Modernise our Adult Social Care Service
- Ensure services for children are good and support families at the earliest opportunity
- Help to support the implementation of the primary care strategy
- Support vulnerable people to be safe, particularly when in urgent need or crisis

Key Services we deliver & commission already

These include:

- Adult Social Care
- Area Community Teams
- Community Safety – Domestic Abuse Support
- Children's social care services via the Children's Trust

Key Partners that can help us

Partners include: Residents; Clinical Commissioning Group (CCG); Doncaster and Bassetlaw Hospital Trust; Healthcare providers; Doncaster Children's Trust; Voluntary, Community and Faith (VCF) Sector groups; Rotherham, Doncaster and South Humber Mental Health Trust (RDaSH); South Yorkshire Police; South Yorkshire Fire and Rescue; GPs; Pharmacists; Citizens Advice.

Indicators - to tell us if we are making progress

- Less people in residential care
- Fewer Delayed Transfers of Care from Hospital
- Fewer referrals to Children's Services that are repeat referrals within 12 months
- More residents are satisfied with their care
- More people access care through a Direct Payment
- More young people supported through our early help services
- Less victims of domestic abuse who come back and need support more than once in a year

Doncaster Living

Doncaster is a thriving, resilient and inclusive place to live, work and visit

Why

The Doncaster Working, Learning and Caring sections of this Corporate Plan show that we already have many of the characteristics required to make Doncaster a great place to live, learn, work and visit. We need to make the most of what we have and deliver further improvements, including providing all residents with access to the good quality housing, leisure, retail and cultural opportunities that support better health and well-being. When combined with our significant green space, heritage, space for economic development and excellent transport connections we already have a significant amount to be proud of. However, we are ambitious to do more to improve quality of life.

Our ambition

Doncaster will be a vibrant place of choice to live and work. Existing and prospective Doncaster residents will have access to a full range of housing options, including affordable housing. The social, cultural and retail offer will be at a modern city standard. There will be better quality opportunities to take part in leisure activities and green spaces across the Borough will support healthy and fulfilling lifestyles. Improved transport links across Doncaster will enable all residents to access opportunities and they will be safe in their homes and communities. Our ambition for 2017-18 will include the re-shaping of services across the partnership to improve our town centres and villages. We will also submit a bid to Sport England to be a pilot area for increased physical activity.

With this...

Doncaster will be a modern, attractive and thriving place which enables Doncaster residents to enjoy a better quality of life. There will be more visitors, increasing the money spent in the local economy.

Without this...

Other areas will reap the benefits of our growth and Doncaster will not fulfil its potential to be a modern thriving place.

Objectives - what is important to us

- Our built and natural environment is enhanced and protected**
- Working with our partners we will reduce crime and anti-social behaviour**
- Residents lead more active, healthy lives**
- The number and quality of homes in Doncaster meet housing needs**

Programmes - where we need to focus

We will:

- Improve our town centres and the offer they provide to residents
- Support people to make healthy choices and increase their physical activity levels
- Help to co-ordinate a raft of activity to make sure housing in Doncaster meets people's needs

Key Services we deliver & commission already

These include:

- Town Centre Team
- Business Doncaster
- Environment Services – Enforcement/Regulation, Waste, Highways and Streetscene
- Public Health commissioned services
- Communities – Leisure & Culture/Community Safety
- Local Investment Team
- Planning

Key Partners that can help us

Partners include: Residents; Clinical Commissioning Group (CCG); Doncaster and Bassetlaw Hospital Trust; Doncaster Children's Trust; Voluntary, Community and Faith Sector; St. Leger Homes; Doncaster Chamber; South Yorkshire Police; South Yorkshire Fire & Rescue; Doncaster Culture and Leisure Trust; GPs; CAST; Sport England.

Indicators - to tell us if we are making progress

- | | |
|--|---|
| <ul style="list-style-type: none"> • More homes are built and available to people, including more affordable homes • Increasing healthy life expectancy • More people are physically active and less people do little or no physical exercise | <ul style="list-style-type: none"> • Air quality is good • Vulnerable groups have access to housing that meets their needs • More people are of healthy weight • More people visit our town centres |
|--|---|

Connected Council - ready for the future

The things we must do as an organisation to deliver improvements

Why

To ensure Doncaster and its residents thrive, the Council needs to be ready for the future demands placed upon it. The Council needs to develop wider and more effective connections to communities and partners if we are to deliver our shared ambitions with less resources. We also need to manage the demand on services through a shift towards early intervention and prevention and support residents and communities to do more for themselves and each other. We must also look ahead to the changing needs of residents and take advantage of new opportunities.

Our Ambition

The Foreword outlines the positive impact the Council is having on quality of life, working with its partners in Team Doncaster. The services we deliver directly have reduced but we have the potential to make an even greater impact by continuing to modernise services and by being a more **connected Council** which, for example:

- Develops Doncaster's connections to opportunities locally, regionally, nationally and globally
- Supports residents to connect to social and economic opportunities
- Works with our residents to support their needs and aspirations at the earliest opportunity
- Works with our partners to join-up services and actions to improve quality of life

With this...

The Council will be able to effectively lead the collective effort to improve quality of life, now and in the future

Without this...

The Council will not achieve its purpose - to ensure Doncaster and its people thrive

Objectives - what is important to us

A modern, efficient and flexible workforce

Modern, accessible customer interactions

Operating within our resources and delivering value for money

A co-ordinated whole person, whole life focus on the needs and aspirations of residents

Building community resilience and self-reliance by connecting community assets and strengths

Working with our partners and residents to provide effective leadership and governance

Where we need to focus

- Workforce development
- Increasing the service available on-line
- Good governance in all that we do
- Maximising our resources
- Tackling inequalities and recognising diversity
- Integrated locality working – to where possible co-ordinate services and support closer to communities
- Increasing our capacity to innovate
- Effective joint commissioning of local services
- Increasing community capacity and resilience

Key Services we deliver & commission already

These include:

- Human Resources and Organisational Development; Legal and Democratic Services; Strategy, Research, Performance and Programme Management; ICT development and support; Budgeting and finance support; Benefits, Council Tax and Business Rates; Strategic Communications; Customer Services.

The Partners who can help us

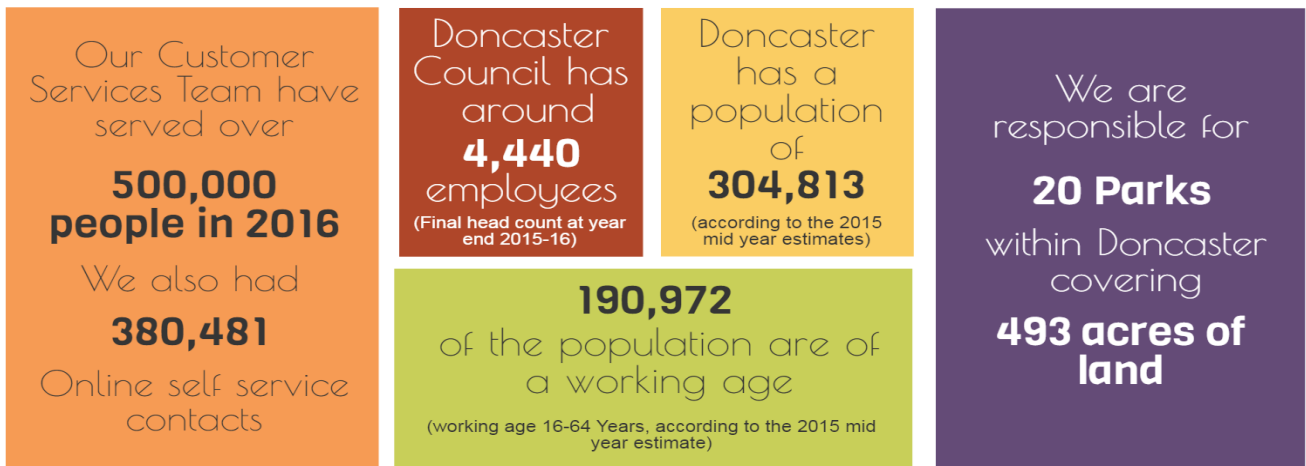
Partners include: Residents; Team Doncaster; public, private and Voluntary, Community and Faith (VCF) sector organisations; Central Government; Town and Parish Councils; Council Staff; Trade Unions.

Indicators – to tell us if we are making progress

- Where possible we will increase what we buy from local companies
- Improvements to staff's health and well-being – including reduced sickness levels
- More of our services will be available digitally and more people will access them
- Applications for council tax support and housing benefit are processed on time
- We will deliver against our savings plans in 2017-18
- All staff will have an annual, quality Performance Development Review (PDR)

Delivering High Quality Services

We must continue to deliver high quality services for a large and diverse borough by making the best use of the skills and resources available:



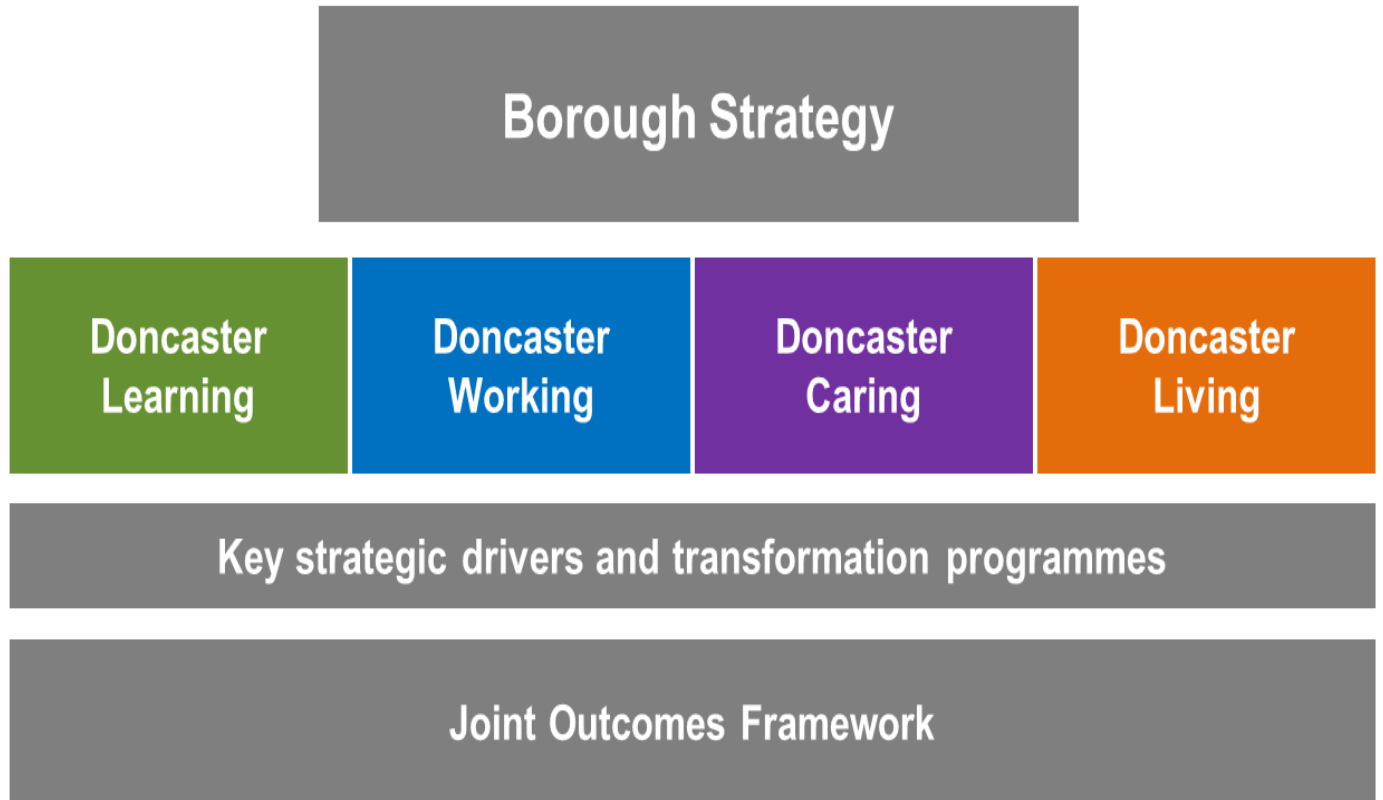
Doncaster



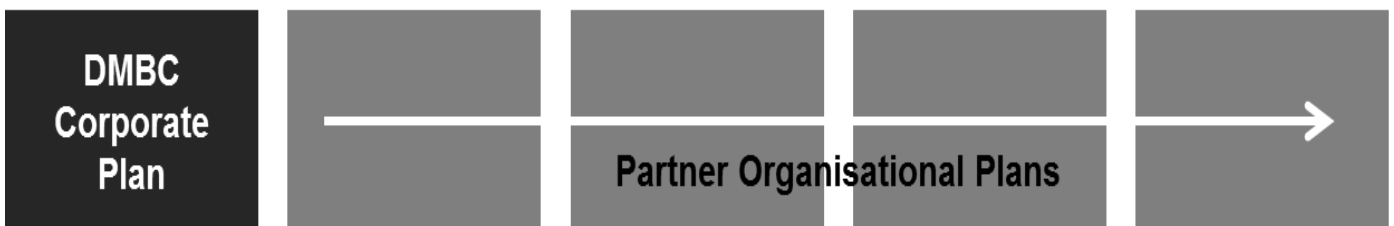
www.doncaster.gov.uk

Team Doncaster Context

The chart below shows how the Corporate Plan, along with other partner organisational plans, contributes to the overall Team Doncaster priorities in the Borough Strategy. This alignment illustrates how we are working together as a partnership to improve residents' quality of life.



Includes Key Performance & Financial Indicators



Amendments to Outcomes & Objectives

16/17 Corporate Plan	Recommended Changes for 17/18
OUTCOME 1: All people in Doncaster benefit from a thriving & resilient economy	Becomes: 'Doncaster Working'
	KEEP outcome wording, except change 'All people' to 'residents' to be consistent with the other outcomes.
Objective 1: Residents have the skills, abilities and attributes that employers need	KEEP but MOVE to 'Doncaster Learning'
Objective 2: Enterprise and business are supported to grow, and inward investment continues to increase	SPLIT in two: <ul style="list-style-type: none"> Existing businesses and start-ups are supported to grow and create more quality jobs Doncaster's social and economic assets are enhanced, supporting inclusive growth, increasing inward investment & attracting visitors
Objective 3: Young people access good education and employment opportunities	DELETE - already have a similarly worded objective under previous 'Families Thrive' outcome
	ADD: <ul style="list-style-type: none"> Residents are supported to access job opportunities and higher wages
OUTCOME 2: People live safe, healthy, active and independent lives	Becomes: 'Doncaster Caring'
	KEEP outcome wording, but change 'people' to 'residents' to be consistent with the other outcomes.
Objective 4: People will have choice & control	DELETE – will be covered as part of amended Objective 6 – see below
Objective 5: People are healthy and safe, especially when in urgent need or crisis	AMEND slightly to emphasise those most in need: <ul style="list-style-type: none"> Residents in urgent need or crisis are healthy and safe
Objective 6: People can lead independent lives in strong and sustainable communities	AMEND to reflect Place Plan vision: <ul style="list-style-type: none"> Care and support will harness community strengths to help residents maximize their independence, health and well-being
	ADD: <ul style="list-style-type: none"> Children have the best start in life
	ADD: From previous Outcome 4 ('Families Thrive'): <ul style="list-style-type: none"> Children and families access the right support at the earliest opportunity
OUTCOME 3: People in Doncaster benefit from a high quality built & natural environment	Becomes: 'Doncaster Living'
	AMEND outcome to cover broader 'Living' remit: <ul style="list-style-type: none"> Doncaster is a modern, thriving and safe place to live, work and visit
Objective 7: The quality of Doncaster's built & natural environment is enhanced and protected	KEEP but shorten the wording to: <ul style="list-style-type: none"> Our built and natural environment is enhanced and protected
Objective 8: The number and quality of homes in Doncaster meet housing needs	KEEP
	ADD <ul style="list-style-type: none"> Working with our partners we will reduce crime and anti-social behaviour
	ADD: <ul style="list-style-type: none"> Residents lead more active, healthy lives

OUTCOME 4: All families thrive	Becomes: 'Doncaster Learning'
	REPLACE with new outcome: <ul style="list-style-type: none"> Residents have the knowledge and skills for life, creativity and employment
Objective 9: All children in care and care leavers achieve their full potential	REPLACE with: <ul style="list-style-type: none"> Children have the best start in life MOVE to 'Doncaster Caring'
Objective 10: Our children and young people benefit from learning and development opportunities	AMEND to have a sharper focus on quality education: <ul style="list-style-type: none"> All children are able to access high quality education
Objective 11: Families get the right support and services at the earliest and most appropriate time	AMEND and MOVE to Doncaster Caring, <ul style="list-style-type: none"> Children and families access the right support at the earliest opportunity
	ADD: Objective from under previous Outcome 1 (Economy): <ul style="list-style-type: none"> Residents have the skills, abilities and attributes that employers need
	ADD: New Objective: <ul style="list-style-type: none"> Learning & creativity is supported through a whole person, whole life focus.
OUTCOME 5: Council services are modern and value for money	DELETE this outcome to keep the focus on the 4 main 'outward facing' outcomes above.
	Place all objectives below under: 'Connected Council - ready for the future'
Objective 12: We have a modern, efficient and flexible workforce	KEEP – but reword slightly: <ul style="list-style-type: none"> A modern, efficient and flexible workforce
Objective 13: We have modern business and customer interactions	KEEP - but reword slightly: <ul style="list-style-type: none"> Modern, accessible customer interactions
Objective 14: The Council operates within its resources	AMEND so that value for money spans all our work: <ul style="list-style-type: none"> Operating within our resources and delivering value for money
Objective 15: Working with partners we commission services that are value for money	DELETE – value for money integrated above
OUTCOME 6: Working with our partners we will provide strong leadership and governance	KEEP AS AN OBJECTIVE , but change 'strong' to 'effective' and add '...our partners <u>and residents</u> ...'
Objective 16: Team Doncaster is an efficient and effective partnership, recognised locally and beyond	DELETE as covered by the use of the previous Outcome 6 above
Objective 17: Leadership, management and governance is efficient, effective and fit for purpose	DELETE as covered by the use of the previous Outcome 6
	ADD: <ul style="list-style-type: none"> A co-ordinated, whole person, whole life focus on the needs and aspirations of residents
	ADD: <ul style="list-style-type: none"> Building community resilience and self-reliance by connecting community assets and strengths

The Mayor's Response to OSMC's Feedback on the Corporate Plan

Thank you for your letters dated 3rd and 15th February expressing Overview and Scrutiny Management Committee's support for the 2017/18 Corporate Plan. Several amendments have been made to the Plan in response to the constructive feedback provided by OSMC and I believe it is an even better quality document as a result. Please see the table below for my responses to OSMC's specific feedback:

	OSMC Feedback	The Mayor's Response
1.	Concern was raised over the phrase ' value for money ' as Members were of the opinion that because something was the cheapest option did not make it any better value. It was recognised that the Council needs to act in a cost effective manner within its available finances but it was felt that there should be more emphasis on money being spent to present better outcomes and to consider the social value.	<p>I very much agree that the achievement of value for money requires more than a focus on saving money, even with the significant budget reductions we continue to face. Using our resources effectively to deliver better outcomes for residents must be the overriding objective. Overall, I do believe the updated Corporate Plan strikes the right balance, for example as reflected in this sentence on page 3 it will reflect both the financial imperatives and the focus on outcomes:</p> <ul style="list-style-type: none"> • 'The next stage in our improvement journey will require a greater focus on the things that matter most for Doncaster and the actions that will have the greatest impact'. <p>Ensuring value for money is at the heart of everything we do should remain a key part of our overall purpose as a Council – but as OSMC point out, it should not be narrowly defined.</p>
2.	Building Community Resilience and Self-Reliance - Concern was raised about the ability to deliver this when there may be less community assets in the future. The Committee recognised that this was about identifying what the community needed and maximising what was available to achieve it.	<p>I agree that this presents a challenge given that the Council has significantly less resources. However, as my budget proposals show, the Council will continue to invest in Doncaster's assets, for example by delivering improvements to schools, public leisure centres, cultural amenities and roads.</p> <p>As the Committee recognises, there are also many opportunities. We need to have a better understanding of what we already have, the untapped community potential and how to make the best use of it. We need to support communities to connect and direct their strengths and assets to where they are most needed and where they can have an impact.</p>

	OSMC Feedback	The Mayor's Response
		Over the next year, the Council and its partners in Team Doncaster will develop, in more detail, the work to build community resilience and self-reliance.
3.	<p>Working with our Partners to provide effective leadership and governance – Members commented that the model the Council is working to may change in the future as a result of devolution.</p> <p>It was suggested that this objective include reference to stakeholders and/or residents.</p> <p>In respect of indicators, it was asked that this be made clearer explaining how the gap would be narrowed. Members were of the opinion that that the Council should be considering narrowing the gap with national averages as well as local ones as it should look at striving to be more successful in a national setting.</p>	<p>There may certainly be changes over forthcoming years which affect the Council's governance arrangements. The Council is working with its partners in Team Doncaster, across the region, and with Government, to make sure we are on the front foot in ensuring Devolution benefits Doncaster and its residents.</p> <p>The objective [on page 5] has been reworded to include residents:</p> <ul style="list-style-type: none"> • 'Working with our partners and residents to provide effective leadership and governance' <p>Indicators aimed at narrowing the gap now also include reference to narrowing the gap with national averages (where relevant), for example:</p> <ul style="list-style-type: none"> • 'We narrow the gap between the proportion of different groups claiming out of work benefits compared to the Doncaster and national averages' [This reflects the updated wording in the Corporate Plan] <p>Over the next year, the Council and its partners in Team Doncaster will develop in more detail the actions to narrow the gaps in quality of life.</p>
4.	<p>Doncaster Working – Members suggested that this be strengthened by including Doncaster residents as a named partner. It was also put forward that there should be more emphasis on achieving this through a combination of private/public sector working.</p>	<p>All of the Themes on pages 6-10 now include residents in 'The partners who can help us' sections.</p> <p>On page 7 under 'Our ambition' it now states:</p> <ul style="list-style-type: none"> • 'The local economy will continue to grow through inward investment, the growth of existing firms and excellent partnership working between the public and private sector'.
5.	<p>Doncaster Caring – Members suggested that residents should be a named partner as it would not be possible to deliver this objective without enabling them to do so.</p> <p>Regarding indicators, it was felt that they should include the number of people volunteering and community groups set up.</p>	<p>Residents are now named as partners. I agree with the second point and page 8 of the Corporate Plan rightly states:</p> <ul style="list-style-type: none"> • 'Doncaster's adults and children's health and social care services, and how we support our most at risk and vulnerable people will be focused on prevention, early intervention and enabling people to be safe, healthy and independent at home and in their communities'. <p>Work is underway to ensure Team Doncaster has a clearer understanding of the current scale and potential of volunteering and community group activity in Doncaster. To achieve this the Strategy and Performance Team</p>

	OSMC Feedback	The Mayor's Response
	<p>There was also a discussion about including outcome measures on 'how satisfied people are with their care'. Comments were also raised about engaging and supporting carers. It was put forward that we need to look at the policies of our key partners such as the police in how they address care in the community so we can ensure that we undertake a more joined up approach.</p> <p>Finally, concern was raised over older children with more complex needs that may fall through gaps in the system. It was acknowledged that there was a cross over between Doncaster Learning and Doncaster Caring but it was believed that this aspect should be strengthened.</p>	<p>are currently drafting a Volunteering Strategy which will include a range of indicators needed to support Team Doncaster's objectives.</p> <p>The following indicator has now been included on page 8:</p> <ul style="list-style-type: none"> • 'How satisfied people are with their care' <p>I agree that a co-ordinated Team Doncaster approach is needed to more effectively engage and support carers. The further development of the joint framework of priorities, outcomes and programmes of activity, as summarised on page 12 of the Corporate Plan, will be key to achieving this and the many other quality of life improvements we are working in partnership to deliver.</p> <p>The above point also applies to the concern regarding older children raised by the Committee. I would add that it is essential that we make the links within and between the priority themes in the Corporate Plan. This includes how different services and interventions relate to each other, and support each other.</p>
6.	<p>Doncaster Living - Views were expressed that the wording should reflect that this was about villages as well as town centres.</p> <p>It was also suggested that 'citizens' should be replaced with 'residents' to make the plan more consistent.</p> <p>In respect of more shops becoming occupied, it was proposed that the wording should state that it is about creating more shops 'that support the Councils ambitions' to ensure that there are no conflicts with what the Council is trying to achieve, for example, reducing obesity.</p> <p>Reference was also made to the prominence of green spaces as it was felt that this was something that could have a significant positive impact on the lives of residents.</p>	<p>The relevant sentence on page 9 under 'Our Ambition' has been reworded:</p> <ul style="list-style-type: none"> • 'Our ambition for 2017-18 will include the re-shaping of services across the partnership to improve our town centres and villages.' <p>'Citizens' now replaced with 'residents'</p> <p>The Indicator on page 9 has now been amended to:</p> <ul style="list-style-type: none"> • 'More people visit our town centres' <p>This is to reflect that the actions to encourage more people to visit our town will need to cover more than empty shops, and also that there are wider policy considerations (e.g. obesity).</p> <p>The Plan now better reflects the importance of both green spaces and heritage. This paragraph is included on page 9 under 'Why':</p> <ul style="list-style-type: none"> • '...When combined with our significant green space, heritage, space for economic development and excellent transport connections, we already have a significant amount to be proud of.'

	OSMC Feedback	The Mayor's Response
	<p>It was added that neighbourhood plans seek to protect green spaces and therefore a reference to those could address this.</p> <p>In respect of active lives, there was a discussion about how the Council could make it easier for residents to become more physically active. Comments were raised about the potential and benefits of developing cycle paths and walking routes perhaps by extending the Trans Pennine trail to link and improve access to Doncaster's villages and popular local destinations such as the Dome.</p> <p>Finally, it was commented that more should be added about celebrating our rich heritage and on this basis it was suggested that Doncaster Cast should be identified as a named partner.</p>	<p>Whilst Neighbourhood Plans are not specifically referenced in the Corporate Plan they will continue to be developed alongside the Local Plan which is one of the key plans which will help to deliver outcomes in the Corporate Plan, for example 'a thriving and resilient economy' and a 'thriving, resilient and inclusive place to live, work and visit'.</p> <p>Over the next year, the Council and its partners in Team Doncaster will refresh the Physical Activity and Sport Strategy and set out in more detail the actions needed to support residents to become more physically active, including by walking and cycling. We have just commenced a review of the Cycling Strategy which will consider the infrastructure for cycling across Doncaster.</p> <p>CAST has now been added as a partner.</p>
7.	<p>Capable Council Fit For the Future – Members questioned if the wording around buying more from local providers could be more specific to incorporate 'commission' and the 'VolCom sector'. They were informed however, that clarification needed to be sought on whether this could be considered due to clear rules in purchasing.</p> <p>In respect of key partners it was suggested that Town and Parish Councils be added along with the 'workforce'.</p> <p>Members expressed disappointment that a Community Engagement Strategy still needed to be developed and felt that it was essential in achieving the Councils ambitions.</p> <p>In respect of the strapline, it was questioned whether 'capable' was the most suitable word and other suggestions including 'ambitious', 'modern' and 'connected' were proposed as alternatives. In terms of benchmarking, it was recognised that it was always valuable to consider what others are undertaking although acknowledged that what may work elsewhere would</p>	<p>For reasons alluded to in the Committee's feedback, the indicator on page 10 has not been changed. However, as mentioned above, work is underway to ensure Team Doncaster has a clearer understanding of the current scale and potential of volunteering and community group activity in Doncaster.</p> <p>Town and Parish Councils have been added along with Council staff.</p> <p>Ensuring we engage with residents and communities effectively is key to achieving what we have set out in the Corporate Plan. The approach to engaging with communities will be developed in conjunction with stakeholders in 2017-18.</p> <p>'Capable Council now amended to 'Connected Council'.</p>

	OSMC Feedback	The Mayor's Response
	not necessarily work in Doncaster	
8.	That reference to the Great Yorkshire Way and the development of the Robin Hood Airport Doncaster is strengthened as these are viewed as key priorities for Doncaster as well as the Local Enterprise Partnership (LEP).	This has now been strengthened by the inclusion of this paragraph on page 4: <ul style="list-style-type: none"> • 'The further development of the Great Yorkshire Way will encourage more companies to invest in Doncaster to create jobs and prosperity for residents, attract more visitors and support growth at the airport. To support further growth at the airport we are also seeking to connect it to the rail network.'
9.	Doncaster Living - Concern was raised that current housing policies were not developing housing for the future that were 'fit for purpose'. An example was mentioned that houses on new developments were built with parking spaces in front for only one and a half spaces or small garages that are not enough wider enough for a large family car. It was felt that links to planning needed to be further improved and developed, although we acknowledge the Corporate Plan should not go into the detail of specific planning issues.	Whilst acknowledging the importance of planning policy and the impact it can have on the quality of life of our residents, I agree with the Committee that the Corporate Plan should not go into the detail of specific planning policy issues.
10.	Doncaster Learning - It was felt that there needed to be more emphasis on older people being able to access training and development to allow them to make beneficial changes to their lives or consider employment opportunities. Concern was raised about cost being a barrier to learning. It was recognised that this linked into the Corporate Plans objective that "learning and creativity is supported through a whole person, whole life focus" and avenues may be presented through the Councils response to the Education and Skills Commission.	I am glad the Committee recognises the importance of a 'whole person, whole life' focus to learning – which means all residents are able to access the learning opportunities they require. This is being developed as part of our response to the independent commission on Education and Skills in Doncaster.
11.	Members were pleased to hear that proposals for an Institute of Technology and a University Technical College were being taken. It was acknowledged that these would provide additional technical routes into well paid, skilled jobs and enhance what the High Speed Rail College will be able to bring to Doncaster, something Members felt was much needed.	I agree with the committee that the opening of the National College for High Speed Rail in Doncaster presents excellent opportunities for local people. Proposals for a University Technical College and an Institute for Technology in Doncaster seek to further enhance our technical learning assets to position Doncaster as a centre for vocational excellence.

I am pleased that Members felt that the updated Corporate Plan was excellent, succinct and read well especially by being broken down into different sections. I would also welcome OSMC involvement in any subsequent reviews and monitoring of the Corporate Plan.

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To the Chair & Members of Council

INDEPENDENT EDUCATION AND SKILLS COMMISSION: ONE DONCASTER REPORT – STATEMENT OF IMPLEMENTATION

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Councillor Nuala Fennelly	All	Yes

EXECUTIVE SUMMARY

1. After an intensive review, the Independent Doncaster Education and Skills Commission published its report on 21st October 2016. The report identified seven characteristics of an effective system, and made thirty recommendations to enhance, improve and strengthen our provision in the borough. The Commission also pointed out that there is a lot of great work and good practice already going on and, in many cases, Doncaster simply needs to start connecting better.
2. The report has subsequently been subject to extensive consultation. We have asked for opinions from teachers and academics; from skills and training professionals; from the business community; from parents and, perhaps most importantly, from the young people who these changes will most affect. The response has been overwhelmingly positive, and any reservations have centred around implementation, not the actions themselves. The Commission's time was well-spent, as their report is accurate, fair and incisive – and it provides us with a platform to make a very positive change.
3. In order to make good on the promise of this important document, the consultation has indicated a few changes to its structure, a reconfiguring of some of the details in order to enable us to move forward to delivery. We formally adopt the three key messages of the report, and we fully accept the four strengths and challenges it identifies. We intend to adopt four of its seven characteristics and add one of our own (innovation and enterprise). The remaining three characteristics are moved into recommendations. We have also reduced the number of recommendations from thirty to five: the remainder become actions for implementation. Nothing has been lost, simply re-ordered and re-prioritised as appropriate. The focus, therefore, will be on delivering the recommendations as four distinct strands of an overall programme of change. These strands are:
 1. Education and Skills Partnership Board (Implementation Board)
 2. Whole Person Whole Life Focus
 3. Skills for Growth
 4. Schools Partnership: The Professor Sir Tim Brighouse Challenge
 5. Reviews
4. We are already acting upon the recommendation to create an Education and Skills Partnership Board with the appointment of joint chairs: one from the world of education, and one from the world of business. Representing education is Professor Chris Husbands, Vice Chancellor of Sheffield Hallam University and a leading

academic, educationalist and public servant. Nigel Brewster, local businessman; Vice Chair of the Local Enterprise Partnership, and someone who played a key role in the creation of the One Doncaster report will represent business. This is a positive development and further demonstrates our statement of intent. Their first task will be to help us create a detailed implementation plan.

Overall Council Vision

5. The next few years present a massive opportunity and challenge for the borough, its citizens, families and businesses. Whilst Doncaster is well-placed in terms of its growing economy there is a need to maintain momentum with even less public service resources. This will demand a relentless focus on the things that matter most for Doncaster and its people, and a shift to a new operating model, defined by prevention, integration and crucially, co - production with citizens and communities.
6. The launch of the 'Doncaster Story' in 2016 showed what a powerful story we have to tell. We need to tell it more often to raise local aspirations and boost the borough's appeal as a great place to live, learn, work and visit. One of our biggest challenges is to recognise and celebrate our successes, our businesses, our public sector, our people. We have a great story to tell of thinking bigger and wider; of taking risks, creating a 'place led' approach for what we do; of truly engaging and involving business; of a pro-active approach to developing young people; of putting quality at the heart of what we do; and of growing the economy.
7. Ros Jones, as both the Chair of the Team Doncaster Strategic Partnership and the Elected Mayor of Doncaster, has made a commitment to implement the recommendations from the Education and Skills Commission One Doncaster Report to ensure all children and young people have a quality education; and the skills to secure quality jobs as part of our wider place vision and strategy.

RECOMMENDATIONS

8. That the response and approach is endorsed by Full Council, in order that we can continue to develop our plans, including formally establishing an Education and Skills Partnership Board to commission and oversee implementation of the One Doncaster Report recommendations.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

9. The Independent Education and Skills Commission One Doncaster Report is likely to have a long-term impact on the citizens of Doncaster, as its recommendations aim to address challenging long-standing issues, which require a co-ordinated and strategic response. Ultimately, the report aims to improve education and skills levels in the borough that will lead directly to increased employment opportunities and better chances in life, as well as raising aspiration and increasing social and cultural participation.

BACKGROUND

10. The borough of Doncaster has an unprecedented range of emerging economic opportunities and subsequent employment growth. To take full advantage of these opportunities businesses, schools, colleges and public services in Doncaster will need to work together in new and different ways. The recommendations contained in the

One Doncaster report, as put forward by an independent group of prominent educationalists and other experts, give us a very clear steer on how to fundamentally overhaul our education and skills provision in time to support young people and businesses to gain from imminent new investment and economic growth.

11. The Commission took oral and written evidence from as wide a range of sources as was feasible. It took evidence through a mixture of open and closed sessions. Most of all the Commission listened, eliciting views and experiences that are real, meaningful and relevant. It ensured that all contributions were respectfully considered. It's approach:
 - Focussed on Doncaster's assets and how these link to opportunities;
 - Looked to build upon ambition and aspiration;
 - Was forceful about its independence; and
 - Was not just about education and skills – but also the cultural and social wealth of the community.
12. The full findings of the report were launched at an event at the Keepmoat Stadium on Friday 21st October 2016, presented by national education expert and the Commission's Chair, Dr Ann Limb. Dr Limb summarised that the key attributes of a model education and skills system can be found in Doncaster, together with the presence of some notable 'energy creators' and 'change makers' but that greater partnership working was key to progress. The launch was well attended by over 100 local stakeholders including young people, representatives from the education, business and voluntary sectors, The Mayor, Council and political leaders and all three Doncaster MPs. The Commission made thirty recommendations for action which underpin the seven characteristics of a successful education and skills system for Doncaster.

The Doncaster Declaration

13. The report recommendations are based upon evidence presented in the context of the three key messages for Doncaster to thrive and the seven characteristics that together make up the Doncaster Declaration:
 1. **For Doncaster to thrive it is vital that its education and skills system enables everyone to thrive by learning and acquiring new skills throughout their lives**
 2. **For Doncaster to thrive it is vital that its education and skills system educates the whole person**
 3. **For Doncaster to thrive it is vital that its education and skills system is characterised by a shared vision and excellent partnership working with clear lines of communication and accountability**
14. The One Doncaster report also identified seven key characteristics of a successful education and skills system in Doncaster. It states for Doncaster's education and skills system to thrive we need to:
 1. **Demonstrate great distributed leadership** that embodies a collective vision and a commitment to long-term delivery and regular monitoring of achievement;
 2. **Develop a 'whole person whole life' focus** that helps all children and young people and adults to find, value and use all of their talents for their own growth and for the benefit of the wider community;
 3. **Create a local all-age careers and employment guidance system** that guarantees access to high quality, independent information, advice and guidance about educational and skills choices;
 4. **Promote ambition and aspiration** for all by encouraging leaders, parents, teachers, schools, education and training providers, and businesses to set the

- highest expectations of themselves and others, so that everyone throughout Doncaster is 'constantly improving on their previous best';
5. **Provide outstanding teacher development opportunities** that ensure that Doncaster develops, motivates, retains and recruits staff in ways that position Doncaster as the best place to teach in the country;
 6. **Foster a commitment to creativity and inclusivity** based on developing resilience, confidence, innovation and enterprise in every citizen through formal and informal learning opportunities; and
 7. **Communicate and celebrate** the endeavours of all Doncaster's citizens, encouraging all of those with a stake in education and skills to work collaboratively for the good of learners.

One Doncaster Consultation

15. Post launch, consultation on the report commenced at the Team Doncaster Partnership Summit on 2nd November 2016 with over 80 people from across the wider partnership in attendance. The outcome of this consultation event resulted in the wider partnership signing up to 'The Doncaster Declaration' and discussion on the individual recommendations and phased approach. Group consultation sessions and also 1:1 meetings were also held. Consultation and awareness sessions undertaken included those with: Head Teachers Partnership Consultation Workshop; Sheffield Institute of Education; and Children and Families Strategic Partnership Board. Further consultation and awareness sessions included but were not limited to young person engagement via an extended Youth Council/School Council; and a young person service design event; Multi-Academy Trust Chief Executive Officers; Regional Schools Commissioner; and the 14-25 Board. A working group was established to co-ordinate and support the consultation process; and undertake analysis of consultation feedback/findings. Additionally two online surveys were also developed – one for young people and a second version for adults. Both were also accessible via social media – Twitter/ Facebook.
16. Partners discussed the need to have a more connected approach to communicating and celebrating both achievements and activities already established in Doncaster; the role of the business community in taking forward demand led requirements and creating employment opportunities in the borough particularly in relation to adult skills and access to work experience for those furthest away from the employment market; how the report will be communicated to young people; the importance of '**learning super powers**' to build confidence in our young people; and the importance of good information, advice and guidance.

Team Doncaster Response and Statement of Implementation

17. At its meeting held on 18th January 2017 Team Doncaster Strategic Partnership confirmed its formal adoption of the Independent Education and Skills 'One Doncaster' Report, and stated its intention to proceed to implement its recommendations. Based on the discussions at the meeting, the production of a Team Doncaster Response Statement of Implementation would include four of the seven characteristics adopted from the 'One Doncaster' Report and a further one added (Innovation and Enterprise) The remaining three characteristics are moved into recommendations. The number of recommendations has also been reduced from thirty to five: the remainder became actions for implementation. Nothing has been lost, simply re-ordered and re-prioritised as appropriate.
18. The statement of implementation was launched by The Mayor and shared at the Ambassador Event held on 1st February 2017; the establishment of an Education and

Skills Partnership Board (ESPB) is now a key priority. Joint chairs have been appointed: Professor Chris Husbands, Vice Chancellor of Sheffield Hallam University will represent education; and Nigel Brewster, local businessman and current Vice Chair of the Local Enterprise Partnership, will represent business. Their first task will be to help create a detailed implementation plan. There is an acknowledgment that there are profound issues around skills and whilst solving this will take time; tackling the current skills challenge should be high on the agenda once the ESPB has convened.

19. Next steps will include:
 - A meeting of the Joint Chairs to agree the establishment and membership of the Education and Skills Partnership Board;
 - Meeting with partners to agree a way forward on establishing a joint programme office;
 - Holding early planning and scoping meetings with businesses, schools and public services; and
 - Meeting with the Regional Schools' Commissioner.
20. The Commissioners will return in Spring 2018 to assess where we are and review our improvement plan.

CORPORATE PLAN

21. The next stage of the Council's improvement journey requires an even greater focus on the things that matter most for Doncaster and its people, including the actions that will have the greatest impact; achieving 'inclusive growth' that connects people to opportunity; and a whole person, whole life focus.

Doncaster Learning - Residents have the knowledge and skills for life, creativity and employment.

22. The Council and its partners in Team Doncaster have identified four inter-related priority themes to frame the collective effort to improve quality of life for residents in the borough and these are: Doncaster Working; Doncaster Caring; Doncaster Living; and **Doncaster Learning**: these will form the updated Corporate Plan 2017-18 presented at Cabinet on 14th February 2017. The Corporate Plan 2017-18 shifts the balance from monitoring indicators and service measures to driving delivery underpinned by a focus on achieving inclusive growth – which means local people are able to benefit from the employment opportunities being created.
23. By implementing the recommendations from the Independent Education and Skills Commission One Doncaster Report this will help to ensure all children and young people have a quality education and the skills to secure quality jobs.

Social Mobility Opportunity Areas

24. Quality of life still varies significantly across the borough and we must therefore place a greater emphasis on tackling inequalities and promoting social mobility, for example using Doncaster's new Opportunity Area status to help local children get the best start in life, no matter what their background. Pending agreement with the Department for Education there is potential for the newly established Education and Skills Partnership Board to oversee this area of work.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

25. The Education and Skills One Doncaster Report is set around key strands: a whole person whole life focus; skills for growth; and school improvement. The impact on the Council's key outcomes can be found below:

Outcomes	Implications
<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	<p>Good all-age education and skills systems:</p> <ul style="list-style-type: none"> • Enable us to prepare our children and young people and adults for employment in the future, in turn helping the economy to grow and flourish; and • Enable citizens to benefit from local job opportunities and enable employers to benefit from a talent bank of skilled employees supporting the creation of new jobs and safeguarding our communities by creating and maintaining opportunity in the local area. <p>Good all-age education and skills systems:</p> <ul style="list-style-type: none"> • Support families to thrive by preparing children and young people and adults for future employment; and • Will provide modern, value for money services <p>Strong education and skills systems require partnership working with strong leadership and governance</p>
<p>People live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
<p>All families thrive.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
<p>Council services are modern and value for money.</p>	
<p>Working with our partners we will provide strong leadership and governance.</p>	

RISKS AND ASSUMPTIONS

26. The agreement to establish a Commission has emerged out of a strong partnership fostered within Team Doncaster. Consequently the assumption is that there is sufficient interest and engagement across stakeholders to work in partnership to effect ambitious change in the education and skills sectors in Doncaster. The approach of the Commission was a listening one. The risks of not consulting on its recommendations are that that the wider ownership of its recommendations is diluted. The Commission's recommendations are highly ambitious and aspirational and the job

of consultation is to test the local appetite for change.

LEGAL IMPLICATIONS

27. In accordance with Section 10 of the Education and Skills Act 2008 a Local Education Authority must ensure its functions are (so far as they are capable of being exercised) exercised so as to promote the effective partnership in education and training of persons belonging to its areas who have left full time compulsory education but are not yet 18 and have not obtained a level 3 qualification (2 A levels). The eligible forms of education or training are a) appropriate full-time education or training; b) a contract of apprenticeship; or c) part-time education or training towards an accredited qualification as part of full-time occupation or alongside occupation of more than 20 hours a week.
28. LEAs are able to take certain enforcement action against parents of young people who are not fulfilling their duty to participate, where this would be in the interests of ensuring that the young person participates. Section 68 places a duty on local education authorities in England to make available to young people and relevant young adults (a person aged 20 to 24 years who has a learning difficulty) for whom they are responsible such services as they consider appropriate to encourage, enable or assist them to engage and remain in education or training - this is known as the Connexions services.
29. The Government is presently consulting on its green paper on the Industrial Strategy where local authorities working with Local Enterprise Partnerships (LEPs) are the key institutions to take forward the Industrial Strategy at the local level. The objective of our modern industrial strategy is to improve living standards and economic growth by increasing productivity and driving growth across the whole country.
30. The individual recommendations that make up the One Doncaster report will require specific and detailed legal advice as they develop further.

FINANCIAL IMPLICATIONS

31. There are no specific financial implications relating to the recommendations in this report (which is for information purposes), however, the action plan, which the Education and Skills Partnership Board proposes will require financial investment. At this stage it is difficult to quantify, but an estimate is between £100k and £200k and is proposed to be funded through the Service Transformation Fund. The Chief Financial Officer in consultation with the Mayor must approve any request for Service Transformation Funding, before any approved funds can be drawn down.
32. As explained above under 'Social Mobility Opportunity Areas', an announcement in January by the DfE granted Doncaster status as one of the 12 new Opportunity Areas. The DfE will make available up to £72 million for the 12 areas to support work across early years, schools, further and higher education. Further details on the allocation of the £72m are yet to be provided and discussions are on-going between the Council and the DfE.

HUMAN RESOURCES IMPLICATIONS

33. There are no human resource implications arising from this report.

TECHNOLOGY IMPLICATIONS

34. There are no technology implications arising from this report.

EQUALITY IMPLICATIONS

35. In line with the corporate approach to compliance against the Equality Act 2011, due regard must be shown across all activity within the Council. As the Education and Skills Commission One Doncaster Report draws together a diverse range of activities at a strategic level, a due regard statement is not required. All the individual components that underpin the One Doncaster Report may require a due regard statement to be completed and reported as and when appropriate.

CONSULTATION

36. During the development of the Education and Skills Commission One Doncaster Report consultation has taken place with Doncaster MBC leaders, officers and teams; politicians including The Mayor, Cabinet Members, leaders of opposition parties and Overview and Scrutiny members; Doncaster MPs; voluntary and community organisations; young people and families; schools and education providers; higher education and training providers; and Doncaster's business community.

BACKGROUND PAPERS

Independent Education and Skills One Doncaster Report
Team Doncaster Response and Statement of Implementation
Corporate Plan 2017-18 – 14th February 2017 Cabinet Report
The Doncaster Story

Gov.UK Press Release on Social Mobility Opportunity Areas:

<https://www.gov.uk/government/news/education-secretary-announces-6-new-opportunity-areas>

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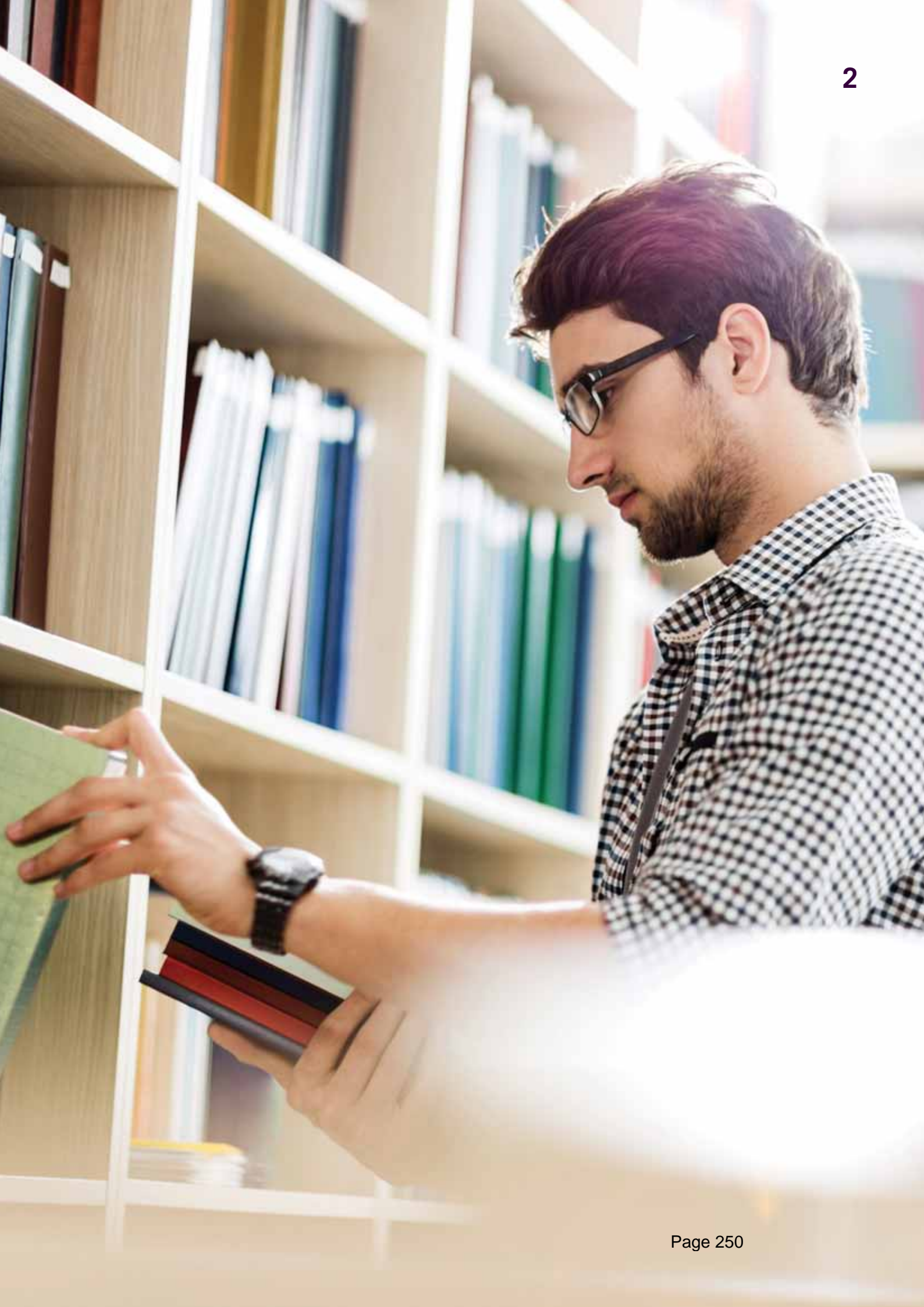


ONE DONCASTER

The report and recommendations of
The Independent Commission on Education and Skills in Doncaster



Published
October 2016



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FOREWORD

The world is changing. The landscape of Europe is evolving. Demographics are shifting. New industries and employment opportunities are emerging, and Doncaster too is on its own distinctive transformational journey.

Disruptive change – in the form of environmental concerns or radical new technologies – is becoming the norm. How, then, can we best ensure that Doncaster’s citizens, young and old alike, are adequately prepared for an uncertain, challenging and hopefully better future?

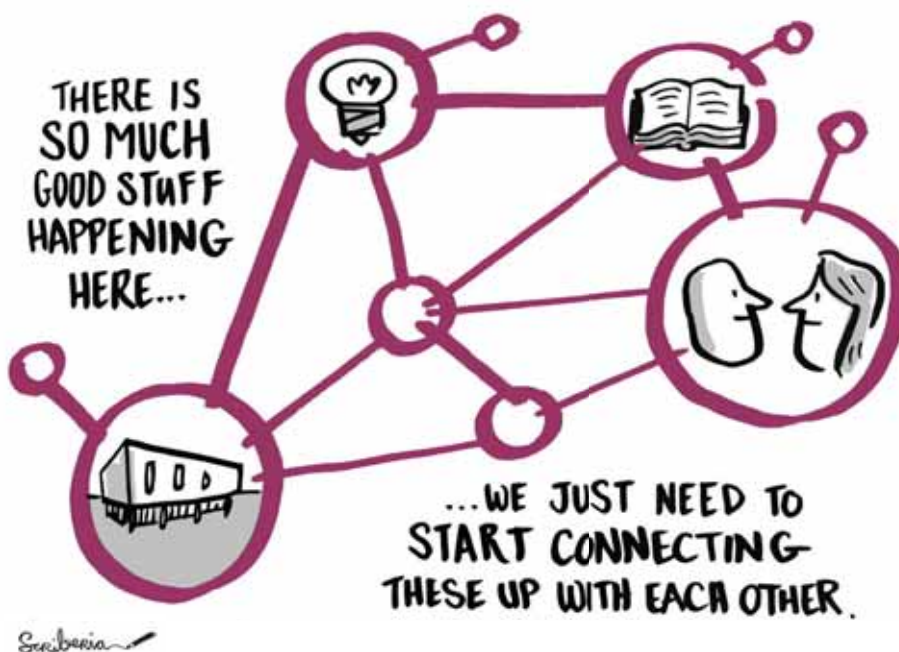
This was the remit given to the Independent Commission on Education and Skills appointed by Team Doncaster to help Doncaster manage its future collectively, consistently and confidently.

Our task was to analyse the existing system of education and skills provision to assess its fitness for purpose. We were asked to identify barriers to development, outline how existing assets and strengths could be

built upon and make recommendations for actions to be taken by a range of stakeholders.

Our analysis confirmed the picture so often drawn for us by people we met: that Doncaster comprises a set of organisations and communities, each with its own identity, traditions, strengths, resources and ambitions, that are too frequently disconnected from each other and disengaged from a cohesive sense of shared purpose and overarching aspiration.

The Commission concludes that this is holding back the development of Doncaster, obscuring what is a powerful, collective energy that can fuel and accelerate widespread positive change – and enable Doncaster to steam ahead once more.



The Commission has analysed the data collected which underlines the scale of the challenges faced. We appreciate that Doncaster is dealing with a number of long-standing economic, educational, social, and communications challenges.

It is our clear view, however, that the time is now right to tackle these challenges collectively. The whole community needs to unite to take forward a borough, rooted in bygone revolutions of the 19th and 20th centuries, that has the potential to become a shining example of post-industrial 21st century civic and community transformation.

The Commission's view is that many of Doncaster's issues can be addressed by changes in approach and working practices amongst the professional stakeholders we consulted; others require political and organisational commitment; and some are a consequence of wider social and economic pressures that require regional and national action.

The Commission's report highlights an outline 'phased approach' of how the recommendations made might be prioritised and actioned.

The Commission comprised of a group of five individuals. We were invited to take an independent and objective view of Doncaster. We saw evidence of sufficient 'change agents' and 'energy creators' amongst those we consulted in the education and skills sectors, the local authority and business communities, and across a wide range of other stakeholders, who we judge have the will, the capacity, and the vision to make a significant difference to the life chances of Doncaster's citizens.

However, to make the changes needed to move Doncaster forward, these people, working with all stakeholders, must:

- accept the inadequacies of the current system
- agree the need for change
- make a collective effort to develop a local culture of collaboration and self-confidence

It has been a huge privilege to work with the people of Doncaster on this report; we have been inspired by the openness to change we have encountered here, challenged but not daunted by the volume and scale of the ambition for transformation that is evident, and uplifted by the determination and passion of the people of Doncaster to create something better for themselves and their communities.

**Thank you,
Ann Limb, Tim Brighouse,
Amali de Alwis, Nigel Brewster,
Keri Facer.**

**The Independent Commission on
Education and Skills in Doncaster,
21 October 2016.**

The Independent Commission on Education and Skills in Doncaster

Dr.
Ann Limb
CBE DL
Chair



Prof. Sir
Tim
Brighouse
Vice Chair



Professor
Keri Facer



Amali
de Alwis



Nigel
Brewster



HOW THE COMMISSION WORKED

The Commission worked in both formal and informal settings and held conversations, workshops, and meetings with a range of individuals and organisations.

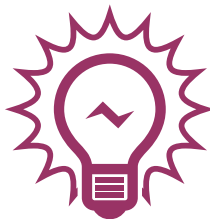
Over 20 weeks between March and July 2016, with the enthusiastic and welcome support of over a 1,000 individuals, the five Commissioners engaged with, listened to, and took evidence from a wide range of people and organisations living and working in the borough of Doncaster. This is summarised below and fully documented at the end of our report.

The Commission:



Met with over
400 individuals
and groups

as listed at the end of our report



Organised a borough wide
'Open Space' stakeholder event in which
80 people took part generating over

1000 ideas and
responses



Received online survey responses from:

23 adults

3 organisations

103 young people



Took evidence from

800 young
people



Received written email
submissions from

15 individuals and
organisations

The report's 30 recommendations are derived from three principal sources:

1 Data collected through our enquiry

2 Suggestions and ideas presented by individuals and organisations who submitted evidence

3 Examples of good practice that exist elsewhere that Doncaster can learn from and build on

Our report is based on the evidence we gathered from the people, and the organisations who spoke to us and submitted data and ideas. All willingly contributed to the Commission's enquiry, almost all believed they had a role to play in tackling the issues raised and offered their skills in working through the next steps. This is encouraging in terms of the delivery of the recommendations.

We published the Commission's approach, lines of enquiry, and evidence gathering process and protocol on the Commission's website. This is also reproduced at the end of our published report. We agreed with all those we interviewed and took evidence from that we would not attribute their individual named responses without prior consent. Our report does, however, contain a complete list of all the Commission's activities and the roles of the people and organisations we consulted.

What people and organisations told us
Doncaster's education and skills system

'NEEDED TO THRIVE'

We found agreement amongst everyone we consulted on three key and powerful messages that ran consistently through the Commission's consultations.

These corroborated our own analysis of evidence and have informed our recommendations and our proposed 'phased approach'.



THREE MESSA

ABOUT WHAT A SUCCESSFUL FOR DONCASTER WOULD LOOK

KEY MESSAGE 1

1 The first key message was that education and skills are the responsibility of schools, colleges and the wider community over a lifetime.

Young people are in school at most 20% of their waking time between birth and the age of 18, with the balance of at least 80% spent at home and in the community. For children and young people, therefore, parenting and the support of the whole child in the community is crucial to long-term educational success. Equally, in changing economic and social conditions, education does not finish at age 18 or 21; it takes place in workplaces, in adult training provision, in volunteering opportunities, in the home and online.

For Doncaster to thrive it is vital that its education and skills system enables everyone to thrive by learning and acquiring new skills throughout their lives.

KEY MESSAGES

EDUCATION AND SKILLS SYSTEM LIKE



KEY MESSAGE 2

2 The second key message we found to be widely shared is that individuals' capacity to flourish in changing social and economic conditions, is dependent not only upon traditional outcomes as measured by national assessments - such as literacy, numeracy, digital skills and scientific understanding – but also upon a wider set of outcomes that include: the ability to work well in teams; the ability to solve inter-disciplinary problems; empathy and commitment to contribute to the welfare of others and to the community; confidence to explore new opportunities and new technologies with creativity; and the development of physical and mental health.

For Doncaster to thrive it is vital that its education and skills system educates the whole person.

KEY MESSAGE 3

3 The third key message we heard consistently was reference to the ever-changing landscape of educational and skills. The autonomy of schools is increasing in relation to the remit of the local authority and constraints on curriculum and national accountability frameworks are tightening. New educational pathways and funding for technical, professional and vocational education are proposed, and the overall landscape of education and skills provision is diversifying rapidly. In this context, new ways of working are required and the role of the local authority is evolving, as Doncaster Council in its evidence to us fully recognise. The role of governors, the engagement of parents and employers, and the voice of students are more important than ever in ensuring that schools, colleges and other providers consistently work with the highest aspirations.

New partnerships and communications mechanisms are essential to ensure that excellent practice is shared across different institutions and to guarantee that no young people fall off the radar.

For Doncaster to thrive therefore, it is vital that its education and skills system is characterised by a shared vision and excellent partnership working with clear lines of communication and accountability.

AN ANALYSIS OF THE **STRENGTHS & CHALLENGES** IN DONCASTER'S EDUCATION AND SKILLS SYSTEM



The Commission found that Doncaster has significant resources within the education and skills system and across the wider borough, principally in its:

1 PEOPLE AND ORGANISATIONS

2 ENTERPRISE AND ENTREPRENEURSHIP

3 PLACE AND CONNECTIVITY

4 TRADITION AND INNOVATION

The key challenge is to understand how these opportunities and assets can best be realised and what actions need to be taken to optimise the use of these resources.

AN ANALYSIS OF THE STRENGTHS AND CHALLENGES IN DONCASTER'S EDUCATION AND SKILLS SYSTEM

1

PEOPLE AND ORGANISATIONS

There are existing and developing networks of individuals across the public, private, voluntary and charitable sectors, committed to working together to improve Doncaster's education and skills system.

These include but are not limited to Partners in Learning, the network of head teachers working together to create a collective approach to school improvement; other Teaching Schools Alliances; businesses; an active and well regarded Chamber of Commerce engaging with and promoting education and skills providers; the Local Cultural Education Partnership striving to mobilise Doncaster's creative and cultural assets; as well as the Doncaster Children's Services Trust and Health and Wellbeing Board seeking to create new relationships between social, health and education services. Alongside these groups, there is an active cohort of social enterprises and charities supporting education and skills development throughout life. Civic leadership is strong, with a committed senior officer team determined to effect positive change. All three of the MPs responsible for Doncaster, who welcomed the work of the Commission, signalled their commitment to actively helping take forward our recommendations.

There is considerable strength in the number and range of highly committed 'energy creators' across the borough.

The challenge is to create an education and skills system that enables these groups to work collaboratively and collectively to create high quality and coherent experiences for all learners.

There is evidence of significant challenges working against this aspiration to be addressed, namely:

- current overall low levels of educational attainment;
- difficulties in recruiting and retaining high calibre teachers;
- incoherent progression pathways for routes into further and higher education, apprenticeships and employment;
- the absence of a system-wide learner-centred approach that ensures that students do not slip through gaps in provision particularly in the 14-19 age range;
- increasing fragmentation of the education and skills system;
- lack of formal and informal opportunities to coordinate and collaborate across different sectors;
- resource contracting both locally and nationally.

The Annual Report of Her Majesty's Chief Inspector 2014/15* lists Doncaster as **one of the '16 local authority areas in England where less than 60% of the children attend good or outstanding secondary schools, have lower than national GCSE attainment and make less than national levels of expected progress'**

Educational Attainment	Doncaster	National	Regional (Yorks & Humberside)
Achievement of a Level 2 qualification by the age of 19	79.9%	85.9%	84.8%
Achievement of a Level 3 qualification by the age of 19	46.8% (2014/15)	58.7%	54.9%
16 to 18 year olds who are not in education, employment or training	4.5% (Q1 2016/17)	7.8%	
Total Apprenticeships in Doncaster (all organisations & companies) in 2015/16	3,990	-	-
Achievement of 5 or more A*- C grades at GCSE or equivalent including English and Maths	50% (2014/15)	53.8%	55.1%

AN ANALYSIS OF THE STRENGTHS AND CHALLENGES IN DONCASTER'S EDUCATION AND SKILLS SYSTEM

2

ENTERPRISE AND ENTREPRENEURSHIP

There is a diverse business base in Doncaster that includes, but is not restricted to, a number of nationally significant assets such as: the Doncaster Racecourse and the Northern Racing College, the Yorkshire Wildlife Park, the new National High Speed Rail College, Doncaster-Sheffield Airport and the new intermodal terminal at the Doncaster International iPort, as well as a high level of successful small and medium-sized business activity.

Alongside private sector activities are nationally significant social enterprises and charities (e.g. Relate, Refurnish, Doncaster Deaf Trust), a sporting and leisure offer, through for example Doncaster Rovers Football Club, and the development of Rossington Hall into a European Tour Golf destination and tournament venue. Additionally, Doncaster is home to a long established cultural and creative sector e.g. Doncaster is identified as a top ten 'musical town' in the country by the Performing Right Society, generating new opportunities such as CAST Theatre and Higher Rhythm. Doncaster's recent economic performance as a whole has been relatively strong and effective. Combined civic and business leadership offers the opportunity to take a leading role in the devolved Sheffield City Region and the Northern Powerhouse.

There is considerable strength in the approach, fabric and current successes of the business, public, voluntary and community sectors across the borough.



The challenge is how to ensure that this range of opportunities and successes are valued, visible, and accessible to all of Doncaster's young people and citizens and widely promoted both nationally and internationally.

Despite the existence of Team Doncaster, there is evidence of a number of factors that currently restrict progress, namely:

- variations in **accountable** working between voluntary and community sector organisations, public sector bodies, Business Doncaster, the Chamber of Commerce and the creative/cultural/sporting/leisure sectors;
- inadequate access to high quality career and educational information, advice and guidance for all ages and limited access to diverse work experience placements for young people;
- the absence of a dedicated Doncaster University;
- a Doncaster narrative that, whilst rightly prioritising and prizing logistics, rail, aviation and manufacturing risks, disproportionately and detrimentally undervalues employment opportunities for entrepreneurs, the self-employed, small businesses and social enterprises, especially in digital, IT, creative, health and environment sectors.

These are particularly important because they deliver a foundational economy that is essential to the wellbeing of the borough's communities and because they offer a range of opportunities for young people to progress towards high quality employment.

AN ANALYSIS OF THE STRENGTHS AND CHALLENGES IN DONCASTER'S EDUCATION AND SKILLS SYSTEM

3

PLACE AND CONNECTIVITY

Doncaster is made up of many communities with deep traditions and different strengths and challenges.

It is the largest metropolitan borough in the country, strategically and centrally located in the UK, with more potential for development than many cities derived from the combination of an attractive natural environment and vibrant villages and towns with a strong sense of local identity. It has a plethora of important local community assets including re-fashioned children's centres, volunteer-led community libraries and the emerging community hubs to support adult social care such as the work of the Edlington Hilltop Centre, that will begin to offer services and support as a basis for community action for parents, grandparents, families and children at a local level. The recent launch of the 'Doncaster Story', a private sector led place-shaping initiative clearly illustrates the strong sense of locality to be found in Doncaster based on a combination of its industrial traditions and present day connectivity.

There is significant strength in the palpable pride in and visible valuing of the 'sense of place' that emanates from a range of people and organisations across the borough.

The challenges are:

- to ensure that diversity creates strength not division and encourages aspiration not insularity;
- that high quality local community assets are shared, accessed, and collectively promoted by all;
- that a borough comprising dispersed communities also creates a thriving town centre with a distinctive high quality offer to new start-up businesses and social enterprises attracting young professionals;
- that all of Doncaster's citizens can both benefit from the strengths of small local communities and make connections with the wider opportunities of the borough, the city region, across the UK and the world.

Working against this aspiration, evidence indicates that there are a number of barriers to development that include:

- high transport costs particularly for young people;
- poor public transport routes between villages and towns;
- relatively low levels of access to and use of digital technology;
- the pull of neighbouring boroughs and the wider world outside Doncaster;
- a persistent narrative that suggests that success and achievement are in opposition to keeping connections with your home community.

Educational Attainment	Doncaster	National	Regional (Yorks & Humberside)
Employment rate for those aged 16-64	72% (135,200) 2015/16	73.9%	72.2%
Residents in highly skilled occupations	36% (50,000) 2015/16	44.9%	40.1%
Out of work benefit claimants (16-64)	11.9% (22,740) 2015/16	8.7%	10.3%
Wage rates (weekly full time - resident based)	£465.50 2015	£529.60	£480.50
Travel to Work Data* Commuting Totals for Doncaster (all methods of transport)			
Inflow: No. of persons commute into Doncaster from other local authorities	26,524		
Outflow: No. of persons commute out of Doncaster to other local authorities or abroad	32,778		
Net Change: Overall commuting in Doncaster	-6,254		

AN ANALYSIS OF THE **STRENGTHS AND CHALLENGES** IN DONCASTER'S EDUCATION AND SKILLS SYSTEM

4

TRADITION AND INNOVATION

Doncaster's proud heritage of the railways, horse racing, manufacturing and mining, as well as its connections to the Pilgrim Fathers, exemplifies a history of risk-taking and innovation on a national and international scale.

This tradition is visible today in an impressive alertness to new opportunities demonstrated by the borough combined with its capacity to generate and showcase nationally significant new initiatives. This has resulted in major infrastructure investments in recent years, notably The Finningley and Rossington Regeneration Route Scheme (FARRRS) project (now known as Great Yorkshire Way), providing a new highway from the M18 at junction 3 to Doncaster Sheffield Airport with links into Rossington and the iPort development. Doncaster has moved with the times and developed new ways of working, for example, the ground-breaking partnership between Doncaster Council and Doncopolitan in re-imagining the Bentley Training Centre, innovative procurement processes developed to enable the Refurnish social enterprise to continue to contribute to adult skills, and environmental services alongside a national provider.

There is strength in the collective leadership from the public and private sectors, including within the council and local businesses. This is combined with a passion for the past, a vision for the future, and a willingness and openness to innovate and experiment.

The challenge is to determine a consistent and long-term vision for education, skills and economic resilience that is shared by all key stakeholders and is tracked, monitored and assessed to see how it is delivering what it aims to achieve over the long term.

Working against this aspiration, evidence from a range of stakeholders reveals a number of factors that militate against progress such as:

- adopting an opportunistic rather than a strategic approach to development;
- opting for short term fixes and results at the expense of longer term investment;
- seeking to acquire highly visible, disparate national initiatives that are 'retrofitted' into local and regional strategic planning and can lead to the procurement of services from national organisations at the expense of using long-standing local expertise.



ASSESSING THE EVIDENCE AND FRAMING OUR RECOMMENDATIONS

As highlighted earlier, the Commission found there was widespread agreement on the three broad characteristics needed in an education and skills system to improve overall success, namely:

A shared vision of whole person, whole life education.

With this in mind and in order to frame our recommendations, the Commission then asked the question:

What is needed for Doncaster's education and skills system to thrive in the future?

The evidence we received provided seven answers to this question indicating the essential key characteristics to put in place to create 'a fit for purpose' and 'fit for the future' education and skills system for Doncaster.



Seven key characteristics of a successful education and skills system for Doncaster

FOR DONCASTER'S EDUCATION AND SKILLS SYSTEM TO THRIVE WE NEED TO:

1 DEMONSTRATE GREAT DISTRIBUTED LEADERSHIP
that embodies a collective vision and a commitment to long-term delivery and regular monitoring of achievement
P24

2 DEVELOP A 'WHOLE PERSON WHOLE LIFE' FOCUS
that helps all children and young people and adults to find, value and use all of their talents for their own growth and for the benefit of the wider community
P25-29

3 CREATE A LOCAL ALL-AGE CAREERS AND EMPLOYMENT GUIDANCE SYSTEM
that guarantees access to high quality, independent information, advice and guidance about educational and skills choices
P30-32

4 PROMOTE AMBITION AND ASPIRATION
for all by encouraging leaders, parents, teachers, schools, education and training providers, and businesses to set the highest expectations of themselves and others, so that everyone throughout Doncaster is *'constantly improving on their previous best'*
P33-35

5 PROVIDE OUTSTANDING TEACHER DEVELOPMENT OPPORTUNITIES
that ensure that Doncaster develops, motivates, retains and recruits staff in ways that position Doncaster as the best place to teach in the country
P36-37

6 FOSTER A COMMITMENT TO CREATIVITY AND INCLUSIVITY
based on developing resilience, confidence, innovation and enterprise in every citizen through formal and informal learning opportunities
P38-39

7 COMMUNICATE AND CELEBRATE
the endeavours of all Doncaster's citizens, encouraging all of those with a stake in education and skills to work collaboratively for the good of learners
P40



3 KEY MESSAGES + 7 KEY CHARACTERISTICS

=
=
**THE DONCASTER
DECLARATION**



The Commission makes 30 recommendations for action and suggests an outline 'phased approach' for delivery.

We have based our recommendations on the evidence presented in the context of **the three key messages** and **the seven key characteristics** of what a successful education and skills system for Doncaster would look like.

Our recommendations vary in nature, complexity, resource implication and likely time scale for achievement. Some are inter-linked and co-

dependent. With the exception of references to actions to be taken by Team Doncaster itself, we leave the task of determining the specific individuals and groups responsible for taking forward the recommendations to Team Doncaster.

For the recommendations to pass the test of delivery and lasting impact, all partners need to commit to playing

their role in the collective endeavour. We suggest therefore that the starting point for this is for Team Doncaster to put in place a mechanism, e.g. something like the 'Doncaster Declaration' - a public pledge to which all stakeholders commit to the three key messages and seven key attributes needed for Doncaster to thrive in the future.



RECOMMENDATIONS

Demonstrating great distributed leadership that embodies a collective vision and

1 : Demonstrating great distributed leadership

- 1: Establish an Education & Skills Partnership Board and devise a delivery plan to ensure key actions are implemented.
P24
- 2: Benchmark ESPB progress against great practice nationally and internationally.
P24

2 : Developing a 'whole person whole life' focus

- 3: Agree a guaranteed set of experiences for all young people at key stages of their life that help broaden their ambitions, grow their confidence and realise their ambitions. This might be known as the 'Doncaster Dispensation.'
P25
- 4: Create a range of certificates 'Doncaster Diplomas' celebrating the talent of eleven-year olds on progressing from primary to secondary school.
P25
- 5: Establish a 'Made in Doncaster' immersion in employment programme.
P26
- 6: Set up a task and finish group, as part of the Education & Skills Partnership Board to address ways of removing barriers to access to Doncaster's diverse resources.
P27
- 7: Complete and implement a review of Special Educational Needs and Disabilities provision – SEND – and consult with the Regional Schools Commissioner.
P27
- 8: Develop a Doncaster 'Healthy Schools Healthy Workplaces' Kitemark.
P28
- 9: Develop Doncaster as a University City.
P28-29

3 : Create a local all age Careers and employment guidance system

- 10: Establish a Doncaster wide, independent, all age careers information advice guidance service.
P30
- 11: Each secondary school should seek to gain the national quality mark validated by the National Institute for Careers Education and Counselling for Independent Advice and Guidance.
P30
- 12: Create a schools - community - business network to enhance school access to 'real world' expertise and find ways to recognise young people's experience to assist their transition to the world of work.
P31
- 13: Develop a 'Doncaster guide to tackling unemployment' which clarifies responsibilities for ensuring that all young people aged 14-19 are in education, employment and training.
P32

IONS

a commitment to long-term delivery and regular monitoring of achievement.

4 : Promote ambition and aspiration

- 14:** Create and agree a shared language of school improvement. **P33**
- 15:** Each school and Multi Academy Trust commits to being a member of a school improvement partnership with schools within, and beyond Doncaster. **P33**
- 16:** Establish a process of peer reviews whereby each school is peer reviewed by two leaders from others schools every two years. One of these school leaders should be from an outstanding school in similar circumstances outside of Doncaster. **P33**
- 17:** Create strong and consistent messages of possibility for all young people. **P34**
- 18:** Support parents and parental aspirations. **P34**
- 19:** Conduct a Doncaster wide Post-16 Review. **P35**

5 : Provide outstanding teacher development opportunities

- 20:** Establish a new Continuing Professional Development (CPD) Kitemark **P36**
- 21:** Develop and implement a practical action plan for cross-borough teacher development and peer reviews. **P36**
- 22:** Tell 'the Doncaster Story' for Teaching. **P37**
- 23:** Develop innovative financial and other incentives to recruit and retain great teachers. **P37**

6 : Foster a commitment to creativity and inclusivity

- 24:** Establish a STEAM strategy co-owned by culture and education teams. **P38**
- 25:** Increase take-up of the National Arts Award in Doncaster Schools. **P39**
- 26:** Establish an incubator maker space in Doncaster town centre. **P39**
- 27:** Establish a women and girls' creative empowerment programme. **P39**

7 : Communicate and celebrate

- 28:** Establish an informal 'First Friday' networking event for all education, skills and community stakeholders. **P40**
- 29:** Establish formal protocols for partnership working. **P40**
- 30:** Establish a forum for adult skills and education providers. **P40**

1 : DEMONSTRATING GREAT DISTRIBUTED LEADERSHIP

RECOMMENDATION 1

Establish an Education & Skills Partnership Board and devise a delivery plan to ensure key actions are implemented

We found a widespread, strong desire for collaborative working to be enhanced and yet in gathering our evidence, one head teacher described the situation in Doncaster as being one of a 'lack of infrastructure for collaboration'.

We therefore recommend that an Education & Skills Partnership Board (ESPB) should be established as a first priority. It should ideally be independently chaired and report regularly to Team Doncaster to which it would be accountable. Its primary task would be to reinvigorate the vision of 'Doncaster – learning city' and to produce a delivery and implementation plan to take forward agreed recommendations from the Commission. In this way, it would have oversight of the delivery of the Commission's recommendations that are accepted by Team Doncaster.

The Commission envisages that the ESPB would work closely with the existing partnership theme boards, including Enterprising Doncaster and the Children & Families Strategic Partnership Board and would be responsible for:

- providing vision and system leadership;
- ongoing project management in the delivery of the Commission's recommendations;
- actively facilitating collaboration across sectors to achieve agreed goals;
- ensuring accountability and responsibility for shared goals;
- monitoring and assessment of progress of the delivery plan;

- benchmarking against comparison organisations/communities nationally and internationally;
- actively collaborating with the Sheffield City Region on skills and economic development.

The ESPB would include individuals able to report horizontally on the work of the Enterprising Doncaster and the Children and Families Strategic Partnership Board; we expect the remit of these boards could be significantly tightened and focused as a result of the creation of this new board with a vision for 'Doncaster – learning city'.

We recommend that the ESPB refers to two pieces of recent research by the RSA 'Power to Create: a place for learning - putting learning at the heart of citizenship, civic identity and community life'* by Tony Breslin and Possibility Thinking 'What if FE Colleges led a 'cities of learning' movement in the UK** by Anthony Painter, Director of RSA Action & Research Centre published by FETL/RSA.

It would be for Team Doncaster to determine the precise membership but we envisage that membership of the ESPB would comprise individuals from the key active networks across the borough and include, in particular: Partners in Learning, MAT CEOs, Diocesan Authorities, head teacher and governor representation, Regional School Commissioner, work based learning and training representation (including Post-16), the voluntary and community, sectors, Business Doncaster & the Chamber of Commerce, a Youth Parliament representative/advocate, one of Doncaster's MPs, elected members

at borough and local level and parent representatives.

It is also for Team Doncaster to determine the way in which the ESPB would work, but we recommend that individuals and groups with clear 'task and finish' obligations should be identified to produce a comprehensive delivery plan to take forward specific areas of the Commission's report over the next 18 months, giving quarterly reports to Team Doncaster who in turn would report regularly on progress to all three MPs.

RECOMMENDATION 2

Benchmark ESPB progress against great practice nationally and internationally

As the role of the local council changes, new models of educational governance and support are being developed across the UK. These include new leadership arrangements as well as new approaches to communications, staff development and partnership. Examples include Camden's 'Partnership for Educational Excellence' and Bristol's 'Learning City Partnership Board'. A core aim of the ESPB will be to continue to regularly look out beyond Doncaster to review the progress of communities across the UK and internationally (e.g. Whole Education, World Innovation Summit for Education WISE, Global Education Leaders' Partnership GELP, etc.) in relation to how they are addressing the common challenges of changing industry, demographics and education provision.

*<https://www.thersa.org/discover/publications-and-articles/reports/a-place-for-learning>

**http://www.fetl.org.uk/wp-content/uploads/2016/07/Possibility-thinking_report.pdf

2 : DEVELOPING A ‘WHOLE PERSON WHOLE LIFE’ FOCUS

RECOMMENDATION 3

Agree a guaranteed set of experiences for all young people at key stages of their life that help broaden their ambitions, grow their confidence and realise their ambitions. This might be known as the ‘Doncaster dispensation’

We found evidence of commitment from all stakeholders to a desire for all young people to be supported in raising their aspirations and a willingness to explore innovative ways in which this might be achieved.

The work of the Children’s University, which is strong in Doncaster, could be used to support implementation of this recommendation.

The Commission suggests that the ages where a set of experiences might be spelled out are from birth to age five; aged five through to age eleven; and age eleven through to eighteen. However, it is not for us to

specify what the experiences should be, but we do suggest that at each phase there might be two which are Doncaster-wide, two which are agreed with school leaders and governors at borough and local level, and that each school makes additions to those defined experiences as parents and staff see fit.

Examples of similar projects on which the ‘Doncaster dispensation’ might be modelled to include the National Trust’s 50 Things to do before 11¾, Bristol’s 80 by 18 projects, and 10 things to do before you are 10.

RECOMMENDATION 4

Create a range of certificates ‘Doncaster Diplomas’ celebrating the talent of eleven-year olds on progressing from primary to secondary school

At the moment the national system emphasises what it calls the secondary readiness of Year 6 pupils. It focuses this on scores in Maths and English. During our open space event in May 2016, stakeholders stated that ‘only Maths and English count’ and ‘training kids to pass exams and not to learn can cause real problems’. Although crucially important, the danger of such a single focus is that children’s other talents are not noted. These may be in the arts, in sport, in craft and in service to others as well as in the

other curriculum areas including the vital areas of science and ICT. It is helpful in this respect to think about ‘how a child is intelligent’ as well as ‘how intelligent’ they are. We therefore recommend that a set of certificates, ‘Doncaster Diplomas’ for example ‘Young Engineer’, ‘Young Scientist’, ‘Young Artist’, ‘Young Entrepreneur’, ‘Young Carer’ could be created and introduced consistently across the borough – the idea being that each 11-year-old received a Doncaster Diploma for one particular talent.

2 : DEVELOPING A 'WHOLE PERSON WHOLE LIFE' FOCUS

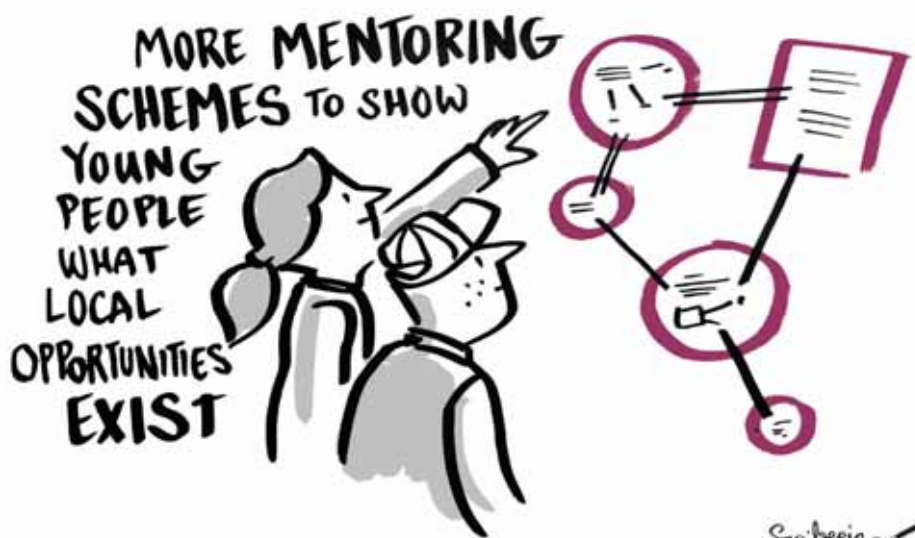
RECOMMENDATION 5

Establish a 'Made in Doncaster' immersion in employment programme

Results of peer consultation undertaken with young people in primary schools, secondary schools and specialist forums provided strong evidence suggesting the experiences of employment opportunities available to young people vary hugely depending on the school attended, parental expectation, and self-confidence of the students themselves. It follows that a more equitable and whole system approach would help address these inequalities.

We propose therefore that the Chamber of Commerce investigates setting up a bespoke 'Made in Doncaster' immersion in employment programme for youngsters between the Years 8 and 11 for whom

participation will act as a motivator to their achieving their outcomes at 16. Already the Chamber, which is a significant strength in Doncaster, has initiated a successful Skills Academy which could be used as the basis on which to develop this programme. The programme would recognise the full diversity of forms of employment in the borough and work systematically to include third sector and cultural and creative enterprises as partners. This programme would build on the 'Ambition Doncaster' initiative and the Mayor's 'Skills Made Easy' apprenticeship and her 'Move on Move Up' priorities and perhaps, as part of a self-employment project option, help young people across the borough develop valuable enterprise skills.



2 : DEVELOPING A 'WHOLE PERSON WHOLE LIFE' FOCUS

RECOMMENDATION 6

Set up a task and finish group, as part of the Education & Skills Partnership Board to address ways of removing barriers to access to Doncaster's diverse resources

One of the strengths of Doncaster is its many and diverse villages and communities; without ease of movement and encouragement to explore these different communities, however, such strengths can become a problem. Communities can become insular and high quality assets in one part of the borough can become inaccessible to others. At the same time, provision can fragment across multiple smaller settings, losing the opportunity to develop centres of real excellence. As part of children's development, they need to encounter new people, new places and different ideas.

There are many barriers to mobility between towns and villages and barriers to access to the diverse social, environmental and cultural assets of the borough. These barriers include the cost of travel and the patterns of public transport provision, as well as a lack of confidence in creating Doncaster town itself as a real centre for the borough. Simple issues, such as children not having access to a travel pass after 31 July cause real difficulties for young people's participation in summer activities. Making transport cheaper, better and accessible for all was one of the top four 'Make Your Mark' issues

considered at the Young Person Democracy Event held in Doncaster in July 2016. More complex issues include fear of the unknown and of unfamiliar communities. Cultural issues – such as gender segregation – also impact on some young women's access to sporting facilities.

And then there is simply the issue of geography – it takes time and effort to get from one side of the borough to another.

We suggest therefore that a taskforce should be established to examine how to address issues of mobility including:

1. Access to lower cost fares
2. Opportunities for inter-school 'twinning' activities
3. Collaboration between schools and inter-faith groups
4. Expansion of opportunities for women-only sports activities
5. Further development of a cross-borough high speed broadband network capable of enabling live streaming of lessons, events and teaching across multiple centres.

We recommend that this forms a separate 'task and finish group' integrated into the overall delivery plan of the ESPB.

RECOMMENDATION 7

Complete and implement a review of Special Educational Needs and Disabilities provision – SEND – and consult with the Regional Schools Commissioner

There is evidence of some current mismatches of need and provision in the area of Special Educational Needs and Disabilities - SEND. This is at odds with the widespread desire for all young people to be offered equal life chances. Those most at risk of not taking advantage of changing life chances are those with the most barriers to their learning. For every young person to have the best chance in life, it will be necessary to review the gaps in SEND provision - both in the special school sector and its relationship with the mainstream schools. Solutions in this area will involve a regional dimension, with Team Doncaster consulting with the Regional Schools Commissioner.

We recommend that this forms a separate task and finish group integrated into the overall delivery plan overseen by the ESPB.

2 : DEVELOPING A 'WHOLE PERSON WHOLE LIFE' FOCUS

RECOMMENDATION 8

Develop a Doncaster 'Healthy Schools Healthy Workplaces' Kitemark

Evidence from people we consulted consistently indicated widespread agreement about the importance of the mental and physical health of Doncaster's citizens and its relationship to educational attainment and performance in the workplace; everyone agreed that health underpins educational success, future wellbeing and economic prosperity. The Health and Wellbeing Board, the Clinical Commission Group, schools, colleges, other providers and work places all have a part to play.

We propose therefore raising awareness of and encouraging attention to this issue by further developing surveys and assessments that can be implemented at age 9 and 13 to give schools a formative insight into their contributions in this area.

There exist surveys such as the Warwick/Edinburgh materials and we recommend the use of this and

other surveys to check the mental and physical health of all youngsters in late childhood and early-mid adolescence. We also recommend looking at this across the workforce and in community settings so that as wide a cross section of citizens can be involved, similar to the local Well North Denaby model's appreciative and community enquiry approaches.

We therefore propose the re-launch of the Doncaster Healthy Schools and Healthy Workplace Kitemark based on national best practice as evidence of healthy places. This would include the development of appropriate surveys, self-assessment and peer assessment tools, to capture changes in outcomes.

We recommend that this forms a separate task and finish group integrated into the overall delivery plan overseen by the ESPB.

RECOMMENDATION 9

Develop Doncaster as a University City

Almost everyone we heard from lamented the absence of Doncaster's 'own' university. People acknowledged that there are higher education opportunities available but this is not the same as Doncaster being regarded as a 'university town'. In the current climate, Doncaster partners need to find an innovative way of creating a University City. This is a major undertaking but the Commission views this as vital to the long term success of Doncaster.

The Commission believes that there is a window of opportunity to capitalise on the academic, government and business partnerships responsible for delivery of the National College for High Speed Rail. By extending these relationships through close working with universities, and the private sector, it should be possible to expand higher level skills education provision in Doncaster - swiftly and on a significant scale.

The increasing costs of degree level courses, coupled with rapid changes in the business world, create an opportunity for Doncaster in the provision of shorter technical learning at Level 4 plus with the National College for High Speed Rail set to be a national exemplar in this respect. Alongside this, the proposed UTC with its strong 'STEAM' curriculum places Doncaster in a strong position to develop as a recognised centre of excellence in professional and technical teaching, learning and assessment.

The emergence of an institution that can deliver technical mastery, industrial research and innovation capacity will help create the highly skilled employment opportunities

2 : DEVELOPING A 'WHOLE PERSON WHOLE LIFE' FOCUS

that Doncaster needs. As can be seen in nearby Lincoln or Sheffield, a university presence produces significant benefits to a town. A city centre university would assist hugely in Doncaster's town centre regeneration, visitor economy growth and business inward investment. The presence of a university in a town contributes to the creation

financial literacy. Enrichment and extension courses would bring the enthusiastic learner in contact with the leading adult practitioners in the students' particular area of interest, so they have a chance of accessing expert coaching and guidance. Leading practitioners might be teachers from another school, lecturers from local universities, or experts

and infrastructure, including high quality high speed broadband - see recommendation 4 - that will also benefit local businesses. This platform would support not only the DUfL but would act as a resource for the growing creative industry sector in Doncaster to test out and develop new applications in both education and health tech, and as a pipeline for talent.

The emergence of an institution that can deliver technical mastery, industrial research and innovation capacity will help create the highly skilled employment opportunities that Doncaster needs.

of a learning city environment by putting learning at the heart of a place. However, a university presence alone will not be sufficient to raise aspirations and meet the needs of many adults with a desire to learn but with limited time and money.

We believe there is merit in building on the success of the Children's University to explore the setting up of the Doncaster University for Life - DUfL.

The DUfL would be an institution not unlike the Open University in concept, which youngsters from any school, college or provider in Doncaster could join between age 13 and 19. It would enable them to take part in certificated activities that may help fill some of the gaps in learning opportunity which any one school inevitably leaves.

These 'gaps in learning opportunity' may lie in the fields of enrichment and extension or in compensatory education or re-enforcement, or simply lie in areas covered in school PHSE programmes e.g. family and personal

from local businesses or cultural organisations. Courses could be available at various levels and involve assessable challenges for completion and presentation.

They could also involve the creation of peer-led learning communities, in which young people would be encouraged to work collaboratively to address both conceptual and real world challenges.

Within their home school or provider, there would be DUfL tutors drawn from those excellent and experienced teachers who have very good relationships with youngsters and who would help the students access appropriate courses from the DUfL. The core aim of the DUfL is to address the repeated demand we have heard throughout the consultation, for young people to have access to both real world learning and to the highest quality learning experiences in subjects they are excited and passionate about. The DUfL would be dependent on a robust digital platform

We accept that there will be many obstacles to the creation and implementation of DUfL, not least finance and the need for high level curriculum and organisational expertise in devising and setting it up. We think however that doing more of the same will not lead to transformed outcomes for sufficient numbers of youngsters and their families.

We believe that an initial cost of £4 million and running costs of half that figure at least will be needed. Even if started in the short term, it would take several years before it could open a full range of courses. Over time, however, it could, in partnership with the Children's University offer a unique learning resource for Doncaster's citizens.

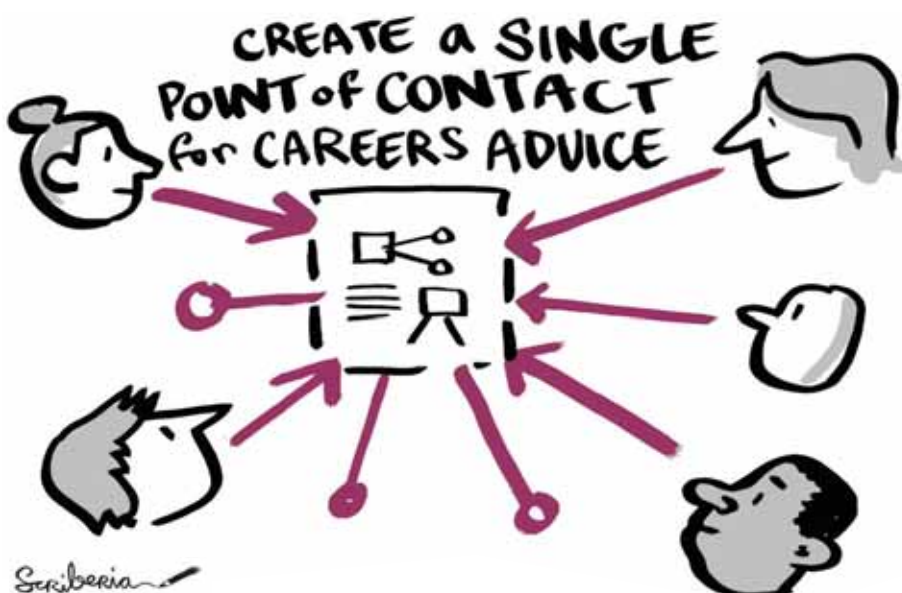
Partners should explore how to capitalise fully on the education technology revolution. One partner suggested initiatives could be combined into a Doncaster Virtual Lifelong Learning Institute. It is not for the Commission to determine the nature of university provision in Doncaster. We acknowledge this is a huge ambition. However, we suggest the time is right to 'think big' about what and how lifelong learning can be delivered across the town and to revitalise the notion of Doncaster - 'city of learning'.

3 : CREATE A LOCAL ALL AGE CAREERS AND EMPLOYMENT GUIDANCE SYSTEM

RECOMMENDATION 10

Establish a Doncaster wide, independent, all age careers information advice guidance service

The provision of careers Information Advice and Guidance (IAG) is variable across the country and across the borough, as evidenced by a recent report from the Gatsby Foundation and by the young people, adults and organisations we consulted who told us consistently that ‘a single point of contact for careers advice’ is needed.



Doncaster is well placed to look at innovative solutions to this issue. It has access to some excellent IAG provided by small local companies of former Careers and Connexions staff and we believe that a secondary school which acquires and keeps the Careers Quality Kitemark can only do so by adopting excellent IAG practices.

People who took part in the Commission’s work indicated that careers guidance is equally as important later in life as it is to young people, particularly for adults who entering the job market for the first time or are needing to retrain. They indicated they wanted a service that is accessible both online and face to face to provide information on local job opportunities, what is required to

access them, longer term prospects, and a process for progressing from lower level qualifications to higher level qualifications and prospects.

A single careers guidance system would need to be developed in partnership with employers, Doncaster College, independent providers of adult skills and training and many other stakeholders, and would need to complement and connect with the work of the borough’s Adult, Family and Community Learning team.

We recommend that this forms a separate task and finish group, set up to oversee all the recommendations relating to IAG (9,10,11 and 12) and integrated into the overall delivery plan overseen by the ESPB.

RECOMMENDATION 11

Each secondary school should seek to gain the national quality mark validated by the National Institute for Careers Education and Counselling for Independent Advice and Guidance

In July the Joint Education and Business Innovation & Skills Select Committees published a report on Careers Education, Information & Guidance*. They said;

“Careers education, information, advice and guidance in English schools is patchy and often inadequate.

Too many young people are leaving education without the tools to help them consider their future options or how their skills and experiences match with opportunities in the job market. This failure is exacerbating skills shortages and having a negative impact on the country’s productivity”.

They suggested a number of areas the Government should concentrate on in their forthcoming careers strategy including:

“Steps should also be taken to bring order to the congested market place of service providers and websites. The Quality in Careers and matrix Standards should be merged into a single brand”.

We agree that a single Kitemark for all schools would be useful.

3 : CREATE A LOCAL ALL AGE CAREERS AND EMPLOYMENT GUIDANCE SYSTEM

RECOMMENDATION 12

Create a schools - community - business network to enhance school access to 'real world' expertise and find ways to recognise young people's experience to assist their transition to the world of work

Survey results from young people revealed that they want improved access to real life information, guidance and support from adults working in a variety of professions.

We also found that businesses in Doncaster can struggle to recruit.

As part of the single point of access to an IAG system, a network of school advisors and local private and third sector businesses should be built upon to ensure that all IAG teachers have a range of business and community contacts who can be drawn upon to provide networks and contacts for students, as well as advice on contemporary working practices.

This should result in multiple encounters between young people and employers as well as enabling every young person in Doncaster to have project based work or self-employment experience. Working with the wider city region, Doncaster partners should set out clear expectations of what young people should be entitled to.

The Chamber of Commerce, in particular, could play to its strengths in this area by creating a borough-wide 'business speakers for schools' system that ensures that all schools have ready access to people, businesses, and organisations who represent the diversity of forms of employment available in Doncaster now and in the future.

It is important that guidance and work experience are tailored to the individual. The schools-community-business network should also work on ways to recognise the skills and experience gained by young people outside of school, for example, the fortitude and commitment demonstrated by young carers in Doncaster.

It is essential that a single, clear presentation of the data on current and future local employment opportunities (as shown right) is given to every young person consistently so that evidence of the powerful and credible story of Doncaster's future prospects becomes more widely known and believed in.

By 2024

an additional
70,000
Sheffield City Region jobs

an additional
12,000
Doncaster jobs

Job generating projects include:



- Robin Hood Airport (2,900)
- Unity/DN7 (2,100)
- West Moor Park Extension (1,500)
- Inland Port (1,500)
- Town Centre Sites (500)

BIGGEST GROWTH SECTORS IN DONCASTER

Logistics and Transport (61%)
Advanced Manufacturing (31%)
Creative & Digital Industries (29%)
Business Services (24%)
Financial & Professional Services (24%)
Low Carbon (22%)

3 : CREATE A LOCAL ALL AGE CAREERS AND EMPLOYMENT GUIDANCE SYSTEM

RECOMMENDATION 13

Develop a ‘Doncaster guide to tackling unemployment’ which clarifies responsibilities for ensuring that all young people aged 14-19 are in education, employment and training

There is a risk in the current fragmented landscape that young people fall off the radar and are not given clear guidance to navigate through the education system. The ESPB needs to identify clearly who is responsible for managing these pathways, for addressing young people’s needs and developing coherent learning plans, and for ensuring that they are supported to move between institutions as appropriate to support their learning. The clear responsibility will be to ensure that all young people aged 14-19 are in education, employment or training and to ensure that the data systems and human support provided to all young people in this age group are appropriate. This will require ensuring that all young people have access to appropriate information, and clear pathways for progression. We recognise the work done by Business Doncaster to support young people

not in education, employment and training; however, this is not sufficient and more must be done to tackle this challenge.

The proposed Doncaster Guide to Tackling Unemployment, which could take as its model ‘The City’s Business: helping young Londoners towards and into employment’* produced by a consortium of employers, politicians, educationalists and philanthropists would aim to find solutions to tackling long term unemployment – particularly amongst under 25 year olds. It might also include a clear statement of ‘what work ready looks like’ along with guidance on how the Chamber of Commerce and the voluntary and community sectors might be able to address the development of work-ready skills, in particular in relation to unemployed young people.

4 : PROMOTE AMBITION AND ASPIRATION

RECOMMENDATION 14

Create and agree a shared language of school improvement

Throughout the whole of our consultation period, we did not encounter a member of the teaching profession who was not committed to school improvement. However, without a shared understanding of some basic school processes, there is a danger that attempts to lend 'school to school' support might flounder and have less effect.

It is therefore imperative that Doncaster schools are collectively able to establish agreement on the best way of sharing new knowledge around key areas of school improvement. The Commission believes that if integrated into the work of the ESPB and monitored through the delivery plan, there is no reason why an effective language of school improvement could not be effectively developed and deployed across the borough.

An example of process headings that could be used would be as follows:

- Leading creatively;
- Managing effectively;
- Teaching, learning and assessing;
- Creating an environment fit for learning;
- Creative Staff Development;
- Reviewing practice;
- Involving students optimally;
- Involving parents and the community.

Some academy chains have their own headings that would align with the above. The critical issue is for a common language of school improvement to be collectively owned and consistently used by distributed leadership across all schools.

RECOMMENDATION 15

Each school and Multi Academy Trust commits to being a member of a school improvement partnership with schools within and beyond Doncaster

There is evidence of primary schools in Doncaster working successfully and with beneficial effect on outcomes on action research, for example with the UCL Institute of Education. However, this practice needs to be extended across all schools. We suggest this, or similar action research, be expanded and that every school commits to two actions: firstly, to seek in a focused way to improve practice by looking at other schools within their National Data Dashboard family (55 in the case

of secondary schools and 125 in the case of primary) and secondly, to use one of the five occasional days to visit in twos and threes on focused enquiries affecting some aspect of school practice. Such action research can be included as part of the proposed CPD Kitemark, and if conducted systematically in partnership with universities, might be used as a basis for credits towards Masters level qualifications for staff.

RECOMMENDATION 16

Establish a process of peer reviews whereby each school is peer reviewed by two leaders from other schools every two years. One of these school leaders should be from an outstanding school in similar circumstances outside of Doncaster

There is evidence that peer review is effective and that it is not as widespread a practice as it could be across the borough. Partners in Learning could agree a protocol among its members for 'peer reviews' and make sure that all governing bodies

are aware of the process. This would in turn help schools inform their development plans and their self-evaluation. We emphasise that this is solely a process of professional learning; it will lose its efficacy if it becomes part of public accountability.

4 : PROMOTE AMBITION AND ASPIRATION

RECOMMENDATION 17

Create strong and consistent messages of possibility for all young people

The results of our consultations with young people highlighted that many children within Doncaster have high aspirations but experience issues such as low confidence, poor attitude to learning, a lack of motivation, feelings of uncertainty about what they want to do or what they are good at, and not being able to achieve the right grades.

In many areas that face huge social and economic challenges there are persistent and unhelpful perceptions about children's and young people's futures that need to be challenged. There are many ways to do this.

17.A Firstly, by establishing an 'achievement wall' in one of the corridors of the school, assembly hall, or college reception, which illustrates the life achievements of students who have attended the institution in the past. Examples could be taken from the careers of people still living and working in Doncaster and those who have chosen occupations that contribute to Doncaster's collective well-being, from long ago or recently. These might range from the one-time Poet Laureate, Ted Hughes, and the recent Booker Prize winner, translator

of Han Kang & Bae Suah, Deborah Smith, or to local women and men successful across a range of sectors. Systematic use could be made of former school students and staff, the 'Doncaster Diaspora' to show off in all education and training establishments the extent of the accomplishments of people from Doncaster or associated with Doncaster. We recommend looking at working with the educational charity Future First on this.

17.B Secondly, by creating a more visible public narrative of educational, economic and life success in the borough in partnership with the local media. This would involve the local press, in conjunction with stakeholders, regularly running stories and high profile campaigns (as the Evening Standard has done in London) on Doncaster student achievements and education and skills initiatives. It could also involve the local Doncopolitan magazine being supported to work with students across all communities to create a well-designed, high quality online magazine promoting past and present Doncaster students and their talents.

RECOMMENDATION 18

Support parents and parental aspirations

We recommend the further development of the '1001 critical days' strategy for every child born and living within Doncaster, based on children's centres and with a particular focus on the most challenged families. The history of successful practice in this field suggests that workers based in well-used centres, such as health clinics or children's centres, can help parents to become confident in supporting their children through positive experiences such as storytelling, nursery rhymes, singing and playing. The staff in Doncaster's children's centres, as part of the new 'Starting Well' service, are well placed to do this work with young parents, but there are also national charities (e.g. *Peeples* www.peeples.org.uk) which provide staff with support to reach the most challenged parents. Parents themselves need to be supported as learners, and to have opportunities to develop their own skills. They also need to be supported to have a strong partnership with schools in their children's education, by strengthening parent and family voice protocols in all schools. We also recommend investigating working system-wide with the educational charity Achievement for All www.afaeducation.org

4 : PROMOTE AMBITION AND ASPIRATION

RECOMMENDATION 19

Conduct a Doncaster wide Post-16 Review

Post-16 education and training across Doncaster is delivered through seventeen separate school sixth forms, a college of further education, a range of independent private training providers and some adult education and higher education institutions.

The Commission found widespread evidence of confusion and dissatisfaction with the current arrangements. Young people, employers and the business community all spoke of the urgent need to put in place a simplified, more focused, more unified and more collaborative post-16 system that works in the interests of students and employers as well as providers.

Whilst consultees acknowledged that the existing set up reflected the fragmentation of the wider education and skills system, they also told us that they found the post-16 landscape unhelpful due to the absence of overall strategic coordination of what providers had to offer combined with what was described as the competitive, and sometimes insular and aggressive nature of some providers' recruitment and marketing activities. It was also noted that this situation was probably exacerbated by funding differentials between schools and other post-16 providers. Almost everyone agreed that Doncaster was not making the best collective use of the entirety of its post-16 resources, or the opportunities presented by current government post-16 policy and funding reforms, to create the high skills, high wage economy that is predicted for the wider area over the next decade.

Some respondents also indicated that despite its recent and welcome Ofsted rating as 'good', Doncaster College - one of the key providers of

16-19 education and skills - was not regarded as playing as authoritative and as leading a coordinating role as it might in bringing providers together to enhance collective delivery of improved borough-wide, SCR-wide post-16 provision.

The Commission could not undertake a systematic review of Doncaster College, each sixth form's or each private training provider's offer. However, it is as clear to us, as it is to the broader group of stakeholders we spoke to, that a wider range of subjects and options available through clusters of excellence or federations would give more meaningful and useful choices to young people - and would better serve the economic needs of growing and incoming businesses.

To this end, and in light of the findings of the Sheffield City Region Area Based Review (SCR ABR) for 'Barnsley College and Doncaster College to merge', the Commission recommends that this is implemented. Such a step would give a strong indication that the post-16 collaborative approach yearned for across the wider community is possible and would enable Doncaster College to take an authoritative lead in moving Doncaster and the SCR forward.

The Commission also believes it would be helpful for school sixth forms, Doncaster College and independent private trading providers to publish their destination data to illustrate the pathways students take and demonstrate impact. Furthermore, using opportunities arising and data derived from the SCR ABR, and to address the concerns raised with the Commission, we recommend that the ESPB conducts its own post-16 review across Doncaster. Its aim, aligned with

the national methodology of the Area Based Reviews, and linking in with the recently launched SCR Post-16 Curriculum Review, would be to assess whether current post-16 provision is able to achieve high quality, wide ranging provision for all young people that raises their aspirations and their ability to work in high skilled local jobs and links to entrepreneurial skills acquisition. A Doncaster wide post-16 review would build on the recommendations of the Commission's report by covering the extent to which the borough-wide curriculum is geared towards future economic needs, including an assessment of the extent and nature of training for jobs that will be radically changed by automation and other new technologies.

The SCR ABR highlights the mismatch between regional aspirations for growth in highly skilled jobs in sectors such as digital, transport, construction and business services and the skills training that is currently provided.

For example, there is a predominance of further education provision at level 2 and a low proportion of learners in level 4 engineering and digital skills. It is unlikely that Doncaster will meet its aspirations for high skilled employment in next generation, data driven logistics without a shift in the skills provision towards engineering, data analytics and technology which will be able to provide companies with the pipeline of staff that have the expertise to move these businesses forward. The Commission believes that through implementation of the SCR ABR recommendations on merger, together with the SCR Post-16 Curriculum Review and the Doncaster post-16 review, these issues could be effectively, innovatively, and collaboratively addressed.

5 : PROVIDE OUTSTANDING TEACHER DEVELOPMENT OPPORTUNITIES

RECOMMENDATION 20

Establish a new Continuing Professional Development (CPD) Kitemark

In conjunction with the Sheffield Hallam University Education Department, Partners in Learning should create a CPD Kitemark for teachers and support staff to ensure that best practices for staff development can be implemented, judged and proven by individual schools within a proper and rigorous validation process. This Kitemark would be the first of its kind in the country, would signal the distinctive commitment of Doncaster's schools to professional development, and over time has promise of being in demand outside Doncaster. No school

in the country can achieve 'good' or 'outstanding' from Ofsted without having excellent CPD practices, and yet, strangely, this is unremarked nationally. We are confident that the process of defining, establishing and then implementing this Kitemark will benefit Doncaster schools, enhance staff development and retention and encourage recruitment. The Kitemark would include: coaching and personal mentoring of staff; opportunities for action research and further study; opportunities to contribute and learn from subject expertise with schools across the borough.

RECOMMENDATION 21

Develop and implement a practical action plan for cross-borough teacher development and peer reviews

There is clear evidence from successful interventions in school improvement, such as the London Challenge, that vital ingredients include schools learning from each other and teacher-to-teacher sharing of practice. To that end, Partners in Learning should ensure that 'Teachmeets' happen on a twice-yearly basis and that they are organised on a regional basis, actively encourage

pooling of costs in bringing in outside expertise in training (for example, rather than individual teachers going on training courses, invite trainers into schools and offer opportunities across the borough at reduced costs), and encourage peer reviews and visits between schools, including with schools in similar circumstances outside the borough.

5 : PROVIDE OUTSTANDING TEACHER DEVELOPMENT OPPORTUNITIES

RECOMMENDATION 22

Tell 'the Doncaster Story' for Teaching

Teachers and Headteachers we met with confirmed for us that teaching in Doncaster over the next few years will be challenging - and exciting too! Where it is well supported through individual schools' commitments to CPD, Teaching Schools, Head Teachers Partnership and Partners in Learning, it has the opportunity to flourish widely and become outstanding on a significant scale.

What is required is to create a sense of a shared mission and purpose, to make it clear that it is because teaching in Doncaster is challenging that the profession can appeal to the

most committed and most talented teachers, who will feel inspired to work in a borough that encourages them to support each other and that has a genuine commitment to CPD and career development.

There is also a need to tell the stories of success involved in teaching in Doncaster and to mobilising the 'Doncaster Diaspora' referred to earlier. A new and confident public narrative needs to be developed - a 'Doncaster Story for Teaching' - about what it means to teach here and why it is both worthwhile and rewarding.

RECOMMENDATION 23

Develop innovative financial and other incentives to recruit and retain great teachers

We recommend establishing a working group of ESPB, local businesses and Partners in Learning to explore the options for incentivising teachers to work in Doncaster such as a 'Grow a Great Teacher' Bursary which could pay for degree costs and teacher training costs for up to 20 talented sixth formers each year. Students would be identified as having the intellectual and personal skills, and

vocation, to make great teachers and would be offered bursaries for university study on condition that they return to teach in Doncaster on completion. Exploring innovative ways of using current government incentives such as starter homes for young professionals seeking to get into the property market might also be worth looking at.

6 : FOSTER A COMMITMENT TO CREATIVITY AND INCLUSIVITY

RECOMMENDATION 24

Establish a STEAM strategy co-owned by culture and education teams

Steam technology was vital to Doncaster's success in the past and the Commission believes that it is key to Doncaster's future. Doncaster's projected employment growth indicates that the full range of STEAM subjects – Science, Technology, Engineering, Arts and Mathematics – is essential to Doncaster's long term economic resilience.

It will not be enough simply to develop great technicians who enter jobs that are already provided, instead, creativity and innovation are required. To recognise this, Doncaster needs to build a more systematic means of collaboration between education, business and cultural teams and sectors in the borough. To begin to build this working relationship, we propose that the groups work together to develop an annual calendar of activities in which the events, festivals

and cultural initiatives of the borough are mapped and explored to identify where there are opportunities for Doncaster students to develop skills, experience new challenges and widen their horizons. There should be systematic collaboration across cultural business and education teams to ensure that all major events are opportunities for volunteering and educational enhancement. We expect the STEAM strategy to involve Doncaster College, the planned Advanced Engineering and Digital design UTC, the National College for High Speed Rail, the proposed National Institute for Infrastructure, Construction and Engineering, the Chamber of Commerce and businesses, exploring how the arts, creative and cultural sectors can develop the resilience, creativity and innovation of the workforce.

6 : FOSTER A COMMITMENT TO CREATIVITY AND INCLUSIVITY

RECOMMENDATION 25

Increase take-up of the National Arts Award in Doncaster Schools

At present, there is a low take up of the National Arts Award within Doncaster and there is clear evidence that students are dropping arts subjects, which is compounded by the English Baccalaureate's focus on non-arts subjects. It is also clear, however, that arts and creative activities can play an important role in addressing core curriculum aims – particularly around motivation and the development of literacy and numeracy – while at the same time developing creativity and innovation, and building

confidence. All of these are essential to the long term capacity to thrive, adapt and be resilient. There is an urgent need, therefore, to examine how arts and creative practices can be better incorporated into schools, building on existing work such the activities of Doncaster Community Arts (DARTs) and Doncaster Music Education Hub. Increased take up of the Arts Award as a well-respected national programme will also support this process.

RECOMMENDATION 26

Establish an incubator maker space in Doncaster town centre

While there is strong evidence of an emergent creative and maker culture in Doncaster, it is growing despite rather than with the support of the local infrastructure. There is a strong argument to create a space with basic facilities to support local creative digital communities to begin to set up and develop new enterprises. The facilities required are: basic digital resources – software and hardware, guidance and training from more experienced individuals

and groups, mentoring, opportunities to network and to share ideas, free/very cheap space for hot-desking and co-working. This space, once up and running should also host visits for young people from schools across the borough, and successful start-ups should be encouraged to visit schools and explain how these processes work. It would be developed in collaboration with the expertise of the local creative industries and small third sector groups to encourage entrepreneurship.

RECOMMENDATION 27

Establish a women and girls' creative empowerment programme

Doncaster has many strengths, not least in its women. They are, however, less visible in public spaces, with the exception of two MPs, the Mayor and Chief Executive of Doncaster Council, and a handful of head teachers and business leaders. There is some evidence that young women are not taking up opportunities that are available in the region – for example the very low number of young women who are taking up apprenticeships at the Advanced Research and Manufacturing Centre. There is also a pattern of domestic violence in the region, with reported incidents more than doubling over the last six years. This as a whole negatively impacts not only women, but children too. At the same time, services such as crèches have been closed making it hard for young women to gain access to training and skills development; while young women from some minority ethnic groups find it difficult to participate in some public spaces. There is a strong case for developing a creative empowerment programme for women and girls that helps them to identify their strengths, develop their skills and gain access to support to start or to further their careers. This programme should include childcare provision and set clear goals for progression. We need to see what happens when the women of this borough are actively encouraged to create their own businesses and careers.

7 : COMMUNICATE AND CELEBRATE

RECOMMENDATION 28

Establish an informal 'First Friday' networking event for all education, skills and community stakeholders

Informal opportunities for conversation, networking and problem solving are essential in a highly distributed borough like Doncaster. We recommend establishing an informal networking session that brings together key change agents working to support formal and informal learning settings on a monthly basis.

The event needs to be regular, hosted by a neutral party e.g. CAST theatre has volunteered to host, sponsored by local private or public sector groups.

There should be no formal agenda or speeches, but active hosting in which individuals are encouraged to speak to each other, newcomers are welcomed and refreshments are provided. The invitation list for the first two events should be restricted to those who have been involved in consultations for the Commission. After this, participants should be encouraged to bring along others who might be interested and the event should be maintained with a simple email list and a monthly reminder the week before.

RECOMMENDATION 29

Establish formal protocols for partnership working

Both nationally and within Doncaster, the education and skills system is increasingly fragmenting. The danger is that at a time when all efforts need to be focused within schools on school improvement there will be a diversion of effort to work out how to implement the move to academisation. Once achieved, there is a risk of schools becoming tribal and insular. Currently 100% of Secondary Schools and 24% of Primary Schools within Doncaster are academies. To avoid the risks of a diversion of attention away from school improvement, we recommend establishing a formal arrangement with the Regional Schools Commissioner involving Team Doncaster, Partners

in Learning, the Teaching School Alliances, and the Multi Academy Trusts in order to provide progress reports and agree collective protocols. One element of this protocol would be to ensure that all schools have a governor elected to make connections across the borough, and that progress against Doncaster-wide collaboration should be a standing item in the annual governors' agenda for schools. The Commission also encourages Doncaster Council to continue to develop and embed its strategic approach to academisation, including building upon successful data sharing protocols.

RECOMMENDATION 30

Establish a forum for adult skills and education providers

There are a number of organisations across the borough that provide an overview of different segments of the adult skills, training and education provision within Doncaster but there is no forum in which the whole patchwork of provision comes together.

Navigating the provision can be a disorienting experience for adults, and the lack of oversight can mean that the strengths of providers can be both under and over-valued.

There is an urgent need to map the training, volunteering, development and learning opportunities for adults in the borough, to understand its strategic requirements and how it can be supported to work coherently, and to represent the choices on offer in ways that are accessible and comprehensible to adults in the borough.

NEXT STEPS

SUGGESTED PHASED APPROACH FOR STAGED IMPLEMENTATION OF THE RECOMMENDATIONS

The Commission's intention, as stated at the outset in our briefing to people and organisations with whom we consulted, was to seek to leave the people of Doncaster with a way forward that can be turned into a successful coordinated action plan. To this end, we give below a suggested route map for implementation of our recommendations, leaving specific leads and timescales to be determined by Team Doncaster.

SUGGESTED PHASED APPROACH TO IMPLEMENT RECOMMENDATIONS

DONCASTER DECLARATION	PHASE 1	PHASE 2	PHASE 3
Leadership	1 Set up ESP Board and devise a delivery plan		2 Benchmark ESPB progress nationally and internationally
Whole Person Whole Life	3 Establish the Doncaster Dispensation 4 Create the Doncaster Diplomas for 11 year olds	5 Establish a 'Made in Doncaster' immersion in employment programme 7 Complete a review of SEND	6 Set up a task and finish group as part of ESPB for removing barriers to access to resources 8 Develop a Doncaster 'Healthy Schools: Healthy Workplaces' Kitemark 9 Develop Doncaster as a University City
Information and Guidance	10 Establish a Doncaster wide all age IAG service 11 Every Secondary School gain national quality mark for IAG	12 Create school-community-business network for access to 'real world' expertise 13 Develop Doncaster Guide to tackling unemployment	
Aspiration	14 Agree a shared language of school improvement 15 Each school and MAT commits to a school improvement partnership 18 Develop 1001-day strategy 19 Conduct a Doncaster wide Post-16 Review	16 Every school commits to peer reviews 17a Every school/provider to create an 'achievement wall'	17b Create a strong, positive, public narrative campaign with local media to promote education and skills campaign across Doncaster and use the Doncaster Diaspora, with all schools working with Future First
Teacher Development	20 Establish a new Continuing Professional Development (CPD) Kitemark 21 Develop and implement an action plan for teacher development and peer review across the borough	22 Tell the 'Doncaster Story' for teaching	23 Develop innovative financial and other incentives to recruit teachers
Creativity and Inclusivity	24 Introduce the 'STEAM' curriculum across all schools and providers	25 Increase take-up of the Arts Award in Doncaster schools 27 Establish a women and girls creative empowerment programme	26 Establish an 'incubator' maker space
Communication and Celebration	28 Establish a regular 'First Friday' networking event for all stakeholders	29 Establish formal protocols for partnership working 30 Establish a forum for adult skills and education providers	

EVIDENCE

List of people and organisations that met with or submitted evidence to the Independent Commission on Education and Skills in Doncaster

Council Leaders, Officers and Teams:

Chief Executive; Director of Learning, Opportunities and Skills; Director of Public Health; Director of Regeneration and Environment; Assistant Director of Children's Commissioning; Assistant Director of Environment; Assistant Director of Development; Assistant Director of Learning and Achievement; Access to Learning; Adults and Communities; Business Doncaster; Commissioning and Opportunities; Early Years; Leisure and Culture; Libraries and Information; Libraries and Heritage Services; Skills and Enterprise

Political: Mayor; Deputy Mayor; Cabinet Member for Children, Young People and Schools; Cabinet Member for Business, Skills, Tourism and Culture; Leaders of opposition parties; Overview and Scrutiny Members

MPs: All Doncaster MPs

Voluntary and community

organisations: Austerfield Study Centre; CapeUK; Club Doncaster Foundation; Doncaster CVS; Doncaster Community Arts (DARTS); Doncaster Ethnic Minority Regeneration Partnership; Faith and Culture Safeguarding Group; Higher Rhythm; New Horizons; Prince's Trust; Refurnish

Young People: Doncaster Deaf Trust Students; Doncaster Youth Council; Sir Thomas Wharton Community College Students

Young People Consultations received

from: Adwick Primary School; Copley Primary School; Doncaster Youth Council; Intake Primary School; Norton Primary School; Sir Thomas Wharton Academy; The Hub; Thorne Green Top Primary School; Woodlands Primary School

Schools and Providers: The Armthorpe Academy; Balby Carr Community Academy; De Warenne Academy; Hall Cross Academy; Hungerhill School; Kirk Sandall Infant School; Mexborough Academy; Outwood Academy Adwick; Ridgewood School; The Hayfield School; XP School; Coppice School; Heatherwood School; North Ridge Community School; Pennine View School; Sir Thomas Wharton Community College; Stone Hill School; Doncaster Deaf Trust; Partners in Learning Doncaster Teaching School Alliance

Higher Education and Training: Barnsley College; Doncaster College; National College for High Speed Rail; Sheffield Hallam University; University of Sheffield; Careers Inc; Engage Training and Development; Enhancement Training; YMCA Training

Other partners including Businesses:

Advanced Manufacturing Research Centre (AMRC); Agemaspark; Bishop of Doncaster; Business Doncaster; CAST; Citadel Associates (South Yorkshire) Ltd; CBI (Confederation of British Industry); Doncaster Civic Trust; Doncaster and Bassetlaw Hospitals NHS Foundation Trust; Doncaster Chamber of Commerce; Doncaster Children's Services Trust; Doncopolitan; Edlington Hilltop Centre; Equity First Ltd; FSB South Yorkshire, East Yorkshire and East Midlands; Islamic Society Doncaster; M25 Housing and Support Group; Mirata Ltd; Regional School Commissioner for East Midlands and the Humber; Resilience Wellbeing Success RWS; South Yorkshire Passenger Transport Executive; South Yorkshire Police; Sheffield City Region; Steps to Freedom/Pink Ladies; St Leger Homes of Doncaster; Unipart Rail; VolkerRail; Wabtec;

Group discussions held by or attended

by the Commission: Stakeholder Reference Group Meetings (with representatives from Schools, Higher Education, Training, Business, Doncaster Children's Services Trust, Public Health, Voluntary Organisations, Enterprise and Skills and Unions); Young Person Democracy Event; Headteacher Partnership Meeting; Primary and Special School Headteacher Conference; Governor Meetings; Children's and Families Strategic Partnership Board Meeting; Local Cultural Education Partnership (LCEP) Meeting; 'Open Space' Stakeholder Event; Doncaster Business Conference; Team Doncaster Strategic Partnership Meetings; Business Chamber Patron's Dinner

GENERAL BRIEFING AND KEY LINES OF ENQUIRY

Background

Doncaster's economy is changing – significant investment is taking place in this part of South Yorkshire and this will offer different and new job opportunities for the people of the borough. A new sort of economy is developing in which creating ideas and generating enterprise is becoming increasingly important. The Commission's role is to determine how Doncaster's residents can best be prepared to benefit from these developments as well as for the significant social, technological and environmental changes that accompany them.

The role of the independent Commission

Team Doncaster decided to invite a small group of independent national experts to assess what can be done to ensure the whole education and employment system – schools, colleges, independent private training providers, charities, social enterprises, universities as well as the landscape of informal learning opportunities across the community - can best equip Doncaster's residents and businesses for changing times. The Commission will assess the existing system and its fitness for purpose, identify barriers to growth, outline how existing local assets can be built on and make recommendations for actions to be taken by a range of stakeholders.

The Commission's members

The independent commission is chaired by Dr. Ann Limb CBE DL who is Chair of the Scouts Association and the South East Midlands Local Enterprise Partnership and is a national leading expert on further education and skills.

The Vice Chair is Professor Sir Tim Brighouse, one of the country's leading educationalists who led the London Challenge which has delivered huge improvements in the capital's secondary school performance.

Ann and Tim are supported by three specialist Commissioners. Professor Keri Facer of Bristol University, Amali de Alwis of Code First Girls and Nigel Brewster of Brewster Pratrapp Recruitment Group.

Timeline

The Commission, formed in late February 2016, will begin its initial scoping with a first full meeting in Doncaster on 10 March 2016 and will submit a final report to Team Doncaster in the autumn.

The Commission's approach

The Commission will

- focus on Doncaster's assets and how these link to new opportunities
- look to build upon Doncaster's ambitions and aspirations
- listen to a wide and diverse variety of stakeholders
- be pragmatic in its recommendations
- seek to leave the people of Doncaster with a way forward that can be turned into an action plan that will be successful

GENERAL BRIEFING AND KEY LINES OF ENQUIRY

Engagement

The Commission will take evidence from a wide range of stakeholders who contribute to the education, employment and learning landscape of the borough and to the development of Doncaster's residents' skills and capabilities. Engagement will take place through face to face meetings, open workshops and online consultation requesting the submission of written evidence.

Key Lines of Enquiry

The Commission has determined the following the seven lines of enquiry:

1. What role does your organisation/ do you play and what role might it/you play in future in the wider educational and employment landscape in Doncaster?
2. What are Doncaster's strengths in relation to supporting Doncaster residents to prepare for a new economy? Can you think of particular examples of great initiatives or activities that are working well and could be encouraged?
3. How would you want to make the broader educational system stronger? What would you want to develop?
4. What support or systems or activities are needed to help make that happen?
5. What are we up against? If there's one obstacle you can change, what would it be, particularly in education and skills?
6. What do you see as the future opportunities and challenges Doncaster is facing? What are we going to need to be able to respond to those?
7. What should all Doncaster's children experience by the time they are 18 so that they can cope with all these opportunities and challenges?

Evidence Gathering Process

Recording of discussions

To help the Commissioners focus on the conversation, the discussion with you will be recorded digitally or by a note taker. Any audio recordings and notes will only be heard/viewed by the Commission and their administrative support team. If you would like to see a copy of the notes from the meeting, please let us know at the beginning of the interview.

Anonymity and confidentiality

Organisations and the roles of people consulted will be listed in the final report. We might like to take a photograph with you or of the venue for our social media when we meet. We will not attribute any quotes directly to individuals. If we decide to include a specific example of activity from our conversation in the report, we will contact you to check the wording we are using is accurate.

Publication of the Commission's report

The final report will be available on the Commission website following the report's publication. We expect that Team Doncaster will, shortly after this, publish their responses to the Commission's recommendations.

DEMOGRAPHICS

Doncaster is the largest metropolitan borough in England, covering an area of around 57,000 hectares or 225 square miles. Doncaster has a population of 304,185 according to the 2014 mid-year estimates, with a working age population of 190,972. Continued population growth is predicted: Doncaster's total population is expected to reach 315,887 (a 4.0% increase) in 2037.

Age breakdown of population	All Persons	Males	Females
All Ages	304,813	150,976	153,837
0-15	58,044	29,549	28,495
16-64	190,596	96,099	94,497
65+	56,173	25,328	30,845

Age breakdown of young people	No.	%
Aged 0-4	18,794	6.2%
Aged 5-9	19,224	6.3%
Aged 10-14	16,714	5.5%
Aged 15-19	17,145	5.6%
All 0-19	71,877	23.6%
All ages	304,813	

There are 126,487 households within Doncaster with 260,043 (85.5%) of Doncaster's population living in an urban setting; of which 216,167 (71.1%) live within the conurbation of the town itself whilst 43,876 (14.4%) live in small towns within the borough. 44,142 (14.5%) live in a rural setting, of which 28,276 (9.3%) live within rural towns and 15,866 (5.2%) in villages and hamlets.

The ethnic profile of the Doncaster population is predominantly white (95.3%), of which 91.8% are white British. 4.7% classified themselves as non-white/black and ethnic minorities, of which 2.5% came from one ethnic group (Asian/Asian British).

It is estimated that there are between 4,000 and 6,000 gypsies and travellers living in Doncaster making it one of the largest in the UK.

There has been a reduction in the number of JSA claimants in Doncaster in the last 3 years. In June 2013, there were 9,824 claimants (5.1%). This has reduced to a figure of only 4,163 claimants (2.2%) in June 2016.

Doncaster has the second largest economy in the Sheffield city region and the sixth largest economy in the Yorkshire and Humber region in terms of the value of its goods and services.

The Independent
Commission on
Education and Skills
in Doncaster



ONE DONCASTER

The report and recommendations of
The Independent Commission on Education and Skills in Doncaster



Published October 2016

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The Independent
Commission on
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in Doncaster



ONE DONCASTER

RESPONSE AND STATEMENT OF IMPLEMENTATION



February
2017

INTRODUCTION

After an intensive review, the Independent Doncaster Education and Skills Commission published its report 'One Doncaster' on 21st October 2016.



The report identified seven characteristics of an effective education and skills system, and made thirty recommendations to enhance, improve and strengthen our provision in the borough. The Commission also pointed out that there is a lot of great work and good practice already going on and, in many cases, Doncaster simply needs to start connecting better.

The 'One Doncaster' report has subsequently been subject to intensive consultation. We have asked for opinions from teachers and academics; from skills and training professionals; from the business community; from parents and, perhaps most importantly, from the young people who these changes will most affect. The response has been overwhelmingly positive, and any reservations have centred around implementation, not the actions themselves. The Commission's time was well-spent, as its report is accurate, fair and inclusive – and it provides us with a platform to make a very positive change.

In order to make good on the promise of this important document, the consultation has indicated a few changes to its structure, a reconfiguring of some of the details in order to enable us to move forward to delivery. We formally adopt the three key messages of the 'One Doncaster' report, and we fully accept the four strengths and challenges it identifies. We intend to adopt four of its seven characteristics and add one of our own (innovation and enterprise). The remaining three characteristics are moved into recommendations. We have also

reduced the number of recommendations from thirty to five; the remainder become actions for implementation. Nothing has been lost, simply re-ordered and re-prioritised as appropriate. We would like to thank the Commissioners for their hard work and their insight and we are happy to state clearly that Team Doncaster

formally adopts 'One Doncaster', the report of the Independent Doncaster Education and Skills Commission, and intends to proceed to implement its recommendations.

This document sets out some details. We are already acting upon the recommendation to create a partnership board specifically concerned with Education and Skills and we will shortly appoint a Chair. Their first task will be to help us create a detailed implementation plan, a first draft of which will be circulated in the next few weeks.

The Commission's 'One Doncaster' report sets Doncaster a challenge and we will do everything we can to rise to it. As ever, the best results will be gained from us doing things the way that we do best – together.

Mayor Ros Jones
Chair of Team Doncaster Strategic Partnership
Date: 1st February 2017



CONSULTATION

For the borough to get the very best from the opportunities afforded by the 'One Doncaster' report, it must be a living, breathing document that we are all in agreement with and committed to.

Two direct surveys were published online for professionals, one for members of the public and children and young people. The results show that on average, 80% of people taking the survey strongly agree or agree with the proposals. Whilst there were specific recommendations around the borough as a place, it was recognised that we did not become too modular, a strong local community is vital, but we can also learn from national and international forces and schemes.

A number of meetings and interviews were conducted with key players across the sectors, and these were supplemented by presentations and a workshop. The initial Team Doncaster Partnership Summit was dominated by the report, and the Team Doncaster theme breaks – covering every aspect of life and work in the borough – were fully shared and the committee members were asked for their comments and formal comments going forward. Across the three month consultation period, the response was overwhelmingly positive, but we do need to be clear that we are not only in the hard work and vision that we want to bring to the report, but the great high-impact, and positive opportunities that presented.

There were too many individual responses to include fully in such a short document, but we do like to briefly give a flavour of the sort of things that people were saying and how these opinions have shaped the report going forward, particularly where there were reservations about specific elements. As we set out below, the work programme to take forward the 'One Doncaster' recommendations we intend to include more areas, which as part of the consultation responses were identified as critical to the report. We would like to thank everyone who took the time to either take part in consultation and we aim to reply to those who provided a detailed response.

CHILDREN AND YOUNG PEOPLE

Children and young people are not just the subject of this report, they are the heart of it. Their views were of paramount importance to the Commission, and are vital to us as we move towards implementing change. From the launch event, where primary, secondary and higher education students spoke extensively and passionately about the report, we have now wanted to grow our own formal consultation with millions of the Youth Partnership children and young people. We do not want to just know, we want to understand. This is not good enough

adults about things, upon which, we must include them at every stage. Our children and young people are incredibly ambitious – not only for themselves, but for Doncaster, and we must ensure that we use their energy and ideas to help shape what's, after all, their future.

SCHOOLS AND EDUCATION PROFESSIONALS

People working in education were already aware of the challenges of the Commission and generally felt that they had very clear insight into the borough, and what it needs to do to maximise opportunities for our children and young people. In many cases, it was pointed out that some of the recommendations were already being implemented, but that they had been identified. Good practice was not always shared across the borough, and could be picked up better.

There were comments, not least around the challenges of implementing such an ambitious programme, change in itself is already a very high stress environment. We were reminded that schools and colleges have very specific challenges, and performance targets, self-reflection, and statutory duties. So they were under a stressful way of continuing to do so many additional, perhaps even contradictory, activities. This underscores concern and directly to the fully recommended changes, which we will be working to implement with the next reported action.

The notion of a Professor, Sir Tim Brighouse, Challenge is simple, we give the authority, and respect Professor Sir Tim to hold on, but as additional demands must be achievable and implement the day to day examples of education.

BUSINESS

Business representatives, including the Chamber of Commerce, have played an important role in the creation of the 'One Doncaster' report, and amongst its successful outcomes, although they did raise some reservations.

Although business, as a whole, is the scope and ambition of the report, it sought clarity around the existing context of Doncaster as a university town. Although they fully understand that learning networks and education hubs are changing, they wanted to ensure that our future University is not just virtual or conceptual, but includes bricks and mortar, etc.

Business also challenged the terms 'the Doncaster Disruption' and 'Made in Doncaster', feeling that these were not dynamic or interesting enough to be the imagination, and will need to be reworked, as well as raising concerns about the capacity of reliance of the voluntary sector in supporting the changes. There was also a reminder that recommendations must be achievable, what is already happening in the borough, the ongoing policies and objectives that are having a positive impact in terms of economic growth, employment and training. Doncaster, as a place to live, work, visit and do business in.

One Doncaster places great importance on the role of organisations, agencies and the community in achieving the above of resolution and skills in the borough, but business representatives felt that the Commission was not perhaps given the prominence it deserved, or recognition of the extent that their work helps to shape legislation and opportunity. Business also felt that the message needed to be stronger and clearer in terms of the serious skills and training focus. We fully accept that our members have advised a characterisation and Enterprise to be ensured that this area is included as an integral part of our way forward.

TEAM DONCASTER

Team Doncaster is a strategic partnership that brings together a range of organisations in order to provide a comprehensive platform for debating and creating where we are going as a borough. It includes representatives from the NHS, from the emergency services, from the police, private and voluntary sectors, from Doncaster's formal partners, including the Mayor, Ros Jones, special statement, as well as the chair of Team Doncaster and the representative of an independent group of people with diverse views.

Consultation has not, perhaps, all in that phase and most valued, but the response was extremely positive and very encouraging. Overall, there is a genuine and urgent desire to implement positive change to make the borough the best it can be, and to do our children and young people, and indeed, everyone in the borough, every chance to get the best possible education and career, and to leave a happy and fulfilling life.

EDUCATION AND SKILLS PARTNERSHIP BOARD

Led by **Jan Doncaster** (Mayor Doncaster)

- Recommendation 1: Establish an Education & Skills Partnership Board and devise a delivery plan to ensure key actions are implemented. Pg24
- Recommendation 2: Benchmark ESPB progress against great practice nationally and internationally. Pg24
- Recommendation 28: Establish formal protocols for partnership working. Pg40

WHOLE PERSON WHOLE LIFE FOCUS

Led by **Doncaster MBC and Public Sector Partners**

CH 1: Developing a whole person whole life focus

- Recommendation 3: Agree a guaranteed set of experiences for all young people at key stages of their life that help broaden their ambitions, grow their confidence and realise their ambitions. This might be known as the 'Doncaster Dispensation'. Pg25 (Co-owned with Schools Partnership)
- Recommendation 9: Develop Doncaster as a university city. Pg28-29
- Recommendation 10: Establish a 'Doncaster Immersion in employment programme. Pg28
- Recommendation 11: Each secondary school should seek to gain the national quality mark validated by the National Institute for Careers Education and Counselling for Independent Advice and Guidance. Pg30
- Recommendation 12: Create a schools - community - business network to enhance school access to 'real world' expertise and find ways to recognise young people's experience to assist their transition to the world of work. Pg31
- Recommendation 13: Develop a 'Doncaster Guide to Tackling Unemployment' which clarifies responsibilities for ensuring that all young people aged 14-19 are in education, employment and training Pg32 (Co-owned with Schools Partnership)
- Recommendation 14: Create and agree a shared language of school improvement Pg33 (Links to Whole Person Whole Life and Skills for Growth)
- Recommendation 15: Each school and Multi Academy Trust commits to being a member of a school improvement partnership with schools within, and beyond Doncaster Pg33 (Links to Whole Person Whole Life and Skills for Growth)
- Recommendation 16: Establish a process of peer reviews whereby each school is peer reviewed by two leaders from others schools every two years. One of these school leaders should be from an outstanding school in similar circumstances outside of Doncaster. Pg33 (Links to Whole Person Whole Life and Skills for Growth)
- Recommendation 17a: Establishing 'achievement walks'. Pg34
- Recommendation 17b: Create strong and consistent messages of possibility for all young people. Pg34 (Links to Skills for Growth)
- Recommendation 17c: Create a range of certificates 'Doncaster Diplomas' celebrating the talent of eleven-year olds on progressing from primary to secondary school Pg35 (Co-owned with Schools Partnership)
- Recommendation 18: Set up a task and finish group, as part of the Education & Skills Partnership Board to address ways of removing barriers to access to Doncaster's diverse resources. Pg27
- Recommendation 19: Support parents and parental aspirations Pg34 (Links to Schools Partnership)
- Recommendation 20: Develop a Doncaster 'Healthy Schools Healthy Workplace' (Kitemark). Pg28

STATEMENT OF IMPLEMENTATION

SCHOOLS' PARTNERSHIP
THE PROFESSOR SIR TIM BRIGHOUSE CHALLENGE

Led by **Doncaster Education Trust and Doncaster Schools**
CH 4: Schools Partnership Strategy
Doncaster Schools Partnership

- Recommendation 3: Agree a guaranteed set of experiences for all young people at key stages of their life that help broaden their ambitions, grow their confidence and realise their ambitions. This might be known as the 'Doncaster Dispensation'. Pg25 (Co-owned with Whole Person Whole Life)
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- Recommendation 20: Develop a Doncaster 'Healthy Schools Healthy Workplace' (Kitemark). Pg28

REVIEWS

Led by **Doncaster MBC**
CH 5: Doncaster Local Skills Gateway Implementation (Business strand)

- Recommendation 21: Develop and implement a practical action plan for cross borough teacher development and peer reviews. Pg38 (Links to Whole Person Whole Life)
- Recommendation 22: Tell 'the Doncaster Story' for Teaching Pg37 (Links to Whole Person Whole Life)
- Recommendation 23: Develop innovative financial and other incentives to recruit and retain great teachers. Pg37 (Links to Whole Person Whole Life and Skills for Growth)
- Recommendation 24: Establish a STEAM strategy co-owned by culture and education teams. Pg38 (Co-owned with Skills for Growth)
- Recommendation 25: Increase take-up of the National Arts Award in Doncaster Schools. Pg39
- Recommendation 26: Establish formal working. Pg40
- Recommendation 27: Complete an Inclusion Review covering Special Educational Needs and Disabilities provision and behaviour. P27 (Links to Whole Person Whole Life)
- Recommendation 28: Conduct a Doncaster wide Post-16 Review Pg35 (Links to School Partnership Theme)



For Doncaster's Education and Skills System to thrive we need to:

- Demonstrate great distributed leadership
- Promote ambition and aspiration
- Foster a commitment to creativity and inclusivity
- Communicate and celebrate
- Promote innovation and enterprise.

SKILLS FOR GROWTH

Led by **Chamber of Commerce & Employing Doncaster**

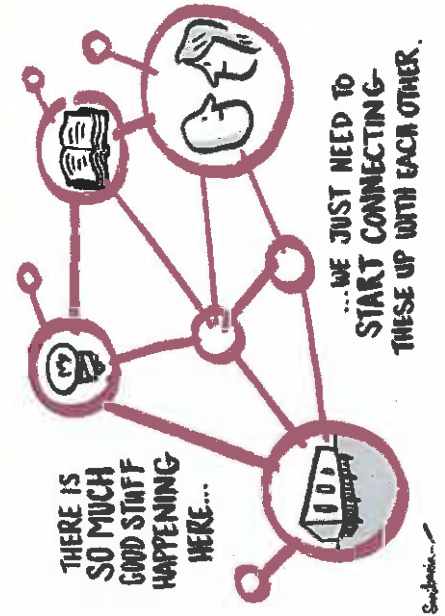
CH 3: Create a local skills gateway and employment public system

- Recommendation 5: Establish a 'Wide in Doncaster' immersion in culture and education teams. Pg38 (Co-owned with Schools Partnership)
- Recommendation 21: Develop and implement a practical action plan for cross borough teacher development and peer reviews. Pg38 (Links to Whole Person Whole Life)
- Recommendation 22: Tell 'the Doncaster Story' for Teaching Pg37 (Links to Whole Person Whole Life)
- Recommendation 23: Develop innovative financial and other incentives to recruit and retain great teachers. Pg37 (Links to Whole Person Whole Life and Skills for Growth)
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- Recommendation 28: Conduct a Doncaster wide Post-16 Review Pg35 (Links to School Partnership Theme)

SUGGESTED PHASED APPROACH TO IMPLEMENT THE RECOMMENDATIONS

AREA OF FOCUS	Phase 1	Phase 2	Phase 3
LEADERSHIP	1. Set up an Education and Skills Partnership Board (ESPB) and devise a delivery plan		2. Benchmark ESPB progress nationally and internationally
WHOLE PERSON WHOLE LIFE	3. Establish the Doncaster Dispensation		6. Set up a task and finish group as part of the ESPB for removing barriers to access to resources
	4. Create the Doncaster Diplomas for 11 year olds		8. Develop a Doncaster 'Healthy Schools: Healthy Workplaces' Kitemark
	18. Develop 1001-day strategy		9. Develop Doncaster as a university city
			17b. Create a strong, positive, public narrative campaign with local media to promote education and skills campaign across Doncaster and use the Doncaster Diaspora, with all schools working with Future First
SKILLS FOR GROWTH	10. Establish a Doncaster wide all age Information Advice and Guidance service	5. Establish a 'Made in Doncaster' immersion in employment programme	26. Establish an 'incubator' maker space
	11. Every secondary school gains national quality mark for Information Advice and Guidance	12. Create school-community-business network for access to 'real world' expertise	
	28. Establish a regular First Friday' networking event for all stakeholders	13. Develop a Doncaster Guide to Tackling Unemployment	
		27. Establish a women and girls creative empowerment programme	
		30. Establish a forum for adult skills and education providers	

AREA OF FOCUS	Phase 1	Phase 2	Phase 3
SCHOOLS PARTNERSHIP	14. Agree a shared language of school improvement	16. Every school commits to peer reviews	23. Develop innovative financial and other incentives to recruit teachers
	15. Each school and Multi Academy Trust commits to a school improvement partnership	17a. Every school/provider to create an 'achievement wall'	
	20. Establish a new Continuing Professional Development (CPD) Kitemark	22. Tell the 'Doncaster Story' for teaching	
	21. Develop and implement an action plan for teacher development and peer review across the borough	25. Increase take-up of the Arts Award in Doncaster schools	
	24. Introduce the 'STEAM' curriculum across all schools and providers	28. Establish formal protocols for partnership working	
REVIEWS	19. Conduct a Doncaster-wide Post-16 review	7. Complete an Inclusion Review covering Special Educational Needs and Disabilities provision and behaviour	



ONE DONCASTER STATEMENT OF IMPLEMENTATION



ONE DONCASTER



A copy of the Independent Commission on Education and Skills in Doncaster's 'One Doncaster' Report is available
@: www.teamdoncaster.org.uk/One_Doncaster/Done_Doncaster.asp

Email: partnerships@doncaster.gov.uk
Website: www.teamdoncaster.org.uk
Twitter: @teamdoncaster1

**To the Chair and Members of the
Full Council**

**HIGH SPEED TWO PHASE 2B
PROPERTY AND ROUTE REFINEMENT CONSULTATIONS**

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Ros Jones Cllr Chris McGuinness	Conisbrough Mexborough Sprotbrough	Yes

EXECUTIVE SUMMARY

1. On 15th September 2016, Doncaster Council unanimously approved a cross party Motion objecting to the Government's new proposal for HS2 in South Yorkshire.
2. This followed an announcement by Sir David Higgins in July 2016 that he intended to change his recommendation for the preferred route, which included a high speed rail station at Meadowhall. The new alignment follows a route which passes through Mexborough, to the east of Barnburgh and Hickleton. The proposal includes a spur on to the existing Midland Main Line south of Chesterfield to enable HS2 compatible trains to terminate at Sheffield Midland Station.
3. On 15th November 2016, the Secretary of State for transport launched two consultations on the Government's latest proposals, covering Property and Route Refinement.
4. The Council's responses to these consultations will be finalised for submission by the closing date of 9th March 2017. Set out in this report are the key issues which will be used in the responses. They are:
 - a. Property - The special circumstances of owners of property on the Shimmer Estate in Mexborough are taken into account as they are unable to purchase an equivalent property within the compensation package thresholds on offer.

b. Route – The new proposals:

- uses fewer and shorter trains, providing less capacity and a slower service to the city region
 - provide vastly inferior connectivity to key destinations
 - deliver fewer economic benefits
 - constrain economic growth opportunities; and yet
 - actually cost more when the full cost of delivery is taken into account, contrary to the savings claims made by HS2 Ltd
5. The responses will also cover other important issues, including impact on the environment and local communities.

RECOMMENDATIONS

6. Council is recommended to endorse the Council's approach to its response to the Government's consultations on their new high speed rail proposals, as set out in the report.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

7. Doncaster believes that the new proposals are an unacceptable and vastly weaker alternative option; delivering worse connectivity, longer journey times and weaker economic growth, not just for Doncaster but for the whole region. These considerations are significant and provide the key principle objection beyond the direct impacts on Doncaster. In addition to these broader effects the physical impact of the Government's new proposals for High Speed Two through the Borough is severe and the Council's principal concerns here focus in two locations. The first is the impact on the existing and developing community between Mexborough and Conisbrough, where the alignment crosses the currently developing Shimmer Estate and existing properties on Pastures Road and Pastures Court. The railway crosses the valley of the River Don and the Sheffield & South Yorkshire Navigation on a viaduct up to 20 metres above existing ground level.
8. The second location is to the east of Barnburgh, where the alignment is on embankments up to 20 metres high, approximately 500 metres from the eastern edge of the village, having a severe visual impact on the landscape and potential noise impacts.
9. Access to the high speed rail network for Doncaster residents will be at Sheffield Midland Station, but citizens clearly need to get to the station to make use of the service, whether by car, bus or rail. However, even if citizens get to Sheffield Midland Station, the proposals do not give direct high speed rail access northwards to Leeds or southwards to Birmingham, but only to Toton (East Midlands) and London. Aggregate journey times to London and Leeds will be worse for Doncaster citizens via HS2, than on the existing East Coast Main Line, and citizens will rely on existing services to Leeds and beyond and to Birmingham.

10. There are references in the Command Paper to a number of possible enhancements to the Government's proposals, but there is no commitment to them. These are principally:
 - the possibility of a parkway station on the high speed line to serve South Yorkshire; and
 - the possibility of the existing railway line north of Sheffield Midland Station to Clayton being upgraded to enable HS2 compatible trains to continue northwards on a "loop" and re-join the high speed line at Clayton.
11. A provision of a 'loop' and a parkway station may have the potential for regeneration and connectivity benefits. However, because there is no commitment to providing a loop or parkway station in the Command Paper, the Council is responding to the route refinement consultation as if they were not included.

BACKGROUND

12. The Government published its original proposals for high speed rail north of Birmingham in January 2013. The Initial Preferred Route through South Yorkshire broadly followed the M1 Motorway corridor northwards to Hoyland and then followed a route through the middle of the Borough of Barnsley towards Crofton and onwards to Leeds. The proposals included a high speed rail station at Meadowhall. A consultation period followed in July 2013 and closed in January 2014.
13. In South Yorkshire, a consensus around the location of the station was never achieved, with Sheffield City Council pursuing a city centre station at Victoria, whilst Barnsley, Doncaster and Rotherham Councils supported the proposed station location at Meadowhall.
14. Citing this lack of consensus, Sir David Higgins published a report in July 2016: HS2 Sheffield and South Yorkshire Report 2016, in which he recommended a completely new alignment through South Yorkshire. The alignment follows an easterly route alongside the M18 past Bramley, and then turns northwards through the Borough of Doncaster. The route passes between Conisbrough and Mexborough on a viaduct, to the east of Barnburgh and to the east of Hickleton, and re-joins the original Initial Preferred Route alignment near Crofton. The proposal includes a spur off the high speed rail alignment joining the existing Midland Main Line at Clay Cross to enable HS2 compatible trains to run into and terminate at Sheffield Midland Station.
15. The Government accepted Sir David Higgins' July 2016 recommendations in its Command Paper published on 15th November 2016 and a consultation on the Government's new Preferred Route was launched. The Government has also launched a consultation in parallel on their revised property compensation proposals for HS2 Phase 2B. The Council's responses to both consultations are the subject of this report.

A SUMMARY OF THE COUNCIL'S RESPONSES

Property Consultation

16. The Council considers that the overall property compensation scheme on offer for HS2 Phase 2B is fair and reasonable. However the Council is asking for the special circumstances of owners of property on the Shimmer Estate to be noted as they are unable to purchase an equivalent property within the compensation package thresholds on offer. The Government has now commissioned its own study into this following representation to Sir David Higgins by the Council.

Route Refinement Consultation

17. The consultation feedback will be in line with Full Council's resolution of 15th September 2016 and it will be framed around the five factors that Sir David Higgins used in consideration of his recommendations of July 2016 as follows: Demand; Needs of the City Region; Connectivity; Environmental Impacts; and Cost. However, the headlines are that the Sheffield Midland spur option:
 - will mean fewer, slower and smaller trains for the city region;
 - offers vastly inferior connectivity;
 - brings much fewer direct economic benefits;
 - constrains economic growth opportunities; and
 - costs more
18. It should be noted that these impacts may remain true even if the Northern Loop and a Parkway Station are delivered. However, these developments, whilst cited, are not included in the costs of the HS2 project.
19. The Council, in its response will take the opportunity to comment upon the Command Paper's suggestions for enhancements to the proposal: a junction at Clayton to form the Northern Loop; a parkway station; and the possible extension of services from Sheffield Midland station to Barnsley, Meadowhall and Rotherham. These comments will be set in the context of the Council's opposition to the Preferred Route alignment, and its call to the Secretary of State to confirm the Sheffield Meadowhall route as the Government's proposal for high speed rail in South Yorkshire.

DEMAND

20. HS2 Limited's forecasts for demand for HS2 services in the City Region estimate that the majority of demand will arise from south west Sheffield. Demand is dependent upon level of service which is currently very poor in South Yorkshire, so current demand is suppressed as a result. The flawed HS2 logic is illustrated by the existing demand for 4 trains per hour to London from Doncaster, and HS2 Limited's forecast demand for HS2 services from Sheffield Midland to London is only 1 train per hour, or a maximum of 2 trains per hour. There is no logic to this.

21. The Sheffield City Region Growth Areas are predominantly located from Sheffield city centre to the north and east, with the top two priority areas located between Sheffield and Rotherham (Advanced Manufacturing and Innovation District or AMID) and at Doncaster Sheffield Airport. Both of these locations are better supported by Sheffield Meadowhall.
22. The Sheffield Midland spur option gives 71% fewer high speed train seats serving Sheffield City Region than the Sheffield Meadowhall option.

NEEDS OF SHEFFIELD CITY REGION

23. Work undertaken by Mott MacDonald for the Council suggests that the Sheffield Meadowhall option could deliver significantly more economic benefit for the city region. Further details of this work will be provided to Members prior to submission of the consultation response.
24. The Sheffield Midland spur option does not balance conflicting demands within the city region. Doncaster is not served at all by the proposals, but suffers the devastating impact of the line, particularly at Mexborough/Conisbrough and at Barnburgh. The new route alignment has a significant impact on existing high quality housing and potential future housing development sites at Mexborough. The Council rejects Sir David Higgins' assertion that Doncaster "would benefit from the overall proposition".
25. The wider city region is best served by the Sheffield Meadowhall option, which has long standing support of the majority of local authorities in South Yorkshire. It is the optimal solution for the city region. The Sheffield Midland spur option is the solution that nobody asked for, and nobody wanted.

CONNECTIVITY

26. The Sheffield Meadowhall option more closely meets the Northern Powerhouse Rail [NPR] ambitions with 4 high speed trains per hour to Leeds, than the Sheffield Midland spur option which has no connectivity to Leeds. Yet, NPR ambitions are cited as a reason for changing the Government's recommendations. No connectivity is provided to Birmingham, or to stations north of Leeds (York and Newcastle).
27. The only way to equal the NPR ambition with the Sheffield Midland spur option is to construct the Northern Loop (electrification, signalling/line upgrades), the cost of which has not been built into HS2 Limited's figures.
28. There is considerable doubt over the ability of Sheffield Midland station to accommodate the additional HS2 services as well as the NPR aspirations. Sir David Higgins himself points to the lack of space in the station for existing services, high speed through services and NPR ambitions. The site is extremely constrained, and significant investment will be required to accommodate HS2 Limited's proposals, if indeed it is possible. Yet none of this work has been factored into HS2 Limited's figures.

29. Even if the capacity at Sheffield Midland station is found, there will be no ability thereafter to provide additional HS2 services to meet growing demand. This is hugely important given the suppressed demand figures used by HS2 Limited. In contrast, Sheffield Meadowhall station, being on the high speed line, provides an almost limitless ability to respond to a future increase in demand in the region.
30. The Sheffield Midland spur option provides **no** direct HS2 connectivity to Birmingham or to Leeds, or to stations further north (York, Newcastle).

ENVIRONMENT

31. HS2 Limited has identified that the location of Sheffield Meadowhall station is in a flood zone. So is Sheffield Midland station. Issues of poor air quality and road congestion have also been cited. Sheffield Midland station sits at the heart of Sheffield's Air Quality Management Area, and as a city centre location, suffers from chronic congestion at peak times.
32. The route has a devastating impact on a brand new quality rural riverside residential development at Mexborough. Whilst the estimated number of direct demolitions is low (<20 properties), there is a severe impact on all 220 properties, having a 20m high viaduct with 18 trains per hour (~3 minute intervals) travelling at 360kph, less than 200 metres away.

COST

33. HS2 Limited's published cost saving figure of £1bn for the Sheffield Midland spur option over the cost of the Sheffield Meadowhall option does not take into account the cost of:
 - remodelling Sheffield Midland Station [uncosted]
 - further rolling stock costs for providing the Northern Loop [uncosted]
 - the electrification of the Midland Main Line (this is fundamental to being able to run classic compatible high speed trains into Sheffield Midland station) [£0.5bn]
34. In addition the following projects are consistently cited in relation to the M18/Eastern Route proposal, yet they are not included in the costs outlined by HS2:
 - the upgrading and electrification of the Northern Loop (this is fundamental to provide connectivity to Birmingham, Leeds and beyond) [£0.3bn]
 - the parkway station [£0.2bn to £0.3bn]
 - the electrification of the lines to Barnsley and/or Rotherham to enable the extension of services from Sheffield Midland station
35. This suggests that capital costs of the Sheffield Meadowhall option will be no more expensive than the Sheffield Midland spur option.
36. Furthermore, HS2 Limited has estimated that the additional operating costs of the spur route to Sheffield Midland will be £1.7bn.

OPTIONS CONSIDERED

37. Given Full Council's unanimously agreed resolution on 15th September to object to the Government's proposals, the Council remains supportive of the previous proposal with its high speed station at Meadowhall.
38. The Council has engaged Mott MacDonald to undertake economic appraisals of the new proposed alignment with the spur to Sheffield Midland station versus the previous proposal for a high speed station at Meadowhall. Sheffield City Region has also engaged a consultant to look at the new Preferred Route to assess the potential for reducing the environmental impact of the route by adjusting the alignment in locations where the impact is worse.
39. Both studies are ongoing and the study findings will be included in the Council's final consultation responses. Any observations on potential route adjustments arising from the SCR study will be added as comments separate to the formal Command Paper responses.

REASONS FOR RECOMMENDED OPTION

40. The severe impact of the Government's high speed rail proposals in the Borough and the Council's desire for the government to get their proposals for high speed rail right for the citizens of Doncaster and for the City Region as a whole, means that positive engagement in the consultation process is essential.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

41. The Council's responses to the government's consultations on high speed rail have no impact on the Council's Key Outcomes

	Outcomes	Implications
	<p>All people in Doncaster benefit from a thriving and resilient economy.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	None
	<p>People live safe, healthy, active and independent lives.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	None

	<p>People in Doncaster benefit from a high quality built and natural environment.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	None
	<p>All families thrive.</p> <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	None
	<p>Council services are modern and value for money.</p>	None
	<p>Working with our partners we will provide strong leadership and governance.</p>	None

RISKS AND ASSUMPTIONS

36. There are no risks associated with the Council responding to the two consultations on the Government's proposals for high speed rail.

LEGAL IMPLICATIONS

37. The Council has a series of legal powers and duties in relation to its Borough and residents. It is appropriate that the Council respond to this Consultation in pursuance of those duties both as a Local Authority and a land owner itself. If further work is commissioned externally in relation to this matter that work should be commissioned in accordance with Council Contract Procedure Rules and EU Procurement Regulations. Further bespoke and specific legal advice will be required as this matter progresses further.

FINANCIAL IMPLICATIONS

38. The resources to provide an appropriate response to the two consultations on the government's proposals for high speed rail have been considered by previous decisions and met from the Investment & Major Projects budget or partner organisations. Any future outcomes arising from the consultation will need to be assessed for financial implications in their own right.

HUMAN RESOURCES IMPLICATIONS

39. There are no human resources implications associated with the Council responding to the two consultations on the government's proposals for high speed rail.

TECHNOLOGY IMPLICATIONS

40. There are no technology implications associated with the Council responding to the two consultations on the government's proposals for high speed rail.

EQUALITY IMPLICATIONS

41. There are no equality implications associated with the Council responding to the two consultations on the government's proposals for high speed rail.

CONSULTATION

42. No consultations, other than those above, have been carried out.

BACKGROUND PAPERS

43.
 - i. Command Paper – High Speed Two: From Crewe to Manchester, the West Midlands to Leeds and beyond Moving Britain Ahead November 2016
 - ii. High Speed Two Phase 2b Crewe to Manchester West Midlands to Leeds Property Consultation 2016
 - iii. High Speed Two Phase 2b Crewe to Manchester West Midlands to Leeds Route Refinement Consultation 2016

REPORT AUTHOR & CONTRIBUTORS

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Peter Dale
Director Regeneration & Environment

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2nd March, 2017

**To the Chair and Members of the
COUNCIL**

PROPOSED DIARY OF MEETINGS – 2017/18

EXECUTIVE SUMMARY

1. The purpose of this report is to present to Council for comment, a provisional Diary of Meetings for the 2017/18 Municipal Year, attached at Appendix A.

RECOMMENDATION

2. Council is asked to:-
 - (i) consider the proposed Diary of Meetings for the 2017/18 Municipal Year, attached at Appendix A; and
 - (ii) note that the final version of the Diary of Meetings will be presented to the Annual Meeting of Council in May, 2017 for approval.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

3. Approving an advanced calendar of meetings for the 2017/18 Municipal Year and publishing the Forward Plan of key decision provides an opportunity for citizens of the Borough to engage in the democratic process; where provided for in the Council's Constitution, questions can be asked at Council meetings and its Committees.

BACKGROUND

4. At its Annual Meeting in May, 2017, the Council will determine a programme of meetings for Council, its Committees and Sub-Committees for the 2017/18 Municipal Year. Prior to submitting a report on this issue to the Annual Meeting, Members receive a report, usually in March each year, outlining a proposed timetable of meetings for comment in order that provisional room bookings can be made to hold these meetings.

PROPOSED DIARY OF MEETINGS - OVERVIEW

5. During peak holiday periods in late July and August, and over the Christmas period, meetings have been kept to a minimum.
6. The frequency of meetings of Full Council, Cabinet and Statutory, Regulatory or Quasi-Judicial Committees and Sub-Committees, have remained unchanged from last year's cycle.

7. The scheduling of meetings for the Overview and Scrutiny function reflects the structure approved at Council on 30th January, 2014. Monthly meetings for Overview and Scrutiny Management Committee and bi-monthly meetings for the Health and Adult Social Care, and Children & Young People's Panels have been scheduled. These meetings will be cancelled if they are not required. Other Panels work programmes are undertaken through review meetings arranged as required

Cabinet Meetings

8. Cabinet Meetings have been determined by the Mayor of Doncaster.

Meetings of Full Council

9. The frequency of Council meetings has been retained at 6 meetings in the year. Evening meetings starting at 6.00 pm will be held in the months of July and September. With the exception of the Annual Council Meeting starting at 11.00 am in May 2018, all remaining scheduled meetings will start at 2.00 pm. In order to comply with statutory requirements for agreeing the Council Budget and setting the Council Tax, it is proposed to hold one meeting of Council in March.

Health and Wellbeing Board

10. In keeping with current arrangements, meetings of the Health and Wellbeing Board have been programmed on a bi-monthly basis.

The E-Diary

11. The Diary of Meetings can be accessed via the Council's website www.doncaster.gov.uk. This helps raise awareness of public meetings and may encourage members of the public to attend. To reduce possible clashes of Member commitments, Officers are asked to check the diary of meetings before organising Member events not shown in the diary. When additional meetings are organised, the diary is updated to maintain an accurate list of known Member commitments from a DMBC perspective.

OPTIONS CONSIDERED AND REASONS FOR RECOMMENDED OPTION

12. Members are requested to either approve or amend the proposed Diary of Meetings for 2017/18.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

13. This report has no direct impact on the Council's Key Outcomes.

RISKS AND ASSUMPTIONS

14. There are no identified risks associated with this report.

LEGAL IMPLICATIONS

15. There are no specific legal implications associated with this report.

FINANCIAL IMPLICATIONS

16. The 2017/18 approved budget includes provision for the production of the Municipal Year Book and Council Diary.

HUMAN RESOURCES IMPLICATIONS

17. There are no human resources implications associated with this report.

TECHNOLOGY IMPLICATIONS

18. There are no technology implications associated with this report.

EQUALITY IMPLICATIONS

19. There are no specific equality implications arising from this report.

CONSULTATION

20. The report is being presented to Full Council to allow the Mayor of Doncaster, other Political Group Leaders and Elected Members, to be consulted on the provisional Diary of Meetings for the 2017/18 Municipal Year, prior to formal adoption at the Annual Meeting of Council in May, 2017.

REPORT AUTHOR AND CONTACT OFFICER

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BACKGROUND PAPERS

None

Simon Wiles
Director of Finance and Corporate Services

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Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

	1 st May, 2017	8 th May, 2017	15 th May, 2017	22 nd May, 2017	29 th May, 2017
M O N D A Y	BANK HOLIDAY		5.30 pm Labour Group Meeting AGM (Part 2)		BANK HOLIDAY
T U E S D A Y	2 nd May, 2017	9 th May, 2017	16 th May, 2017	23 rd May, 2017	30 th May, 2017
					12 noon Planning Training 2.00 pm Planning Committee
W E D N E S D A Y	3 rd May, 2017	10 th May, 2017	17 th May, 2017	24 th May, 2017	31 st May, 2017
		5.30 pm Labour Group Meeting AGM (Part 1)			
T H U R S D A Y	4 th May, 2017	11 th May, 2017	18 th May, 2017	25 th May, 2017	
	MAYORAL & BOROUGH COUNCIL ELECTIONS			2.00 pm Health & Adult Social Care Overview & Scrutiny Work Planning Panel	
F R I D A Y	5 th May, 2017	12 th May, 2017	19 th May, 2017	26 th May, 2017	
			9.00 am Group Meetings (Mansion House) 11.00 am ANNUAL COUNCIL MEETING – Mansion House (Reconvene @ 1.00pm – Civic Office)	9.30 am Planning Committee Visits	

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

		5 th June, 2017	12 th June, 2017	19 th June, 2017	26 th June, 2017
M O N D A Y					
		6 th June, 2017	13 th June, 2017	20 th June, 2017	27 th June, 2017
T U E S D A Y		10.00 am Cabinet 11.30 am Overview & Scrutiny Management Work Planning Committee	10.00 am Regeneration & Housing Overview & Scrutiny Work Planning Panel	10.00 am Cabinet	12 noon Planning Training 2.00 pm Planning Committee
		7 th June, 2017	14 th June, 2017	21 st June, 2017	28 th June, 2017
W E D N E S D A Y		2.00 pm Community & Environment Overview & Scrutiny Work Planning Panel 4.00 pm Corporate Parenting Board		10.00 am Audit Committee	
	1 st June, 2017	8 th June, 2017	15 th June, 2017	22 nd June, 2017	29 th June, 2017
T H U R S D A Y	10.00 am Children & Young People's Overview and Scrutiny Work Planning Panel 5.00 pm Deadline for Questions & Statements for Cabinet	9.30 am Health and Wellbeing Board 2.00 pm Informal Audit Committee	5.00 pm Deadline for Questions & Statements for Cabinet	2.00 pm Licensing Committee	10.00 am Overview & Scrutiny Management Committee 5.00 pm Deadline for Questions & Statements for Cabinet
	2 nd June, 2017	9 th June, 2017	16 th June, 2017	23 rd June, 2017	30 th June, 2017
F R I D A Y		10.00 am Overview & Scrutiny Management Committee		9.30 am Planning Committee Visits	

APPENDIX A

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

	3 rd July, 2017	10 th July, 2017	17 th July, 2017	24 th July, 2017	31 st July, 2017
M O N D A Y		5.30 pm Labour Group Meeting			
T U E S D A Y	4 th July, 2017	11 th July, 2017	18 th July, 2017	25 th July, 2017	
	10.00 am Cabinet 12 noon Deadline for Questions & Motions to Council	10.00 am Elections & Democratic Structures Committee	10.00 am Cabinet	12 noon Planning Training 2.00 pm Planning Committee	
W E D N E S D A Y	5 th July, 2017	12 th July, 2017	19 th July, 2017	26 th July, 2017	
	10.00 am Children & Young People Overview & Scrutiny Panel	1.00 pm Parish Councils' Joint Consultative Committee	10.00 am Health & Adult Social Care Overview & Scrutiny Panel 4.00 pm Corporate Parenting Board		
T H U R S D A Y	6 th July, 2017	13 th July, 2017	20 th July, 2017	27 July, 2017	
		5.00 pm Deadline for Questions & Statements for Cabinet 5.00 pm Group Meetings 6.00 pm COUNCIL	10.00 am Overview & Scrutiny Management Committee	1.00 pm Joint Safety Committee 2.00 pm Audit Committee	
F R I D A Y	7 th July, 2017	14 th July, 2017	21 st July, 2017	28 th July, 2017	
			9.30 am Planning Committee Visits		

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

		7 th August, 2017	14 th August, 2017	21 st August, 2017	28 th August, 2017
M O N D A Y					BANK HOLIDAY
	1 st August, 2017	8 th August, 2017	15 th August, 2017	22 nd August, 2017	29 th August, 2017
T U E S D A Y			10.00 am Cabinet	12 noon Planning Training 2.00 pm Planning Committee	
	2 nd August, 2017	9 th August, 2017	16 th August, 2017	23 rd August, 2017	30 th August, 2017
W E D N E S D A Y					
	3 rd August, 2017	10 th August, 2017	17 th August, 2017	24 th August, 2017	31 st August, 2017
T H U R S D A Y		5.00 pm Deadline for Questions & Statements for Cabinet			5.00 pm Deadline for Questions & Statements for Cabinet
	4 th August, 2017	11 th August, 2017	18 th August, 2017	25 th August, 2017	
F R I D A Y			9.30 am Planning Committee Visits		

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

	4 th September, 2017	11 th September, 2017	18 th September, 2017	25 th September, 2017
M O N D A Y			5.30 pm Labour Group Meeting	
	5 th September, 2017	12 th September, 2017	19 th September, 2017	26 th September, 2017
T U E S D A Y	10.00 am Cabinet 10.00 am Awards, Grants & Transport (Appeals) Committee	10.00 am Children & Young People's Overview & Scrutiny Panel 12 noon Deadline for Questions & Motions for Council	10.00 am Cabinet 12 noon Planning Training 2.00 pm Planning Committee	
	6 th September, 2017	13 th September, 2017	20 th September, 2017	27 th September, 2017
W E D N E S D A Y	10.00 am Licensing Committee 4.00 pm Corporate Parenting Board		10.00 am Health & Adult Social Care Overview & Scrutiny Panel	
	7 th September, 2017	14 th September, 2017	21 st September, 2017	28 th September, 2017
T H U R S D A Y	9.30 am Health and Wellbeing Board 10.00 am Overview & Scrutiny Management Committee	5.00 pm Deadline for Questions & Statements for Cabinet	5.00 pm Group Meetings 6.00 pm COUNCIL	5.00 pm Deadline for Questions & Statements for Cabinet
	1 st September, 2017	8 th September, 2017	15 th September, 2017	22 nd September, 2017
F R I D A Y			9.30 am Planning Committee Visits	

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

	2 nd October, 2017	9 th October, 2017	16 th October, 2017	23 rd October, 2017	30 th October, 2017
M O N D A Y					
T U E S D A Y	3 rd October, 2017 10.00 am Cabinet	10 th October, 2017 10.00 am Awards, Grants & Transport (Appeals) Committee	17 th October, 2017 10.00 am Cabinet 12 noon Planning Training 2.00 pm Planning Committee	24 th October, 2017	31 st October, 2017
W E D N E S D A Y	4 th October, 2017	11 th October, 2017	18 th October, 2017	25 th October, 2017	
T H U R S D A Y	5 th October, 2017 10.00 am Overview & Scrutiny Management Committee	12 th October, 2017 5.00 pm Deadline for Questions & Statements for Cabinet	19 th October, 2017 1.00 pm Joint Safety Committee	26 th October, 2017	
F R I D A Y	6 th October, 2017	13 th October, 2017 9.30 am Planning Committee Visits	20 th October, 2017	27 th October, 2017	

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

		6 th November, 2017	13 th November, 2017	20 th November, 2017	27 th November, 2017
M O N D A Y					
				5.30 pm Labour Group Meeting	
		7 th November, 2017	14 th November, 2017	21 st November, 2017	28 th November, 2017
T U E S D A Y		10.00 am Cabinet	12 noon Deadline for Questions & Motions for Council 12 noon Planning Training 2.00 pm Planning Committee	10.00 am Elections & Democratic Structures Committee	10.00 am Cabinet
	1 st November, 2017	8 th November, 2017	15 th November, 2017	22 nd November, 2017	29 th November, 2017
W E D N E S D A Y		4.00 pm Corporate Parenting Board	1.00 pm Parish Councils' Joint Consultative Committee	10.00 am Health & Adult Social Care Overview & Scrutiny Panel	
	2 nd November, 2017	9 th November, 2017	16 th November, 2017	23 rd November, 2017	30 th November, 2017
T H U R S D A Y	9.30 am Health & Wellbeing Board	10.00 am Overview & Scrutiny Management Committee	10.00 am Audit Committee	1.00 pm Group Meeting 2.00 pm COUNCIL	
	5.00 pm Deadline for Questions & Statements for Cabinet			5.00 pm Deadline for Questions & Statements for Cabinet	
	3 rd November, 2017	10 th November, 2017	17 th November, 2017	24 th November, 2017	
F R I D A Y		9.30 am Planning Committee Visits			

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

	4 th December, 2017	11 th December, 2017	18 th December, 2017	25 th December, 2017
M O N D A Y				BANK HOLIDAY
	5 th December, 2017	12 th December, 2017	19 th December, 2017	26 th December, 2017
T U E S D A Y	10.00 am Children & Young People's Overview and Scrutiny Panel	10.00 am Cabinet 12 noon Planning Training 2.00 pm Planning Committee		BANK HOLIDAY
	6 th December, 2017	13 th December, 2017	20 th December, 2017	27 th December, 2017
W E D N E S D A Y				
	7 th December, 2017	14 th December, 2017	21 st December, 2017	28 th December, 2017
T H U R S D A Y	5.00 pm Deadline for Questions & Statements for Cabinet	10.00 am Licensing Committee 2.00 pm Overview & Scrutiny Management Committee		
	1 st December, 2017	8 th December, 2017	15 th December, 2017	22 nd December, 2017
F R I D A Y		9.30 am Planning Committee Visits		

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

	1 st January, 2018	8 th January, 2018	15 th January, 2018	22 nd January, 2018	29 th January, 2018
M O N D A Y	BANK HOLIDAY			5.30 pm Labour Group Meeting	
T U E S D A Y	2 nd January, 2018	9 th January, 2018	16 th January, 2018	23 rd January, 2018	30 th January, 2018
		10.00 am Cabinet 12 noon Planning Training 2.00 pm Planning Committee	10.00 am Awards, Grants & Transport (Appeals) Committee 12 noon Deadline for Questions & Motions for Council	10.00 am Cabinet 10.00 am Health & Adult Social Care Overview & Scrutiny Panel	
W E D N E S D A Y	3 rd January, 2018	10 th January, 2018	17 th January, 2018	24 th January, 2018	31 st January, 2018
		4.00 pm Corporate Parenting Board			
T H U R S D A Y	4 th January, 2018	11 th January, 2018	18 th January, 2018	25 th January, 2018	
	5.00 pm Deadline for Questions & Statements for Cabinet	9.30 am Health & Wellbeing Board	10.00 am Overview & Scrutiny Management Committee 1.00 pm Joint Safety Committee 5.00 pm Deadline for Questions & Statements for Cabinet	1.00 pm Group Meetings 2.00 pm COUNCIL	
F R I D A Y	5 th January, 2018	12 th January, 2018	19 th January, 2018	26 th January, 2018	
	9.30 am Planning Committee Visits				

APPENDIX A

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

	5 th February, 2018	12 th February, 2018	19 th February, 2018	26 th February, 2018
M O N D A Y		10.00 am Communities & Environment Crime & Disorder Overview & Scrutiny Panel		5.30 pm Labour Group Meeting
	6 th February, 2018	13 th February, 2018	20 th February, 2018	27 th February, 2018
T U E S D A Y	10.00 am Cabinet 12 noon Planning Training 2.00 pm Planning Committee		10.00 Cabinet 12 noon Deadline for Questions & Motions for Council	10.00 am Awards, Grants & Transport (Appeals) Committee
	7 th February, 2018	14 th February, 2018	21 st February, 2018	28 th February, 2018
W E D N E S D A Y				
	1 st February, 2018	8 th February, 2018	15 th February, 2018	22 nd February, 2018
T H U R S D A Y	10.00 am Audit Committee 5.00 pm Deadline for Questions & Statements for Cabinet	10.00 am Overview & Scrutiny Management Committee	5.00 pm Deadline for Questions & Statements for Cabinet 10.00 am Overview & Scrutiny Management Committee	
	2 nd February, 2018	9 th February, 2018	16 th February, 2018	23 rd February, 2018
F R I D A Y	9.30 am Planning Committee Visits			

APPENDIX A

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

		5 th March, 2018	12 th March, 2018	19 th March, 2018	26 th March, 2018
M O N D A Y		10.00 am Children & Young People's Overview & Scrutiny Panel			
T U E S D A Y		6 th March, 2018 10.00 am Cabinet 12 noon Planning Training 2.00 pm Planning Committee	13 th March, 2018 10.00 am Elections & Democratic Structures Committee	20 th March, 2018 10.00 am Cabinet	27 th March, 2018
W E D N E S D A Y		7 th March, 2018 4.00 pm Corporate Parenting Board	14 th March, 2018 10.00 am Health & Adult Social Care Overview & Scrutiny Panel 1.00 pm Parish Councils' Joint Consultative Committee	21 st March, 2018	28 th March, 2018
T H U R S D A Y	1 st March, 2018 1.00 pm Group Meetings 2.00 pm COUNCIL (Budget & Council Tax Setting) 5.00 pm Deadline for Questions & Statements for Cabinet	8 th March, 2018 10.00 am Licensing Committee	15 th March, 2018 9.30 am Health & Wellbeing Board 5.00 pm Deadline for Questions & Statements for Cabinet	22 nd March, 2018 10.00 am Overview & Scrutiny Management Committee	29 th March, 2018 9.30 am Planning Committee Visits
F R I D A Y	2 nd March, 2018 9.30 am Planning Committee Visits	9 th March, 2018	16 th March, 2018	23 rd March, 2018	30 th March, 2018 BANK HOLIDAY

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

	2 nd April, 2018	9 th April, 2018	16 th April, 2018	23 rd April, 2018	30 th April, 2018
M O N D A Y	BANK HOLIDAY				
	3 rd April, 2018	10 th April, 2018	17 th April, 2018	24 th April, 2018	
T U E S D A Y	12 noon Planning Training 2.00 pm Planning Committee	10.00 am Cabinet		10.00 am Cabinet	
	4 th April, 2018	11 th April, 2018	18 th April, 2018	25 th April, 2018	
W E D N E S D A Y					
	5 th April, 2018	12 th April, 2018	19 th April, 2018	26 th April, 2018	
T H U R S D A Y	10.00 am Audit Committee 5.00 pm Deadline for Questions & Statements for Cabinet		5.00 pm Deadline for Questions & Statements for Cabinet	1.00 pm Joint Safety Committee	
	6 th April, 2018	13 th April, 2018	20 th April, 2018	27 th April, 2018	
F R I D A Y				9.30 am Planning Committee Visits	

Schedule of Meetings 1st May, 2017 to 31st May, 2018

(Shaded area denotes School Holidays)

		7 th May, 2018	14 th May, 2018	21 st May, 2018	28 th May, 2018
M O N D A Y		BANK HOLIDAY			BANK HOLIDAY
			5.30 pm Labour Group Meeting AGM (Parts 1 & 2)		
	1 st May, 2018	8 th May, 2018	15 th May, 2018	22 nd May, 2018	29 th May, 2018
T U E S D A Y		10.00 am Cabinet			12 noon Planning Training 2.00 pm Planning Committee
		12 noon Planning Training 2.00 pm Planning Committee			
	2 nd May, 2018	9 th May, 2018	16 th May, 2018	23 rd May, 2018	30 th May, 2018
W E D N E S D A Y			4.00 pm Corporate Parenting Board		
		5.00 pm Deadline for Questions & Statements for Cabinet			
	3 rd May, 2018	10 th May, 2018	17 th May, 2018	24 th May, 2018	31 st May, 2018
T H U R S D A Y					
	4 th May, 2018	11 th May, 2018	18 th May, 2018	25 th May, 2018	
F R I D A Y			9.00 am Group Meetings (Mansion House) 11.00 am ANNUAL COUNCIL MEETING – Mansion House (Reconvene @ 1.00pm – Civic Office)	9.30 am Planning Committee Visits	

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**To the Chair and Members of
The COUNCIL**

FREEDOM OF THE BOROUGH APPLICATION – BEN PARKINSON MBE

EXECUTIVE SUMMARY

1. This report asks Members to consider conferring the Freedom of the Borough on Ben Parkinson MBE.

RECOMMENDATIONS

2. The Council is asked to support the application and agree to bestow the Freedom of the Borough on Ben Parkinson.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

3. Conferring the Freedom of the Borough on Ben Parkinson would allow the citizens of Doncaster to offer recognition and endorsement of his bravery, fighting spirit, total selflessness, determination and his ability to inspire young and old alike with a passion and a need to meet every adversity and challenge, overcome it and move on

BACKGROUND

4. Bobbie Roberts, a Freeman of the Borough has approached the Council to ask them to consider bestowing this honour to Ben Parkinson.
5. The Council is able to bestow the Freedom of the Borough on individuals who have provided exceptional service to their town or enhanced its reputation through their actions.
6. In accordance with the Council's protocol a panel consisting of the Deputy Civic Mayor and leaders of each of the political groups (see consultation - paragraph 21 below) met to consider the nomination and gave it their full and unequivocal support.
7. The award of Freeman must be approved by a formal resolution of Full Council. A vote will be taken and if it is supported by no less than two thirds of those members present and voting then the title of 'Honorary Freeman of Doncaster' will be bestowed upon the nominee.

8. Ben needs very little introduction, he is very well known both locally and nationally. He is a person whose passion as a young boy was to join the army, in particular the Paras. He is a brave young man with a wicked sense of humour and a winning smile and indomitable spirit.
9. So far, no challenge has been too big for him despite his disability due to horrific injuries whilst serving in the armed forces in Afghanistan in 2003.
10. Ben fought the Battle of Rommalia Bridge on his 19th birthday, and he was with the 7 Para RHA and served 7 months in Kosovo during the winter months aged 20, after which he volunteered to deploy to Afghanistan with G Battery gun group in 2003.
11. On 12th September, 2 weeks before the end of his tour, Ben was the rear gunner in a WIMIK Land Rover when the vehicle detonated a huge anti-tank mine. Ben took the full force of the blast.
12. Given not a chance of survival, he was immediately flown home to see his life out with his family. But Ben had other plans - his demise was not on his agenda. He remained in a coma for several months with his family maintaining a vigil throughout this time; with a flow of his regimental family providing Ben with a constant stream of jokes, laughter, tears and prayers, as if Ben were still amongst them taking his part in the banter.
13. Ben is totally selfless, always thinking about his friends first, always dedicated to get as fit as could be despite everything.
14. He works tirelessly to go from strength to strength and is very determined to return to his beloved 7 Paras, working to improve physical fitness, his speech, his memory, and learning to walk on prosthetic limbs. A feat never attempted by anyone having suffered such a severe head injury. Those injuries included; head injuries; broken back in 3 places; punctured lungs; every rib broken; spleen ruptured, cheek, nose, jaw all smashed. At 22, surgeons removed both of his legs above the knee.
15. He always says, if asked "it could have been worse, it could have been one of my mates."
16. Ben is a Patron of 'The Pilgrim Bandits' a charity that has raised millions of pounds to help and inspire wounded soldiers to live life to the full. Ben is involved first hand in the fund raising efforts and has undertaken many extreme physical challenges, constantly pushing himself to the limit to raise money for injured servicemen and women.
17. Ben also famously carried the Olympic Torch in 2012 when it passed through Doncaster. It is a testament to the affection to which he is held, both locally and nationally, that thousands of people turned up to support Ben, including his colleagues from his regiment.

18. Ben is an example of an inspiration to young and old alike with a passion and a need to meet every adversity and challenge, overcome it and move on. The Freeman of Doncaster Borough is the least we can do to recognise this heroic young serviceman from Doncaster and his achievements.

OPTIONS CONSIDERED AND REASON FOR RECOMMENDED OPTION

19. Option one (**recommended option**) is to recommend that Council supports the application and confer the Freedom of the Borough on Ben Parkinson. This is the recommended option, not only in recognition of his personal bravery, fighting spirit, total selflessness, determination and his ability to inspire young and old alike with a passion and a need to meet every adversity and challenge, overcome it and move on but also for his efforts in raising millions of pounds to help to support and encourage wounded soldiers to live life to the full.
20. Option two is to decline the application to confer the Freedom of the Borough on Ben Parkinson.

RISKS & ASSUMPTIONS

21. There are no identified risks associated with this report.

LEGAL IMPLICATIONS

22. Section 249 of the Local Government Act 1972 deals with the admission to the Freedom of the Borough of “persons of distinction and persons who have, in the opinion of the Council, rendered eminent services to the Borough”. The Council is required to consider this application.
23. The title Freeman of the Borough is an honorary role. It offers no legal status and there is no remuneration linked to the honour.

FINANCIAL IMPLICATIONS

24. Those being honoured are given a civic reception, hosted by the Civic Mayor at the Mansion House, to include a buffet and beverages at an approximate cost of £400. Recipients also receive a framed Freedom Scroll that costs approximately £800. The total cost of £1200 will be funded from the Civic Mayor’s budget.

EQUALITY IMPLICATIONS

25. Doncaster Council aims to be outstanding in all aspects of equality and diversity. The Council seeks to create an environment that promotes, values and celebrates equality and diversity ensuring everyone feels welcome and that individuals are treated fairly, equally and with respect and are not discriminated against on the basis of age, disability, gender reassignment, marriage and civil partnership, race, religion and belief, sex or sexual orientation. We will advance equality of opportunity, intend to eliminate unlawful discrimination and foster good relations. All of these aims will be considered and upheld during the decision making process associated with this report.

CONSULTATION

26. The application has been considered initially by representatives of the Labour Group, Conservative Group, Putting Mexborough First Group and UKIP Group, who have given their unanimous approval for the application to be taken forward to be considered by Council.

BACKGROUND PAPERS

27. Freedom Application from Bobbie Roberts plus letters of support from Alan Robinson, Executive Principal, Doncaster Deaf Trust and Dean Wiffen, Community Sport and Physical Activity development Officer, Doncaster Council on behalf of Ben Parkinson MBE.

REPORT AUTHOR & CONTRIBUTORS

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Jo Miller
Chief Executive

2nd March, 2017

**To the Chair and Members of the
COUNCIL**

**ANNUAL REPORT ON EXECUTIVE DECISIONS TAKEN UNDER SPECIAL
URGENCY PROVISIONS**

EXECUTIVE SUMMARY

1. The Council's Constitution requires those key decisions that can be implemented immediately without a call-in period (usually referred to as "Rule 16 Decisions"), to be reported to Council on an annual basis. This report outlines such decisions taken between the period 1st March, 2016 and 2nd March, 2017.

RECOMMENDATIONS

2. Council is asked to note the content of this report.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER

3. The Council is committed to maintaining the highest standards of governance and ensuring that the decision making process is open and transparent. By reporting the key decisions taken under 'Special Urgency' provisions over the past year, the Council is ensuring that the public are well informed with regard to the democratic processes undertaken.

BACKGROUND

4. The Council's Constitution requires that decisions taken using Special Urgency provisions are reported to Council on an annual basis. The ability to take decisions under Special Urgency are provided for in legislation and reflected in the Access to Information Procedure Rules set out in the Council's Constitution.

This report reflects decisions taken from 1st March, 2016, to 2nd March, 2017, to coincide with the production of this report. Any decisions taken between this date and the Council meeting will be reported orally at the meeting.

5. Set out below is the decision taken that falls into this category:-

- (A) Appointment of Willmott Dixon Construction Limited to deliver the construction of the National College for High Speed Rail in Doncaster.

The decision was decision taken by Mayor Ros Jones on Monday, 11th April, 2016, in consultation with Councillor John Mounsey, Chair of the Overview and Scrutiny Management Committee. A copy of the decision record and accompanying report was circulated to all Members on Monday, 11th April, 2016.

OPTIONS CONSIDERED

6. This report is for noting only and therefore, no options were considered.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

7.

Working with our partners we will provide strong leadership and governance.	By publicly reporting all key decisions taken under special urgency procedures, the Council is ensuring that its governance arrangements are open, transparent and in accordance with statutory requirements.
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RISKS AND ASSUMPTIONS

8. There are no risks and assumptions associated with this report.

LEGAL IMPLICATIONS

9. These are set out at paragraph 4 of this report.

FINANCIAL IMPLICATIONS

10. There are no financial implications associated with this report.

HUMAN RESOURCES IMPLICATIONS

11. There are no human resources implications associated with this report.

TECHNOLOGY IMPLICATIONS

12. There are no technology implications associated with this report.

EQUALITY IMPLICATIONS

13. There are no specific equality issues associated with this report

BACKGROUND PAPERS

Special Urgency Key Decision (Rule 16) Report and Executive Decision Record:-

- Appointment of Willmott Dixon Construction Limited to deliver the construction of the National College for High Speed Rail in Doncaster.

[HTTP://DONCASTER.MODERNGOV.CO.UK/MGISSUEHISTORYHOME.ASPX?IID=6139&OPT=0](http://doncaster.moderngov.co.uk/mgissuehistoryhome.aspx?iid=6139&opt=0)

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Simon Wiles
Director of Finance and Corporate Services

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SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 30 JANUARY 2017

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Councillor John Burrows, Chesterfield BC (Vice Chair)

Councillor Ann Syrett, Bolsover DC
Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Chris Read, Rotherham MBC
Councillor Julie Dore, Sheffield CC
Councillor Tricia Gilby, Chesterfield BC
Councillor Simon Greaves, Bassetlaw DC
Mayor Ros Jones, Doncaster MBC

Ruth Adams, SCR Exec Team
David Armiger, Bassetlaw District Council
Fiona Boden, SCR Exec Team
Huw Bowen, Chesterfield BC
Philip Cooper, SCR Exec Team
Steve Edwards, SYPTE
Andrew Gates, SCR Exec Team
Sharon Kemp, Rotherham MBC
Mark Lynam, SCR Exec TEam
Martin McCarthy, Deputy Monitoring Officer
John Mothersole, Sheffield CC
Joanne Neville, SCR Exec Team
Mel Dei Rossi, SCR Exec Team
Dave Smith, SCR Exec Team
Gareth Sutton, Sheffield CC / SCR
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Diana Terris, Clerk / Barnsley MBC
Craig Tyler, Joint Authorities Governance Unit
Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor A Rhodes, Councillor L Rose, D Bunton, S Fowler, A Frosdick, J Miller and N Taylor

1 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was confirmed that voting rights could not be conferred in respect of agenda item 16 – South Yorkshire Transport Revenue Budget and Capital Programme 2017/18, item 17 – SYPTE Directors Appointments and item 18 – South Yorkshire Passenger Transport Pension Fund as these matters regard the South Yorkshire Local Authorities only.

It was agreed that there were no further items where non-Constituent Members should not have voting rights.

2 APOLOGIES

Members' apologies were noted as above.

3 ANNOUNCEMENTS

None.

4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None received.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

A series of questions were received from the Sheffield for Democracy organisation pertaining to devolution matters.

Questions were as follows:

Q1 Is the delay in public consultation a practical choice or a political choice, aiming to avoid the internal disagreements impacting on the election campaigns?

Q2 How will this delay square with Andrew Percy's comments?

Q3 Why is further public consultation restricted to Chesterfield & Bassetlaw?

Q4 What will happen to the City Region if Barnsley & Doncaster jump ship?

Q5 With a group of Councils divided on things as fundamental as the geography of the devolution agreement, never mind HS2, is the agreement still feasible?

Q6 What is the impact on the City Region's plans of losing the 2016/17 £30M tranche of new funding?

The Chair instructed officers to provide full responses to each question in writing.

10 MINUTES OF THE MEETING HELD ON 5 DECEMBER 2016

RESOLVED: that the minutes of the meeting of the SCR Combined Authority held on 5th December 2016 are agreed to be a true and accurate record.

11 DEVOLUTION UPDATE

Item deferred.

12 LGF CAPITAL PROGRAMME APPROVALS

A paper was presented requesting Members approval of a series of financial recommendations supported by the Central Appraisal Team and endorsed by appropriate Executive Boards.

RESOLVED, that the Combined Authority:

1. Approves the 23 change requests submitted as part of the SCRIF review and business case approvals process, noting these predominantly reprofile funds into future years and also the request to transfer funds between the Doncaster Urban Centre Waterside project and the Doncaster Urban Centre Markets Project.
2. Approves progression of the Centre for High Level Skills to Full Approval and Award of Contract at a cost of £3,513,134 to SCR CA, subject to the conditions set out in the Project Approval Summary Table attached at Appendix B of the covering report.
3. Approves progression of Sustainable Transport Exemplar Programme (STEP) to Full Approval and Award of Contract at a cost of up to £11.88m, subject to the conditions set out in the Project Approval Summary Table attached at Appendix C of the covering report.
4. Approves formalising arrangements with Sheffield City Council via a revised Agency Agreement for the management of the BIF fund which is done on behalf of SCR by Sheffield City Council

5. Approves progression of Doncaster Urban Centre: Enterprise Marketplace to Full Approval and Award of Contract at a cost of £3.189m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix D of the covering report.
6. Approves progression of Sheffield Central Retail and Business District: Enabling works phase 2 to Full Approval and Award of Contract at a cost £3.514m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix E of the covering report.
7. Approves progression of St Sepulchre Gate West Phases 1 and 2 to Full Approval and Award of Contract at a cost £7.5m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix F of the covering report.
8. Approves progression of SCR Property Fund to Full Approval and Award of Contract at a cost £10m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix G of the covering report.
9. Approves progression of Better Barnsley Town Centre Retail and Leisure Development to Full Approval and Award of Bridging Finance Facility at a cost £2.14m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix H of the covering report.
10. Approves progression of Junction 36 Strategic Site Acquisition to Full Approval and Award of Contract at a cost £1.309m (£1.2m grant with contingent repayment/ £109,000 grant) to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix I of the covering report.
11. Approves progression of A618 Growth Corridor to Full Approval and Award of Contract at a cost £0.759m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix J of the covering report.
12. Approves progression of Retford Employment Sites Phase 2 to Full Approval and Award of Contract at a cost £0.725m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix K of the covering report.
13. Approves progression of AMRC Lightweighting Centre at a cost of £10m to the SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix L of the covering report.
14. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA and in consultation with the S73 Officer to agree future investment / re-investment opportunities in the Advanced Manufacturing Park.

15. Approves progression of a bridging finance facility for Forge Island at a cost £1.5m to SCR CA subject to the conditions set out in the Appraisal Panel Summary Table attached at Appendix M of the covering report.
16. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA, to enter into the contractual arrangements required as a result of the above approvals.
17. Approves the use of written procedures to seek approval from the CA between meeting cycles for the two remaining early commission schemes (purchase of the AMP and Housing Investment Fund) subject to satisfactory completion of appraisal of the appraisal process ahead of the next cycle of meetings.

13 BUSINESS INVESTMENT FUND - ANCILLARY ISSUES

A report was received requesting the Combined Authority's consideration of 2 practical issues that have arisen since the launch of the BIF Programme c12months ago.

Members were reminded that on 22 June 2015, the CA approved the investment strategy for BIF and agreed that two sub-funds would be established: (a) a fund to support investment in indigenous companies (similar to the previous RGF programme) and; (b) a fund to support significant inward investment within the SCR.

Members were also reminded it was agreed the CA would be the Accountable Body for the BIF fund but the BIF Programme Board would continue to lead this initiative, reporting to the Business Growth Board and/or CA as appropriate;

The report summarised a number of additional previous agreements.

Members were advised that since the launch of the fund, £16.54m of grant support has been allocated to 15 companies (including one significant inward investment). This £16.54m is forecast to lead to £79m of total investment and create 782 jobs. To date 73% of the funding has been allocated to the inward investment strand of the programme, and there are a number of other significant projects in development.

However, it was noted the CA decisions of June 2015 limits the discretion of the BIF Programme Board to the provision of grant support only and Members were asked to consider whether, whilst this is appropriate in the vast majority of cases, restricting the BIF Programme to the provision of grant support prevents the BIF Programme Board from providing more innovative and less costly support through a loan instrument (or other mechanism) where there is a compelling case to do so. It was therefore recommended that the remit of the BIF programme be broadened to include grant support and, by exception, the provision of loans and/or repayable grants.

Members were assured such loans would be offered only by exception, be subject to the approval of the CA's S.73 officer (or his delegate) and subject to the usual due diligence and State Aid checks.

Regarding Inward Investment, Members were asked to consider the suggestion there are anomalies with the BIF Programme in regard of how this accords with empty premises in Enterprise Zones (EZs). It was suggested that the BIF Programme Board be given the delegated authority (exercised through the S.73 Officer or his delegate) to vary the repayment requirement if other analogous circumstances occur in the future or to require repayment where it is appropriate to do so (e.g. where a property was previously occupied by a charity that enjoyed business rate relief).

RESOLVED, that the Combined Authority:

1. Approves the BIF Programme Board being given the discretion to provide loans, repayable grants or other non-grant support by exception.
2. Agrees a modification to the rules in relation to the inward investment part of the BIF Programme.

14 Q3 FINANCIAL MONITORING

Members were presented with a report of the Director of Finance detailing the position of the revenue budgets and capital programme as at the end of Quarter 3.

Members were asked to recognise that the volatile nature of income streams presents challenges in making financial forecasts.

RESOLVED, that the Combined Authority

1. Notes the forecast revenue budget underspend of £700k on CA/LEP activity, despite contingency being taken for devolution legal challenges
2. Notes the forecast revenue budget break-even on South Yorkshire transport activity
3. Notes the forecast CA/LEP capital programme underspend of £20.5m against approved budget
4. Notes the forecast CA/LEP capital programme requirement to defray a further £39.6m to avoid claw back
5. Notes the forecast revenue budget underspend of £1.2m on SYPTE activity
6. Notes the forecast profit after tax of £400k for SYITA Properties Limited.
7. Agrees the budget variation recommendations summarised at section 2 of the covering report.

15 CA LEP DRAFT BUDGET REPORT

A report was received to provide Members with a first draft overview of the resources available to the CA/LEP for the forthcoming financial year.

It was noted the report has been prepared on the basis that no devolution monies will be received, curtailing the proposed growth in the SCR Executive's structure. Accordingly, planned revenue activity will be scaled back to meet existing resource.

It was noted capital programme forecasts are at this stage indicative, based upon partner returns from December but also including the LGF3 grant allocations announced on the 23rd January. Forecasts show that the Authority continues to remain materially over-programmed, restricting opportunities for new commissioning.

Members were asked to note the likelihood that the figures contained within the report will change before March as options are reviewed / refined.

It was noted that local authority subscriptions have been frozen for 2017/18.

Cllr Burrows noted that 14% of the Capital Budget is forecast to be spent in Chesterfield.

Cllr Dore asked what progress has been made with the Combined Authority's direction to officers to maximise the amount of sponsorship contributions to the costs of conferences. It was noted c£30k has been attracted for MIPIM so far.

RESOLVED, that the Combined Authority:

1. Notes that local authority subscriptions will be frozen for the forthcoming financial year.
2. Notes the on-going difficulty in preparing medium-term revenue budgets on un-committed and volatile income streams.
3. Notes the significant potential growth in revenue programme activity in the skills and employment area in future years, and the concerns around the Authority's ability to adequately resource the activity without Gainshare resource.
4. Notes that despite the LGF3 award, the Authority is still over-programmed on its LGF capital programme. This will require management in the next financial year.

16 SOUTH YORKSHIRE TRANSPORT REVENUE BUDGET & CAPITAL PROGRAMME 2017/18

A report was received to present Members with the final proposals for the South Yorkshire Transport Revenue Budget for financial year 2017/18.

It was noted the Capital Programme would now be presented to the next meeting.

Members were reminded the Combined Authority's revenue budgets and capital programmes are split between region wide activity in support of the CA/LEP Strategic Economic Plan and South Yorkshire activity in support of the South Yorkshire Transport Plan. Though the two plans are complementary, they are differentiated by geography and how they are funded.

It was noted the revenue budget principally resources the South Yorkshire Passenger Transport Executive to deliver the South Yorkshire Transport Plan, and is resourced itself through a levy on the South Yorkshire partners.

It was noted that for financial year 2017/18 partners asked for levy reductions of 5%, to be followed by further reductions of 2.5% for three concurrent years to 2020/21. Subsequently the CA and SYPTE have identified net cost savings and mitigations that will allow the levy to be reduced by 5% (£3.025m) in 2017/18. This has been achieved through efficiencies, demand reductions, and use of reserves. It is therefore been determined that policy-led savings are not required to meet this reduction.

It was noted that for 2017/18, the transport levy is proposed at £57,483k.

Members were reminded the CA has committed to reviewing a number of further technical accounting measures that could slow down debt further and sked to consider a recommendation to slow down provisions made to debt incurred before 2007 (when regulations changed) in a manner similar to that undertaken by partner authorities. It was noted this would save £2.2m by 2030/31, but cost more in the longer-term. To achieve this change the CA will be required to approve a change to its MRP policy statement which will be presented to Leaders as part of the CA's Treasury Management Strategy in March.

RESOLVED, that the Combined Authority:

1. Approves a transport levy for financial year 2017/18 of £57,483k noting that this represents a 5% reduction on the prior year.
2. Notes that proposed savings have arisen from demand-led reductions and operational efficiencies, rather than policy-led changes to services.
3. Agree to the change in Minimum Revenue Provision policy to enable proposed budget savings.

17 SYPTE DIRECTORS APPOINTMENT

Members were reminded that at the 24th October 2016 meeting, the SCR Combined Authority delegated authority to recruit to the positions of Director of Public Transport and Director of Customer Services to SYPTE's Executive Board.

A paper was presented to summarise the recruitment process undertaken and recommend the appointment of Tim Taylor as the new SYPTE Director of Customer Services.

RESOLVED, that the Combined Authority approves the appointment of Tim Taylor as the new SYPTE Director of Customer Services.

18 SOUTH YORKSHIRE PASSENGER TRANSPORT PENSION FUND

A report was received requesting the delegation to the Passenger Transport Pension Fund Committee of the approval of the final arrangements and relevant legal agreements for participation of the Fund within the proposed pension pooling arrangements of the Border to Coast Pool; and permission to enter into an appropriate agreement with the South Yorkshire Pensions Authority for the delegation of the functions of the Combined Authority as administering authority of the South Yorkshire Passenger Transport Pension Fund to facilitate participation of the Fund in the Border to Coast pooling arrangements.

It was noted that periodic reports will still be presented to the CA in respect of how the fund is performing.

RESOLVED, that the Combined Authority:

1. Approves the Passenger Transport Pension Fund Committee be given delegated authority to approve the final arrangements and relevant legal agreements for participation of the Combined Authority as administering authority of the South Yorkshire Passenger Transport Pension Fund in the proposed pensions pooling arrangements of the Border to Coast Pool
2. Agrees to enter into an agreement with South Yorkshire Pensions Authority for the delegation of the functions of the Combined Authority as administering authority of the South Yorkshire Passenger Transport Pension Fund to facilitate participation of the Fund in the Border to Coast pooling arrangements

19 ARRANGEMENTS FOR THE APPOINTMENT OF EXTERNAL AUDITORS

A report was received setting out the proposals for appointing the external auditor to the Authority for the 2018/19 accounts and beyond, as the current arrangements only cover up to and including 2017/18 audits.

It was noted the auditors are currently working under a contract originally let by the Audit Commission and the contract was novated to Public Sector Audit Appointments (PSAA) following the closure of the Audit Commission.

Members were asked to consider that rather than undertaking a local appointments process, a sector-wide procurement conducted by PSAA will produce better outcomes and will be less burdensome for the Authority, given that the audit costs are likely to be lower than if the Authority sought to appoint locally, as national large-scale contracts are expected to drive keener prices from the audit firms; without the national appointment, the Authority would need to establish a separate independent auditor panel, which could be difficult, costly and time-consuming; the PSAA can ensure the appointed auditor meets and maintains the required quality standards and can manage any potential conflicts of interest much more easily than the Authority; and supporting the sector-led body will help to ensure there is a

vibrant public audit market for the benefit of the whole sector and this Authority going forward into the medium and long term.

It was noted that if the Authority is to take advantage of the national scheme for appointing auditors to be operated by PSAA for the subsequent years, it needs to take the decision at this meeting to enable it accept the invitation by early March 2017.

RESOLVED, that the Authority accepts Public Sector Audit Appointments' (PSAA) invitation to 'opt in' to the sector led option for the appointment of external auditors for five financial years commencing 1 April 2018.

20 SCR TRANSPORT STRATEGY REFRESH

A report was received to present the rationale, scope, programme and budget associated with refresh of the Sheffield City Region (SCR) Transport Strategy.

It was noted the refresh is considered necessary to ensure transport provision continues to be aligned with the economic objectives of the soon to be refreshed Strategic Economic Plan (SEP) and the Conditional Outcomes it will seek to achieve; to promote more effective interaction with national and sub-national programmes and enable the proactive representation of the SCR's interests; to respond to changes to policy context, governance arrangements and devolved powers; to reflect the evolving landscape of transport in the North, which has been accelerated by the creation of TfN and other delivery organisations; to deliver an Investment Plan to yield a programme of activity that contributes toward delivery of both the SEP and the SCR Transport Strategy; and to ensure the Combined Authority, as the Local Transport Authority for South Yorkshire, is compliant with the Transport Act 2000 (as amended by the Local Transport Act 2008).

Members were advised the draft Transport Strategy will be subject to statutory public consultation over the summer.

It was agreed the consultants assisting with the refresh (ARUP) should invited to present to the LEP Board once the draft modal position statements (a key component of the refreshed strategy) have been prepared.

RESOLVED, that the Combined Authority:

1. Approves the proposed refresh of the SCR Transport Strategy in line with the approach presented in the main body of the covering report.
2. Approves the Transport Executive Board taking ownership of the production and delivery of both the refreshed Strategy and the Investment Plan.

21 MIDLAND MAINLINE CONSULTATION

A report was presented to provide an update on the Midland Mainline (MML) upgrade project and to seek approval in principle for the SCR to provide £5m in funding towards a line speed improvement scheme at Market Harborough.

It was noted the £5m allocation will be subject to the single Assurance Framework.

Members were advised a meeting has been arranged with the Rail Minister to express the CA's insistence the allocation must be conditional on assurances regarding the delivery of MML electrification (phase 2).

RESOLVED, that the Combined Authority:

1. Accepts the Market Harborough line speed improvement scheme into the SCR Transport Programme and agrees in principal to contribute the £5m SCR funding contribution subject to available budgets and a satisfactory SCR review of the Network Rail business case and LLEP project assurance recommendations.
2. Agrees a letter be sent from the CA to the Secretary of State for Transport asking him to reaffirm the Government's commitment to phase 2 of the MML electrification to Sheffield by 2023.

22 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Housing Executive Board be endorsed.

23 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Transport Executive Board be endorsed.

24 SUMMARY REPORT - SKILLS, EMPLOYMENT & EDUCATION EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Skills Executive Board be endorsed.

25 SUMMARY REPORT - BUSINESS GROWTH EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Business Growth Executive Board be endorsed.

26 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED – that the matters addressed in the summary report be noted and the recommendations of the Infrastructure Executive Board be endorsed.

CHAIR

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SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

16 JANUARY 2017

PRESENT: Councillor A Cave (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, P Haith, S Howard,
E Hughes, C Ransome, J Satur and G Weatherall

CFO J Courtney, T/DCFO M Blunden, AM S Helps,
WM S Brookes and M Wright (South Yorkshire Fire & Rescue
Service)

F Foster, A Brown, M McCarthy, L Noble, M McCoole,
D Cutting and A Hunt (Barnsley MBC)

Apologies for absence were received from Councillor N Akther,
Councillor B Johnson, A Frosdick, D Terris, DCFO J Roberts,
S Howe and M Topham

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Cave informed Members that DCFO Roberts would be leaving the Service on the 20 January to become the Chief Fire Officer in West Yorkshire. She expressed her thanks to DCFO Roberts and wished him every success in West Yorkshire, on behalf of the Authority, for all his hard work and commitment, particularly around partnerships and industrial relations. DCFO Roberts' calm approach had been an asset to the Authority and to the Service. He had been held in high esteem by colleagues and peers and would be sadly missed.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

Councillor Ayris requested that agenda Items 12 and 21 not be considered in the private section of the meeting as a great deal of information contained within Item 12 was already in the public domain. There had also been discussions at previous Authority meetings in relation to Item 21.

L Noble commented that part of Item 12 'Appointment of Independent Member – Audit & Governance Committee: Progress Update' would be considered in the private section of the meeting as it concerned details of the applicant who had not been notified as to whether he/she had been successful until approval of the

Authority had been given. Therefore their name should not be identified within the public section of the meeting.

Councillor Ayris moved that Item 21 should be considered within the public section of the meeting.

Councillor Ransome seconded Councillor Ayris' motion that Item 21 be considered in the public section of the meeting.

M McCarthy explained that the report was justified within the Access to Information Act and exemption of information.

Councillor Ayris commented that it was difficult to talk about the matter as the individual concerned was still in the employment of the Authority, to which there was a duty to demonstrate to the public how public tax payers' money was spent, which justified the reasoning for the item to be taken in the open session of the meeting.

Those in support of the motion:- Councillors Ayris and Ransome.

Those against the motion:- Councillors Cave, Atkin, Buckley, Haith, Howard, Hughes, Satur and Weatherall.

The motion failed.

RESOLVED – That the following items be considered in the absence of the public and press:-

Item 19 Disposal of Site of Former Darnall Fire Station.

Item 20 Lease of Office Accommodation.

Item 21 Outstanding Financial Commitments.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Satur commented that she had attended a Crisis event held on 20 December with Group Manager T Bernard, which had been an enlightening, fulfilling and humbling experience; she encouraged Members to attend a future event. She had also attended the Sprinkler Launch event held on 11 January which had been very well attended, with excellent speakers. Councillor Satur gave thanks to AM Helps and R Bywater for organising the event.

Councillor Weatherall had also attended the Sprinkler Launch on 11 January which had been very enlightening. He had represented Gleadless Valley as a Ward

Member a few years ago, during which time a fire had broken out on the eighth or ninth floor of Callow Mount, Sheffield. Following the fire, the Authority and Sheffield City Council had installed sprinklers into the whole block of flats, which had saved lives during the first 3 months of installation following a fire starting at the entrance to the only door. He highlighted the importance to continue to convey the sprinkler message. He requested the Authority impress upon the Government the importance of sprinklers being installed into all new houses; a housing application in Wales could not be submitted without the inclusion of sprinklers into the application.

Councillor Ransome and Councillor Cave had attended the recent Safe and Well training which had been very informative.

Councillor Haith had visited the Doncaster Watches as part of the IRMP Consultation and had found the firefighters' views to be very welcoming and constructive; the views would help to inform her future decisions on the IRMP.

Councillor Atkin commented that he had also attended the Sprinkler Launch and that he represented the Authority on the LGA Fire Commission which continued to press the Government on introducing sprinkler systems. He agreed that the event had been very well organised by AM Helps. He requested that thanks be sent on behalf of the Authority to everyone involved in organising the event together with the speakers.

Councillor Cave commented that she had also attended the Sprinkler Launch and commented on the excellent presentations.

Councillor Hughes commented that she had attended the Safe and Well training on 9 January. She suggested that it would be beneficial to roll the training out to all elected Members within South Yorkshire. She gave thanks for her invitation to the Carol Service held in Handsworth before Christmas; it had been a lovely evening with informative presentations and a wonderful start to the Christmas period. She had presented certificates to Crisis Skylight in Doncaster on 21 December, on behalf of the Service, to previously homeless people who had undertaken a great deal of training and had improved their lives.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 28 NOVEMBER 2016

Councillor Ayris requested a correction to the minutes at Item 13 'September 2016 Projected Outturn Report'. He commented that he had asked two questions which had been omitted from the minutes, in relation to the £600,000 paid per annum to BMBC for secretarial audit services. He had asked whether there was any requirement within the Contract Standing Orders that this should be subject to

competitive tendering. He recalled that he had been given an answer that the matter would be looked into and reported back to himself regarding the level of spend required. He had also asked why there had been no reference to Safety Solutions within the report, or reference to any profits being made. He had been informed that the matter would be looked into and that Safety Solutions would be included into future reports.

M McCarthy commented that the minutes would be amended to reflect the issues raised by Councillor Ayris.

RESOLVED – That the minutes of the meeting held on 28 November 2016 be agreed and signed by the Chair as a correct record, subject to the above amendments.

10 ARC COURSE - ACHIEVING RESPECT AND CONFIDENCE REPORT AND PRESENTATION

A report of the Chief Fire Officer and Chief Executive was submitted which provided Members with an overview of the Achieving Respect and Confidence (ARC) Course.

S Brookes, Community Safety Watch Manager highlighted that ARC addressed fire safety and instilled discipline and life skills to young people attending the course. Approximately 20 ARC courses had been delivered since its inception in 2010. There was a minimum of four fire service instructors per course, including one lead instructor and at least one support officer from South Yorkshire Police; there was the potential to include the health service, substance misuse agencies, the ambulance service and prison service representatives.

Councillor Buckley referred to the potential to include other services into ARC, and he queried whether in-roads were being made to get those services involved.

WM Brookes commented that the Service was looking to include other services into ARC, in particular the health service, and that substance misuse was a considerable issue; it was difficult for an organisation to release an employee for a whole week to attend the course.

Members noted that ARC was available for students between the ages of 10 and 14 years, who would be referred from schools and had either been involved in anti-social or criminal behaviour, excluded from/disruptive in school or on a low level Court order. Each student would be allocated an instructor as a mentor. A yellow and red card system was used in terms of behaviour etc.

Councillor Ransome referred to the dangers of drugs and gang culture, and she queried whether alcohol issues were also focused upon. WM Brookes commented that ARC largely focused upon drug and alcohol issues.

Members noted that ARC activities included hose and water drills, the breathing apparatus pod, ladder drills, cutting equipment, extrication drills together with the consequence of actions. Family members and school representatives were invited to the passing out parade on the final afternoon of the course, where students

would march onto the drill ground and perform a display. All students completing the course received certificates. The short term evaluation had indicated that students had benefited immensely from taking part in the activities and had learnt the importance of good communication.

WM Brookes recommended Members to attend the passing out parades in the future. L Noble would circulate details when received.

WM Brookes referred to the long term evaluation. Work was ongoing to prepare an evaluation toolkit for all of the Service's education programmes, including the ARC course. Each ARC course totalled £5,000 which included direct costs i.e. instructor wages, buffet, refreshments, portfolios and scrap cars. Contribution costs included the repair and replacement of equipment and uniforms, the use of spare appliances, facilities and venue costs. Members noted that there was no longer a designated youth watch engagement officer within the Service, but that there was a watch manager with reference for youth engagement.

Councillor Ransome referred to the £5,000 cost per ARC course which had not risen in approximately the last 9 years.

WM Brookes commented that if the course fees had continued to rise, that there would be less chance of receiving funding. The Service facilitated the courses, but did not directly fund the courses. The Barnsley MBC South Area Council had funded the last two ARC courses in 2016. The Service could tailor each specific course to meet the individual's and/or organisational needs. The Youth Engagement Handbook was available on the Service's website.

Councillor Ayris queried whether WM Brookes signposted people to the South Area Council and other organisations.

WM Brookes commented that he worked with local businesses, councils, Safer Neighbourhood Teams and policing teams; a partnership officer dealt with the larger organisations. He requested Members to inform him of any organisations that might benefit from individuals attending a future ARC course.

Councillor Atkin referred to a number of contacts he had with Wath Comprehensive School, which was close to Dearne Fire Station. He commented that he would contact the school to ascertain whether they had a pupil referral unit. He queried whether the Service had a lot of secondary school contacts. Members noted that the Service had contacts for all schools to which full education programmes were offered.

Councillor Atkin considered that the Authority should be an advocate for school participants onto the ARC course. He had attended four/five ARC passing out parades over the years, which had been interesting to learn how the youths had changed as a result of attending the course. He queried how many youths had progressed onto becoming fire cadets. WM Brookes commented that he would ascertain the position and provide feedback to Members.

AM Helps thanked WM Brookes for an informative presentation. He added that ARC was an important programme which complemented the Schools Education

Package and Prince's Trust Cadets and opportunities to go into volunteering. He commented that this also presented an opportunity for Members to consider, with SSCR funding, becoming advocates to look into getting further programmes into local authorities.

Councillor Weatherall commented that he had visited both ARC passing out parades in Barnsley, which had been great events to observe the students with an opportunity to talk to them afterwards. The students when having initially started the ARC course had faced school rivalry, but the course had resulted in them working together. He referred to one ARC course where an individual had left the course due to family reasons. He queried whether the ARC course could be rolled out further, and he suggested that further funding could also be sought from other areas, and he looked forward to attending more of the events.

RESOLVED – That Members noted the contents of the report.

11 REVIEW OF THE FRA CONSTITUTION: PART 5E - CONTRACT STANDING ORDERS (CSOS), PART 6A - ANTI-FRAUD & CORRUPTION STRATEGY

A report of the Clerk to the Fire and Rescue Authority was presented providing Members with the revised Part 5e – Contract Standing Orders (CSOs) and Part 6a – Anti-Fraud & Corruption and Anti-Bribery and Prosecution Policy.

Members noted that they had been provided with an update on Part 5e – Contract Standing Orders at the Authority meeting held on 19 October 2015 and at the Audit and Governance Committee held on 25 July 2016. The Chief Fire Officer had requested, following the Internal Audit review into contract procurement and compliance, that the Contract Standing Orders be further reviewed.

Councillor Ayris referred to paragraph 11.1 under Item 11 'Contracts above EU Thresholds' within the report, which related to the questions he had raised at the last Authority meeting, and which he had asked to be included in the minutes, regarding the services that BMBC supplied to the Authority. He queried that the report indicated that the contract with BMBC was above the EU threshold and should therefore be advertised in the open competition in the LG Magazine.

Councillor Ayris commented that his understanding was that any contract with BMBC was that over £600,000 should be open to competition. M McCarthy said it was a decision taken by the Leaders/Mayor of the four local authorities in supporting the Joint Authorities in South Yorkshire, and this had been in place since 1986.

Councillor Ransome queried how the Authority knew it was receiving value for money. She suggested that if the arrangement had been in place since 1986 that it should be looked at. M McCarthy commented that the arrangement had been in place since 1986 and had been independently evaluated on a number of occasions since then.

Councillor Ayris referred to section 6.2 at Item 6 'Investigating Allegations of Fraud, Bribery and Corruption' within the report. He queried how the reporting and liaison

protocol that was in place with South Yorkshire Police worked, how often it was used, and he requested a copy of the protocol.

D Cutting commented that the protocol was very rarely used. He was only aware of one incidence of an attempt of fraud in the Service some years ago. Following investigation, if there was sufficient evidence of a criminal act, there was a national fraud hotline and website for use by anyone whether a public body or member of the public, which would be cascaded down to the local fraud offices in South Yorkshire Police. He would make available a copy of the protocol to Councillor Ayris.

Councillor Ransome queried whether the Authority would prosecute or pursue an employee who had left the Authority in relation to a criminal act.

D Cutting commented that it would depend upon the significance of the issue, and on a case by case basis. If the employee had left employment and been dismissed, then the matter would be passed onto South Yorkshire Police who would determine whether there was sufficient evidence to pursue. South Yorkshire Police would need to be clear before they could prosecute due to the magnitude of fraud. He had previously passed matters, not relating to the Service, onto South Yorkshire Police, who had not actioned the matter further as it had not been deemed sufficient to do so. He commented that fine tuning and sense checking would be applied to the report.

RESOLVED – That Members:-

- i) Approved the revised Part 5e – Contract Standing Orders (CSOs).
- ii) Approved the revised Part 6a – Anti-Fraud and Corruption Policy (and associated documents).
- iii) Received Parts 5c and 5d when complete.
- iv) Be provided (Councillor Ayris) with a copy of the South Yorkshire Police Protocol.

12 APPOINTMENT OF INDEPENDENT MEMBER - AUDIT & GOVERNANCE COMMITTEE: PROGRESS UPDATE

A report of the Deputy Clerk was submitted providing Members with an update on the process to recruit an Independent Member to sit on the Audit and Governance Committee.

Members noted that from the six application forms circulated, four completed applications had been received; only one application had been received by the specified deadline of 16 December. The Evaluation Panel, consisting of the Chair of Audit and Governance Committee, Councillor P Haith and A Bingham, Independent Member had met on 20 December 2016, where it had been agreed to progress the application for interview on 11 January 2017. The two late applications had been placed on hold until the outcome of the interview; all candidates had been notified of the outcome of the Panel.

Councillor Ransome queried how long Independent Members had sat on the interview panel. She also questioned why there had only been two Members on the interview panel, as it was thought good practice to have three Members.

L Noble commented that no guidance had been laid down for Independent Member interviews; the matter had previously been discussed, to which no issues had been raised.

Councillor Ayris referred to the two late applications that had been received on the 19 and 20 December, and he queried whether the Christmas rush on post had been taken into account.

L Noble commented that applicants had been given several opportunities to complete the applications including online and hand delivery with a deadline of 2½ weeks for submission. The interviews had been delayed into the New Year to allow the applications to be received and considered.

Councillor Ayris referred to the fundamental review of the role profile for an Independent Member to coincide with the review of the new governance arrangements in April/May 2017. He commented that it was incumbent on the Authority to look at the best practice for interviewing candidates. He reiterated that it should be part of the policy to ensure that an Independent Member was not a member of a political party and not related to anyone who was contracted to work with the Service.

L Noble commented that checks had been made to ensure that the applicants were not employed by the Service or related to any Member or employee of the Authority, to which this had been satisfied by the applicants. Members noted that in relation to the interview panel, best practice from elsewhere would be considered for the future.

M McCarthy added that the matter had been raised at the last Authority meeting where it had been said that best practice from elsewhere would be considered and incorporated into future exercises.

Councillor Ransome referred to the political party of an applicant.

M McCarthy commented that if the Authority considered that if an Independent Member was not upholding the same standards as Authority Members in their public role, then the Authority would intervene and take action.

Councillor Hughes challenged the comment made by Councillor Ransome. She stated that whatever an individual's political view when they applied for a job was a matter for them providing it did not undermine their role.

Councillor Ransome stated that she had made the comment following correspondence from the Chief Executive to the Authority's last Independent Member, which stated that she should not meet with Councillor Ayris or herself. She queried how another Independent Member could sit on a panel, considering that such a comment had been made to an Independent Member, and that an

independent route should be kept independent. She added that she was not privy to the pre-meetings.

Councillor Howard commented that the same rules would apply to the new Independent Member for them not to meet with any political group.

Councillor Buckley referred to Recommendation B within the report. He commented that in the private section of meeting the Chair of the Audit and Governance Committee would present her recommendations and that it would be the decision of Authority Members to determine whether the applicant would be appointed as an Independent Member.

RESOLVED – That Members:-

- i) Noted the action to date to recruit an Independent Member of the Audit and Governance Committee.
- ii) Agreed the recommendation of the Evaluation Panel as outlined at the meeting.
- iii) Noted the proposal to review the Terms of Reference for the Audit and Governance Committee, the role profile and remuneration for an Independent Member and requested officers to provide further reports as necessary to align with the review of the governance structure in April 2017.

13 SSCR SUPPORT POST

A report of the Chief Fire Officer and Chief Executive was presented to provide Members with the costs associated with the introduction of a dedicated coordination post in support of the Stronger and Safer Community Reserve (SSCR) fund.

AM Helps commented that the Authority had previously allocated £2 million of funding for SSCR, following which 44 community based projects had been funded, 14 of which would run throughout 2017. The Authority had agreed at its meeting in July 2016 to allocate an additional £2 million of funding to SSCR together with the provision of a post to support the coordination of future SSCR funding projects.

Members noted that the post would support the BMBC internal audit requirement for a dedicated post, which was anticipated to be advertised early in 2017. The post holder would work closely with officers from the South Yorkshire Fire Authority Governance Unit, at a cost of £110,000 over a three year period.

RESOLVED – That Members noted the contents of the report.

14 FUNDING REQUEST FOR LIFE TEAM EXTENSION

A report of the Chief Fire Officer was presented to provide an update on the Local Interventions and Falls Episodes (LIFE) team which was being piloted within Sheffield, along with a request for further funding from the Stronger and Safer Community Reserve (SSCR) to extend the pilot for a further 6 months.

AM Helps commented that the LIFE team had been introduced as a joint emergency services pilot in Sheffield in August 2016 with SSCR funding for a 6 month period, consisting of four members of staff, two staff members from South Yorkshire Police and two staff members from the Service. Since the introduction of the pilot a total of 268 home safety checks had been delivered together with over 190 crime prevention activities. The LIFE team had been mobilised on 49 occasions to assist people who had fallen in their properties. It was the intention to ascertain long term funding through a bid to the National Police/Fire Transformational Fund or local commissioned funding; the Police National transitional funding would not be available until March/April 2017. South Yorkshire Police would contribute two PCSO posts until the end of August.

The LIFE team had won an award for the best National Health Service (NHS) Collaboration initiative at the 2016 Health Business Awards Event in London.

Councillor Weatherall commented that he had attended the Safe and Well Training, and he referred to the roll out of the self-referrals for Councillors and other organisations. He recommended that Members supported the funding request.

Councillor Ransome commented that she was a great advocate of the LIFE Team and that she had no problems in supporting the funding request. She queried the Authority's stance financially to extend the funding.

M McCarthy commented that it was the Authority's decision to extend the funding. The Authority had set aside £2m on two occasions in the last 3 years to support SSCR. If the Authority considered it a worthwhile initiative, and wished to see an extension to the funding, then it had the authority to support the initiative.

Councillor Haith queried when the Huddersfield University's independent evaluation of the LIFE team would come back to the Authority.

AM Helps commented that the Service had recently received an interim evaluation which was currently being worked through. A full evaluation would be undertaken after 6 months and was expected to be received within the next 3 months. The full evaluation would be submitted to the Stakeholder Planning Board for discussion and then progressed onto the Authority.

Councillor Hughes queried whether the evaluation from Huddersfield University would be included in the funding request of £22,816.

AM Helps commented that the funding request was for extension of two LIFE team staff members to continue for an additional 6 month period to August 2017. The full approved sum covered the evaluation previously.

RESOLVED – That Members agreed to extend the LIFE Team within Sheffield for a further 6 months from 31 January 2017 at a cost of £22,816 from the Stronger and Safer Community Reserve Fund.

15 INDEPENDENT REVIEW OF CONDITIONS OF SERVICE FOR FIRE AND RESCUE STAFF IN ENGLAND

A report of the Deputy Chief Fire Officer/Director of Service Development was presented to provide a broad précis of the Independent Review with a recommendation that the matter of progressing the recommendations detailed within the Review were monitored within an appropriate sub-committee of the Authority.

Members noted that in 2014 a government-commissioned review had been initiated and was led by Adrian Thomas with the following objective:-

‘To review of the conditions of service of Chief Fire Officers and Firefighters, and the processes by which they are determined to consider whether they present barriers to the reform, improvement and efficiency of the fire and rescue services’.

ACFO Blunden commented that Members had received by email on 11 January the full report of the Independent Review, to enable them to consider the 43 recommendations in full. There was an expectation from the Government that fire and rescue services should have made swifter progress and the Government at the time had said they wanted to understand what was preventing positive change from occurring within the fire and rescue service. He considered that there was an expectation at some stage in the not too distant future that both the Fire Authority, the Service and representative bodies would be subject to some formal scrutiny relating to the Independent Review and the progress being made across the country. Due to the detailed analysis undertaken with the 43 recommendations, the report had recommended that the full gap analysis was placed within the Performance and Scrutiny Board, to enable the Authority to support and challenge the decisions required to be made regarding the Thomas Review, and to be brought back to the Authority for discussion.

Councillor Ransome requested an explanation at item 7 under the key findings section of the Thomas Review which stated ‘Unconscious bias training should be rolled out across the fire and rescue service’.

CFO Courtney commented that having attended a presentation given by Adrian Thomas, it was clear that he had a view within the fire and rescue service, that there were certain pre-conceptions which influenced the management style and relationships without people necessarily recognising where they originated from. He added that without knowing it, there was a preference towards certain types of people, character and personality traits. He added that it would only be by explaining to people that the preconceptions existed within everyone’s minds, and for them to be aware of them in relation to decisions around performance, selection and personal development, that ultimately a position would be reached that was in its best interests of the Service.

Councillor Howard commented that she worked for DWP and had undertaken the unconscious bias training, which was normal practice.

Councillor Buckley commented that he had read the Thomas Review a number of times, and he felt very strongly that it should be taken to the next meeting of the

Performance and Scrutiny Board to look at in-depth, with a view to bringing something back to the Authority following initial consideration by the Board.

Councillor Ransome queried whether other fire and rescue services had received a similar report as the Service with a similar amount of recommendations.

ACFO Blunden commented that the 43 recommendations were for consideration by all fire and rescue services.

RESOLVED – That Members:-

- i) Considered the content of the Independent Review.
- ii) Referred the Independent Review to the Performance and Scrutiny Board to ensure appropriate monitoring of the Service's and Authority's progress in relation to the recommendations detailed within the Independent Review.

16 DRAFT FINANCE SETTLEMENT AND 2017/18 BUDGET UPDATE

A report of the Clerk and Treasurer and Chief Fire Officer and Chief Executive was submitted to set out the implications of the provisional finance settlement and provided the latest draft budget for 2017/18.

On 15 December 2016 the provisional settlement had been announced, and the current indications were that the Authority would lose over £2m in settlement funding in 2017/18 compared to 2016/17.

The Government had announced that the Council Tax referendum limit would remain at 2% for 2017/18.

Members noted that notifications of any Section 31 Grants due to the Authority had not yet been received.

Councillor Ayris referred to paragraphs 25 and 26 of the report in relation to the reserves. He commented that it would be incumbent for the Authority, upon receipt of the report to the February Authority Meeting, to ensure that any proposed use of the reserves was both appropriate and timely.

RESOLVED – That Members received the report and considered the issues raised.

17 FRA BUSINESS PLAN - PERFORMANCE MEASURES: JULY 2016 - DECEMBER 2016

A report of the Clerk to the Fire and Rescue Authority was submitted to provide Members with the eighth update on the progress against the agreed FRA Business Plan Performance Measures for July 2016 – December 2016, and to invite comments on the content and reporting format.

Councillor Cave reminded Members to read and adhere to the FRA Business Plan 2016/17 at Appendix A to the report.

RESOLVED – That Members:-

- i) Noted the six-monthly update.
- ii) Provided feedback on the reporting format.

18 CONTINGENCY ARRANGEMENTS UPDATE

A report of the Chief Fire Officer and Chief Executive was submitted to update Members on the current arrangements with regards to contingency in the event of Industrial Action.

Members noted that it had been approved at the Authority meeting held on 27 June 2016 for Service Managers to commence negotiations with Securitas. On 21 December 2016 the Service had entered into a contract with Securitas for a 12 month period to run to January 2018, to guarantee the availability of officers-in-charge for 8 appliances during future periods of industrial action.

Councillor Haith queried when further details would be known on the FBU and pensions dispute.

ACFO Blunden commented that the pensions dispute had been taken to the High Court on 9 January 2017 and was currently being worked through. It was envisaged that an outcome would shortly be known, and a report would be provided to the Authority as soon as possible to keep Members appraised.

RESOLVED – That Members noted the contents of the report.

19 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

20 DISPOSAL OF SITE OF FORMER DARNALL FIRE STATION

A report of the Chief Fire Officer and Chief Executive was submitted to provide Members with an update on the planned disposal of the former fire station at Darnall, Sheffield.

M Wright also provided Members with an update on the development of the land of the former Mosborough Fire Station.

RESOLVED – That Members confirmed the acceptance of the revised offer received for the Darnall Fire station site, subject to the conditions set out in the report.

21 LEASE OF OFFICE ACCOMMODATION

A report of the Chief Fire Officer and Chief Executive was presented to advise Members of the planned lease of office accommodation to Age (UK) Ltd.

RESOLVED – That Members confirmed agreement to the term outlined.

22 OUTSTANDING FINANCIAL COMMITMENTS (RESTRICTED CIRCULATION TO FRA MEMBERS ONLY)

RESOLVED – That Members approved the reimbursement in respect of the outstanding time off in lieu to the officer concerned.

23 APPOINTMENT OF INDEPENDENT MEMBER - AUDIT & GOVERNANCE COMMITTEE: PROGRESS UPDATE

RESOLVED – That Members approved the immediate appointment of the candidate interviewed on 11 January 2017 as Independent Member to sit on the Audit and Governance Committee, for one year pending a review of the role profile for Independent Members to align with the review of the new governance arrangements prior to the Annual Meeting in June 2017.

CHAIR

SOUTH YORKSHIRE PENSIONS AUTHORITY

12 JANUARY 2017

PRESENT: Councillor S Ellis (Chair)
Councillor M Stowe (Vice-Chair)
Councillors: H Mirfin-Boukouris, A Sangar, Z Sykes, J Wood,
R Wraith and K Wyatt

Trade Unions: N Doolan-Hamer (Unison), G Warwick (GMB)
and F Tyas (UCATT)

Officers: S Barrett (Interim Fund Director), G Chapman
(Head of Pensions Administration), B Clarkson (Head of
Finance), A Frosdick (Monitoring Officer), F Foster
(Treasurer), M McCarthy (Deputy Clerk), M McCoolle (Senior
Democratic Services Officer) and N Copley (Finance Service
Director)

Apologies for absence were received from Councillor E Butler,
Councillor J McHale, Councillor M Iqbal and Councillor P Wood

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Ellis informed Members that Maureen Oades, the former solicitor to the South Yorkshire Joint Authorities, had recently died having contracted Meningitis. Councillor Ellis wished to send condolences on behalf of the Authority to her friends and family at this sad time.

Councillor Wraith commented that he had known Maureen Oades for a long time, she had been an excellent officer and she had provided very good support to the Authority Members and at other places.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

Councillor Ellis requested that Item 11 'Government Consultation on LGPS Pooling' would be taken in both the public and private sections of the meeting to provide Members with a steer on forthcoming discussions.

Members' attention was drawn to the potential for a special meeting to be held on 16 February (following the Corporate Planning and Governance Board), to enable decisions to be made on formal pooling matters.

5 DECLARATIONS OF INTEREST

None.

6 MINUTES OF THE AUTHORITY MEETING HELD ON 24 NOVEMBER 2016

Councillor Sykes requested that the minutes be amended to reflect her apologies for absence.

RESOLVED – That the minutes of the Authority meeting held on 24 November 2016 be signed by the Chair as a correct record.

7 MINUTES OF THE CORPORATE PLANNING AND GOVERNANCE BOARD HELD ON 20 OCTOBER 2016

Councillor Wraith referred to the review of pensions administration. He queried the slight downturn in priority performance and how the Fund's members living overseas received their benefits.

G Chapman commented that there had been a slight downturn in priority performance during the period, as attention had been focused upon the completion of the annual returns. Members living overseas received their benefits via the Western Union into their foreign bank accounts or direct into bank accounts in the UK. Western Union was also involved in partnership with the Fund to trial the new existence process for pensioners living in the West Indies. It was the intention to roll the process out to the Fund's pensioners across the world in due course.

RESOLVED – That the minutes of the Corporate Planning and Governance Board held on 20 October 2016 be noted.

8 UPDATE ON MATTERS ARISING SINCE THE LAST MEETING

Councillor Ellis commented that all matters arising since the last meeting were covered on today's agenda.

9 WORK PROGRAMME

The Board considered its Work Programme to 8 June 2017 to provide Members with an early indication of the issues to be discussed at future meetings, together with any additional issues that Members wished to be covered in the agenda.

(Members had already noted a possible special meeting at the conclusion of the Corporate Planning and Governance Board on 16 February).

RESOLVED – That the Work Programme be noted.

10 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

Councillor Ellis commented that the district councils continued to observe the pooling developments; an update would be provided to the Leaders Meeting on 20 January.

11 REVENUE ESTIMATES 2017/18

A report of the Treasurer was submitted to formally confirm the draft budget proposals for the 2017/18 financial year that was considered by the Authority on 24 November 2016. Consultations on the key elements of those proposals had been undertaken with various interested parties and no changes had been suggested.

S Barrett thanked F Foster and other colleagues for the work undertaken and contributing to effective dialogue with our major customers.

Councillor Wraith thanked F Foster for all of her work provided to Members, and to himself in his former capacity of Vice Chairman to the Authority. He wished her well in her impending retirement.

RESOLVED – That the Authority formally confirmed the budget proposals and approved the budget of £7,042,600 for 2017/18.

12 SCHEME MEMBERS' ANNUAL FUND MEETING

A report of the Communications Manager was presented to report on the Scheme Members' Annual Fund Meeting held on 20 October 2016 at The Holiday Inn Barnsley. A total of 62 members had attended the meeting consisting of:-

- Pensioners – 47 (including 1 LPB member)
- Contributors – 9 (including 1 LPB member)
- Deferred members - 2
- Councillors – 3 (excluding Chair & Vice)
- Employer Representative - 1

Councillor Wyatt commented that he had attended the meeting which had been a successful event. He had been impressed with the amount of Fund members in attendance which had provided for a good natured discussion at a pleasing venue.

Councillor Wraith commented that The Holiday Inn, Barnsley had been a first class venue for the meeting in comparison to a previous meeting held at The Civic, Barnsley.

Councillor Sangar suggested that a venue with equal standards to The Holiday Inn should be sought for the next Annual Fund Meeting to be held in Sheffield in 2017. He highlighted that this had been the first Annual Fund Meeting following the retirement of J Hattersley. A number of questions had been asked by Fund members to which the Chair, Vice Chair and officers had provided good answers.

Councillor Ellis commented that the meeting had ran very smoothly, and she thanked the officers involved for all of the preparatory work undertaken.

Members noted that a full recording of the meeting was available to view at: <http://www.youtube.com/user/SYPensions>

Councillor Ellis thanked Members, on behalf of the Vice Chair and herself, for their attendance at the meeting.

Members would be notified of the date and location of the next Annual Fund Meeting in due course.

RESOLVED – That Members noted the contents of the report.

13 COMPLIANCE WITH THE PRINCIPLES FOR INVESTMENT GOVERNANCE: SELF-ASSESSMENT

A report of the Clerk was submitted to update Members on the CIPFA Code of Practice on public sector pensions finance knowledge and skills and the requirements for the self-assessment against the Principles for Investment Governance (formerly Myners' Principles).

In October 2011, Members had adopted a system of self-assessment and had agreed to use a template to gauge compliance. Upon Members' confirmation to the self-assessment process, assessment forms would be despatched to Members, to be completed and returned before the end of March 2017.

RESOLVED – That:-

- i) The Authority noted the content of the report.
- ii) Members confirmed their commitment to the self-assessment process until the new Regulations for the Scheme come in to place and to review and update the process at this time.
- iii) Members agreed to any development needs arising from the results.

14 GOVERNMENT CONSULTATION ON LGPS POOLING

Councillor Ellis referred to a recent short meeting with Marcus Jones, Minister for Local Government, together with representatives from the Border to Coast Pool.

The Government had indicated that they were pleased with how the Pool was progressing, and that it was one of the leading pools. The Government had not relented on the tight timescales which had been slipped by Government officers. The Government had referred to achievement of aspirations including increased infrastructure investment. The Pool had been very clear in highlighting its fiduciary duties first and foremost. The Government had not yet determined whether there would be one national vehicle to undertake infrastructure investment.

S Barrett referred to the Pool's work streams which were ongoing with both an officer operation group and member steering group. The member steering group would next meet on 31 January. Members would be provided with a report to either a Special Authority Meeting on 16 February or at the Authority Meeting on 16 March. This would address the formal approval to Pooling through multi-partner agreements in order to progress towards an operational 'go-live' on 1 April 2018, or as soon as practicable thereafter.

A Frosdick referred to the intention to put together a common pack of presentation slides to present the key principles around governance. He commented that this was a very complicated legal transaction in terms of the investment vehicle being

established. He was comfortable in the way that officers and external lawyers that the Authority was engaging with were dealing with matters both properly and effectively.

G Warwick queried whether a position had been reached on the role of trades unions and boards in the pools.

Councillor Ellis commented that it was likely that trades unions would not be included onto the Board. However work was ongoing to determine how trade unions could be involved without giving them membership of the Board or full voting rights. It was anticipated that voting rights would remain with each of the authorities.

G Warwick commented that he understood the Government had given discretion to individual pensions authorities as to whether to involve trades unions. He understood this was consistent with the principle of a scrutiny and monitoring role. He suggested that trades unions and board members should be involved in some type of forum.

Councillor Wraith welcomed G Warwick's suggestion. He added that the Authority had always had an excellent working relationship with the trades unions and representatives, to which he did not want the liaison to fade away.

Councillor Stowe suggested that briefing papers from the trades unions should be provided to the Pool whilst those discussions were taking place to highlight the importance of trade unions.

RESOLVED – That Members noted the update.

15 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

16 GOVERNMENT CONSULTATION ON LGPS POOLING

Members were provided with a verbal update on discussions taking place within the Border to Coast Pool relating to elements of the draft terms and conditions of service for the senior executives to be employed by this body.

RESOLVED – That Members noted the update.

CHAIR

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